



**2009 PEORIA COUNTY
PUBLIC SAFETY AND CRIME PREVENTION
NOTICE OF FUNDING AVAILABILITY
GRANT APPLICATION**

Applications must be postmarked by Friday, March 20, 2009.
Any questions, contact Scott Sorrel at 672-6056 or ssorrel@peoriacounty.org

GENERAL INFORMATION

Mission / Purpose: It shall be the Policy of the Peoria County Board to fund opportunities that improve or enhance public safety and/or reduce or prevent crime in Peoria County. In 2009, the Peoria County Board budgeted \$75,000 available. Typically, multiple awards are made.

Organization Eligibility: Applicants shall be one of two entities. 1) Applicants shall be any unit of local government, including special taxing districts. A majority of unit of government's corporate boundaries shall be entirely within the County of Peoria. 2) Applicants shall be well managed, fiscally healthy not-for-profit organizations registered in Illinois. Peoria County will only consider requests from qualified applicants that are engaged in one or more of the activities listed in the grant making programs section of these guidelines.

Geographic Eligibility: Applicants shall be operating in Peoria County and be engaged in one or more of the activities that the program supports.

Grant Making Programs: Within each program area, Peoria County is particularly interested in projects that:

Public Safety:

- Improve or enhance fire, rescue services provided by an agency.
- Increase the public's access to fire, rescue, emergency medical services provided by an agency.

Crime Prevention:

- Enhance law enforcement services provided by an agency.
- Reduce crime in a targeted area or population.
- Stabilize a specific geographic area to stop the spread of crime.

Funding Priorities: Highest priority will be given to requests that are comprehensive in scope, employ best practices, pursue long-term positive results, leverage additional investment, and have tangible results capable of being benchmarked.

- Peoria County seeks efforts that cross lines of race and class while promoting civic engagement.
- Preference is given to requests that are collaborative.
- Equipment for various police, fire, and rescue agencies that improve service delivery.
- Programs that enhance law enforcement activities in geographic areas known to have a higher incidence of crime than other parts of the County.
- Programs that provide a direct law enforcement service to a specific population within Peoria County.
- Programs that are aimed at reducing the juvenile crime rate or the juvenile recidivism rate.
- Programs that offer meaningful intervention services as a method to reducing crime.

Types of Support: Agencies that meet the eligibility requirements and intend to pursue activities listed in the grant making programs section of these guidelines may make requests for the following types of support:

- Specific projects
- Technical assistance
- Capacity building
- Capital purchases, including equipment

What We do NOT Fund: Peoria County's public safety and crime prevention grant program will not accept nor fund any of the following:

- Endowments
- Fund-raising events

- Debt or deficit reduction
- Political campaigns
- Religious purposes
- Individuals

Renewal Requests: Agencies seeking renewed funding should complete the application process as if it were a new request. Answers to questions in the application should be prepared within the context of what has been accomplished and what enhancements or expansions are proposed if funding is renewed. Generally, Peoria County does not renew funding for equipment purchases. As a supplement to the application, agencies seeking renewed funding should submit a brief update of the funded project, a year-to-date expense report, and information about other funding sources obtained for the project.

Process: Once an eligible agency determines to pursue a funding opportunity, then an application must be completed, in total, and filed with County Administration by the deadline noted in the Deadlines section of these guidelines. County Administration then reviews the applications for completeness, and at the direction of the County Board's Judicial Committee either summarizes the applications or prepares a recommendation of applications to be funded. The Judicial Committee considers the applications and recommends to the County Board which applications should receive a grant award. The County Board makes the final decision as to which applications receive a grant award, and then County Administration administers the grant agreement between the County and the awardee.

GENERAL INSTRUCTIONS

- ★ The application has three parts. Be sure to complete each part.
- ★ Please type all proposals.
- ★ All questions relative to your request must be completed fully.
- ★ Submit one (1) copy.
- ★ Please do NOT include materials other than those specifically requested at this time.

PART ONE: GRANT AND ORGANIZATION INFORMATION

Grant Request

1. Project Title: _____
2. Amount requested: \$ _____
3. Type of request: (select one)
 Seed money One-time project Direct service
 Support current staff/program Coordination of existing services Capital / Equipment Purchase
4. Period of time in which funds will be spent: from _____ to _____

Organization Information

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1. Legal name of organization _____ Telephone & fax numbers _____
 2. Address of organization _____
 3. Chief executive officer (CEO) / Executive Director Title _____ Email _____
 4. Contact person for this application, if different from CEO / Executive Director Telephone & fax and email _____
 5. EEO-AA Certification Number Date of Expiration _____ EIN Number _____
 6. Does your organization receive support from United Way or Community Health Charities: yes: no:
 7. Is your organization an IRS 501(c)(3) not-for-profit? yes: no: (if yes, please attach copy of IRS letter)
If no, is your organization a public agency/unit of government? yes: no:
If no, is your organization a registered Illinois Not-for-Profit? yes: no:
 8. Geographic area served: _____
(If in the City of Peoria, please note specific neighborhood(s))
 9. Number of employees: _____ full-time; _____ part-time; _____ volunteers
 10. Ethnic and gender representation:
 - a. Board: Total #: _____; percent minority: _____%; percent female: _____%
 - b. Staff: Total #: _____; percent minority: _____%; percent female: _____%
 - c. Population served: Total #: _____; percent minority: _____%; percent female: _____%
 11. Population to be served by this Program/Project: (check all that apply)
 Children under age 10 Children age 10-17 N/A Capital Purchase
 Adults Adults age 60 and over
 12. Is the program currently offered in Peoria County? yes: no:

PART TWO: NARRATIVE

Limit to five (5) pages. Please provide the following information in the order presented below.

1. Organizational Information

- a. Brief summary of organization's history, mission and goals
- b. Description of current programs and accomplishments
- c. How the organization works with others providing similar services

Briefly answer the following in bullet form:

- d. How often did your board of directors meet in the past year and what was the average percent attendance?
- e. What financial information is given to the board and how often is it provided?

2. Purpose of this grant

- a. Project description, including objectives, how it relates to the organization's mission, capacity to carry out the program and who will benefit from the program.
- b. Explain the significance of the program and why the organization is qualified to carry it out.
- c. Describe the expected outcomes and the indicators of those outcomes.
- d. Document the size and characteristics of the population to be served by the program.
- e. What is the plan to involve the population you intend to serve in the design?
- f. How does this program enhance the existing services in the community?
- g. What is the program's relationship to Peoria County (if any)?

3. Evaluation

- a. Briefly describe the evaluation process and how the results will be used.
- b. Explain how the organization will measure the effectiveness of the program.
- c. Define how the organization will consider the program a success.

PART THREE: SUPPORTING MATERIALS

For your application to be considered complete, the following documents and information need to be attached to this form.

- a. Organizational chart
- b. Board membership list with names and affiliations
- c. The organization's most recent audited financial statement including notes
- d. Letters of agreement, if this is a collaborative proposal (not letters of support), if applicable