

**Peoria County Board for the Care and Treatment
of Persons with a Developmental Disability
Minutes of
May 1, 2015**

Members Present: Gary Stella
Nora Sullivan
Joyce Harant
Bob Baietto, County Board Liaison

Members Absent: Laura Sniff

Others Present: Greg Chance, Peoria City/County Health Department
Kristin Grubb, Peoria City/County Health Department
Gene Huber, Peoria City/County Health Department
Bill Atkins, State's Attorney's Office
Brad Guidi, Camp Big Sky
Jim Runyon, Easter Seals
Steve Rollins, EP!C

Meeting was called to order at 2:00 pm by Mr. Stella.

There were no public comments.

A motion was made by Ms. Harant to approve the meeting minutes of February 6, 2015. Motion was seconded by Ms. Sullivan. Motion carried (3, 0).

Mr. Chance stated that Ms. Huber is in attendance regarding her finance role. He stated that the Care & Treatment Board had to go through the County Board for the first supplemental appropriation due to the expenses for the building on Knoxville not being included in the FY15 budget. Mr. Chance recommends the adoption of an amended budget as reflected on page nine of the agenda packet. A motion was made by Ms. Sullivan to approve the amended FY15 budget. Motion was seconded by Ms. Harant. Mr. Chance stated that a separate issue is the transfer of funds from the Health Department to the Care & Treatment Board; this does not need to go to the County Board as long as there is a document in place for the transfer. Motion carried (3, 0).

Ms. Huber provided a financial update regarding FY15 revenues and expenditures. No property tax money has been received; these funds typically come in during the last half of the year. Mr. Baietto provided historical information regarding the lease issue regarding the building on Knoxville. In response to a question regarding the utility cost for the building, Ms. Huber stated that the Care & Treatment Board has to maintain utility services. She added that the Health Department's Maintenance Superintendent conducted a walk through to determine if any cost can be decreased. The monthly fee for the water meter has to be paid; the lease requires that the Care & Treatment Board maintain water/utilities.

A motion was made by Ms. Sullivan to accept the internal transfer of funds from the Health Department. Mr. Chance stated that, to help the Care & Treatment Board with its cash flow problems, he asked the Board of Health for permission to approve a fund transfer of \$550,000.00 to the Care & Treatment Board with the understanding that half of this transfer will be paid back in 2015 and the other half will be paid back in 2016. A Memorandum of Understanding between the two Boards will be signed acknowledging the receipt and payment of funds. Motion carried (3, 0).

Mr. Chance stated that due to he and Ms. Grubb not being able to find a section on the County's website for the Care & Treatment Board, a section has been added. The draft page, not viewable by the public, was shown to the Board. Ms. Grubb stated that she will be responsible for keeping the page up to date. The Board agreed to proceed with the webpage and make it available for public view.

Mr. Chance stated that the Board needs to develop bylaws. He will look into what similar Boards are utilizing and email that information to the Board. This item will be on the agenda at the next meeting.

Mr. Chance stated that the draft Purchase of Service Agreement for the FY15 Grant distribution was included in the packet. This has been approved by legal counsel. The Agreements will be sent to the agencies for signature. There was discussion regarding how to distribute the awarded funds as the Agreement is silent on this issue. The Board reached consensus of distributing 50% of the award amount at this time.

There was discussion regarding replacing Board members. It was stated that appointments are at the County Board Chairman's discretion; however, the Board can send recommended candidates for appointment.

The next meeting is scheduled for Friday, June 19th at 2:00 pm.

At 3:03 pm, a motion was made by Ms. Sullivan to adjourn the meeting. Motion was seconded by Ms. Harant. Motion carried (3, 0).