

**Peoria County Board for the Care and Treatment
of Persons with a Developmental Disability
Minutes of
November 19, 2015**

Members Present: Todd Baker
Greg Chance
Alyssa Herman
Nora Sullivan
Joyce Harant

Others Present: Bob Baietto, County Board Liaison
Gene Huber, Peoria City/County Health Department
Kristin Grubb, Peoria City/County Health Department
Steve Giebelhausen, Peoria County State's Attorney's Office
Brad Guidi, Camp Big Sky
Jim Runyon, Easter Seals
Don Rulis, Community Workshop & Training Center
Doris Hayes, EP!C

Meeting was called to order at 2:00 pm by Ms. Harant. Introductions were done.

A motion was made by Ms. Sullivan to approve the meeting minutes of August 21, 2015. Motion was seconded by Ms. Herman. Motion carried (5, 0).

In the next item of business, Ms. Harant nominated Ms. Sullivan for President of the Care & Treatment Board. There was no second for this nomination. Mr. Baker nominated Mr. Chance as President. There was no second for this nomination. Ms. Sullivan nominated Ms. Harant as President. There was no second for this nomination. Mr. Chance nominated Mr. Baker for President. There was no second for this nomination. Due to the Board not being able to complete this action, Mr. Chance made a motion to postpone election of officers until the next meeting. Motion was seconded by Mr. Baker. Motion carried (5, 0).

In the next item of business, Ms. Huber stated that, in order to address the Care & Treatment Board's cash flow issues, the Board of Health transferred \$550,000.00 to the Care & Treatment Board to fund the agencies providing services. Half of this is to be repaid this year and the other half next year. A motion was made by Ms. Sullivan to approve the payment of \$275,000.00 to the Peoria City/County Health Department. Motion was seconded by Mr. Chance. Motion carried (5, 0).

In the next item of business, Ms. Huber distributed updated information regarding the current fund balance and its projected balance. The projected ending balance for FY2016 is \$11,636.00. A motion was made by Mr. Chance to approve the financial report. Motion was seconded by Ms. Sullivan. Mr. Chance stated that the Board cannot count on the projected revenue from the CPPRT. Ms. Harant stated that this is why the Board tried to get the tax levy increased. Mr. Runyon stated that the projected amounts

for FY2016 show a reduction of \$50,000.00 from the previous year in funding to agencies. He also asked if there are consequences in having a fund balance below what is set by County policy. Mr. Chance stated that the amount provided to agencies could be less or more; it is not a set amount. Motion carried (5, 0).

In the next item of business, Ms. Huber distributed an updated sheet reflecting grant distribution history. Mr. Runyon pointed out the drop in funds allocated for providers from 2010 to 2011. He stated that providers were asked to go to the County Board and request an additional \$100,000.00, which the County Board agreed to provide. Mr. Runyon suggested that perhaps some of the issues with trying to get the tax levy increased are because of this issue.

In the next item of business, Ms. Harant stated that reports from the agencies were included in the packets.

In the next item of business, Ms. Harant stated that the Board has a grant application that it has used in the past. An RFP is sent to the agencies and a public notice is also done. A scoring matrix is used and a meeting is scheduled for the agencies to discuss their projects. A meeting is then held for the Board to determine how to distribute the funds. Mr. Chance stated that if the Board follows past practice for FY2016, it will then only have \$11,000 left for the following year and would not have money to award to agencies in 2017 until revenues are received. It may be necessary to look at a different grant cycle due to the Board's financial situation. It was decided to defer further conversation regarding this issue until after discussion regarding the Autism Trust.

In the next item of business, there was discussion regarding dissolving the Autism Trust. Ms. Sullivan asked if dissolving the trust would be a long term solution for the Board's financial issues. Mr. Chance stated that it's his understanding that if the trust is dissolved, then Care & Treatment Board funds would be returned to the Care & Treatment Board as part of its operating budget. He added that these funds would need to be managed appropriately so the Board does not end up in the same situation. Mr. Chance stated that the Board would still need annual revenue. Mr. Runyon stated that OSF is fine with dissolving the trust and is in favor of funds being used for autism services as was originally intended. He added that OSF does not have a preference regarding if the funds would reside with OSF or Easter Seals. Mr. Runyon presented a proposal to the Board regarding how the Autism Trust Fund could be distributed. After much discussion, Mr. Chance asked that at the next meeting, the Trustees of the Trust also meet and take action regarding dissolving the trust. He also requested that a Board member talk to OSF and obtain an agreement regarding the terms of the disbursement of funds from the trust. It was decided that Ms. Harant and Mr. Baker will meet with Dr. Cruz from OSF. Ms. Harant stated that she will reach out to Ms. Parish from the Disbursement Committee regarding the discussion held today.

In the next item of business, a motion was made by Mr. Chance to have the next Care and Treatment Board meeting at 10:00 am on December 17, 2015. Motion was seconded by Mr. Baker. Motion carried (5, 0). The Trustees will meet at 9:00 am on December 17, 2015.

In the next item of business, Mr. Runyon distributed and reviewed a spreadsheet regarding CFC performance. Ms. Hayes stated that EP!C appreciates what the Board does and invited the Board members to go to EP!C to observe their activities. Mr. Guidi stated that construction on the new learning center is occurring; it is expected that the dedication will be in May. He also expressed appreciation to the Board. Mr. Rulis thanked the Board for funding and also invited the Board members to go to CWTC to observe services.

A motion was made by Mr. Baker to defer the Grant Process for 2016 until the next meeting. Motion was seconded by Mr. Chance. Motion carried (5, 0).

At 3:54 pm, a motion was made by Mr. Baker to adjourn the meeting. Motion was seconded by Mr. Chance. Motion carried (5, 0).