

**Peoria County Board for the Care and Treatment
of Persons with a Developmental Disability
Minutes of
July 19, 2017**

Members Present: Greg Chance
Alyssa Herman
Joyce Harant
Shannon Moberg
Todd Baker

Others Present: Brian Gulley, Peoria City/County Health Department
Kristin Grubb, Peoria City/County Health Department
Patti Gratton, Community Workshop & Training Center
Kim Cornwell, EP!C
Jim Runyon, Easter Seals
Brad Guidi, Camp Big Sky

Meeting was called to order at 3:00 pm by Mr. Chance.

A motion was made by Mr. Baker to approve the meeting minutes of May 31, 2017. Motion was seconded by Ms. Moberg. Motion carried (5, 0).

In next item of business, a motion was made by Ms. Moberg to approve the financial report. Motion was seconded by Mr. Baker. The report was summarized by Mr. Gulley. He stated that an additional \$303,000.00 in property tax distribution was received; therefore the fund balance as of June 30, 2017 was \$517,904.00. Mr. Gulley stated that all invoices from funded agencies have been received for last quarter. Mr. Gulley stated that a final walk through of the building on Knoxville will be completed prior to the keys being returned; the lease expires July 31, 2017. In response to a question, Mr. Gulley stated that he does not have an update from Peoria County regarding the State lien regarding unemployment insurance. Motion carried (5, 0).

In the next item of business, a motion was made by Mr. Baker to approve the FY17 budget amendment to address a line item shortfall. Motion was seconded by Ms. Herman. Mr. Gulley reviewed the invoices received from Maloof Realty for 2016 and 2017 common area maintenance, real estate tax, and building insurance for the building on Knoxville. He stated that \$4,000.00 would need to be moved to the building rental line item to pay for these expenses. Board members expressed their desire to have more information regarding the amount as well as requesting a statement from Maloof once all expenses are paid in full and the lease has ended showing that the Board does not owe anything more. Motion denied (0, 5). The Board directed Mr. Gulley to obtain more information regarding the invoices, which he is to then send to the Board members.

In the next item of business, a motion to approve the proposed FY2018 budget to be forwarded to the Peoria County Board was made by Mr. Baker. Motion was seconded by Ms. Harant. Mr. Gulley distributed revised documents regarding the proposed FY2018 budget. He stated that at the end of FY2017, the estimated surplus amount is \$59,030.00. Mr. Gulley reviewed the proposed FY2018 budget, which is expected to have an ending fund balance estimate of \$272,061.00. There was discussion regarding

increasing the amount of expenses to have the ability to fund agencies at a higher amount if the Board chooses to do so. Mr. Baker made a motion to adjust the proposed expenses for FY2018 by additional \$150,000.00, making the proposed FY2018 expense amount \$1,067,915.00. Motion was seconded by Ms. Harant. Motion carried (5, 0). The amended proposed FY2018 budget estimated amounts are: revenues of \$892,091.00, expenses of \$1,067,915.00, deficiency of \$175,824.00, and cash on hand of \$122,061.00. The original motion to approve the proposed FY2018 budget to the Peoria County Board carried (5, 0).

In the next item of business, Mr. Chance stated that, per State Statute and the Bylaws, the Board is required to elect officers annually. A motion was made by Mr. Baker to nominate Mr. Chance as President for 2017-2018. Motion was seconded by Ms. Herman. Motion carried (4, 0). A motion was made by Ms. Moberg to nominate Ms. Harant as Secretary. Motion was seconded by Mr. Baker. Motion carried (4, 0).

Mr. Runyon distributed a handout regarding Easter Seals Learning Academy, which was approved by the State Board of Education and will open September 5, 2017 in the former Germantown Elementary School building. Mr. Runyon stated that the school is for children with autism in grades K thru 12 who significant behavior issues who are not succeeding in their home school districts and are referred to attend the Academy. An open house will be held in the fall. Mr. Runyon stated that Dr. Jamie Severtson has joined Easter Seals.

Mr. Guidi stated that once flooring is installed the learning center at Camp Big Sky will be functional. He added that activities are canceled when the heat index is above 95. Mr. Guidi stated that the Illinois Council on Developmental Disabilities CFI deadline was today for a program to make communities more accessible. He added that the Best Practices Forum is scheduled for September 14th and a system change discussion that is by invitation only is scheduled for September 15th. Mr. Guidi stated that the Illinois Council on Developmental Disabilities also approved a CFI for partners and policy making.

Ms. Gratton stated that CWTC had an accreditation survey in May; the two programs that the Board helps to fund were included in that survey. CWTC did not have any recommendations as a result of the survey.

Ms. Cornwell stated that EP!C is at the farmer's market and that new program initiatives are being reviewed as they move forward.

Mr. Chance provided an update regarding the autism trustees' activities.

The Board reached consensus that the next meeting will be held September 20, 2017 at 3:00 pm in the PCCHD Board Room.

Being no further business, the meeting adjourned at 3:48 pm.