

Sharon K. Williams, District 1
Junior Watkins, District 2
Lynn Scott Pearson, District 3
Chairperson-Andrew A. Rand, District 4
Rachael Parker District 5
G. Allen Mayer, District 6
James C. Dillon, District 7
Phillip Salzer, District 8
Michael Phelan, District 9



Andrew A. Rand - Chairperson
R. Steve Sonnemaker, County Clerk

Vice-Chairperson -Stephen M. Morris, District 10
Mary Ardapple, District 11
Robert Baietto, District 12
James T. Fennell, District 13
Brian Elsasser, District 14
Carol Trumpe, District 15
Brad Harding, District 16
Thomas H. O'Neill, III, District 17
Paul Rosenbohm, District 18

**PEORIA COUNTY BOARD
MINUTES
Thursday, June 11, 2015
6:00 PM**

Peoria Heights Village Hall • 4901 N. Prospect Road • Peoria Heights, Illinois 61616
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www.peoriacounty.org/countyboard

**CALL TO ORDER
MOMENT OF SILENCE
PLEDGE OF ALLEGIANCE
ROLL CALL BY THE COUNTY CLERK**

Attendance was taken with the Roll Call-Pro voting system, and the following members of the Board were present: Ardapple, Baietto, Dillon, Elsasser, Fennell, Harding, Mayer, Morris, O'Neill, Pearson, Phelan, Rand, Rosenbohm, Salzer, Trumpe, Watkins and Williams, with Parker absent.

I. APPROVAL OF MINUTES

- Approval of May 14, 2015 County Board Minutes
- Approval of May 14, 2015 County Board Executive Session Minutes

Baietto moved for approval of the minutes, Elsasser seconded. The minutes were approved by a unanimous roll call vote of 17 ayes.

II. PROCLAMATIONS & PRESENTATIONS

- "Event-ful" presentation by local government hosts.

Chairman Rand introduced Phelan, providing several of his accomplishments with Peoria County and other organizations. Phelan said he appreciated the opportunity to host and provided information on his district. He thanked Roger Larson and Daniel Mariscal for helping with the event.

Mark Allen, Mayor of Peoria Heights, provided information on the Village and thanked the County Board for conducting the meeting in the Village. Phelan thanked Pat Alwan from Alwan & Sons Meat Company for providing the food.

Mr. Larson thanked everyone for attending and expressed that the Village of Peoria Heights and Richwoods township is eventful.

Carolyn Catton, Board President of the Peoria Heights Chamber of Commerce, provided



information on mission, objectives and goals of the organization.

Shawn Edwards, Director of the Peoria Heights Public Library, provided an overview of the library, along with the events and programs that are provided.

Matthew Fick, Administrator for the Village of Peoria Heights, highlighted economic development initiatives and presented a video about the community.

Dave Carroll, Principal of Peoria Heights Grade School District #325, expressed that the whole community works together and thanked the Board for having the meeting in Peoria Heights.

Mr. Larson, Assistant to the Supervisor of Richwoods Township, provided information and a video covering the programs offered by the Township. He thanked those that helped make the event possible and for everyone's attendance.

- A presentation of the Annual "Deputy of the Year" Award.
- A presentation of the Annual "Correctional Officer of the Year" Award.
- A proclamation recognizing June 14, 2015, as NATIONAL FLAG DAY.

III. CITIZENS' REMARKS

Doug Franks, representing Jubilee Prairie Dawgs, addressed the Board regarding the Springdale Savanna. He provided historical information on prairies and the Springdale Savanna. He said tall grass savannas are considered one of the rarest ecosystems and Springdale Savanna represents about half of what's left in Illinois. He provided information on the soil as well as other benefits of the Savanna. He provided information on a conference in Flagstaff, AZ.

Michael Rucker addressed the Board regarding the Springdale Savanna. He said the Illinois Department of National Resources has requested that some of the area be protected. He provided information on the Savanna. He provided information on a proposal to use 1.1 acres to sell graves. He provided information on cremations and proposed the creation of a scattering garden.

Sheldon Schafer addressed the Board regarding the multi-agency board for Springdale Cemetery. He explained the advantages of the Board structure and expressed his concern over the County giving up one of its two spots on the Board. He encouraged the inclusion of permanent legal protections for the tall grass savanna area.

IV. CONSENT AGENDA

C1. The Treasurer report consisting of the Bank and CD's Portfolio for the month of April 2015 and Revenue & Expenditure Reports for the month of March 2015.



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- C2.** A resolution (item 1 - conveyance) from the Chairman of Ways and Means Committee recommending that the County Board Chairman be authorized and directed to execute deed of said property to the highest bidder, and be authorized to cancel the appropriate Certificates of Purchase. This resolution shall be effective ninety days from June 11, 2015 and any transaction between the parties involved not occurring within this period shall be null and void.
- C3.** A resolution from your Budget Subcommittee recommending approval to appropriate a capital grant in the amount of \$56,957.00 from the Illinois Department of Transportation (IDOT) for equipment purchase for the rural transportation program.
- C4.** A resolution from your Health, Public Safety and Justice Committee recommending approval of an Agreement for Professional Services with Foth Infrastructure and Environment, LLC, Green Bay, WI, for the Peoria City/County Landfill, in the amount of \$253,000.00 for the time period July 1, 2015 through June 30, 2016.
- C5.** A resolution from your Health, Public Safety and Justice Committee recommending approval of an appropriation of grant funds in the amount of \$17,000.00 from the Illinois Criminal Justice Information Authority for the Tenth Judicial Circuit Family Violence Coordinating Council.
- C6.** A resolution from your Health, Public Safety and Justice Committee recommending approval of an appropriation of grant funds in the amount of \$5,147.00 from the Public Health Institute of Metropolitan Chicago for HIV screening at the Peoria County Jail.
- C7.** A resolution from your Land Use and Infrastructure Committee recommending approval of the appropriation of County Motor Fuel Tax funds in the amount of \$25,000.00 for the provision of various land surveying services on an as needed basis.
- C8.** A resolution from your Land Use and Infrastructure Committee recommending approval of the Community Development Assistance Program bids from Phoenix Properties, Peoria, IL in the amount of \$36,706.00.00 for 2023 South Winston Street, and \$41,134.00.00 for 3314 West Linda Lane.
- C9.** A resolution from your Land Use and Infrastructure Committee recommending approval to authorize the 2015 grant application for the Community Development Assistance Program (CDAP).
- C10.** A resolution from your Land Use and Infrastructure Committee recommending approval to appoint Kerilyn Gallagher as Deputy Plat Officer for Peoria County.



- C11.** A resolution from your Land Use and Infrastructure Committee recommending approval to appoint Courey Stewart as Deputy Plat Officer for Peoria County.
- C12.** A resolution from your Ways and Means Committee recommending approval of a Grant Agreement with Illinois State Board of Elections for Voter Registration Software Reimbursement in the amount of \$22,470.00.
- C13.** A recommendation from your Ways and Means Committee to approve Assignment of Tax Sale Certificate of Purchase for Parcel #17-01-428-011.
- C14.** A resolution from your County Operations and Physical Plant Committee recommending approval of the lowest qualified bid of Ray Dennison Chevrolet, Pekin, IL, in the amount of \$22,976.00, for the purchase of a 2015 Prisoner Transport Van.
- C15.** Approval of bond for Jerry L. Weaver, Brimfield Community Fire Protection District.
- C16.** Approval of bond for Jeanne Challacombe, Brimfield Sanitary District.
- C17.** Chairman Appointments

Fennell moved to approve the Consent Agenda and Baietto seconded. Chairman Rand pulled Item C17. The Consent Agenda, except for Item C17, was approved by a roll call vote of 16 ayes and 1 nay, with Harding voting nay.

C17. Chairman Appointments

Morris moved to approve Item C17 and Ardapple seconded. Chairman Rand pulled both appointments to the Maple Ridge Cemetery Association. Mr. Atkins provided procedural information. The appointments were approved by a unanimous roll call vote of 17 ayes.

V. ZONING ORDINANCE AND RESOLUTIONS

- 1.** Case 014-15-U, Mark Stephens (Mickey & Fern Prater, owners). A Special Use as required in Section 20.5.2.2.1.a.1 of the Unified Development Ordinance. This section allows for a special use when a proposed land split does not meet the 25 acre minimum lot size nor the 1 dwelling unit per 25 contiguous acres density requirement in the A-2 Agricultural District. The petitioner proposes to divide 2 acres from a 4.03 acre tract. The parcel is located in Medina Township. The Zoning Board of Appeals recommends approval with restriction. The Land Use and Infrastructure Committee concurs.

Dillon moved to approve the ordinance and Williams seconded. The ordinance passed by a unanimous roll call vote of 17 ayes.



2. Case 018-15-U, Perry & Andrea Neel. A Special Use as required in Section 20-5.2.2.1.e of the Unified Development Ordinance. This section allows for a special use for a mobile home, when all towing apparatus, wheels, tongue and hitch are permanently removed and the structure is attached to a permanent foundation and assessed as real property. The petitioner proposes to install a mobile home on this parcel. The parcel is located in Timber Township. The Zoning Board of Appeals recommends approval with restrictions. The Land Use and Infrastructure Committee concurs.

Dillon moved to approve the ordinance and Rosenbohm seconded. The ordinance passed by a unanimous roll call vote of 17 ayes.

3. Case 019-15-U, Alan Granneman (Robert Leenerts, owner). A Special Use as required in Section 20.5.2.2.1.a.1 of the Unified Development Ordinance. This section allows for a special use when a proposed land split does not meet the 25 acre minimum lot size nor the 1 dwelling unit per 25 contiguous acres density requirement in the "A-2" Agricultural District. The petitioner proposes to divide a 34.8 acre parcel into 3 parcels of approximately 5.01 acres, 7.9 acres and 21.9 acres. The parcel is located in Limestone Township. The Zoning Board of Appeals recommends approval with restriction. The Land Use and Infrastructure Committee concurs.

O'Neill moved to approve the ordinance and Trumpe seconded. The ordinance passed by a unanimous roll call vote of 17 ayes.

4. Case W03-15, Mark Stephens (Mickey & Fern Prater, owners). A resolution from your Land Use and Infrastructure Committee recommending approval of a waiver of compliance from Section 20-8.3.4.1.b.2.a of the Unified Development Ordinance. This section requires all minor subdivisions to have a public water supply. The petitioner is proposing to divide 2 acres from an existing 4.03 acre tract. The parcel is located in Medina Township.

Dillon moved to approve the resolution and Trumpe seconded. The resolution passed by a unanimous roll call vote of 17 ayes.

5. Case W04-15, Alan Granneman (Robert Leenerts, owner). A resolution from your Land Use and Infrastructure Committee recommending approval of a waiver of compliance from Section 20-3.16.2.3.b.2.b of the Unified Development Ordinance. This section requires a minimum of 60 feet of contiguous road frontage for parcels created via tract survey which are 10 acres or greater. The parcel is located in Limestone Township.

Dillon moved to approve the resolution and O'Neill seconded. The resolution passed by a unanimous roll call vote of 17 ayes.

6. Case W05-15, Alan Granneman (Robert Leenerts, owner). A resolution from your Land Use and Infrastructure Committee recommending approval of a waiver of compliance from Section 20-8.3.2.1.b.3 of the Unified Development Ordinance. This section requires that excessive depth to width should be avoided, with a maximum proportion of two and one-half to one (2.5:1) depth in relation to width for lot widths greater than 100 feet. The parcel is located in Limestone Township.



O'Neill moved to approve the resolution and Dillon seconded. Trumpe had the depth to width ratio confirmed. The resolution passed by a unanimous roll call vote of 17 ayes.

7. A resolution from your Executive Committee recommending approval of the most qualified proposal of Matrix Consulting Group, Mountain View, CA, to conduct an Organizational Review and Evaluation of Peoria County Government.

Ardapple moved to approve the resolution and Phelan seconded. Mr. Sorrel provided an overview of the project, which included the budget, review team, and review process. He covered the key factors for recommending Matrix, as outlined in the agenda briefing. He said the RFP had included all offices and departments; however, the review team felt it would be best to exclude quasi-independent boards.

Ardapple stressed the inclusiveness and thoroughness that was made in selecting the appropriate party. She thanked the elected officials that pledged their willingness to participate. She covered language that was added to the scope of work in the Committee. She said, if selected, Matrix staff will be at the next Collaborative Committee.

Phelan said he thinks this will be one of the more important items of 2015. He initially had one company in mind, but after interviewing the finalists, he's convinced this is the right company. He said they're going the extra mile by not only engaging department heads and elected officials, but employees as well. He stressed the importance of staying on time and having the communication in place.

Elsasser said this goes against his fiscal conviction. In 1998, everyone was able to pitch in and cut back to take fund balances from \$8 million to \$50 million without an outside consultant; with the exception of \$8,000 for strategic planning. He sees this as a waste of money.

Trumpe asked how the review that was conducted last year fits into this process. Mr. Sorrel explained that Bellwether's scope of work was to provide a cost allocation plan to calculate back of house costs and to conduct a variety of fee studies to recover actual costs. He said these reports will serve as excellent source documents for the vendor. He explained that this project will go much further by looking at how services are delivered and to look for more cost effective methods of delivery.

Baietto said he plans to support this item but has reservations about spending money in a tight budget situation and not knowing a lot about the process. He hopes it will be productive. He stressed keeping the autonomy and authority of elected officials in mind.

Phelan said that the current problem is different from 1998. Back then, there was a spending problem; now there's a structural problem. He said they were able to turn around the health fund. He explained that costs are growing at 3% while revenues are only growing at 2%. He thinks there isn't the political will to do this without a study.

Harding said he will not be supporting this item. The initial amount is only a down payment on the entire plan. He said his research shows that six months to a year should be allowed for this type of project. Mr. Sorrel addressed that the phase one recommendations will be ready by Mid



to late August. Harding also said the Board has no authority over elected officials to require implementation. Mr. Sorrel addressed that this was not the lowest priced RFP; the lowest RFP was well below \$100,000. Harding stated that it's his belief that this study will be used to eliminate people. He asked for confirmation that the turnaround in the health fund was from employees voluntarily contributing money. Phelan said he won't disagree. He believes an emphasis on wellness and involving employees certainly helped. Harding urged stepping back and taking a different approach.

Salzer said some people saw this as an attack on how elected officials run their office. He sees the elected officials as friends which have helped balance the budget. He said he met with Chairman Rand who assured him that this was not the motive of the project. With that assurance, he's going to support this item.

Elsasser asked that the price from each vendor be provided in the future. He said there was a structural problem previously with the number of employees being cut back by 10-15%. A lot of it was able to happen through attrition.

Sheriff McCoy said he supports the process but not the word streamlining, which sends the wrong message to employees. Mr. Sorrel explained that the golden rod sheet is a replacement of the scope of work based on the comments of the Sheriff at the Collaborative meeting. The word "streamlining" was replaced to say "This effort is intended to find the appropriate level of staffing to deliver services in an increasingly challenging economic environment". Sheriff McCoy said he appreciates the change and would like to see it in the resolution.

Ardapple moved to amend the resolution to meet the language proposed by the Sheriff; Phelan seconded. The motion to amend passed by a roll call vote of 15 ayes and 2 nays, with Rosenbohm and Trumpe voting nay.

Chairman Rand said he remembers the changing cycle of numbers last year that were projecting the deficit. He said the use of the word structural as describing the problem is precisely true. He said he met with elected officials last fall about the process. As lean as the County has become, the across the board approach did not take into account the unique and special circumstances of each office. His approach is to get help from a third party to analyze what the County has, what it's supposed to look like and how the County can make it better. He believes in being respectful of elected officials since they are the largest spender and largest partner. Not supporting this item would be turning their backs on the elected officials. The resolution as amended passed by a roll call vote of 14 ayes and 3 nays, with Elsasser, Harding and Trumpe voting nay.

Baietto said some board members remember tax warrants, when the County was broke. He said the County put together a plan without a consultant. He asked how many government bodies have the same fund balance as the County. He said it comes from cooperation.

- 8.** A resolution from your Health, Public Safety and Justice Committee recommending approval of an appropriation of grant funds from the PetCo Foundation in the amount of \$5,000.00 to the PCAPS Department budget, to be utilized for veterinary medical supplies for sheltered animals.

Baietto moved to approve the resolution and Pearson seconded. Baietto said this will be



primarily for feline cats. The resolution passed by a unanimous roll call vote of 17 ayes.

- 9.** A resolution from your Land Use and Infrastructure Committee recommending approval of a one-year extension of the Transportation Services Agreement with MV Transportation, Inc., beginning on July 1, 2015 and ending on June 30, 2016, for the purposes of providing transportation services in Peoria County.

Williams moved to approve the resolution and Dillon seconded. Dillon thanked Mark Rothert, Angel Marinich and Al Stanek for their hard work in getting these deals accomplished. Baietto said he really appreciates this first step. Chairman Rand recognized Rosenbohm as tireless advocate of these services. The resolution passed by a unanimous roll call vote of 17 ayes.

- 10.** A resolution from your Land Use and Infrastructure Committee recommending approval of an Intergovernmental Agreement with the Greater Peoria Mass Transit District for Public Transportation Oversight and Management.

Dillon moved to approve the resolution and Harding seconded. The resolution passed by a unanimous roll call vote of 17 ayes.

- 11.** A resolution from your Ways and Means Committee recommending approval of the adoption of an authorized staffing count for the Peoria County Election Commission. (*Pending Committee Approval*)

Mayer moved to approve the resolution and Phelan seconded. Mayer recognized Dave Collins and Matt Bartolo as the two new county members of the County Election Commission. Mayer said the only difference between this count and the count from the City Election Commission is the addition of the new commissioners; otherwise the count of the actual employees remains the same. The resolution passed by a roll call vote of 16 ayes and 1 nay, with Harding voting nay.

- 12.** A resolution from your Ways and Means Committee recommending approval of the establishment of salaries for the Executive Director and Assistant Executive Director for the Peoria County Election Commission. (*Pending Committee Approval*)

Mayer moved to approve the resolution and Watkins seconded. Mayer said an almost identical resolution was considered at last month's meeting. He said the Commission asked the Board to consider raising the salaries; however, the Committee opted to keep them the same. Pearson read some thoughts provided by JoAnn Thomas, Vice-Chairman of the Peoria County Board of Election Commissioners. This included an overview of the increase in responsibilities of the election commission, which includes an increase in registered voters, polling places and election judges. It also stated the requirements to conduct two special elections, implement Election Day registration, prepare for presidential elections and find a new location.

Harding agreed that elections are the most important seasonal effort of the County. He said if it weren't for the special elections, there wouldn't have been an election for eleven months. He said he questioned the Election Commission on their initial early voting schedule when it only had 7% of the locations outside the City of Peoria. He said the Commission only added one additional day outside the City of Peoria. He said the executive director may be getting a



stipend of \$6,500, which is potentially a pay raise without the County having any say. He said over the years, exempt employees have been required to take roughly 12% reduction in salaries and benefits. Harding moved to amend the resolution to reduce the salaries by 10%. He said this is to show that the County is treating everyone fairly and equitably. Elsasser seconded the motion.

Mayer urged a no vote on the amendment and a yes vote on the resolution. He said people think pastors only work Sunday mornings and farmers only work two days a year, but both aren't true. He's looking forward to having the Election Commission explain what they do in Collaborative Committee. He said that no additional employees are added in the Election Commission's budget. He explained that with the cooperation that Mr. Sonnemaker has given, the County has reduced the number of employees dedicated to elections by three. He also explained that the County Clerk's Office didn't have any early voting for the April election. He covered the other methods of voting, including no excuse absentee and Election Day. He said this has been a collaborative process and he thinks the chief judge has done a good job in picking new people and setting up a good system. He said other similar department heads took pay freezes, not cuts, and that's what's being asked of these department heads.

Elsasser said for many years board members have said the executive director and assistant are making too much. He said the Board isn't taking advantage of this opportunity. He said if they were cut and proved themselves fiscally responsible, he would vote to give the 10% back next year. The motion to amend failed on a roll call vote of 4 ayes and 13 nays, with Elsasser, Harding, Rosenbohm and Trumpe voting aye.

Mayer urged an aye vote. The resolution passed by a roll call vote of 14 ayes and 3 nays, with Elsasser, Harding and Trumpe voting nay.

- 13.** A resolution from your Ways and Means Committee recommending approval of additional FY 2015 budget appropriation of revenues and expenditures for the Peoria County Election Commission.

Mayer moved to approve the resolution and Salzer seconded. Mayer explained that this is unique since the County had previously been writing checks to the Commission without any authority to question expenditures. He explained that the new intergovernmental agreement provides support services to the Election Commission and at the same time allows the County to have budgetary oversight similar to other independent commissions. He explained the budget transfers and said there will be over \$203,000 in savings. He said the \$334,000 fund balance of the City Election Commission is going to the County's General Fund and is earmarked for future capital replacement costs. He said the saving would be higher if it wasn't for the special elections. Instead of hiring another FTE, the Commission is making due by using money for contractual employment to assist with voter mailing related tasks. He said the commission is still working on finding permanent space, which will include build out and rental costs. He thanked everyone that worked so hard to put together this budget.

Harding asked if IMRF and all other costs are included in the budget. Mr. Sorrel said the IMRF charges for the appropriation would be in the actual IMRF and FICA budgets, which are not being amended since there will be adequate funds. He said these items are not in the resolution since they do not need to be amended. Harding asked if the budget included costs for new



space and build out. Mr. Sorrel said these costs are not included, separate items will be brought before the Board. Harding asked if anything is reflected towards the upcoming voting machine purchase. Mr. Sorrel said the resolution reserves \$334,000 for future capital purchases. Harding called it voodoo economics that's showing savings when many costs aren't being included. Harding hopes that everyone will work towards showing the Board exactly what it's costing to run elections.

Elsasser acknowledged that there will be more costs down the road and he'll be voting against this item. He said he does support setting the money aside from the City Election Commission.

Baietto commented that the Board didn't get what they wanted. But he hopes this doesn't go down the same path of Heddington Oaks with it getting beaten up every time. He said the public voted and the Board has to do everything possible to make it efficient.

The resolution passed by a roll call vote of 15 ayes and 2 nays, with Elsasser and Harding voting nay.

14. A resolution from your County Operations and Physical Plant Committee recommending approval of a Whistleblower/Anti-Retaliation Policy.

Phelan moved to approve the resolution and Salzer seconded. Phelan said this originated at the request of a number of board members to add protections to employees that might have information to share about unethical behavior. Mr. Atkins said he prepared the policy in a way that it couldn't be abused. He said it provides protections for employees that come forward about ethical violations, financial misconduct and even criminal conduct. He tried to develop it so that it encourages individuals to come forward by fully cooperating to uncover the misconduct. He said it does not address individuals who want to remain anonymous. It prevents individuals from claiming that they're being disciplined for bringing up related items since they would have had to participate in one of the items detailed in the policy: using the complaint form, coming before a committee or any other way of involving themselves in a formal investigation. Chairman Rand said he'd like to visit with Management Committee to detail what isn't included in the policy. Morris moved to refer the item back to committee, Ardapple seconded. Phelan encouraged the Board to send it back to committee. The motion to refer back to committee passed by a unanimous roll call vote of 17 ayes.

15. Review of Executive Session Minutes

Mr. Atkins said he believed the Board had received his recommendations with regards to opening past closed sessions. He explained that he's recommending opening some of the old litigation that has been closed, some contract discussions regarding Patrick Urich, and a collective bargaining session. He asked the Board to find the need for confidentiality for all other closed session minutes and order the destruction of all tape recordings for sessions older than two years old. Morris moved to approve recommendations of the State's Attorney's Office and Mayer seconded. The motion was approved by a roll call vote of 16 ayes and 1 nay, with Harding voting nay.

Chairman Rand announced he would take Miscellaneous and Announcements before the Board went into Executive Session. For those items, see below.



Dillon and Salzer left the meeting.

16. Executive Session - Pending Litigation

Elsasser moved to go into Executive Session for pending litigation, Mayer seconded. The motion passed by a unanimous roll call vote of 15 ayes.

VI. MISCELLANEOUS AND ANNOUNCEMENTS

County Clerk Steve Sonnemaker announced a fundraiser for the Peoria County Veterans' Memorial that will be held on July 12th at Jimmy's Bar.

VII. ADJOURNMENT

There being no further business before the Board, the Chairman announced the meeting was adjourned.