



Peoria County Board of Health Minutes of December 15, 2014 Meeting

MEMBERS PRESENT: Dr. Trachtenbarg Dr. Wortham
Ms. Simpson Dr. Hippler
Ms. Sullivan Ms. Harant
Mr. Baker Dr. Na'Allah
Ms. Groves-Allison Dr. Roehm
Ms. Williams

MEMBERS ABSENT: Rev. Duren

STAFF PRESENT: Greg Chance, Public Health Administrator
Kristin Grubb, Administrative Assistant
Melissa Hall Adamson, Director of Community Health Policy & Planning/Assistant Administrator
Wil Hayes, Director of Environmental Health
Monica Hendrickson, Epidemiologist
Gene Huber, Director of Financial Services
Diana Scott, Public Information Officer/Community Outreach
Curt Fenton, Director of Child & Family Health
Meredith Littell, Assistant Director of Infectious Disease
Carey Panier, Assistant Director of Environmental Health
Jean Bellisario, Director of Infectious Disease
Emily Connors, Human Resources Coordinator
Kelly Stewart, Community Health Programs Manager
Kristin Thornburg, Assistant Director of Child & Family Health
Nicole Ingold, Public Health Programs Manager
Dr. Sue Bishop, Director of Dental

OTHERS PRESENT: Anne Bowman, Hult Center for Healthy Living
Amy Frank, CATCH physical activity leader/CATCH Trainer
Paul Larson, Greater Peoria Family YMCA
Zach Metrou, CATCH physical activity leader/CATCH Trainer
Denise Urycki, Gifts in the Moment
Kim Keenan, Gifts in the Moment
Elliott Murray, League of Women Voters

Item 1 - Call to Order

Meeting was called to order at 6:00 pm by Dr. Trachtenbarg.

Item 2 - Pledge of Allegiance

Item 3 - Comments from the Public

There were no public comments.

Item 4 - President's Comments

Dr. Trachtenbarg expressed his appreciation for the opportunity to serve as Board of Health President.

Item 5 - Consent Agenda Items

A motion was made by Dr. Roehm to approve the consent agenda items. Motion was seconded by Ms. Harant. Motion carried (7, 0).

Item 6 - Administration & Governance Committee Report

Dr. Roehm stated that the Administration & Governance Committee discussed hosting the annual Public Health Policy & Legislative Breakfast in 2015. Mr. Chance shared information regarding attendance of legislators and Board of Health members from the past several years. Suggestions of alternate approaches to reaching legislators included having Board members meet with legislators individually and only hosting a breakfast every two years instead of yearly. After much discussion, it was decided that the Administration & Governance Committee will discuss this issue at its January meeting.

In the next item of business, Dr. Roehm stated that the Administration & Governance Committee also discussed continuing with the same model for development of the next organizational Strategic Plan. As part of this discussion, there were comments about bringing McAlpine Consulting in to again facilitate development of the Plan. Mr. Chance stated that a summary of the current Plan's status will be provided to the Board at its February meeting.

In the next item of business, a motion was made by Mr. Baker to approve the request to fulfill the Administrative Support Role for the Autism Trust Fund and Peoria County Care and Treatment Board (pending official Board request). Motion was seconded by Ms. Harant. Ms. Sullivan stated that she and Ms. Harant have been on the Care & Treatment Board for several years with their Board service intended to support a transition to a change in governance model that resembled McClean County. In 2013, the Peoria County Care and Treatment Board lost an Early Intervention Services grant, resulting in all staff, including the Executive Director position being discontinued. Since that time, Peoria County Administration staff has provided administrative support, including emailing meeting notices, agendas, and taking minutes during the meetings. The County staff has also handled the administrative activity involved in the process related to emailing the grant applications, receiving them and dispersing them to the Care and Treatment Board members. The Care and Treatment Board is also the Trustee of the Autism Trust Fund amounting to an approximate value of \$2.7 million. This Trust was created a number of years ago when the Allied Agencies building and property was purchased by OSF. A Disbursement Committee that is overseen by the Care and Treatment Board dispenses available funds in the form of grants to support autism services. Peoria County administrative staff recently determined that the Autism Trust is not a public fund that should be staffed by Peoria County administrative staff. Mr. Chance stated that the State's Attorney's Office opinion is that the Board of Health can provide administrative support to the Autism Trust as long as the Board believes the investment of resources meets its mission and vision. Mr. Chance stated that he thought expenses would be minimal. Motion carried (11, 0).

Item 7 - Community Health Services Committee Report

Ms. Adamson provided a presentation regarding the proposed Community Health Improvement Project Proposal regarding Obesity Intervention Strategies. Mr. Chance stated

that funding for this project comes from a line item in the budget for strategic initiatives. There will be individual grant agreements and Memorandums of Understanding with each funded entity. There was discussion regarding objectives and the number of individuals to be affected by the project. A motion was made by Ms. Sullivan to approve the proposed Community Health Improvement Project Proposal with funding not to exceed \$196,406.00. Motion was seconded by Dr. Hippler. Motion carried (10, 0-Baker abstained).

Item 8 - Health Protection Services Committee Report

There was no report.

Item 9 - Administrator's Comments

In the first item of business, a motion was made by Dr. Roehm to approve the Financial Services Report. Motion was seconded by Ms. Harant. The report was summarized by Ms. Huber. Motion carried (11, 0).

In the next item of business, Mr. Chance provided an updated to the Board regarding the Health Department's Ebola response. He stated that media attention has decreased. The Health Department's roles continue to be communication and case contact monitoring, if needed. Mr. Chance stated that 1,200 people have been screened for exposure to Ebola virus at O'Hare airport; of those, 37 individuals had Illinois as their final destination. The local health department in the final destination county will monitor the individual to determine their risk for developing Ebola symptoms. Mr. Chance stated that there is a tiered treatment strategy in place in Chicago; however, IDPH is working to develop this strategy for downstate Illinois. Policies and procedures have been implemented at the Health Department for highly contagious infectious diseases.

In the next item of business, Mr. Chance stated that the contract from the State of Illinois for the Clear-Win project has been received. Due to the window manufacturer going out of business, IDPH requested that the Health Department find its own source of windows. The Peoria County bid process was utilized; two responders to the bid met the requirements of the program. The low bid was from Richard's Supply. A motion was made by Dr. Roehm to approve the Clear-Win Window Supplier Bid from Richard's Supply. Motion was seconded by Ms. Sullivan. Motion carried (11, 0).

Mr. Chance stated that he sent the Board an update regarding the Health Department's Accreditation status. At this time, the Health Department must submit an Action Plan addressing areas deemed insufficient. One area is Performance Management; at the time evidence was submitted, the Health Department was just starting its first Performance Management Plan. The Public Health Accreditation Board would also like to see more evidence related to Quality Improvement implementation and customer satisfaction evaluation process.

Mr. Chance stated that Curt Fenton is retiring after 28 years. A retirement party will be held December 29th from 3:00pm to 4:00 pm. Board members thanked Mr. Fenton for his service.

Mr. Chance stated that the Marshall County Board of Health continues to face budget challenges; therefore, the Marshall County Board of Health President is investigating opportunities to potentially contract for services with other local health departments for less cost compared to the current PCCHD expenses. If the Marshall County Board of Health decides to go with a different vendor, this change could be effective December 1, 2015.

Item 10 - Old Business

There was no old business.

Item 11 - New Business

A motion was made by Dr. Na'Allah to approve the 2015 Board of Health Committees roster. Motion was seconded by Ms. Simpson. Motion carried (11, 0).

In the next item of business, a motion was made by Dr. Roehm to approve the 2015 Fee Schedule. Motion was seconded by Dr. Wortham. Motion carried (11, 0).

In the next item of business, Mr. Chance stated that the Health Protection Services Committee voted to not enter into the agreement for the provision of services under the VFC Compliance Program in 2015. A motion to approve the IDPH Expansion of Service Area for FY15 VFC Grant was made by Ms. Sullivan. Motion was seconded by Dr. Roehm. Motion denied (0, 11).

Due to Ms. Harant having a scheduling conflict for the February meeting, the meeting was moved to February 17, 2015.

Item 12 - Adjournment

Being no further business, a motion was made by Dr. Wortham to adjourn the meeting. Motion was seconded by Ms. Sullivan. Motion carried (11, 0).

Meeting adjourned at 7:26 pm.

Respectfully submitted,

Joyce Harant, MS
Secretary