

**Peoria County Board of Health
Minutes of February 24, 2014 Meeting**

MEMBERS PRESENT: Dr. Trachtenbarg Dr. Wortham
 Dr. Na'Allah Ms. Sullivan
 Dr. Roehm Ms. Williams
 Ms. Harant Mr. Waters
 Rev. Duren Ms. Simpson

MEMBERS ABSENT: Ms. Groves-Allison
 Dr. Hippler

OTHERS PRESENT: Mr. Greg Chance, Public Health Administrator
 Ms. Gene Huber, Director of Finance
 Mr. Wil Hayes, Director of Environmental Health
 Ms. Meredith Littell, Assistant Director of Infectious Disease
 Mr. Curt Fenton, Director of Child & Family Health
 Ms. Nicole Ingold, Public Health Programs Manager
 Ms. Monica Hendrickson, Epidemiologist
 Ms. Emily Connors, Human Resources Coordinator
 Ms. Carey Panier, Assistant Director of Environmental Health
 Mr. Robert Rivoli III, Sanitarian
 Mr. Elliott Murray, League of Women's Voters

Item 1 - Call to Order

The meeting was called to order at 6:00 pm by Dr. Trachtenbarg.

Item 2 - Pledge of Allegiance

Item 3 - Comments from the Public

None

Item 4 - President's Comments

None

Item 5 - Consent Agenda Items

A motion was made by Dr. Roehm to approve the consent agenda items. Motion was seconded by Ms. Harant. Motion carried (7, 0).

At 6:03 pm Rev. Duren entered.

Item 6 - Committee Consent Agenda Items

A motion was made by Mr. Waters to approve the Committee Consent Agenda items. Motion was seconded by Ms. Sullivan. Motion carried (8, 0).

Item 7 - Administrator Comments

The Financial Services Report for period 13 in FY13 and for period 1 in FY 14 was summarized by Ms. Huber. A motion to approve the Financial Services Report was made by Dr. Na'Allah. Motion was seconded by Ms. Simpson. Motion carried (8, 0).

At 6:09 pm Dr. Wortham entered.

Ms. Ingold reviewed accreditation information in the packet and advised the Board that evidence has been submitted which documents how the Department is meeting the Accreditation Standards. The next step is confirmation that evidence submitted meets all documentation requirements; it is anticipated that an onsite survey will be conducted within the next 4 to 6 months.

Mr. Chance reviewed the responsibilities of the Board pursuant to state law and Board of Health governing responsibilities as established by national standards. He also discussed the Tier of Responsibilities document related to Health Department programs and services and the Health Department organizational chart which was included in the meeting packet.

In the next item of business, there was discussion regarding how to proceed with respect to the Board's Policy Development responsibility. Mr. Chance stated that staff will continue to develop information to ensure productive discussions at the Committee level for possible recommendations to the full Board.

There was a discussion on Community Health Improvement activities. Mr. Chance reviewed the Quality Quest Vision for Regional Health Improvement Collaboration as well as an overview how this proposed strategy complements Focus Forward Central IL (FFCI) healthy community efforts. Dr. Roehm asked about the different priorities between the hospital community health assessment and the Department. Mr. Chance stated that each assessment has common themes, such as obesity and oral health, but ideally there would be one combined assessment for the entire community. Mr. Waters agreed that he would like to see one combined assessment between the Department and hospitals. Mr. Chance also shared the CDC Community Transformation Project (CTG) handout with the Board.

Item 8 - Old Business

Mr. Chance reminded the Board that they committed to hosting the Legislative Breakfast on March 11, 2014. The Board agreed to create an ad-hoc committee to further develop an agenda for the breakfast. Members of the ad-hoc committee include: Dr. Trachtenbarg, Nora Sullivan, Dr. Roehm, Kathy Simpson, and Joyce Harant.

Item 9 - New Business

Mr. Chance gave an overview of the Peoria County Master Facilities Plan Report developed by the County of Peoria. Ms. Williams stated that the Hanna City Work Camp and the Belwood facility are the top priorities for the County at this time. Greg reviewed the mention of the Health Department building concerns outlined in the Report. He indicated that he thought it was positive that the Committee included the Department's building in the Report. The Report recommends that action be taken to replace the building within the next five (5) years due to its age and infrastructure challenges. During this discussion, Mr. Chance discussed his comments before the County Board regarding the future physical plant needs of the

Department as it relates to future potential changes in the Department's program and service delivery.

Mr. Chance reviewed the FY13 Annual Report. A motion was made by Dr. Roehm to approve the FY13 Annual Report and forward it to the County Board. Motion was seconded by Ms. Simpson. Motion carried (9, 0)

Ms. Hendrickson provided the Board with a presentation regarding updates with the disease surveillance measures handout in the packet.

Item 10 - Adjournment

Being no further business, a motion was made by Ms. Harant to adjourn the meeting. Motion was seconded by Ms. Simpson. Motion carried (9, 0).

Meeting adjourned at 7:29 pm.

Respectfully submitted,

Joyce Harant, MS
Secretary