



Peoria County Board of Health Administration & Governance Committee Meeting

DATE: May 19, 2014

MEMBERS PRESENT: Dr. Roehm
Sharon Williams
Dr. Wortham
Dr. Trachtenberg

STAFF PRESENT: Greg Chance, Public Health Administrator
Kristin Grubb, Administrative Assistant
Gene Huber, Director of Financial Services
Monica Hendrickson, Epidemiologist

Meeting was called to order at 5:02 pm by Dr. Roehm.

There were no public comments.

A motion to approve the January 28, 2014 Executive Session meeting minutes was made by Dr. Trachtenberg. Motion was seconded by Dr. Wortham. Motion carried (4, 0).

A motion to approve the March 18, 2014 meeting minutes was made by Ms. Williams. Motion was seconded by Dr. Trachtenberg. Motion carried (4, 0).

A motion to approve the 2014 meeting schedule was made by Dr. Trachtenberg. Motion was seconded by Dr. Wortham. Motion carried (4, 0).

In the next item of business, Mr. Chance stated that the FY15 budget information being shared with the Board is a first look at the proposed budget. He reminded the Committee that they are provided the entire budget; however, the other two Committees will only see the budgets for their respective program areas. Any requested changes will be made with a revised draft shared at the June Board of Health meeting. Final adjustments will be made at the July Committee meetings with the proposed FY15 budget listed as an action item on the August Board of Health agenda.

Mr. Chance reminded the Committee that some of the figures in the draft FY15 budget are dependent on the State of Illinois budget. He stated that the personnel policies and labor contract dictate salary adjustments. Ms. Huber stated that one FTE was added for the FY15 budget; this is the Director of Health Protection/Assistant Administrator position which is planned to be filled in 2015. With this FTE added, the total is 88.7 FTEs. Ms. Huber also stated that the draft budget includes a 2.5% increase for all employees. She added that it is not known what the increase will be to health insurance; therefore, an assumption of 10% was included in the draft budget. Ms. Huber stated that the draft budget also assumes that 100% of positions are filled for the entire year. She added that the fringe benefit rate is about 33%. Dr. Roehm asked how the difference of approximately \$500,000.00 is expected to be made up. Ms. Huber stated that the Board needs to provide direction regarding where she and Mr. Chance should start looking. Mr. Chance stated that in previous years, most deficit budgets have not ended in the red. He also stated that less is being budgeted for Public Aid dollars for the dental clinic. Dr. Bishop asked for a reduction of \$100,000.00 in revenue for FY2015. Mr. Chance stated that there is nothing figured into the draft budget for the HUD Lead Hazard Control Grant; however, the new grant opportunity was posted

Thursday and the Health Department will submit an application. A place holder number will be placed in the line item for that grant; it is pass through money with two employees funded with HUD and CLEAR-WIN funds. IDPH has advised the Health Department that there will be carry over CLEAR-WIN money for next year.

Mr. Chance stated that federal money is set aside in three year increments; therefore, he has a fairly certain level of confidence in the Emergency Preparedness funding. The difference in fiscal years for the federal government, state government, and the Health Department create challenges.

Dr. Roehm asked about the IT user fee of \$200,000.00. Mr. Chance stated that the Health Department pays County IT for IT support and some purchases of equipment; the fee also includes phone support. The new County IT Director has advised Greg that a reconfiguration of the cost will be done. Mr. Chance stated that, because of being grant funded, the Health Department purchases much of the needed IT equipment. There is an IT staff person on site several days a week.

Dr. Trachtenberg stated that there has previously been discussion regarding budgeting money for community health initiatives. Mr. Chance stated that there is \$250,000.00 in the Administration budget for discretionary opportunities. There was discussion regarding the amount of a healthy reserve fund. Mr. Chance stated that, according to County policy, the Health Department currently has more than \$1 million over the required reserve amount. There was discussion regarding the County Board's authority regarding line items. Mr. Chance stated that the County Board's authority relates to the tax levy and in his opinion, the County Board does not have authority over individual budget line-items. Ms. Huber distributed information regarding the Health Department's reserve funds.

In the next item of business, a motion was made by Ms. Williams to approve the recommended change to Strategic Plan Goal #3 metrics. Motion was seconded by Dr. Trachtenberg. Ms. Hendrickson stated that most of the timeline for Strategic Plan Goal #3, Improve Data, started with the fulfillment of the Epidemiologist position. She did not start in the position until September of 2013, creating a six to eight month difference in the timeline. Ms. Hendrickson also stated that because the program did not have an Epidemiologist for some time, there was needed revitalization of the program. Motion carried (4, 0).

Mr. Chance shared with the Committee a memo from the Director of IDPH regarding a Regional Public Health Hub concept. The vision in the grant proposal from the State of Illinois to the federal government is population health improvement as well as quality in patient care issues. Mr. Chance stated that this vision seems to be aligned with senior leadership in IDPH and the governor's office regarding population health improvement. The timing of this is very prudent in terms of the State moving forward with a regional vision; Peoria's region is a bit ahead of the curve and should be strategically placed for grant funding to help in the regional vision for population health improvement. The Governor's office will be holding regional workshops to further discuss the hub concept.

Mr. Chance informed the Committee that the contract with the Marshall County Board of Health for the provision of public health services expires at the end of this calendar year. He has advised the Marshall County Board of the expiration date, as well as any proposed contract changes need approval from both Boards of Health. Mr. Chance stated that the Marshall County Board of Health has had concerns regarding their ability to afford the services provided by PCCHD and discussed the opportunity to look at different models of service delivery. Mr. Chance stated that PCCHD's costs were reduced through Ms. Ingold now handling all of the fiscal responsibilities for the Marshall County Health Department. This item will be revisited at the July Committee meeting; Mr. Chance expects the Marshall County Board of Health to discuss the contract at their June meeting.

Mr. Chance stated that IDPH expects to see a new Community Health Improvement Plan from the Health Department by September of 2015. However, he does not agree with their timeframe due to the Rules stating that once approved by the Board, the Plan is good for five years. The Board was granted two extensions due to being very deliberate in the process; this would change that time frame 2016. Mr. Chance stated that the Board also needs to have a discussion regarding if now is the time to start aligning the Health Department's Plan with that of the hospitals. He suggests the Health Department not conduct a needs assessment and plan until it is known when the two health systems will be conducting theirs. Mr. Chance also stated that the Director of IDPH sent a memo that if a local health department becomes accredited, IDPH is willing to waive the five year plan and base its due date on the accreditation cycle. Mr. Chance stated that he will inform the Community Health Services Committee of this issue as well and the Board may need to take action on this in the fall.

Mr. Chance stated that he had a meeting with a senior level manager from OSF today regarding oral health. He shared data that Ms. Hendrickson was able to mine because of her relationship with the data person at OSF. The OSF manager had not seen this data before and is taking it to the COO tomorrow and will also ask for the ability to sit at the table to discuss a different way to deliver clinical dental services. Mr. Chance stated that he hopes this is seen as a compliment to Ms. Hendrickson and the role of Epidemiologist in the Health Department becoming a source of population health data to help make informed decisions.

Being no further business, the meeting adjourned at 5:54 pm.