



## Peoria County Board of Health Minutes of April 20, 2015 Meeting

**MEMBERS PRESENT:** Dr. Trachtenbarg Dr. Wortham  
Ms. Simpson Ms. Sullivan  
Ms. Harant Dr. Na'Allah  
Dr. Roehm Rev. Duren

**MEMBERS ABSENT:** Ms. Williams Mr. Baker  
Ms. Groves-Allison Dr. Hippler

**STAFF PRESENT:** Greg Chance, Public Health Administrator  
Kristin Grubb, Administrative Assistant  
Wil Hayes, Director of Environmental Health  
Monica Hendrickson, Epidemiologist  
Gene Huber, Director of Financial Services  
Meredith Littell, Assistant Director of Infectious Disease  
Jean Bellisario, Director of Infectious Disease  
Emily Connors, Human Resources Coordinator  
Kristin Thornburg, Assistant Director of Child & Family Health  
Carey Panier, Assistant Director of Environmental Health  
Melissa Hall Adamson, Director of Community Health Policy &  
Planning/Assistant Administrator  
Dr. Susan Bishop, Director of Dental

**OTHERS PRESENT:** Elliott Murray  
Ian Montie, Dental Resident

### **Item 1 - Call to Order**

Meeting was called to order at 6:04 pm by Ms. Harant.

### **Item 2 - Pledge of Allegiance**

### **Item 3 - Comments from Public**

There were no comments from the public.

### **Item 4 - President's Comments**

There were no comments from the President.

### **Item 5 - Consent Agenda Items**

A motion was made by Dr. Roehm to approve the consent agenda items. Motion was seconded by Ms. Simpson. Motion carried (7, 0).

Dr. Trachtenbarg entered the meeting at 6:05 pm.

### **Item 6 - Administration & Governance Committee Report**

In the first item of business, Dr. Wortham reviewed the FY16 Budget Development Schedule. Mr. Chance stated that it is expected that the General Assembly will hold an extended session to complete the FY16 State of Illinois budget. He added that Governor Rauner's proposed FY16 budget decreases sales tax and personal property replacement tax shares to units of local government, which could cause a ripple effect if Peoria County were to lose a significant amount of sales tax revenue.

In the next item of business, Dr. Wortham stated that Board of Health member terms for Rev. Duren, Ms. Simpson, and Dr. Hippler expire June 30th; all three have requested reappointment. Dr. Roehm's term also expires June 30th; however, he does not wish to seek reappointment. Dr. Scott Anderson, DDS has submitted an application for appointment to replace Dr. Roehm. A motion was made by Dr. Roehm to recommend to the County Board Chairman that Rev. Duren, Ms. Simpson, and Dr. Hippler all be reappointed and that Dr. Scott Anderson be recommended as a candidate for appointment to fill the vacancy left by Dr. Roehm. Motion was seconded by Dr. Na'Allah. Motion carried (8, 0).

In the next item of business, Mr. Chance discussed the funding challenges facing the Care & Treatment Board and the grant awards made to local agencies that provide services to individuals with developmental disabilities. He stated that, if the Board embraces that the Health Department is part of a larger community health system, approving an internal transfer of funds to support the Care & Treatment Board's ability to fulfill its mission is an opportunity to support those in need of services. Mr. Chance distributed information regarding the Health Department's reserve fund. If approved, half of the transferred funds would be paid back by the Care & Treatment Board in 2015 and the other half paid back in 2016. A motion was made by Ms. Sullivan to approve the internal transfer of funds to support the Care & Treatment Board's ability to fulfill its mission. Motion was seconded by Ms. Simpson. Motion carried (8, 0).

### **Item 7 - Community Health Services Committee Report**

In the first item of business, Ms. Hendrickson provided an overview of the Community Health Indicator Report. This Report will be updated yearly and will be shared with community partners. Mr. Chance added that this Report will be put on the Health Department's website and shared with community health system stakeholders. There was discussion regarding mining health data; Mr. Chance stated that Ms. Hendrickson continues to work on developing relationships with the hospitals.

In the next item of business, a motion was made by Dr. Trachtenberg to approve requesting an IPLAN submission extension from IDPH. Motion was seconded by Dr. Roehm. Motion carried (8, 0).

In the next item of business, there was discussion regarding the County Health Rankings Report for 2015. Mr. Chance stated that this Report is a reflection of the effects of social determinants on population health. The Report includes nontraditional issues that influence the health of a community.

In the next item of business, a motion was made by Ms. Sullivan to authorize the strategy for reorganization of the Child & Family Health program area. Motion was seconded by Dr. Wortham. Ms. Thornburg stated that the proposed change is a great opportunity to affect social determinants and to focus more than just on the WIC program as it relates to Peoria County's poor birth outcomes. Mr. Chance stated that poor outcomes go beyond what is addressed through WIC. He added that the Health Department needs to get out of a grant driven approach to maternal and child health challenges. The proposed changes in staffing were discussed. Motion carried (8, 0).

### **Item 8 - Health Protection Services Committee Report**

A motion was made by Ms. Simpson to approve obtaining adult vaccines from IDPH. Motion was seconded by Ms. Sullivan. Mr. Chance stated that IDPH is offering adult vaccines at no cost due to low immunization rates in the adult population. Adults who are uninsured or underinsured would be able to obtain the vaccine at the Health Department and only pay the administrative fee. If an individual cannot afford the administrative fee, they are still able to get the vaccination. The proposed administrative fee is \$20, which is the same fee charged through the VFC program. Motion carried (8, 0).

### **Item 9 - Administrator Comments**

In the first item of business, a motion was made by Dr. Roehm to approve the financial services report. Motion was seconded by Ms. Sullivan. The report was reviewed by Ms. Huber. In response to a question regarding the IT User Fee, Mr. Chance stated that there are two fees assessed to the Health Department; one is for equipment and the other is for software licensing. Ms. Huber is working to decrease the number of work stations, which should decrease that part of the user fee for FY16. Motion carried (8, 0).

In the next item of business, Mr. Chance distributed and discussed an updated list showing the status of proposed legislation that is still active in the General Assembly. He stated that the Board previously discussed Board of Health members meeting with legislators; however, due to bills with public health consequence moving forward, he does not think this is necessary. The Board agreed with this recommendation.

In the next item of business, Mr. Chance stated that the first Strategic Planning Committee meeting has been held. Ms. Harant and Rev. Duren are participating on the committee. Mr. Chance stated that the Board needs to determine the date of the Strategic Planning Retreat to be held in July. A motion was made by Ms. Simpson for the Strategic Planning Retreat to be held on Saturday, July 27th. Motion was seconded by Ms. Sullivan. Motion carried (6, 2-Wortham, Duren). The Board also decided on May 26th from 4:30 pm to 6:00 pm for the Strategic Planning Focus Group.

In the next item of business, Mr. Chance stated that the Marshall County Board of Health is in contract discussions with the Bureau County Health Department. The President of the Marshall County Board of Health hopes to reach a consensus soon. The Peoria City/County Health Department remains the vendor for Marshall County Board of Health until the current contract is terminated, either at the end of the fiscal year or with 90 days notice.

In the next item of business, Mr. Chance stated that the Peoria County Board appointed Lt. Mark Molleck as the new EMA Director. He added that the Health Department offered assistance via Mr. Marks, Emergency Preparedness Coordinator, in creating the new Peoria County EMA program.

### **Item 10 - Old Business**

There was no old business.

### **Item 11 - New Business**

Approval of a Strategic Planning date and identifying a Focus Group date was addressed under Administrator Comments.

**Item 12 - Executive Session**

At 7:13 pm, a motion was made by Ms. Sullivan to enter Executive Session for the purpose of the Public Health Administrator's Performance Evaluation. Motion was seconded by Ms. Simpson. Motion carried (8, 0).

At 7:58 pm, the Board returned to regular session.

**Item 13 - Adjournment**

Being no further business, a motion was made by Dr. Na'Allah to adjourn the meeting. Motion was seconded by Ms. Sullivan. Motion carried (8, 0).

Meeting adjourned at 7:58 pm.

Respectfully submitted,

Maxine Wortham, PhD  
Secretary