



Public Health
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Peoria City/County
Health Department

**Peoria County Board of Health
Health Protection Services Committee Meeting
May 20, 2015**

PRESENT: Kathy Simpson
Jennifer Groves-Allison
Dr. David Trachtenbarg

ABSENT: Dr. Stephen Roehm

STAFF PRESENT: Greg Chance, Public Health Administrator
Wil Hayes, Director of Environmental Health
Carey Panier, Assistant Director Environmental Health
Jean Bellisario, Director of Infectious Disease
Meredith Littell, Assistant Director of Infectious Disease
Jason Marks, Emergency Preparedness Coordinator
Monica Hendrickson, Epidemiologist
Emily Connors, Human Resources Coordinator
Gene Huber, Director of Finance

Summary of Action Items:

- Approved minutes of March 18, 2015
- Approved New Food Safety Inspection Tool
- Approved Request to Waive Food Safety License Fee for Gifts in the Moment
- Accepted Proposal for New Environmental Health Database Software

Follow-up Issues for Next Meeting:

- Proposed Environmental Health Program Fees
- Outreach/Education Efforts regarding New Food Safety Inspection Tool

Meeting Minutes

Meeting was called to order at 6:15 pm by Ms. Simpson.

A motion to approve the minutes of the March 18, 2015 meeting was made by Dr. Trachtenbarg. Motion was seconded by Ms. Groves-Allison. Motion carried (3, 0).

Mr. Chance stated that the 2015 first quarter Performance Management outcomes for programs reporting to the Health Protection Services Committee were included in the agenda packet. Dr. Trachtenbarg stated that it would be helpful to have column for status milestones. Mr. Chance stated that this request will be shared with leadership of the Performance Management Council.

In the next item of business, Mr. Chance stated that the first draft of the FY16 budget for program areas reporting to the Health Protection Services Committee was included in the packet. He stated that there are unknowns regarding the State of Illinois budget. The entire draft FY16 budget shared with the Administration & Governance Committee reflects a projected deficit of around \$1 million. Mr. Chance reminded the Committee that the FY14 budget was approved with a deficit of

approximately \$620,000.00 and that fiscal year ended with a surplus of approximately \$300,000.00. A revised draft budget will be reviewed at the June Board of Health meeting and will be on the Committee agendas in July as an action item for a recommendation to be taken to the Board of Health at its August meeting. Mr. Chance then reviewed program area budget information. A reduction in services regarding HIV/AIDS has occurred due to the departure of Mr. McClallen. Infection Disease is conducting mandated services regarding surveillance as well as working to ensure individuals diagnosed with HIV/AIDS link with a medical provider and are compliant with care protocols. Lead Hazard Removal has been removed from the budget as the current grant ends this year. However, HUD has released notice of a funding opportunity for the next round of lead hazard removal grants; once the proposal is submitted, the Health Department likely won't hear until late September/early October if funding is approved. If funding is received, a supplemental budget appropriation can be done. In response to a question from Ms. Groves-Allison regarding if there is any other grant information the Health Department is waiting on, Mr. Chance stated that the Tobacco grant will likely be reduced by 18 to 19%. The WIC grant, which is federal money, was reduced by about \$50,000.00. It is expected that Emergency Preparedness funding will remain fairly stable; this is also federal money. Mr. Chance stated that he has not heard about APORS (high risk infant program), Lead Case Management, and Lead Poisoning Investigation grants.

In the next item of business, Mr. Hayes stated that Environmental Health re-evaluated its fees for services. The fee study that was conducted in 2014 showed that many fees being charged are below what the cost is for conducting the service. Comparison information from similar sized health departments was included in the agenda packet. In response to a question from Dr. Trachtenbarg regarding the financial projection of the increase in fees, Ms. Huber stated that the increased fees are expected to generate an additional \$80,000.00 in revenue in the FY16 budget. Mr. Chance recommended that this item be brought back to the Committee at its July meeting for action.

In the next item of business, Ms. Panier stated that, since the Committee's March meeting, the Food Safety Workgroup has met and discussed the proposed new Food Safety Inspection Tool. The Workgroup is supportive of utilizing a risk-based system. A great deal of feedback was received regarding the elimination of the scoring system as establishments use this as an incentive for employees to work harder and earn a high score. Ms. Panier stated that the Health Department wants individuals to understand why there are risk factors and what can contribute to a foodborne illness. Mr. Hayes stated that the Food Safety Workgroup likes the idea of eliminating the scoring system. Four new members were added to the Workgroup after the March Committee meeting. These individuals were opposed to the proposed new tool; however, after joining the Workgroup and obtaining more information, they are now in support of the proposed new tool. Dr. Trachtenbarg expressed concern regarding the wording not doing a good job of communicating to the public and driving public perception about the restaurant sanitary status and quality of inspection being conducted by the Health Department. There was discussion regarding the current tool and how things can be misinterpreted with it as well as about what is available to the public via the website in terms of inspection results. Mr. Chance stated that the inspection results can be provided without any terms to coincide with the inspection or terms can be utilized. No matter what terms are used, they are subjective and can be misinterpreted and viewed as negative. He added that the 100 point system did not satisfactorily emphasize food safety risks and the proposed new tool pushes the industry to correct high risk and repeat violations. Ms. Groves-Allison asked that information be brought back to the Committee regarding what is being done in terms of outreach and education to the public regarding the new system. A motion was made by Ms. Groves-Allison to approve the new Food Safety Inspection Tool. Motion was seconded by Dr. Trachtenbarg. Motion carried (3, 0).

In the next item of business, Mr. Hayes stated that a request to waive the \$175.00 food safety license fee was received by Gifts in the Moment (gitm) for their mobile produce van, which the Health Department is helping to sponsor through the Obesity Prevention Initiative. At times, gitm will be selling eggs on a pre-order basis. Fees are waived for non-profit non-charging establishments; however, gitm sells its items so they do not meet the requirements to receive that waiver. A motion was made by Ms. Groves-Allison to approve the request to waive the Food Safety License Fee for Gifts in the Moment. Motion was seconded by Dr. Trachtenbarg. Motion carried (3, 0).

In the next item of business, Mr. Hayes stated that Environmental Health received two bids for upgrading their software. One bid was from the current vendor which primarily reflected an upgrade to the current system and the other bid was for a new system from Decade. Mr. Hayes stated that the recommendation is to move forward with Decade with a bid of \$127,053.00. While \$100,000.00 was budgeted for the new software, Mr. Hayes stated that in negotiating the contract he will remove some items that are not needed and this should reduce the bid amount. There is a \$5,000.00 fee from the current vendor for extracting the data to be put into the new software as well as a yearly maintenance fee. Mr. Hayes stated that County IT would run the software on the County servers, which will save money both initially and on the yearly maintenance fee. He added that while he expects the final amount to be under \$100,000.00 he is asking for approval of the bid amount of \$127,053.00 in case there is any additional cost. A motion was made by Dr. Trachtenbarg to approve the proposal for a new Environmental Health Database Software system. Motion was seconded by Ms. Groves-Allison. Motion carried (3, 0).

In the next item of business, Ms. Hendrickson summarized the Sexually Transmitted Disease Report.

Current or Future Public Health Issues/Challenges/Opportunities

Mr. Chance reminded the Committee of the Board of Health Strategic Planning Focus Group scheduled for 4:30 pm on May 26th as well as the special Board of Health meeting scheduled for 6:00 pm on May 28th.

Mr. Marks thanked the Committee for supporting legislation regarding an amendment to the Good Samaritan Act and Medical Reserve Corps volunteers. This legislation was approved by General Assembly and will improve the Health Department's ability to prepare both the community and staff in the event of a public health emergency. In response to a question from Dr. Trachtenbarg, Mr. Marks explained that an Open Point of Dispensing is open to public and a closed Point of Dispensing is only available to certain individuals, for example first responders or County staff.

Ms. Hendrickson stated that she continues to work with the Reproductive Health Workgroup.

Ms. Bellisario stated that the Adult Vaccine Program has been instituted and efforts are in place to get information out about the program both internally and externally.

Mr. Hayes stated that trapping for West Nile Virus will begin on June 1st. There are 29 locations in the County. Submission of dead birds will also begin on June 1st. A press release regarding West Nile Virus has been done. Mr. Hayes also stated that IDPH is working on changes to the Food Service Sanitation Code, which are not looking at best practices.

Being no further business, the meeting adjourned at 7:21 pm.