



Peoria County Board of Health Minutes of November 16, 2015 Meeting

MEMBERS PRESENT: Ms. Harant Dr. Trachtenbarg
Dr. Hippler Ms. Sullivan
Rev. Duren Ms. Groves-Allison
Ms. Williams Ms. Simpson
Dr. Anderson Dr. Na'Allah

MEMBERS ABSENT: Dr. Wortham Mr. Baker

STAFF PRESENT: Gene Huber, Director of Finance/Interim Public Health Administrator
Wil Hayes, Director of Environmental Health
Melissa Hall Adamson, Director of Community Health Policy & Planning/Assistant Administrator
Kristin Thornburg, Director of Child & Family Health
Jean Bellisario, Director of Infectious Disease
Monica Hendrickson, Epidemiologist
Carey Panier, Assistant Director of Environmental Health
Nicole Ingold, Public Health Programs Manager

OTHERS PRESENT: Kim Thomas, Head Start

Item 1 - Call to Order

Meeting was called to order at 6:02 pm by Ms. Harant.

Item 2 - Pledge of Allegiance

Item 3 - Comments from Public

There were no comments from the public.

Item 4 - President's Comments

Ms. Hall Adamson provided an overview of the Reproductive Health Workgroup panel presentation: "Implementing Health Care Efforts and Best Practices in Reducing Sexually Transmitted Infections and Teen Pregnancies" held on October 28, 2015 at UICOMP. She stated that overall feedback from the panel has been positive and additional providers have expressed interest in participating on the Workgroup/Health Services Committee. Next steps include upcoming committee meetings and participation in the Shape Your City event taking place on November 16, 2015. Additional discussion included ways to involve youth in accomplishing the goals and objectives of the Workgroup and marking the Health Department's services as well as that the Health Department is a trusted source of information. Ms. Sullivan asked about STD numbers reported in the agenda packet and the clinic hours of operation, as these topics came up during the panel event. Dr. Na'Allah expressed concern about the number of patients seeking reproductive health care, especially STI screens, in the emergency departments. She added that

she has been told by emergency department physicians that patients were going to the emergency department due to staffing shortages at the Health Department. Ms. Bellisario stated that this was temporary due to staffing and back to school immunizations.

Mr. Hayes was asked to explain the process that is utilized when dealing with facility closure requests (non-food licensed establishments). He explained that the State Statutes are the only tools available for addressing nuisance issues due to the County not having an ordinance. Mr. Hayes stated that developing an ordinance would require action from the County Board. He added that most ordinances have as the final enforcement tool placing liens on and seizing property. This would require the County or Health Department to clean up the property and incur costs until the property could be sold. Mr. Hayes stated that Environmental Health currently works with local governmental agencies, i.e. city or village, to provide technical support as the agencies utilize their ordinance to seek enforcement action.

Item 5 - Consent Agenda Items

A motion was made by Ms. Sullivan to approve the consent agenda items. Motion was seconded by Ms. Simpson. Motion carried (10, 0).

Item 6 - Administrator Comments

The Financial Services Report was reviewed by Ms. Huber. A motion was made by Dr. Hippler to approve the Financial Services Report. Motion was seconded by Rev. Duren. Motion carried (10, 0).

Item 7 - Executive Session

Dr. Na'Allah left the meeting at 6:30 pm.

At 6:30 pm, a motion was made by Ms. Sullivan to enter Executive Session to discuss labor contract negotiations and personnel. Motion was seconded by Dr. Trachtenbarg. Motion carried (9, 0).

At 6:45 pm, the Board returned to regular session.

Item 8 - Old Business

In the first item of business, an update was given regarding the Administrator search. The Board will be interviewing two new applicants.

In the next item of business, the Board discussed the status of development of the Strategic Plan. Ms. Harant reviewed the goals and objectives. Dr. Hippler expressed dissatisfaction with "soft measurable" goals; he stated that at the end of the three year plan, he does not feel that the agency would be able to show improvement. There was discussion regarding the Board's opinion that the Strategic Plan document would not be ready for adoption before January 1, 2016 and that the current document does not accurately reflect where the Health Department wants to be in five years. The Board decided to cancel the meetings with the consultant and directed staff and the Strategic Planning Committee to revisit the entire document. Dr. Hippler would like to see two to three measurable objectives under each goal. The Board also would like to see the three overall goals written in simpler terminology. The Board also requested that the workgroups be reevaluated to include Board members and staff on each one.

In the next item of business, Ms. Huber and Ms. Williams explained what was happening at the County level with the Health Department's FY2016 budget. There was much discussion regarding the Board's disapproval of the County's action of lowering the Health Department's tax levy. The Board decided not to take action regarding approving the revised FY2016 budget until its next meeting. Ms. Huber explained to the Board that, in an effort to reduce the forced reduction of the Board's reserve fund, the Board needs to implement plans for the money rather than using the what if scenarios. She gave examples of setting aside \$500,000.00 for a building fund as well as removing the TB funds from the reserve fund because it can only be used for TB.

Item 9 - New Business

In the first item of business, there was discussion regarding the Board's meeting structure in terms of operations and Strategic Plan implementation.

In the next item of business, a motion was made by Dr. Trachtenbarg to approve the FY2016 Board of Health meeting schedule, moving the January, February, November, and December meeting dates to the second Monday of the month. Motion was seconded by Dr. Anderson. Motion carried (9, 0).

In the next item of business, a motion was made by Ms. Simpson to approve the FY2016 Fee Schedule. Motion was seconded by Ms. Groves-Allison. Motion carried (9, 0).

In the next item of business, Ms. Ingold stated that the FY2016 Performance Management Goals were included in the agenda packet.

In the next item of business, a motion was made by Rev. Duren to close the Health Department on December 24th and December 31st, 2015 in appreciation for the bargaining unit employees ratifying the contract extension in a timely manner. Motion was seconded by Dr. Hippler. Motion carried (9, 0).

In the next item of business, a motion was made by Ms. Sullivan to approve the extension of the current labor agreement. Motion was seconded by Dr. Trachtenbarg. Motion carried (9, 0).

A motion was made by Ms. Sullivan to extend the signing bonus being given to union employees to non-union employees. Motion was seconded by Dr. Trachtenbarg. Motion carried (9, 0).

In the next item of business, a motion was made by Ms. Simpson to change the December 2015 Board of Health meeting date from December 21st to December 14th. Motion was seconded by Dr. Anderson. Motion carried (9, 0).

Item 10 - Adjournment

Being no further business, a motion was made by Dr. Trachtenbarg to adjourn the meeting. Motion was seconded by Ms. Groves-Allison. Motion carried (9, 0).

Meeting adjourned at 8:10 pm.

Respectfully submitted,

Gene Huber
Secretary Pro-Tem