

FOIA Requests

Under the Illinois Freedom of Information Act 5 ILCS 140/1 et seq, certain public records in possession of public agencies may be accessed by the public upon written request.

Some records are not subject to release via the FOIA process; these types of records are described under section 7 of the Act (5 ILCS 140/7) and section 7.5 of the Act (5 ILCS 140/7.5). Some records may also be subject to confidentiality provisions imposed by other state or federal statutes or court orders. The FOIA process for disclosure of information does not supersede these other applicable statutory and judicial mandates.

Some of the records maintained by this office are considered to be of a confidential nature and therefore not available under the provisions of FOIA.

How to Submit a FOIA Request

To access documents from the Peoria County Sheriff's Office, please submit a written request in person, by mail, or by email.

Peoria County Sheriff's Office
Records Department / FOIA Officer
301 N Maxwell Rd.
Peoria, IL 61604
Monday - Friday 7:00 am to 8:00 pm
Saturday & Sunday 8:00 am to 3:30 pm

Email: rboland@peoriacounty.org or tmccoy@peoriacounty.org

When submitting a FOIA request, please be as specific as possible and clearly describe the documents being sought, or documents you wish to inspect. Please include your name, address and phone number.

Upon receipt, the FOIA Officer will review your request and respond within 5 business days. Responses may include but are not limited to a full disclosure of documents, a disclosure of documents with certain information redacted, a notification that an additional 5 business days is needed to respond, or a denial or partial denial of your request due to certain exemptions under the Act.

Fees Associated with FOIA

The first 50 pages of black and white, letter or legal sized copies (8 1/2 x 11) of records requested are free. Anything that surpasses 50 pages is generally .15 cents per page. For color copies or abnormal size copies, Peoria County may charge fees reasonably calculated to reimburse its actual cost for reproduction and for the use by any person of the equipment of the public body to copy records. The cost for electronic records is the actual cost of the recording medium.

For more information on the guidelines used to charges fee related to FOIA, please see Section 6 of the Act (5 ILCS 140/6).