



AGENDA

County Operations Committee

Tuesday, February 26, 2019

@ 1:00 PM

Peoria County Courthouse, Room 402

1. **Call to Order**
2. **Approval of Minutes**
 - November 26, 2018 (*Executive Session*)
 - December 18, 2018 (*Executive Session*)
 - January 10, 2019 (*Executive Session*)
 - December 18, 2018 (*Regular Session*)
 - January 10, 2019 (*Regular Session*)
3. **Informational Items/Reports/Other Minutes/Updates**
 - Workforce Report
 - Employee Health
4. **Miscellaneous**
5. **Adjournment**

DRAFT
MINUTES
County Operations Committee
December 18, 2018
@ 1:00 p.m.

MEMBERS PRESENT:	Rachael Parker – Chairman; Thomas O’Neill – Vice Chairman; Kate Pastucha, Steven Rieker, William Watkins, Jr.
MEMBERS ABSENT:	Gregory Adamson, Barry Robinson
OTHERS PRESENT:	Scott Sorrel – County Administrator; Sauna Musselman – Assistant County Administrator; Larry Evans - State's Attorney's Office; Julie Ciesla – Finance; Angela Loftus – Asst. Director of Human Resources; Jamie Harwood – Coroner; Brian Asbell – Sheriff; Jennifer Shadid – Courts Administration; Kathi Urban – Planning & Zoning; Amy McLaren – County Highway

Call to Order

Chairperson Parker called the meeting to order at 1:00 p.m.

Approval of Minutes

A motion to approve the minutes of November 26, 2018 was made by Mr. O’Neill and seconded by Mr. Watkins. The motion carried.

Committee Action

- **Review of Executive Session Minutes**

Mr. Evans recommended that all previously held executive session minutes continue to be held closed as the need for confidentiality still exists, and to destroy executive session audio recordings more than two years old, except those that relate to pending litigation. A motion to accept the recommendation of the State's Attorney's Office was made by Mr. O’Neill and seconded by Mr. Rieker. The motion carried.

Discussion

- **New Hire & Vacancy new report format**

Ms. Musselman advised that staff consistently updates and revises the format of the report to align with committee requests, and with new membership, is asking for input on the best utilization of the report going forward.

Ms. Pastucha suggested reporting the information in a graph format and providing more and clarity and analyzation to positions with high turnover.

Mr. Rieker suggested highlighting items of particular significance to the committee, including a way of tracking open positions.

A motion to go into executive session to discuss Labor Relations was made by Mr. Watkins and seconded by Mr. Rieker. The motion carried.

EXECUTIVE SESSION

Regular session resumed upon a motion by Mr. Rieker and second by Mr. O’Neill.

Adjournment

The meeting was adjourned by Chairperson Parker at 1:30 p.m.

DRAFT
MINUTES
County Operations Committee
January 10, 2019
@ 5:30 p.m.

MEMBERS PRESENT:	Rachael Parker – Chairman; Thomas O’Neill – Vice Chairman; Kate Pastucha, William Watkins, Jr.
MEMBERS ABSENT:	Gregory Adamson, Steven Rieker, Barry Robinson
OTHERS PRESENT:	Scott Sorrel – County Administrator; Shauna Musselman – Assistant County Administrator; Larry Evans - State's Attorney's Office; Andrew Rand – County Board Chairman; Angela Loftus – Asst. Director of Human Resources; Amy McLaren – County Highway

Call to Order

Chairperson Parker called the meeting to order at 5:30 p.m.

A motion to go into executive session to discuss Labor Relations was made by Mr. Watkins and seconded by Mr. O’Neill. The motion carried.

EXECUTIVE SESSION

Regular session resumed upon a motion by Mr. O’Neill and second by Ms. Pastucha.

Resolution

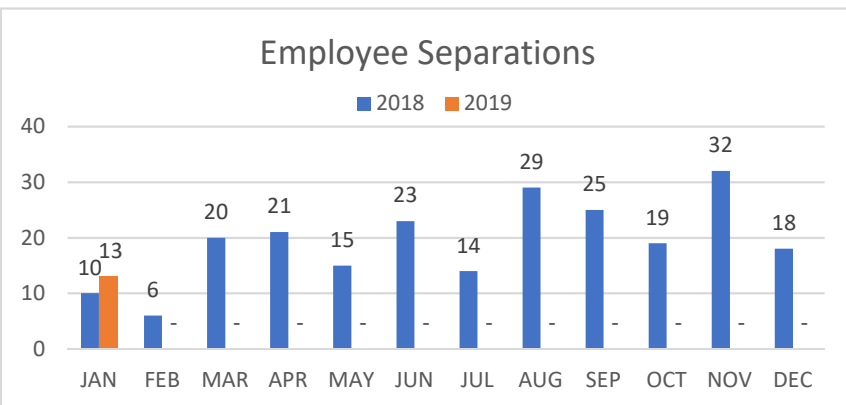
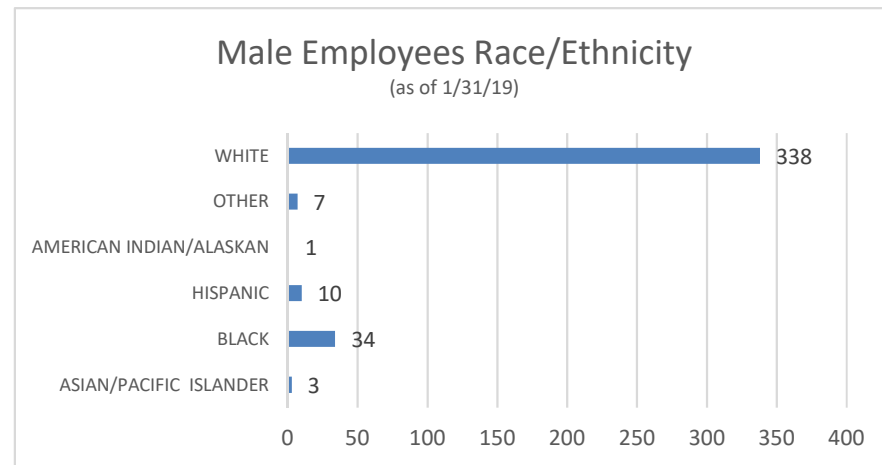
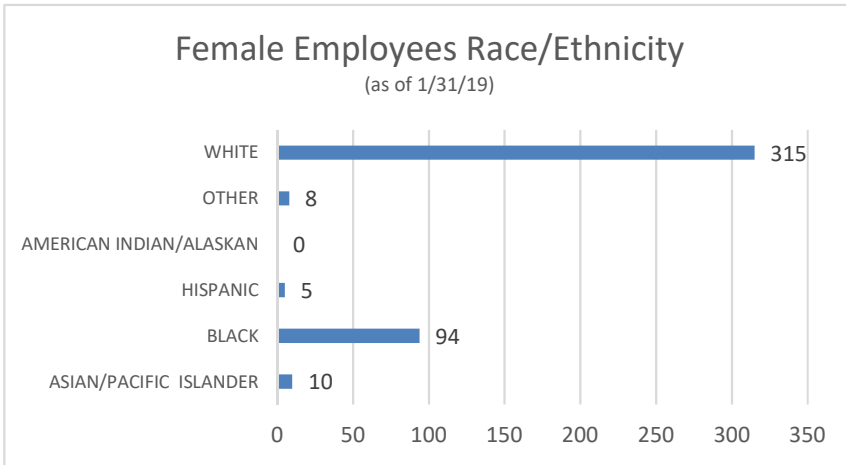
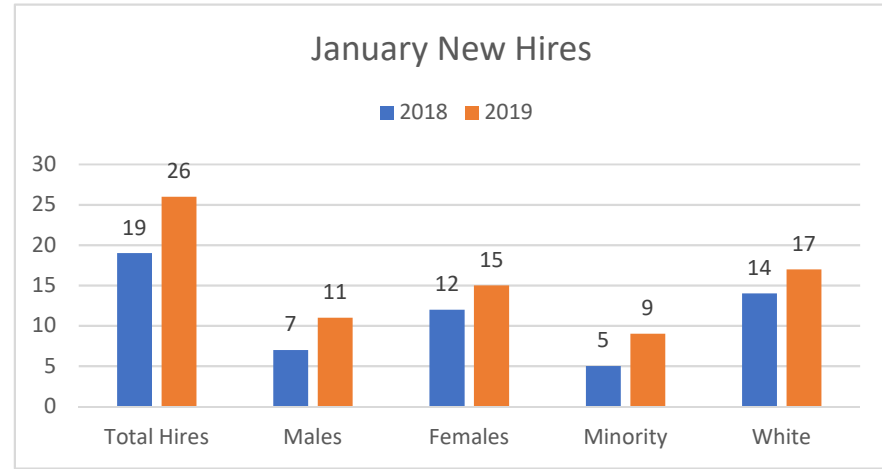
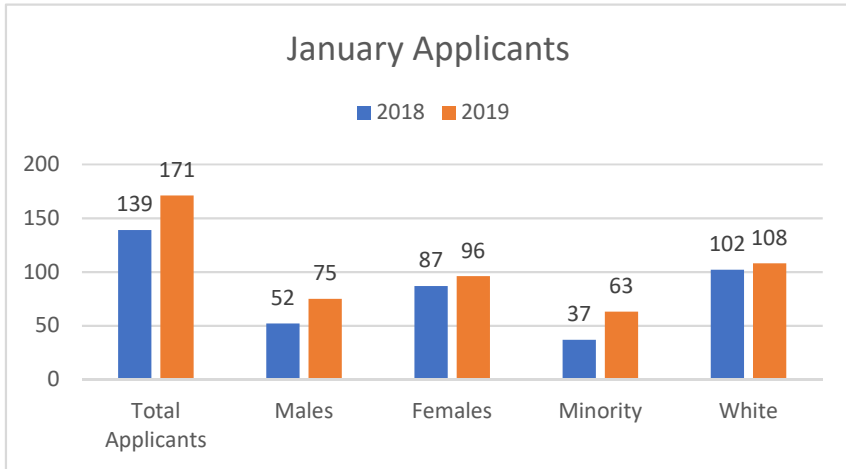
- **Collective Bargaining Agreement (CBA) between Peoria County and AFSCME Council 31/Local 3473**

A motion to approve was made by Mr. Watkins and seconded by Ms. Pastucha. The motion carried unanimously.

Adjournment

The meeting was adjourned by Chairperson Parker at 5:38 p.m.

County Operations - Workforce Dashboard - February 2019



Top Department Separations

January 2018		January 2019	
HO	4	HO	6
Coroner	3	JDC	3
		PCSO	3