PEORIA COUNTY BOARD
MEETING AGENDA
Thursday, April 9, 2020
6:00 PM

www.peoriacounty.org

CALL TO ORDER
MOMENT OF SILENCE
PLEDGE OF ALLEGIANCE
ROLL CALL BY THE COUNTY CLERK

I. APPROVAL OF MINUTES
   • Approval of March 12, 2020 County Board Meeting Minutes
   • Approval of March 12, 2020 County Board Executive Session Meeting Minutes

II. PROCLAMATIONS AND PRESENTATIONS
   • A Proclamation recognizing May 3-9, 2020 as “National Correctional Officers Recognition Week”
   • A Proclamation recognizing May 10-16, 2020 as “National Police Week”

III. CITIZENS’ REMARKS

IV. CONSENT AGENDA (including reports to be filed)


   C3. A resolution (items 1-3 conveyances; items 4-9, item 11 defaulted conveyances; item 10, items 12-13 defaulted reconveyances) from your Ways and Means Committee recommending that the County Board Chairman be authorized and directed to execute deed of said property to the highest bidder, and be authorized to cancel the appropriate Certificates of Purchase. This resolution shall be effective ninety days from April 9, 2020 and any transaction between the parties involved not occurring within this period shall be null and void.

   C4. A resolution from your Public Safety and Justice Committee recommending approval of an appropriation in the amount of $19,000.00 from the unreserved fund balance in the C.O.P.S. Fund to complete the purchase of equipment under the FY 2018 Edward Byrne Justice Assistance Grant (JAG) program.

**REVISED**
Items C3. through C14. moved from Regular Agenda to Consent Agenda
C5. A resolution from your Public Safety and Justice Committee recommending approval of the FY 2019 State Criminal Alien Assistance Program (SCAAP) Award in the amount of $4,540.00 with the funds to be appropriated to the appropriate line items in the Sheriff’s budget.

C6. A resolution from your Public Safety and Justice Committee recommending approval of an appropriation of a donation in the amount of $5,000.00 into the PCAPS non-capital equipment fund to purchase small animal kennels for display of adoptable animals.

C7. A resolution from your Land Use Committee recommending approval of an appropriation in the amount of $14,900.00 into the FY 2020 budget to the Planning & Zoning Grant Fund for projects to be completed under the Abandoned Property Program (APP) Grant.

C8. A resolution from your County Operations Committee recommending approval of amendments to the Peoria County Employee Health Plan.

C9. A resolution from your County Operations Committee recommending settlement authority in an amount not to exceed $165,000.00 be approved to settle Worker’s Compensation Case number 010015-005351-WC-01.

C10. A resolution from your Infrastructure Committee recommending approval of a financial commitment of local agency funding to match any Federal Surface Transportation Block Grant Funds received for the reconstruction of Lake Street.

C11. A resolution from your Infrastructure Committee recommending approval of the lowest responsible bid of Porter Brothers, Rock Falls, Illinois, in the amount of $96,141.67, for the Limestone Township Motor Fuel Tax funded tilling and sealcoating of township roads project.

C12. A resolution from your Infrastructure Committee recommending approval of the Jurisdictional Transfer of Structure Number 072-4318 on Streitmatter Road to the Princeville Road District.

C13. A resolution from your Infrastructure Committee recommending approval of the lowest responsible bid of Hoerr Construction, Goodfield, IL, in the amount of $96,450.00, for pipe lining on Airport Road and Richwoods Boulevard.

C14. A resolution from your Infrastructure Committee recommending approval of the lowest responsible bid of Illinois Civil Contractors, Inc., East Peoria, IL, in the amount of $133,240.60, for reconstruction of the Alpha Park Library Wall at the intersection of Airport Road and Garfield Avenue.

C15. Chairman Appointments.
V. ZONING ORDINANCE AND RESOLUTIONS

1. Case 011-20-U, Petition of David and Carroll Inskeep. A Special Use request from Section 20.5.1.3.2.a of the Unified Development Ordinance. This section allows for a special use for an agriculturally related business. The petitioner proposes to operate a commercial pumping business in the “A-1” Agricultural Preservation Zoning District. The parcel is located in Elmwood Township. The Zoning Board of Appeals recommends approval with restriction.

2. Case 007-20-U. A Special Use request from Section 20.5.2.2.1.a.1 of the Unified Development Ordinance. This section allows for a special use when a proposed land split does not meet the 25 acre minimum lot size nor the 1 dwelling unit per 25 contiguous acres density requirement in the “A-2” Agricultural District. The petitioner proposes to divide 1.348 acres from an existing 11.448 acre parcel in order to move an existing single family dwelling. The parcel is located in Hollis Township. The Zoning Board of Appeals recommends approval with restriction.

3. Case W02-20, Debbie Jost. A resolution from your Land Use Committee recommending approval of a waiver of compliance from Section 20.3.16.3.2.b.1 of the Unified Development Ordinance. This section requires a minimum of 30 feet of contiguous public road frontage for parcels being created by subdivision which are less than 10 acres. The parcel is located in Hollis Township.

4. A resolution from your Land Use Committee recommending approval of the passage of the Peoria County Fair Housing Resolution.

5. A recommendation from your Ways and Means Committee to approve an Ordinance allowing the division of the 2019 payable 2020 real estate tax first installment payment into two equal installments.

6. A resolution from your Budget Committee recommending approval of an appropriation in the 2020 budget of 2019 encumbrance rollovers and rollover appropriations in the amount of $1,335,695.00. (Pending Committee Approval)

VI. MISCELLANEOUS AND ANNOUNCEMENTS

VII. ADJOURNMENT
CALL TO ORDER
MOMENT OF SILENCE
PLEDGE OF ALLEGIANCE
ROLL CALL BY THE COUNTY CLERK

Attendance was taken with the Roll Call-Pro voting system, and the following members of the Board were present: Members Blair, Bryant, Daley, Elsasser, Fennell, Groves Allison, Pastucha, Rand, Reliford, Reneau, Rieker, Rosenbohm, Watkins, Williams, and Windish, with Members Dillon, Robinson, and Salzer absent.

I. APPROVAL OF MINUTES
   • Approval of February 13, 2020 County Board Meeting Minutes

   Member Williams moved for approval of the minutes, Member Reliford seconded. The minutes were approved by a unanimous roll call vote of 15 ayes.

II. PROCLAMATIONS AND PRESENTATIONS
   • A Presentation by Public Health Administrator Monica Hendrickson

   Public Health Administrator Monica Hendrickson detailed the response efforts for COVID-19. She described that work has been done to coordinate public information and response due to the fluidity of the situation. She informed that the cases will not be stopped and that the goal is to slow down the spread. She reported that the disaster happens because the hospitals have a limited number of staffing and beds. She noted that to flatten the peak, it is expected that events and gatherings will be canceled, that healthcare facilities will restrict visitors, and that schools cancel.

   Chairman Rand explained that the operation is massive and that thousands of people are being coordinated under Ms. Hendrickson. Member Williams inquired about what the public should do if they suspect that they have the virus and about the testing availability. Ms. Hendrickson instructed that to limit the exposure to others, that a citizen should call their healthcare professional, and that most cases can be treated and monitored from home. She identified that testing is limited to those that are at high risk. Member Fennell asked about other agencies that are coordinating efforts with the Health Department. Ms. Hendrickson identified that the Health Department will rely on other agencies to activate
when their services are needed, and she discussed that the joint information group will have daily briefings. Member Elsasser inquired about how decisions to close will be made. She explained that coordination with institutions will be necessary to flatten the curve of infections and that large gatherings should be limited. Chairman Rand instructed that the most up-to-date information is available at the Health Department's website. Member Pastucha thanked Ms. Hendrickson for her hard work and expressed that she knows the County is in good shape with her leading the way. Chairman Rand noted that the County is out in front of the situation and that it is in good hands with Ms. Hendrickson.

- A Proclamation recognizing Centre State International Trucks, Incorporated on their 40th anniversary
- A Proclamation recognizing April and May 2020 as "Gerald M. Brookhart Arts in Education Spring Celebration" months
- A Presentation by Refreshing Ministries

Mark Douras, Refreshing Mercies Ministries, detailed the services it provides. He expressed that it is the group's mission to provide counseling services at their home in Dunlap to those impacted by loss, transitions, and tragedies. He described that dates can be significant in loss or trauma and that the organization gives a mode to get away. He explained that the process is tailored to the individual group's needs, that they collect memories of the loved one that passed, and then delivers material intending to give hope. He described the facility and the areas for activities that can help process grief. Member Elsasser noted that the group can help military families, and Mr. Douras informed that military families can have more difficulty due to the nature of the passing.

- A Presentation by Trajectory Energy

John Carlson, Managing Partner, Trajectory Energy, addressed the Board to provide an update about solar projects on County-owned land. He reported that no community solar projects were selected in the first round, but that an opportunity exists under the Illinois Solar for All program. He noted that the program supports projects for low-income individuals and agencies providing services to those individuals. He conveyed that it supports a variety of types of projects and provides guaranteed savings to customers. He described a project awarded to Trajectory in Rockford, he detailed the savings to customers and identified the similarities for the County-owned projects. He highlighted that the projects are located in an environmental justice area and that they could be selected for the Illinois Solar for All program. He provided examples of how customers can save money using solar. Member Elsasser requested information about the meaning of environmental justice, and Mr. Carlson conveyed that the term refers to those areas that are persistently impacted by pollution.

III. CITIZENS' REMARKS

There were no citizens' remarks.

IV. CONSENT AGENDA (including reports to be filed)

C2. The Auditor’s report of expenditures from Accounts Payable system is accessible at www.peoriacounty.org/auditor/transparency.

C3. A resolution from your Public Safety and Justice Committee recommending approval of the most responsive bid of Integrated Solutions Consulting, Chicago, IL, in the amount of $181,962.00, to provide services as the Peoria Complex Coordinated Terrorism Attack (CCTA) Exercise Coordinator

C4. A resolution from your Public Safety and Justice Committee recommending approval to renew an agreement with Ragan Communications for the maintenance of radio equipment for the period of January 1, 2020 through December 31, 2022.

C5. A resolution from your Public Safety and Justice Committee recommending approval of an additional FY 2020 appropriation for the Sheriff’s Office Drug Forfeiture Fund in the amount of $18,000.00 for the purchase of a K-9 dog and accessories, and a rifle-rated ballistic shield for the CIERT team.

C6. A resolution from your Public Safety and Justice Committee recommending approval of an additional FY 2020 appropriation for the Sheriff’s Office Restricted Donations Fund in the amount of $25,000.00 for the purchase of a replacement vehicle for the Victim Services Coordinator and a drone for the Search and Rescue Team.

C7. A resolution from your County Health Committee recommending approval of an appropriation in the amount of $47,342.00 to the FY 2020 Solid Waste Fund to cover anticipated expenses for Sustainability Grants.

C8. A resolution from your County Health Committee recommending that $1,367,173.37 of Heddington Oaks Accounts Receivable be written off as bad debt.

C9. A resolution from your Infrastructure Committee recommending approval of a Preliminary Engineering Agreement with Crawford, Murphy & Tilly, Inc. for rehabilitation of a bridge structure on Grange Hall Road at a cost not to exceed $51,620.00.

C10. Chairman Appointments.

Member Pastucha moved to approve the Consent Agenda and Member Blair seconded. The Consent Agenda was approved by a unanimous roll call vote of 15 ayes.

V. ZONING ORDINANCE AND RESOLUTIONS

1. Case #002-20-V, Petition of Insite RE Inc. as agent for Lendlease Towers III, LLC. A Variance request from Section 20-7.1.1.2 of the Unified Development Ordinance, which requires that the height of a telecommunication facility shall not exceed 200 feet if located in a non-residential zoning district. The petition proposes to construct a telecommunications tower at a height of 255 feet in the "A-2" Agriculture Zoning District, resulting in a variance request of 55 feet. The parcel is located in Hallock Township. The Zoning Board of Appeals recommends approval. The Land Use Committee concurs.
Member Elsasser moved to approve the ordinance and Member Pastucha seconded. The ordinance passed by a unanimous roll call vote of 15 ayes.

2. Case #008-20-U, Petition of the Estate of Doneita M. Werry, deceased and the Estate of Glenn A. Werry, Sr., deceased. A Special Use request from Section 20-6.2.1.1.b of the Unified Development Ordinance. This section allows for a special use when a proposed land split does not meet the 40 acre minimum lot size in the "A-1" Agricultural Preservation Zoning District. The petitioner proposes to divide an existing 11.44 acre parcel into two parcels of 5.28 acres and 6.16 acres to separate the resident from the agricultural use. The parcel is located in Trivoli Township. The Zoning Board of Appeals recommends approval. The Land Use Committee concurs.

Member Rosenbohm moved to approve the ordinance and Member Williams seconded. The ordinance passed by a unanimous roll call vote of 15 ayes.

3. Case W03-20, Paige Ziegler. A resolution from your Land Use Committee recommending approval of a waiver of compliance from Section 20-8.3.4.1.b.2.a of the Unified Development Ordinance. This section requires a new minor subdivision to have public water supply. The petitioner is proposing to serve a 1 lot subdivision with private well. The parcel is located in Hallock Township.

Member Elsasser moved to approve the resolution and Member Pastucha seconded. The resolution passed by a unanimous roll call vote of 15 ayes.

4. A resolution from your Infrastructure Committee recommending approval of a Cooperative Research Agreement between the County of Peoria and Bradley University for the purpose of maintaining the Pavement Management Program.

Member Watkins moved to approve the resolution and Member Rosenbohm seconded. Member Blair stated that she will abstain due to her employer's involvement. The resolution passed by a roll call vote of 14 ayes and 1 abstention, with Member Blair abstaining.

5. A resolution from your Executive Committee recommending approval of County Administrator Compensation. (Pending Committee Approval)

Member Rosenbohm moved to approve the resolution and Member Reneau seconded. Chairman Rand thanked Member Rieker and Member Pastucha for their work. The resolution passed by a unanimous roll call vote of 15 ayes.

6. Executive Session – Pending Litigation

Chairman Rand announced he would take Miscellaneous and Announcements before the Board went into Executive Session. For those items, see below.

Member Elsasser moved to go into executive session to discuss pending litigation and Member Rosenbohm seconded. The motion passed by a unanimous roll call vote of 15 ayes.

VI. MISCELLANEOUS AND ANNOUNCEMENTS
Member Reneau asked for all to submit their Census and described the process. He informed that citizens can complete it online and explained the importance of completing it for funding and representation.

Chairman Rand reminded all that the best methods to avoid getting sick are washing hands, social distancing, stay at home, avoid contact with your face, and cover your cough.

VII. ADJOURNMENT

There being no further business before the Board, the Chairman announced the meeting was adjourned.
PROCLAMATION

The week of May 3-9, 2020, has been designated as NATIONAL CORRECTIONAL OFFICERS RECOGNITION WEEK; and

WHEREAS, county and city jail held 745,200 inmates at midyear 2017, down from 680,200 at midyear 2007; and

WHEREAS, the jail incarceration rate declined from 259 inmates per 100,000 U.S. residents at midyear 2007 to 229 per 100,000 at midyear 2017, a 12% decrease; and

WHEREAS, in 2017, males were incarcerated in jail at a rate (394 per 100,000 mail U.S. residents) 5.7 times that of females (69 per 100,000 female U.S. residents; and

WHEREAS, the estimated average time in jail in 2017 was 26 days; and

NOW, THEREFORE, I, Andrew A. Rand, Chairman of the Peoria County Board, on behalf of the County Board, do hereby acknowledge the week of May 3-9, 2020, as

"NATIONAL CORRECTIONAL OFFICERS RECOGNITION WEEK"

and urge all citizens and institutions to observe the week of May 3-9, 2020 in Peoria County through observance of National Correctional Officers Recognition Week.

Dated this 9th Day of April, A.D., 2020

Andrew A. Rand
PEORIA COUNTY BOARD CHAIRMAN

Rachael Parker
PEORIA COUNTY CLERK
PROCLAMATION

By Act of Congress and Presidential Proclamation, May 15th of each year is designated NATIONAL PEACE OFFICERS MEMORIAL DAY, and the week in which it falls is NATIONAL POLICE WEEK. The seven-day period is set aside to recognize the contributions to society of our nation’s police officers, and to dedicate May 15th to graveside services and other memorials for the police officers who have been killed in the line of duty.

WHEREAS, Sheriffs’ offices employed about 173,000 full-time sworn officers in 2016; and

WHEREAS, about 52% (roughly 186,000 out of 360,000) of all full-time staff in sheriffs’ offices were limited-sworn or civilian employees; and

WHEREAS, about 4% of sheriffs’ offices had the equivalent of 250 or more full-time sworn officers in 2016, and those offices employed about half (47%) of all full-time sworn sheriffs’ officers nationwide; and

WHEREAS, the Peoria County Sheriff’s Office will hold the annual Honors Board Memorial Ceremony on May 12, 2020, beginning at Noon in front of the Peoria County Sheriff’s Office. The Awards Luncheon will begin immediately afterwards in the Gym at the Jail; and

NOW, THEREFORE, I, Andrew A. Rand, Chairman of the Peoria County Board on behalf of the County Board, do hereby acknowledge the week of May 10-16, 2020 as "NATIONAL POLICE WEEK"

and urge all citizens and institutions, public and private, to support police services through observance of NATIONAL POLICE WEEK.

Dated this 9th Day of April, A.D., 2020

ANDREW A. RAND
PEORIA COUNTY BOARD CHAIRMAN

RACHAEL PARKER
PEORIA COUNTY CLERK
# County of Peoria, Illinois
## Bank Account Portfolio
### As of February 28, 2020

<table>
<thead>
<tr>
<th>Account Name</th>
<th>Account Balance</th>
<th>Variance</th>
<th>Interest</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Current Month</td>
<td>Prior Month</td>
<td>Amount</td>
</tr>
<tr>
<td>Payroll</td>
<td>154,873</td>
<td>157,512</td>
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<td>Juror's Payroll</td>
<td>23,423</td>
<td>29,145</td>
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<td>Peoria County Employee Benefit Plan</td>
<td>962,796</td>
<td>1,557,625</td>
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<td>Peoria County Flex Spending Acct</td>
<td>153,775</td>
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<tr>
<td>County Collector</td>
<td>868,510</td>
<td>1,097,448</td>
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<tr>
<td>Operating</td>
<td>8,147,058</td>
<td>6,633,948</td>
<td>1,513,110</td>
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<tr>
<td>Peoria County Forfeiture - State</td>
<td>430,272</td>
<td>424,407</td>
<td>5,864</td>
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<tr>
<td>Peoria County Forfeiture - Federal</td>
<td>17,948</td>
<td>17,948</td>
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<tr>
<td>Emergency Telephone System-E911</td>
<td>3,699,075</td>
<td>4,310,551</td>
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<tr>
<td>Trust &amp; Condemnation</td>
<td>37,480</td>
<td>37,480</td>
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<tr>
<td>County Motor Fuel</td>
<td>823,611</td>
<td>273,482</td>
<td>550,129</td>
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<tr>
<td>Township Bridge</td>
<td>565,555</td>
<td>555,032</td>
<td>524</td>
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<tr>
<td>Township Motor Fuel</td>
<td>1,393,734</td>
<td>1,287,972</td>
<td>105,762</td>
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<td>CDAP</td>
<td>755,919</td>
<td>753,760</td>
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<td>VSP - HRA</td>
<td>794,318</td>
<td>809,345</td>
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<td>Clearing Account</td>
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<tr>
<td>Abandoned Property Program</td>
<td>3,100</td>
<td>3,100</td>
<td>0</td>
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<tr>
<td>Rural Transportation</td>
<td>137,009</td>
<td>136,993</td>
<td>16</td>
</tr>
<tr>
<td>Total Accounts at Illinois National Bank</td>
<td>18,958,454</td>
<td>18,250,483</td>
<td>707,971</td>
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## Accounts at Morton Community Bank

<table>
<thead>
<tr>
<th>Account Name</th>
<th>Account Balance</th>
<th>Variance</th>
<th>Interest</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Current Month</td>
<td>Prior Month</td>
<td>Amount</td>
</tr>
<tr>
<td>Capital Improvement</td>
<td>245,866</td>
<td>245,790</td>
<td>75</td>
</tr>
<tr>
<td>Operating - Investment</td>
<td>24,025,612</td>
<td>28,988,946</td>
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<tr>
<td>County Motor Fuel - Investment</td>
<td>4,289,621</td>
<td>4,283,509</td>
<td>5,112</td>
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<tr>
<td>Total Accounts at Morton Community Bank</td>
<td>28,561,098</td>
<td>33,518,245</td>
<td>-4,957,147</td>
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## Accounts at Commerce Bank

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<th>Account Name</th>
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<th>Interest</th>
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<tbody>
<tr>
<td></td>
<td>Current Month</td>
<td>Prior Month</td>
<td>Amount</td>
</tr>
<tr>
<td>General Investment Acct</td>
<td>5,336,972</td>
<td>5,324,166</td>
<td>12,806</td>
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</table>

**Notes:**
- C = Clearing Account Only
- S = Sweep Account
- D = Disbursed via Court Orders
- N/A = Current month information not yet rec'd
- M = Money Market Account
- ICS = Insured Cash Sweep
- MI = Mixed Investment Acct
<table>
<thead>
<tr>
<th>Fund</th>
<th>Investment Amount</th>
<th>Purchased Date</th>
<th>Maturity Date</th>
<th>Term (Months)</th>
<th>Interest Rate</th>
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<tbody>
<tr>
<td><strong>Associate Bank</strong></td>
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<td></td>
<td></td>
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<td></td>
</tr>
<tr>
<td>Employee Health Fund</td>
<td>400,000</td>
<td>12/5/19</td>
<td>1/5/21</td>
<td>13</td>
<td>1.65%</td>
</tr>
<tr>
<td><strong>Total for Bank</strong></td>
<td>400,000</td>
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<td></td>
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<tr>
<td><strong>Busey Bank</strong></td>
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<tr>
<td>County Health-TB Fund</td>
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<td>10/2/18</td>
<td>4/2/20</td>
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<td>2.62%</td>
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<td>Employee Health Fund</td>
<td>400,000</td>
<td>11/27/18</td>
<td>5/28/20</td>
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<td>2.90%</td>
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<tr>
<td><strong>Total for Bank</strong></td>
<td>593,252</td>
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<td></td>
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</tr>
<tr>
<td><strong>The F &amp; M Bank</strong></td>
<td></td>
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<tr>
<td>Employee Health Fund</td>
<td>1,000,000</td>
<td>8/30/19</td>
<td>8/30/20</td>
<td>12</td>
<td>2.00%</td>
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<td><strong>Total for Bank</strong></td>
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<tr>
<td><strong>Integrity Community Bank a/k/a Bank of Farmington</strong></td>
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<tr>
<td>Employee Health Fund</td>
<td>400,000</td>
<td>12/14/18</td>
<td>6/14/20</td>
<td>18</td>
<td>2.68%</td>
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<td><strong>Total for Bank</strong></td>
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<tr>
<td><strong>Morton Community Bank</strong></td>
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<td></td>
<td></td>
</tr>
<tr>
<td>County Health Fund</td>
<td>500,000</td>
<td>12/5/19</td>
<td>12/3/20</td>
<td>12</td>
<td>1.88%</td>
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<tr>
<td>Employee Health Fund</td>
<td>1,000,000</td>
<td>9/5/19</td>
<td>9/3/20</td>
<td>12</td>
<td>2.05%</td>
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<tr>
<td>Employee Health Fund</td>
<td>400,000</td>
<td>12/5/19</td>
<td>12/3/20</td>
<td>12</td>
<td>1.88%</td>
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<tr>
<td><strong>Total for Bank</strong></td>
<td>1,900,000</td>
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<tr>
<td><strong>Princeville State Bank</strong></td>
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<tr>
<td>Employee Health Fund</td>
<td>400,000</td>
<td>12/19/19</td>
<td>12/20/20</td>
<td>12</td>
<td>1.54%</td>
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<td>Employee Health Fund</td>
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<td>2/10/20</td>
<td>8/10/21</td>
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<td>1.98%</td>
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<td><strong>Total for Bank</strong></td>
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</tbody>
</table>

**Recap by Fund:**

- 030 County Health & TB Fund: 693,252
- 081 Employee Health Fund: 5,000,000

**Total Certificate of Deposits:** 5,693,252

**Total Banks:** 5,693,252

**Difference:** 0
<table>
<thead>
<tr>
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TOTALED ON: FUND TYPE
PAGE BREAKS ON: FUND TYPE

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## Expenditure Status Report

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**Sorted By:** Fund Type, 2nd Subtotal

**Totaled On:** Fund Type

**Page Breaks On:** Fund Type

**Fund Type-2 Special Revenue**

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**Total Special Revenue** | 43,491,981.00 | 2,906,152.59 | 11,808,326.48 | 2,906,152.59 | 28,777,501.93 | 33.83 |
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<th>YTD/ BUD</th>
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PEORIA COUNTY, IL
EXPENDITURE STATUS REPORT

DATE: 03/24/2020
TIME: 09:36:34

SELECTION CRITERIA: ALL
ACCOUNTING PERIOD: 1/20

SORTED BY: FUND TYPE, 2ND SUBTOTAL
TOTALED ON: FUND TYPE
PAGE BREAKS ON: FUND TYPE

FUND TYPE-3 DEBT SERVICE

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<th>YEAR TO DATE EXP</th>
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<th>YTD/BUD</th>
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### Revenully Status Report

**Date:** 03/24/2020  
**Time:** 09:34:46  
**Sorted by:** Fund Type, 2nd Subtotal  
**Totaled On:** Fund Type  
**Page Breaks On:** Fund Type

**Fund Type: 4 Capital Projects**

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**Date:** 03/24/2020  
**Time:** 09:36:14  
**Selection Criteria:** All  
**Accounting Period:** 1/20

**Sorted By:** Fund Type, 2nd Subtotal  
**Totaled On:** Fund Type  
**Page Breaks On:** Fund Type

### Fund Type-4 Capital Projects

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### Peoria County, IL
**Revenue Status Report**

**Selection Criteria:** All  
**Accounting Period:** 1/20

**Sorted By:** Fund Type, 2nd Subtotal  
**Totaled On:** Fund Type  
**Page Breaks On:** Fund Type

#### Fund Type - 5 Internal Service

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## Expenditure Status Report

**Date:** 03/24/2020  
**Time:** 09:36:14  
**Selection Criteria:** ALL  
**Accounting Period:** 1/20

**Sorted By:** Fund Type, 2nd Subtotal  
**Total On:** Fund Type  
**Page Breaks On:** Fund Type

### Fund Type - 5 Internal Service

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<th>Year to Date</th>
<th>Available</th>
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PEORIA COUNTY, IL
REVENUE STATUS REPORT

DATE: 03/24/2020
TIME: 09:34:22

SELECTION CRITERIA: orgn.fund='076'
ACCOUNTING PERIOD: 1/20

SORTED BY: FUND, 2ND SUBTOTAL
TOTALED ON: FUND
PAGE BREAKS ON: FUND

FUND-076 PEORIA COUNTY PARKING FAC

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TOTAL REPORT

264,000.00 | 16,219.83 | .00 | 16,219.83 | 247,780.17 | 6.14
### EXPENDITURE STATUS REPORT

**FUND-076 PEORIA COUNTY PARKING FAC**

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**TOTAL REPORT**

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Peoria County Monthly Resolution List - March 2020

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Totals $13,123.30 $1,269.48 $57.50 $402.00 $4,645.53 $6,748.79

Clerk Fees $1,269.48
Recorder/Sec of State Fees $402.00
Total to County $8,420.27

Committee Members

Approved 4/7/20 (6-0 votes) Mr. Fennell absent
AGENDA BRIEFING

COMMITTEE: Public Safety and Justice Committee  
MEETING DATE: April 6, 2020

LINE ITEM:  
091-091-2-091-3-346-52352 $20,000.00  
091-2-091-3-346-33120 $19,000.00

FOR RESOLUTION:  
Appropriation into C.O.P.S. Fund

BACKGROUND/DISCUSSION:  
The County Board at the March 14, 2019 approved the intergovernmental agreement with the City of Peoria for the Justice Assistance Grant (JAG) for FY 2018. At this time funding of $26,726.00 was appropriated into the C.O.P.S. fund for this grant for the purchase of police bicycles and radar trailers. The radar trailers were unable to be purchased until 2020 so the Sheriff’s Office is asking for these unspent FY 2019 funds to be appropriated into FY 2020 to complete the purchase of this equipment.

COUNTY BOARD GOALS:  

STAFF RECOMMENDATION:  
Approval

COMMITTEE ACTION: Approved 5/6/20 (9-0 votes) Mr. Elsasser absent for vote

PREPARED BY: Randy Brunner, Finance Director  
DEPARTMENT: Peoria County Sheriff’s Office  
DATE: 03/12/2020
TO THE HONORABLE COUNTY BOARD

COUNTY OF PEORIA, ILLINOIS

Your Public Safety and Justice Committee does hereby recommend passage of the following Resolution:


RESOLUTION

WHEREAS, the attached Agreement is made under the authority of Article 7, Section 10, of the Illinois Constitution, 1970 and the Intergovernmental Cooperation Act (55 ILCS 220/1 et. seq.)

WHEREAS, the County of Peoria and the City of Peoria were awarded funds under the FY 2018 Edward Byrne Justice Assistance Grant (JAG) program as per the attached Agreement that was approved at the March 14, 2019 County Board meeting; and

WHEREAS, some of the funds under the grant agreement were not able to be expended in FY 2019; and

WHEREAS, in order to expend the remaining funds from this agreement, an additional appropriation for FY 2020 is requested; and

WHEREAS, there is unreserved fund balance in the C.O.P.S. Fund to complete the purchase of this equipment; and

NOW THEREFORE BE IT RESOLVED, by the County Board of Peoria County, that Nineteen Thousand Dollars ($19,000.00) be appropriated to revenue line item 091-2-091-3-346-33120 and Twenty Thousand Dollars ($20,000) be appropriated into expense line item 091-2-092-3-346-52352 to complete the purchase of the equipment under the FY 2018 JAG grant in FY 2020.

RESPECTFULLY SUBMITTED,
PUBLIC SAFETY AND JUSTICE COMMITTEE
AGENDA BRIEFING

COMMITTEE: Public Safety & Justice Committee
MEETING DATE: April 6, 2020

LINE ITEM: 001-1-012-3-331-33120 $4,540.00
001-1-012-3-331-51060 $3,540.00
001-1-012-3-331-53071 $1,000.00

ISSUE:
FY 2019 – SCAAP Award (State Criminal Alien Assistance Program) through the Bureau of Justice Assistance

BACKGROUND/DISCUSSION:
Peoria County Sheriff’s Office applied for this award in late 2019. In January 2020 the Peoria County Sheriff’s Office received the SCAAP award in the above amount through the Bureau of Justice Assistance. This was not budgeted due to possible non-funding of the program. SCAAP funds must be used only for correctional purposes. SCAAP provides federal payment to states and local agencies that incurred correctional officer salary costs for incarcerating undocumented criminal aliens with at least one felony or two misdemeanor convictions for violations of state or local law, and incarcerated for at least 4 consecutive days during the reporting period.

The award will go towards offsetting the overtime budget for corrections. Peoria County Sheriff’s Office contracts with Justice Benefits, Inc (JBI). The fee for JBI is 22% of the total award which is approximately $1,000.00. JBI does the research, gathers and analyzes the data, and completes all the necessary information to be included in the application to the Bureau of Justice Assistance.

COUNTY BOARD GOALS:

- EFFECTIVE SERVICE DELIVERY
- FINANCIAL STABILITY

STAFF RECOMMENDATION:
To appropriate the 2019 SCAAP Award - revenue and associated expenses as listed above.

COMMITTEE ACTION:
Approved 5/6/20 (9-0 votes) Mr. Elsasser absent for vote

PREPARED BY: Randy Brunner, Finance Director
DEPARTMENT: Peoria County Sheriff’s Office
DATE: March 12, 2020
TO THE HONORABLE COUNTY BOARD 

COUNTY OF PEORIA, ILLINOIS 

Your Public Safety & Justice Committee does hereby recommend passage of the following Resolution:

RE: FY 2019 State Criminal Alien Assistance Program Award

RESOLUTION

WHEREAS, the Peoria County Sheriff's Office applied for and was awarded funds from the State Criminal Alien Assistance Program; and

WHEREAS, the award amount is Ten Thousand Seven Hundred Twelve Dollars ($4,540.00) for this year; and

WHEREAS, your Committee would recommend the acceptance of this award to the Sheriff's Office.

NOW THEREFORE BE IT RESOLVED, by the County Board of Peoria County, that the Peoria County Sheriff's Office is hereby authorized and directed to accept the SCAAP Award for FY 2019 in the amount of Four Thousand Five Hundred Forty Dollars ($4,540.00) be appropriated to revenue line item 001-1-012-3-331-33120; and the amount of Three Thousand Five Hundred Forty Five Dollars ($3,540.00) be appropriated into expenditure line item 001-1-012-3-331-51060 and One Thousand Dollars ($1,000.00) be appropriated into line item 001-1-012-3-331-53071.

RESPECTFULLY SUBMITTED,

PUBLIC SAFETY & JUSTICE COMMITTEE
AGENDA BRIEFING

COMMITTEE: Public Safety and Justice

MEETING DATE: April 6, 2020

ISSUE: Appropriation of individual donation

BACKGROUND/DISCUSSION:
Robert Rafferty Jr. chose PCAPS as the recipient of a $5,000.00 grant in memory of Robert Rafferty Sr. to be used for small animal housing at the shelter. PCAPS would like this money to be appropriated for use toward new housing units to accommodate small animals (rabbits, guinea pigs, hamsters, etc).

LINE ITEM:
From: 026-1-026-3-228-36850
To: 026-1-026-3-228-52352

AMOUNT: $5,000.00

COUNTY BOARD GOALS:
FINANCIAL STABILITY
INFRASTRUCTURE STEWARDSHIP
EFFECTIVE SERVICE DELIVERY
HEALTHY VIBRANT COMMUNITIES
WORKFORCE DEVELOPMENT
COLLABORATION

STAFF RECOMMENDATION: Approval

COMMITTEE ACTION: Approved 5/6/20 (10-0 votes)

PREPARED BY: Becky Spencer
DEPARTMENT: PCAPS
DATE: March 4, 2020
Request for Proposal - $5,000 - $10,000 Honorarium Donation

7/9/2019

Dear Sir or Madam,

In the next several months I'm planning to make a memorial cash donation of $5,000 - $10,000 to an animal welfare organization in the name of my late father, Robert G. Rafferty. I prefer that this money remain local for local benefit. Your organization is one of several being considered to receive this money.

Please help me consider your organization by providing me the following information:

- I'd like to understand what your organization does for animal welfare - your primary focus, goals, mission statement, vision for enhancing, expanding or adding services, etc.
- I'd like understand generalities about your current organizational finances - what are the annual income and expenses (general dollar ranges OK), where does current funding come from, what are your biggest costs (food, veterinary, facilities, etc.)?
- I'd like to understand what, specifically, this donated money, would accomplish through your organization. I'm suggesting something like "With $5,000 we could do xxx, with $10,000 we could do yyy".
- I'd like to understand your suggestion of what could be done to honor my father, both as a ceremonial event (gathering of family and friends as the check is presented in his name) and as an ongoing memorial (plaque or messaging at your facility).

Please provide this information, in writing, by 7/31/2019. Once the replies are reviewed, I'll reach out with any further questions and for further discussion of next steps. I'm hoping to have this concluded within the next 30-60 days.

Your response about the questions above is important. It's how I'll screen and make choices. I'd like to receive your response in a consolidated reply, by mail, to my address below.

I encourage you to assemble and send a thoughtful response. Some local animal welfare organization will receive this money in the coming months. I encourage you to do your best to make it yours.

Robert Rafferty
1304 N. Fisher Rd.
Trivoli, IL 61569
Bob.Rafferty@hotmail.com
Robert Rafferty
1304 N. Fisher Rd.
Trivoli, IL 61569

Dear Robert,

My sincere condolences for the loss of your father. While we are thankful that you reached out to PCAPS on behalf of a possible donation, we are saddened to hear of the circumstances.

Let me start by telling you a bit about our operation. Peoria County Animal Protection Services is an open admission animal shelter taking in an average of 4,000 animals each year. As an open admission shelter, we turn no animal away. Domestic dogs, cats and, pocket pets, injured and orphaned wildlife and even exotic lizards and farm animals all find their way to our shelter. We turn no animal away. While many come to the shelter as strays, nearly 30% are brought to us by owners who could no longer keep their pets.

In addition to an animal shelter, we also serve as a premier Animal Control agency. We have 5 full-time Animal Control Officers that respond to over 15,000 calls for service each year. In one moment, we may be called to investigate a cruelty case, and in another to pick up an injured squirrel that fell out of a tree. Our agency is among the best in the nation as we have done amazing work with local government to create and enforce effective animal ordinances. Over the past ten years, our great work in the community has driven shelter intake numbers from over 10,000 unwanted animals coming into the shelter each year, to nearly 4,000.

Our amazing work on the Animal Control side of the business is what will sustain us far into the future. 60% of our approximate $1.4M budget is generated from the mere purchase of rabies registration tags by Peoria County Residents. And while our organization is arm of the Peoria County government, we do not receive any tax dollars or federal funding to support our work. Revenues are also generated through contracts with local cities and municipalities for our Animal Control Services, along with money collected for adopted animals, fines and fees and of course, generous donors like yourself. PCAPS serves every municipality within Peoria County, along with the unincorporated areas.

We are excited that you have reached out to us as a potential recipient for such an important memorial donation. We have several projects that we would love to see come to fruition but have been put on the back burner for more important projects that have required funding. Our biggest expenditures are our team members that do all the hard work that makes us successful. While we are very thankful for the support of over 150
volunteers, we employ Animal Control Officers, Kennel Technicians, Administrative Assistants and Management to do the bulk of the work. Nearly 55% of our budget is consumed by the expenses of 17 associates. With other monies going to animal supplies and medical care, utilities, vehicles, and other important but mundane things, there is often not much left for updates, improvements, or special projects.

Built and equipped in the 1980's, our facility and animal housing areas are over 30 years old and it shows. With the help of a generous donation in memory of Sam Hou, we were able to recently remodel our cat adoption space from a room full of stainless steel cages to a free roaming cat room where the cats can interact freely with adopters. The impact of this memorial donation has helped take us from a facility that people visit to adopt an animal to a fun place that people come to "see the cats".

With a donation PCAPS could similarly remodel our small animal housing. Currently our rabbits, guinea pigs, and other small animals are housed in a matrix of wire cages that were put together many years ago. This bank of cages is troublesome for disease control and cleaning. The appeal of the kennels to adopters is minimal as the animals are housed behind bars. In addition, the current setup affords us no place for storage. As you can see in the photos, our supplies are often stored on top of the enclosure and must be placed there gently, as to not cause fear for the animals. There are metal pans, under the animals and their bedding that are cold, difficult to clean, trap urine and feces and become a hazard for disease control. In addition, the wall behind the enclosure is exposed, and can only be cleaned if the heavy enclosure is removed.
With a $5,000 donation PCAPS could remodel our small animal housing, replacing current outdated cages with modern, easy-to-clean, adopter friendly, glass front animal housing kennels.

Note the smooth surfaces for easy of cleaning. 100% enclosed living space for no concerns of disease transmission or fingers in cages. Note the storage areas at the bottom of the enclosures for supplies.

With a donation of $10,000 PCAPS could completely remodel our small animal housing room, replacing outdated cages with a modern, easy-to-clean, adopter friendly, glass front enclosure.

Note the variety of animals that can be housed in glass surround kennels (guinea pigs, rabbits, lizards, and even the tiniest of hamsters!) Our current cages support rabbits and large guinea pigs only.

Note the appeal for adopters to approach an "animal enclosure" instead of a "bank of cages". In animal shelters across the country, changes in animal housing has been proven to increase adoptions!
With such a generous donation, we would be pleased to honor your father in several ways. Upon completion of the project, we would host an open-house event to celebrate our new small animal enclosure. In addition to your family and friends, we could invite the public, send out press releases and use our social media resources to advertise the event. Should you prefer a more private event with friends and family only, that could certainly be accommodated. At the event, we would have a formal presentation of the memorial plaque that would be hung in a ceremony near the small animal enclosure. As a legacy for years to come, visitors to our small animal room would be reminded with this visual representation of both your father and your family's generosity.

Again, we offer our sincere condolences for your loss. We appreciate the opportunity to tell you more about our operation and our needs. Should you have any further questions or would like to tour our operations, prior to your final decision, please contact me directly. I would love to meet you.

Warm Regards,

Rebecca Spencer
Director
(309) 672-2445
respencer@peoriacounty.org

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Cageless Cat Room
funded in part by the
Samantha Hou Endowment Fund,
a component of the
Morton Community Foundation

A memorial plaque in our cageless cat room honoring the memorial donation of Sam Hou which contributed largely to its success.
Your Public Safety and Justice Committee does hereby recommend passage of the following Resolution:

RE: Authorization to appropriate funding donated in memory of Robert Rafferty into the PCAPS non-capital equipment fund to purchase small animal kennels for display of adoptable animals.

RESOLUTION

WHEREAS, the County Board has encouraged progressive actions to increase adoptions and reduce euthanasia, and;

WHEREAS, Robert Rafferty Jr. has donated $5,000 in memory of Robert Rafferty Sr to PCAPS to be used for small animal housing, and;

WHEREAS, with the ability to better house and display small animals prior to adoption, would mean more lives saved;

NOW THEREFORE BE IT RESOLVED, by the County Board of Peoria County, that the Five Thousand dollars ($5,000.00) donated by Robert Rafferty be appropriated into expenditure line item 026-1-026-3-228-52352 of the PCAPS fund for purchase of small animal kennels for display of adoptable animals.

RESPECTFULLY SUBMITTED,
Health, Public Safety and Justice Committee
AGENDA BRIEFING

COMMITTEE: Land Use Committee  
MEETING DATE: Tuesday, March 24, 2020

LINE ITEMS:

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<td>063-2-063-4-449-33400</td>
<td>Revenues: IHDA Grant</td>
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ISSUE:

FOR RESOLUTION: Appropriation of $14,900 into the FY 2020 budget to the Planning & Zoning Grant Fund for additional projects to be completed under the Abandoned Property Program (APP) Grant

BACKGROUND/DISCUSSION:

The Illinois Housing Development Authority awarded Peoria County $27,950.00 to assist with the demolition of Abandoned Residential Property pursuant to an application made in December 2017.

A portion of the grant award was previously utilized for the demolition of 3 structures within Limestone Township that Planning & Zoning had determined to be unsafe. The appropriation of remaining, unspent funds into the FY 2020 budget would allow Planning & Zoning to pursue the demolition of 1 additional structure within Limestone Township.

All of the properties included within the grant award that have been already been demolished were within the target area identified within the West Laramie Neighborhood Plan, which was adopted by the Peoria County Board at the September 2017 meeting.

The final date to submit expenses for reimbursement under the Abandoned Property Program Round 3 is May 29, 2020.

COUNTY BOARD GOALS:

<table>
<thead>
<tr>
<th>Infrastructure Stewardship</th>
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<td>Financial Stability</td>
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STAFF RECOMMENDATION: Approval

COMMITTEE ACTION: Approved (4-0) (Mr. Windish absent.)

PREPARED BY: Andrew Braun, Assistant Director, Planning & Zoning  
DATE: March 11, 2020
Your Land Use Committee does hereby recommend passage of the following resolution:

RE: Appropriation of $14,900 into the FY 2020 budget to the Planning & Zoning Grant Fund projects to be completed under the Abandoned Property Program (APP) Grant

RESOLUTION

WHEREAS, the Illinois Housing Development Authority awarded Peoria County $27,950.00 to assist with the demolition of Abandoned Residential Property pursuant to an application made in December 2017; and

WHEREAS, a portion of the grant award was previously utilized for the demolition of 3 structures within Limestone Township that Planning & Zoning had determined to be unsafe; and

WHEREAS, this resolution requests that the remaining, unspent funds be appropriated to the FY 2020 Planning & Zoning Grant Fund budget to pursue the demolition of 1 additional structure within Limestone Township; and

NOW, THEREFORE BE IT RESOLVED that the County Administrator is authorized to appropriate Fourteen Thousand Nine Hundred Dollars ($14,900) into revenue line item 063-2-063-4-449-33400 and appropriate Fourteen Thousand Nine Hundred Dollars ($14,900) into expenditure line item 063-2-063-4-449-54428 of the FY 2020 budget.

RESPECTFULLY SUBMITTED,

LAND USE COMMITTEE
AGENDA BRIEFING

COMMITTEE: County Operations  
LINE ITEM: Employee Health Fund  
MEETING DATE: April 06, 2020  
AMOUNT: $0

ISSUE: Resolution--Approval of Amendment to the Employee Health Plan

BACKGROUND/DISCUSSION:

The County offers a self-funded employee health plan to employees and retirees. Most expenses are applied towards the employee’s deductible, copayment or coinsurance first and then the health plan pays the remaining cost of the claim.

Given the unprecedented situation with the 2019 Novel Coronavirus (COVID-19), the employee health plan will be amended to provide enhanced health benefits associated with COVID-19. The enhanced benefits will include covering some of the expenses associated to COVID-19 at 100% and not be applied to the employee’s deductible, copayment or coinsurance. The amendment will be effective March 1, 2020 and will terminate at the end of the health plan year, December 31, 2020.

Attached is the Amendment to the Employee Health Plan.

COUNTY BOARD GOALS:

STAFF RECOMMENDATION:

Approve the amendment to the Employee Health Plan.

COMMITTEE ACTION:

Approved 4/6/20 (5-0 votes) Ms. Pastucha absent for vote

PREPARED BY: Angela Loftus, Assistant HR Director  
DEPARTMENT: County Administration  
DATE: March 31, 2020
Amendment #1
To all of the Plan Documents and Summary Plan Descriptions for
County of Peoria

This Amendment to all County of Peoria Employee Health Plans (“Plan”) is made effective on and after the date stated herein.

WHEREAS, applicable provision of the Plan grant the Employer the right to amend the Plan; and,

WHEREAS, the Employer desires to make such amendment;

NOW, THEREFORE, the Plan is hereby amended as follows to provide enhanced health benefits associated with the 2019 Novel Coronavirus (COVID-19), with such amendment to be effective on and after the date listed herein and terminating on December 31, 2020.

Effective March 1, 2020, as mandated by the Families First Coronavirus Response Act (FFCRA) and Coronavirus Aid, Relief, and Economic Security (CARES) Act, covered expenses associated with COVID-19 include the following:

1. **COVID-19 Testing** (Medically Necessary clinical diagnostic laboratory tests when a doctor or other Provider orders them. Providers must follow the Centers for Disease Control (CDC) guidelines regarding screening/testing for charges to be Covered Expenses) will be covered at 100%. No deductible, copayment or coinsurance applies.

2. **Telehealth and Other Communication-Based Technology Services** will be covered at 100%. No deductible, copayment or coinsurance applies.

3. **Requests for Early Prescription Refills**. To ensure participants have at least a one-month supply of prescription medicines on-hand, the Plan and its Prescription Drug Plan Administrator will, on a case-by-case, basis, consider each request for an early prescription refill and make decisions based on the circumstances of the patient.

4. **Inpatient Hospital Quarantines**. There may be times when Participants with the virus need to be quarantined in a Hospital private room to avoid infecting other individuals. These patients may not meet the need for acute inpatient care any longer but may remain in the Hospital for public health reasons. Such charges will not be denied solely because otherwise-applicable Medically Necessary requirements would not indicate a need for a private room.

5. **Non-Emergency Ambulance Transportation**. The Plan will cover limited, Medically Necessary, non-emergency ambulance transportation relating to COVID-19 Diagnosis or treatment.

6. **Continuation of Coverage**:
   a. Employees considered Actively at Work the day prior to any temporary closure or temporary reduction of workforce due to COVID-19 will be considered Actively at Work during the temporary closure or temporary reduction of workforce.
   b. If due to COVID-19 Social Distancing guidelines, employees on non-medical leave of absence/unable to work remotely will have continued coverage.

The above benefits are specific to COVID-19. Participants who have been diagnosed with COVID-19 will continue to receive all other benefits covered by the Plan, in accordance with the Plan’s guidelines.

All other provisions of these documents remain as stated. The above is effective on and throughout the dates stated herein.

Signed this________ day of______________________________, 2020.

Authorized Representative of County of Peoria Employee Health Plans and Title
TO THE HONORABLE COUNTY BOARD

COUNTY OF PEORIA, ILLINOIS

Your County Operations Committee does hereby recommend passage of the following Resolution:

RE: Changes to Employee Health Plan

RESOLUTION

WHEREAS, the County of Peoria provides employee health coverage and prescription drug coverage through the self-funded Employee Health Plan; and

WHEREAS, the Employee Health Plan allows for covered expenses associated with COVID-19 after the employee’s deductible, copayment, or coinsurance applies, and

WHEREAS, the County of Peoria has determined that it should amend the Employee Health Plan to enhance health benefits associated with COVID-19 to allow COVID-19 testing and telehealth services to be covered at 100% prior to deductible, copayment, or coinsurance, and

WHEREAS, requests for early prescription refills, inpatient hospital quarantines, non-emergency ambulance transportation and continuation of coverage will be enhanced.

NOW THEREFORE BE IT RESOLVED, by the County Board of Peoria County, that Employee Health Plan Amendment be approved to allow the County of Peoria and members of the Employee Health Plan to receive enhanced health benefits associated with the COVID-19 expenses effective March 1, 2020 through December 31, 2020.

RESPECTFULLY SUBMITTED,
COUNTY OPERATIONS COMMITTEE
AGENDA BRIEFING

COMMITTEE: County Operations Committee  
LINE ITEM: 082-5-082-7-736-51811
MEETING DATE: April XX, 2020  
AMOUNT: $165,000

ISSUE: Proposed worker's compensation settlement.

BACKGROUND/DISCUSSION:

Case number 010015-005351-WC-01 is a worker's compensation case involving an employee injured on May 20, 2017. The County's attorney is requesting settlement authority not to exceed $165,000.

COUNTY BOARD GOALS:

HIGH PERFORMING PUBLIC ORGANIZATION

STAFF RECOMMENDATION:

Approve the settlement authority requested.

COMMITTEE ACTION:

Approved 4-6-20 (5-0 votes) Ms. Pastucha absent for vote

PREPARED BY: Shauna Musselman, Asst. County Administrator  
DEPARTMENT: County Administration  
DATE: April 1, 2020
TO THE HONORABLE COUNTY BOARD
COUNTY OF PEORIA, ILLINOIS

Your County Operations Committee does hereby recommend passage of the following Resolution:

RE: Worker’s Compensation Case No. 010015-005351-WC-01

RESOLUTION

WHEREAS, the County of Peoria has been asked to consider settling Worker’s Compensation Case No. 010015-005351-WC-01; and

WHEREAS, your County Administrator and legal counsel would recommend approval of settlement for the pending Worker’s Compensation case in an amount not to exceed $165,000.

NOW THEREFORE BE IT RESOLVED, by the County Board of Peoria County that the County Administrator has authority to settle the pending Worker’s Compensation for a payment amount not to exceed $165,000 for the case designated as 010015-005351-WC-01.

RESPECTFULLY SUBMITTED,
COUNTY OPERATIONS COMMITTEE
AGENDA BRIEFING

COMMITTEE: Infrastructure  LINE ITEM: 036-2-036-5-514-55105
MEETING DATE: March 24, 2020  AMOUNT: $600,000.00

ISSUE: Resolution for commitment of local matching funds for Federal Surface Transportation Block Grant (STBG) Funding.

BACKGROUND/DISCUSSION: Peoria County will be applying through PPUATS for Federal Surface Transportation Block Grant (STBG) Funds (formerly STU Funds) for the reconstruction of Lake Street (C.H. D42) from Sheridan Road to IL Route 40 (Knoxville Avenue). One of the requirements for the application is for the applicant to commit through a resolution to provide the local match if awarded funding.

The STBG application is for funds in IDOT Fiscal Years 2023 and 2024. STBG funds are capped at a maximum of 70% of the construction contract cost, with the responsible agency would be required to pay 30% of the construction cost as a local match. If Lake Street is selected for funding, the local match would be split between Peoria County and the City of Peoria. It is estimated that construction will cost $4,000,000 and each agency would pay $600,000 as a local match. After construction is completed, jurisdiction of Lake Street would be transferred to the City of Peoria.

This resolution would commit Peoria County to utilizing Motor Fuel Tax Funds as the local match if the Lake Street project is selected by PPUATS for funding.

COUNTY BOARD GOALS:

INFRASTRUCTURE STEWARDSHIP

STAFF RECOMMENDATION: Approve the Resolution

COMMITTEE ACTION: Approved 4/7/20 (5-0 votes) Mr. Windish absent

PREPARED BY: Jeffrey D. Gilles
DEPARTMENT: Highway  DATE: February 27, 2020
LAKE STREET LOCATION MAP
TO THE HONORABLE COUNTY BOARD

COUNTY OF PEORIA, ILLINOIS

Your Infrastructure Committee does hereby recommend passage of the following Resolution:

Financial Commitment of Local Funds for Reconstruction of Lake Street

RESOLUTION

WHEREAS, Peoria County is desirous to reconstruct Lake Street (C.H. D42) between Sheridan Road and IL Route 40; and

WHEREAS, Peoria County is eligible to apply for Federal Surface Transportation Block Grant Funding through the Peoria/Pekin Urbanized Area Transportation Study (PPUATS); and

WHEREAS, Federal Surface Transportation Block Grant Funds require local agency matching funds; and

WHEREAS, a resolution to provide local matching funds for the project is required as part of the application.

NOW THEREFORE BE IT RESOLVED that Peoria County does hereby commit local funding to match any Federal Surface Transportation Block Grant Funds received for the reconstruction of Lake Street (C.H. D42) between Sheridan Road and IL Route 40.

RESPECTFULLY SUBMITTED,

INFRASTRUCTURE COMMITTEE
AGENDA BRIEFING

COMMITTEE: Infrastructure  
LINE ITEM: 037-2-037-5-536-54419  
MEETING DATE: March 24, 2020  
AMOUNT: $96,141.67

ISSUE: Limestone Township bid for tilling and sealcoating (Township Motor Fuel Tax)

BACKGROUND/DISCUSSION:

The Limestone Township road commissioner advertised and received bids for tilling and sealcoating of township roads that will be paid for with Township Motor Fuel (TMFT) funds. The County Highway Department works with the townships to meet IDOT’s specifications and oversees expenditures from the TMFT account.

The Township solicited for bidders and received bids on February 11, 2020. Bids were received from R.A. Cullinan and Son, Inc. (Tremont, IL) and Porter Brothers (Rock Falls, IL). Bid tabulations are attached.

Bids were advertised in the state distributed IDOT contractor’s bulletin.

As per the Illinois Department of Transportation, pavement projects using township motor fuel tax funds must have the county be the awarding authority.

COUNTY BOARD GOALS:

INFRASTRUCTURE STEWARDSHIP

STAFF RECOMMENDATION: Approve the lowest responsible bidder

COMMITTEE ACTION: Approved 4/7/20 (5-0 votes) Mr. Windish absent

PREPARED BY: Amy Benecke McLaren, County Engineer

DEPARTMENT: Highway  
DATE: March 10, 2020
RETURN WITH BID

Local Public Agency
Material Proposal or
Deliver & Install Proposal

PROPOSAL SUBMITTED BY

Contractor’s Name

Street          P.O. Box

City       State Zip Code

STATE OF ILLINOIS

COUNTY OF PEORIA

LIMESTONE TWP ROAD DISTRICT
(Name of City, Village, Town or Road District)

FOR THE IMPROVEMENT OF

STREET NAME OR ROUTE NO. VARIOUS STREETS
SECTION NO. 20-09000-00-GM
TYPES OF FUNDS MFT

☐ MATERIAL PROPOSAL  ☐ DELIVER & INSTALL PROPOSAL
☐ SPECIFICATIONS (required)  ☐ PLANS (if applicable)

For Municipal Projects
Submitted/Approved/Passed

☐ Mayor  ☐ President of Board of Trustees  ☐ Municipal Official

Date

Department of Transportation

☐ Released for bid based on limited review

Regional Engineer

Date

For County and Road District Projects
Submitted/Approved

Highway Commissioner

Date

Submitted/Approved

County Engineer/Superintendent of Highways

Date

Note: All proposal documents, including Proposal Guaranty Checks or Proposal Bid Bonds, should be stapled together to prevent loss when bids are processed.
NOTICE TO BIDDERS

Sealed proposals for the furnishing or delivering & installing materials required in the construction/maintenance of the above
Section will be received and at that time publicly opened and read at the office of Limestone Twp Hall
1501 W Garfield Avenue, Bartonville, IL 61607 until 9 A.M. on 4/1/16

Address Time Date

1. Plans and proposal forms will be available in the office of Limestone Twp Hall
1501 W Garfield Avenue, Bartonville, IL 61607

Address

2. ☐ Prequalification. If checked, the 2 low bidders must file within 24 hours after the letting an “Affidavit of Availability” (Form BC 57), in duplicate, showing all uncompleted contracts awarded to them and all low bids pending award for Federal, State, County, Municipal and private work.

3. The Awarding Authority reserves the right to waive technicalities and to reject any or all proposals as provided in BLRS Special Provision for Bidding Requirements and Conditions for Material Proposals.

4. A proposal guaranty in the proper amount, as specified in BLRS Special Provision for Bidding Requirements and Conditions for Material Proposals, will be required. Bid Bonds will be allowed as a proposal guaranty.

5. The successful bidder at the time of execution of the contract will be required to deposit a contract bond for the full amount of the award. When a contract bond is not required, the proposal guaranty check will be held in lieu thereof. Failure on the part of the contractor to deliver the material within the time specified or to do the work specified herein will be considered just cause to forfeit his surety as provided in Article 108.10 of the Standard Specifications.

6. Proposals shall be submitted on forms furnished by the Awarding Authority and shall be enclosed in an envelope endorsed “Material Proposal, Section 20-09000-00-GM

By Order of Limestone Twp Road District 1/7/20
(Awarding Authority) (County Engineer/Superintendent of Highways/Municipal Clerk)

Material Proposal or Deliver & Install Proposal

To Limestone Twp Road District

(Awarding Authority)

If this bid is accepted within 45 days from date of opening, the undersigned agrees to furnish or to deliver & install any or all of the materials, at the quoted unit prices, subject to the following:

1. It is understood and agreed that the “Standard Specifications for Road and Bridge Construction”, adopted 4/1/16, and the “Supplemental Specifications and Recurring Special Provisions”, adopted 1/1/20, prepared by the Department of Transportation, shall govern insofar as they may be applied and insofar as they do not conflict with the special provisions and supplemental specifications attached hereto.

2. It is understood that quantities listed are approximate only and that they may be increased or decreased as may be needed to properly complete the improvement within its present limits or extensions thereto, at the unit price stated and that bids will be compared on the basis of the total price bid for each group.

3. Delivery in total or partial shipments as ordered shall be made within the time specified in the special provisions or by the acceptance at the point and in the manner specified in the “Schedule of Prices”. If delivery on the job site is specified, it shall mean any place or places on the road designated by the awarding authority or its authorized representative.

4. The contractor and/or local agency performing the actual material placement operations shall be responsible for providing work zone traffic control, unless otherwise specified in this proposal. Such devices shall meet the requirements of and be installed in accordance with applicable provisions of the “Illinois Manual on Uniform Traffic Control Devices” and any referenced Illinois Highway Standards.

5. Each pay item should have a unit price and a total price. If no total price is shown or if there is a discrepancy between the product of the unit price multiplied by the quantity, the unit price shall govern. If a unit price is omitted, the total price will be divided by the quantity in order to establish a unit price. A bid will be declared unacceptable if neither a unit price nor a total price is shown.

Discounts will be allowed for payment as follows: ______% _____ calendar days: ______% _____ calendar days.

Discounts will not be considered in determining the low bidder.

Bidder ____________________________ By ____________________________
Address ____________________________ Title ____________________________

Printed 3/14/2018 Page 2 of 2 BLR 12240 (Rev. 01/09/14)
The undersigned firm certifies that it has not been convicted of bribery or attempting to bribe an officer or employee of the State of Illinois, nor has the firm made an admission of guilt of such conduct which is a matter of record, nor has an official, agent or employee of the firm committed bribery or attempted bribery on behalf of the firm and pursuant to the direction or authorization of a responsible official of the firm. The undersigned firm further certifies that it is not barred from contracting with any unit of State or local government as a result of a violation of State laws prohibiting bid-rigging or bid rotating.

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Signature of Bidder

Address
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**INDIVIDUAL QUANTITIES FOR INFORMATION PURPOSES ONLY**

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| TOTAL CONSTRUCTION= |
RETURN WITH BID

PAPER Bid BOND

WE ________________________________ as PRINCIPAL,

and ________________________________ as SURETY,

are held jointly, severally and firmly bound unto the above Local Agency (hereafter referred to as “LA”) in the penal sum of 5% of the total bid price, or for the amount specified in the proposal documents in effect on the date of invitation for bids whichever is the lesser sum. We bind ourselves, our heirs, executors, administrators, successors, and assigns, jointly pay to the LA this sum under the conditions of this instrument.

WHEREAS THE CONDITION OF THE FOREGOING OBLIGATION IS SUCH that, the said PRINCIPAL is submitting a written proposal to the LA acting through its awarding authority for the construction of the work designated as the above section.

THEREFORE if the proposal is accepted and a contract awarded to the PRINCIPAL by the LA for the above designated section and the PRINCIPAL shall within fifteen (15) days after award enter into a formal contract, furnish surety guaranteeing the faithful performance of the work, and furnish evidence of the required insurance coverage, all as provided in the “Standard Specifications for Road and Bridge Construction” and applicable Supplemental Specifications, then this obligation shall become void; otherwise it shall remain in full force and effect.

IN THE EVENT the LA determines the PRINCIPAL has failed to enter into a formal contract in compliance with any requirements set forth in the preceding paragraph, then the LA acting through its awarding authority shall immediately be entitled to recover the full penal sum set out above, together with all court costs, all attorney fees, and any other expense of recovery.

IN TESTIMONY WHEREOF, the said PRINCIPAL and the said SURETY have caused this instrument to be signed by their respective officers this ______ day of ____________________________

Principal

By: ________________________________ By: ________________________________

(Signature and Title) (Signature and Title)

(If PRINCIPLE is a joint venture of two or more contractors, the company names, and authorized signatures of each contractor must be affixed.)

Surety

By: ________________________________

(Signature of Attorney-in-Fact)

STATE OF ILLINOIS,
COUNTY OF ________________________________, I, ________________________________, a Notary Public in and for said county,
do hereby certify that ________________________________, (Insert names of individuals signing on behalf of PRINCIPAL & SURETY)

who are each personally known to me to be the same persons whose names are subscribed to the foregoing instrument on behalf of PRINCIPAL and SURETY, appeared before me this day in person and acknowledged respectively, that they signed and delivered said instruments as their free and voluntary act for the uses and purposes therein set forth.

Given under my hand and notarial seal this ______ day of ____________________________

My commission expires ____________________________

(Notary Public)

ELECTRONIC BID BOND

☐ Electronic bid bond is allowed (box must be checked by LA if electronic bid bond is allowed)

The Principal may submit an electronic bid bond, in lieu of completing the above section of the Proposal Bid Bond Form. By providing an electronic bid bond ID code and signing below, the Principal is ensuring the identified electronic bid bond has been executed and the Principal and Surety are firmly bound unto the LA under the conditions of the bid bond as shown above. (If PRINCIPAL is a joint venture of two or more contractors, an electronic bid bond ID code, company/Bidder name title and date must be affixed for each contractor in the venture.)

Electronic Bid Bond ID Code

______________________________

(Company/Bidder Name)

______________________________

(Signature and Title) Date
Affidavit of Availability
For the Letting of ____________________

**Instructions:** Complete this form by either typing or using black ink. "Authorization to Bid" will not be issued unless both sides of this form are completed in detail. Use additional forms as needed to list all work.

### Part I. Work Under Contract

List below all work you have under contract as either a prime contractor or a subcontractor. It is required to include all pending low bids not yet awarded or rejected. In a joint venture, list only that portion of the work which is the responsibility of your company. The uncompleted dollar value is to be based upon the most recent engineer’s or owner’s estimate, and must include work subcontracted to others. If no work is contracted, show NONE.

<table>
<thead>
<tr>
<th>Contract Number</th>
<th>1</th>
<th>2</th>
<th>3</th>
<th>4</th>
<th>Awards Pending</th>
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<tbody>
<tr>
<td>Contract With</td>
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<tr>
<td>Estimated Completion Date</td>
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<td>Total Contract Price</td>
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<td>Accumulated Totals</td>
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<tr>
<td>Uncompleted Dollar Value if Firm is the Prime Contractor</td>
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<tr>
<td>Uncompleted Dollar Value if Firm is the Subcontractor</td>
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<tr>
<td><strong>Total Value of All Work</strong></td>
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</tr>
</tbody>
</table>

### Part II. Awards Pending and Uncompleted Work to be done with your own forces.

List below the uncompleted dollar value of work for each contract and awards pending to be completed with your own forces. All work subcontracted to others will be listed on the reverse of this form. In a joint venture, list only that portion of the work to be done by your company. If no work is contracted, show NONE.

<table>
<thead>
<tr>
<th>Earthwork</th>
<th>Portland Cement Concrete Paving</th>
<th>HMA Plant Mix</th>
<th>HMA Paving</th>
<th>Clean &amp; Seal Cracks/Joints</th>
<th>Aggregate Bases &amp; Surfaces</th>
<th>Highway, R.R. and Waterway Structures</th>
<th>Drainage</th>
<th>Electrical</th>
<th>Cover and Seal Coats</th>
<th>Concrete Construction</th>
<th>Landscaping</th>
<th>Fencing</th>
<th>Guardrail</th>
<th>Painting</th>
<th>Signing</th>
<th>Cold Milling, Planning &amp; Rotomilling</th>
<th>Demolition</th>
<th>Pavement Markings (Paint)</th>
<th>Other Construction (List)</th>
<th>Accumulated Totals</th>
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<td>$ 0.00</td>
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</tbody>
</table>

Disclosure of this information is **REQUIRED** to accomplish the statutory purpose as outlined in the "Illinois Procurement Code." Failure to comply will result in non-issuance of an "Authorization To Bid." This form has been approved by the State Forms Management Center.

Printed 3/5/2012
Part III. Work Subcontracted to Others.

For each contract described in Part I, list all the work you have subcontracted to others.

<table>
<thead>
<tr>
<th>1</th>
<th>2</th>
<th>3</th>
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<th>Awards Pending</th>
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<tr>
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<tr>
<td>Type of Work</td>
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<tr>
<td>Subcontract Price</td>
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<tr>
<td>Amount Uncompleted</td>
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<tr>
<td>Subcontractor</td>
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<tr>
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<tr>
<td>Total Uncompleted</td>
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<td></td>
</tr>
</tbody>
</table>

I, being duly sworn, do hereby declare that this affidavit is a true and correct statement relating to ALL uncompleted contracts of the undersigned for Federal, State, County, City and private work, including ALL subcontract work, ALL pending low bids not yet awarded or rejected and ALL estimated completion dates.

Subscribed and sworn to before me
this __________ day of __________, ______ Type or Print Name ___________ Officer or Director ___________ Title ___________

Signed __________________________________________________________________________

My commission expires ________________

Company _________________________________________________________________________

Address __________________________________________________________________________

Notary Public _____________________________________________________________________
All contractors are required to complete the following certification:

☐ For this contract proposal or for all groups in this deliver and install proposal.

☒ For the following deliver and install groups in this material proposal:

Illinois Department of Transportation policy, adopted in accordance with the provisions of the Illinois Highway Code, requires this contract to be awarded to the lowest responsive and responsible bidder. The award decision is subject to approval by the Department. In addition to all other responsibility factors, this contract or deliver and install proposal requires all bidders and all bidders’ subcontractors to disclose participation in apprenticeship or training programs that are (1) approved by and registered with the United States Department of Labor’s Bureau of Apprenticeship and Training, and (2) applicable to the work of the above indicated proposals or groups. Therefore, all bidders are required to complete the following certification:

I. Except as provided in paragraph IV below, the undersigned bidder certifies that it is a participant, either as an individual or as part of a group program, in an approved apprenticeship or training program applicable to each type of work or craft that the bidder will perform with its own employees.

II. The undersigned bidder further certifies for work to be performed by subcontract that each of its subcontractors submitted for approval either (A) is, at the time of such bid, participating in an approved, applicable apprenticeship or training program; or (B) will, prior to commencement of performance of work pursuant to this contract, establish participation in an approved apprenticeship or training program applicable to the work of the subcontract.

III. The undersigned bidder, by inclusion in the list in the space below, certifies the official name of each program sponsor holding the Certificate of Registration for all of the types of work or crafts in which the bidder is a participant and that will be performed with the bidder’s employees. Types of work or craft that will be subcontracted shall be included and listed as subcontract work. The list shall also indicate any type of work or craft job category for which there is no applicable apprenticeship or training program available.
IV. Except for any work identified above, any bidder or subcontractor that shall perform all or part of the work of the contract or deliver and install proposal solely by individual owners, partners or members and not by employees to whom the payment of prevailing rates of wages would be required, check the following box, and identify the owner/operator workforce and positions of ownership. ☐

The requirements of this certification and disclosure are a material part of the contract, and the contractor shall require this certification provision to be included in all approved subcontracts. The bidder is responsible for making a complete report and shall make certain that each type of work or craft job category that will be utilized on the project is accounted for and listed. The Department at any time before or after award may require the production of a copy of each applicable Certificate of Registration issued by the United States Department of Labor evidencing such participation by the contractor and any or all of its subcontractors. In order to fulfill the participation requirement, it shall not be necessary that any applicable program sponsor be currently taking or that it will take applications for apprenticeship, training or employment during the performance of the work of this contract or deliver and install proposal.

Bidder:________________________________________  By:__________________________
Address:________________________________________  Title:__________________________
(Signature)
State of ____________________________ )
County of ____________________________ ) ss.

I, ____________________________ of ____________________________, ____________________________, ____________________________, ____________________________,

being first duly sworn upon oath, states as follows:

1. That I am the ____________________________ officer or position ____________________________ bidder.

2. That I have personal knowledge of the facts herein stated.

3. That, if selected under this proposal, ____________________________, will maintain a (bidder)
business office in the State of Illinois which will be located in ____________________________ County, Illinois.

4. That this business office will serve as the primary place of employment for any persons employed in the
construction contemplated by this proposal.

5. That this Affidavit is given as a requirement of state law as provided in Section 30-22(8) of the Illinois
Procurement Code.

______________________________
(Signature)

______________________________
(Print Name of Affiant)

This instrument was acknowledged before me on day of ____________________________, ________.

(SEAL)

______________________________
(Signature of Notary Public)
Middle Rd
State of Illinois  
Department of Transportation  
Bureau of Local Roads and Streets

SPECIAL PROVISION  
FOR  
INSURANCE

Effective:  February 1, 2007  
Revised: August 1, 2007

All references to Sections or Articles in this specification shall be construed to mean specific Section or Article of the Standard Specifications for Road and Bridge Construction, adopted by the Department of Transportation.

The Contractor shall name the following entities as additional insured under the Contractor’s general liability insurance policy in accordance with Article 107.27:

Patrick N. Meyer & Associates, Inc., 15109 W Bittersweet Ct, Brimfield, IL 61517

Limestone Township Road District, 1501 W Garfield Avenue, Bartonville, IL 61607

The entities listed above and their officers, employees, and agents shall be indemnified and held harmless in accordance with Article 107.26.
The following Special Provisions supplement the current "Standard Specifications for Road and Bridge Construction," the current "Supplemental Specifications and Recurring Special Provision," (as indicated on the check sheet included herein), and the latest edition of the "Illinois Manual on Uniform Traffic Control Devices for Streets and Highways" in effect on the date of invitation for bids. These special provisions included herein apply to and govern the proposed improvement and in case of conflict with any part or parts of said specifications, said special provisions shall take precedence and shall govern.

Contractor Information: The selected contractor shall supply the following to the Local Agency within one week of being selected.

- Certificate of insurance, naming the Local Agency and the Engineer as additionally insured. Also, the Contractor’s insurance shall be primary for all claims regarding this project.
- Day and night phone numbers for the contractor's representative
- Staging locations
- Start and completion dates
- Street construction schedule

Prequalifications: Each prospective bidder shall be subject to the criteria so stated in Section 102 of the Standard Specifications for Road and Bridge Construction. All contractors submitting bids may be requested to submit a listing of their project experience.

Public Safety and Convenience: The contractor shall at all times conduct his work so as to ensure the least possible obstructions to traffic and inconvenience to the general public and the residents in the vicinity of the work, and to insure the protection of persons and property in a manner satisfactory to the Engineer. No road or street shall be closed to the public except with the permission of the Engineer and proper governmental authority. Fire hydrants on or adjacent to the work shall be kept accessible to fire-fighting equipment at all times.

The contractor shall be responsible for notifying residents of the ensuing street construction and that parking on the street will be prohibited during construction. Temporary “NO PARKING” signs shall be erected on the street at a minimum of 100 feet intervals. The notification shall occur a minimum of 24 hours prior to construction on the corresponding street. Failure to notify residents within these requirements shall constitute a $100 per property fine.

Contractor shall maintain access to driveways at the end of each working day, on weekends and holidays. Contractor shall coordinate with the owner of each property if drives will be closed overnight or for extended periods.
**Construction Staking:** Construction staking shall be the responsibility of the contractor and shall be included in the price of the contract unless otherwise noted.

**Sawcutting of Pavement:** Contractor shall sawcut pavement as necessary to perform the improvements specified. The Contractor shall keep this area free of traffic and be responsible for any damage to the sawcut edge of the pavement.

**Jobsite Safety:** Neither the professional activities of the Engineer and/or Local Agency, nor the presence of the Engineer and/or Local Agency or its employees and subconsultants at the construction/project site, shall relieve the General Contractor of its obligations, duties, and responsibilities including, but not limited to, construction means, methods, sequence, techniques or procedures necessary for performing, superintending, and coordinating the Work in accordance with the contract documents and any health or safety precautions required by any regulatory agencies. The Engineer and/or Local Agency and its personnel have no authority to exercise any control over any construction contractor or its employees in connection with their work or any health or safety programs or procedures. The General Contractor shall be solely responsible for jobsite safety.

**Schedule of Construction:** Construction shall begin immediately following bid approval. Coordination between this project's improvements, other contractors, and other proposed improvements will be required and the Local Agency will determine the best schedule.

**Punch List Items:** All punch list items shall be completed by the date specified on the bid documents unless additional time is granted in accordance with the specifications.

**Traffic Control Plan:** Traffic control shall be in accordance with the applicable sections of the Standard Specifications for Road and Bridge Construction, the applicable guidelines contained in the Illinois Manual on Uniform Traffic Control Devices for Streets and Highways, these special provisions, and any special details and Highway Standards contained herein and in the Plans.

The cost of furnishing and maintaining barricades, warning signs, and warning lights, as required herein shall be included in the price of the contract and no additional payment shall be allowed.

Traffic Control shall be the sole responsibility and liability of the Contractor. Conformance with all applicable standards shall be the Contractor’s responsibility. Contractors neglecting to conform with standards shall be verbally warned and given 15 minutes from the time of verbal warning to correct the situation. Any non-conformance to applicable traffic control standards thereafter shall constitute a $500.00 credit for each non-conforming occurrence.
**JULIE**: Contractor shall contact JULIE at 1 800 892 0123 to locate manholes, valves, and other appurtenances within the project limits. The Contractor shall coordinate with the respective owners of such appurtenances as to whom will adjust and who will be responsible for the schedule of such adjustments. All appurtenances owned by the Local Agency shall be paid for at the unit price for the appurtenance adjustment. All appurtenances owned by others shall be paid for by the respective owners.

**Mailboxes and Signs**: Any mailboxes or signs that require removal must be replaced at their exact locations. This work and all materials required to perform this work shall be included in the price of the contract.

If mailboxes must be removed then Contractor shall include all materials, labor, and equipment for the following in the price of the contract…Contractor shall remove the existing mailbox and install the existing mailbox or a new mailbox if the property owner provides one, 4x4 pressure treated post, and mortar around post. All mailboxes must be stable to the satisfaction of the Engineer.

**Seeding/Sodding**: Any seeding/sodding required because of disturbance by construction shall be completed under Engineer’s direction. The contractor shall request the specific locations for seeding from the Engineer. Topsoil, fertilizer, seed/sodding, and mulch shall be required. If straw is utilized then straw must be crimped in place. Seeding shall be guaranteed to have 70% vegetative cover per square foot regardless of the planting timeframe. After proper seedbed preparation, for 2:1 or greater slopes or low velocity residential drainage channels, all disturbed areas shall be protected by properly installed double-net straw or excelsior fiber erosion control blankets. This work and all materials required to perform this work shall be included in the price of the contract unless otherwise noted.

**Tilling of Existing Bituminous Surface**: This work shall consist of the tilling of an existing bituminous/sealcoat surface to the depth of the existing aggregate base without penetrating the subbase. Also included in this work are the required mixing, shaping, and compacting of the tilled material.

**Equipment**: Equipment shall meet the requirements of the following articles of Section 1100-General Equipment:

(a) Rollers 1101.01 (a) or (c) or (e) or (g)
(b) Tamping Rollers 1101 (d) (sheeps-foot type)
(c) Motor Grader 1101.05
(d) Rotary Speed Mixer (note) 1101.06
(e) Water Distributor

(note) Koehring, Bomag MPH 100, Raygo Gator, CAT RR-250, or approved equal.
Weather Conditions: Tilling will not start if inclement weather is predicted and in the opinion of the Engineer, completion of this item including compaction cannot be completed in time. The contractor is responsible for maintaining the roadway from the time it has been tilled until the time that it has been paved. The tilled surface shall dry for 7 days (unless otherwise approved by the Engineer); if the contractor does not wish to let it dry for 7 days, then a proofroll will be completed and all repairs specified by the proofroll shall be at the cost of the contractor. After the required drying time the contractor shall provide a loaded tandem when the contractor or the Engineer thinks the tilled surface can pass the first loaded tandem proofroll test to the satisfaction of the Engineer. Any repairs resulting from first loaded tandem proofroll test shall be paid at force account by the Local Agency. The first lift of bituminous shall be placed one day after a passed loaded tandem test and before the next rainfall event; if the contractor does not place the first lift within the time specified then a second loaded tandem proofroll test shall be completed in accordance with the above and the contractor shall be responsible for all repairs required by the second proofroll test.

The Local Agency shall have the option to introduce new material to the surface of the roadway prior to or during the tilling process to enhance the existing materials. The material shall be tailgated by the Local Agency or at a time and material cost by the contractor.

Tilling Existing Pavement: The entire pavement and base aggregate shall be tilled with a rotary speed mixer to the depth of the existing base, approximately 4”-6” until a uniform aggregate surface mixture results without penetrating the subbase. The material shall be pulverized to a maximum size of 2 inches. Moisture content shall be 4% to 6%. If moisture content is too high, disking or more tilling will be required to lower moisture to optimum. If water is needed, it will be introduced by a water distributor and thoroughly and uniformly mixed with the tilled material. After the water has been introduced and mixed, the tiller or disk will make additional passes as necessary to assure complete homogenous blend to the mix.

Grading Tilled Material: Tilled material shall be graded uniformly from one side of the roadway to the other overlapping the joints of preceding passes until the mixture presents a uniform appearance free from fat spots and excessive moisture. Material shall be graded in such a manner that segregation shall be kept to a minimum and the finished surface will be smooth and of uniform texture, in accordance to applicable base dimension shown on the cross sections.

Compaction: After the material has been spread in approximately 4-inch lifts, it shall be rolled with a sheep’s-foot type tamping roller longitudinally starting at the edges and progress toward the center, overlapping on successive trips by at least one-half the width of the roller. The entire lift shall be rolled twice in this manner unless in the opinion of the Engineer additional rolling is necessary. Compaction shall be to the satisfaction of the Engineer.

The road shall be open to traffic after final compaction for a period of 2 to 4 weeks… the timeframe shall be determined by the Contractor with the approval of the Local Agency---the timeframe may vary depending on weather conditions and/or other factors. During this period of time, the contractor shall be responsible for dust control in accordance with the Standard Specifications.
1 week prior to the application of the first layer of oil for the sealcoat, the contractor shall provide a loaded tandem for a proof-roll with the contractor’s representative and the Local Agency’s representative. All identified areas shall be addressed by the contractor.

The contractor shall final grade the roadway 24 hrs prior to applying the first layer of oil for the sealcoat.

Dust Control: The Contractor shall be responsible for controlling the dust and air-borne dirt generated by his/her construction activities.

The Engineer may require the implementation of dust control procedures if wind and dry soil conditions reduce visibility on adjacent roads and property. Concerns for health and safety to the public using adjacent facilities will be grounds for the Engineer to request implementation of a dust control plan.

When circumstances warrant, and in the non-attainment areas and "Maintenance" areas, a specific dust control plan shall be developed. Non-attainment and "Maintenance" areas will be published as a special notice in the Service Bulletin. The Contractor and the Department shall meet to review the nature and extent of dust generating activities and cooperatively develop specific types of control techniques appropriate to that specific situation. Sample techniques that may warrant consideration include the following measures.

(a) Minimize track out of soil onto nearby publicly traveled roads.

(b) Reduce vehicle speed on unpaved surfaces.

(c) Cover haul vehicles.

(d) Apply chemical dust suppressants or water to exposed surfaces, particularly to surfaces on which construction vehicles travel.

Dust control measures as indicated in the Dust Control Plan, or as directed by the Engineer, shall be readily available for use on the project site.

The cost of this work shall be paid per each for DUST CONTROL.

Method of Measurement: The area shall be measured in place in square yards of area tilled. Water that is added to meet compaction on the grade will not be measured for payment but shall be considered as included in the cost of the item of work being constructed.

Manhole/valve castings and sleeves shall be removed one foot below existing grade prior to tilling. The manholes/valves shall be protected by the Contractor so as to ensure no material enters the manholes/valves. Immediately after tilling and initial grading manhole/valve castings and sleeves shall be re-established to the correct elevation utilizing concrete risers. Manhole/valve adjusting rings shall be utilized to bring the manhole/valves to the final elevation.
of the roadway surface. This work including all materials, labor, and equipment shall be included in the price of the contract.

Basis of Payment: This work shall be paid per square yard for TILL for the entire depth of the aggregate base assumed to be 4-6” in depth and existing bituminous mix.

Mobilization: This contract contains no provisions for Mobilization. Therefore, Section 671 of the Standard Specifications is deleted.

**Applying Bituminous Material and Sealcoat Aggregate** This work shall conform to the applicable portions of Section 403, Bituminous Surface Treatment of the Standard Specifications and subsequent supplements and revisions, with the following exceptions or inclusions:

A steel drum roller shall be utilized for additional rolling of the material.

All vegetation shall be removed from the roadways and paid for under force account. All force accounts for a specific day shall be submitted to the Engineer by the end of that day…any force accounts not turned in shall not be paid for by the Local Agency. The contractor is solely responsible for the cleanliness of the roadway. The project shall cease until the cleanliness of the roadway is to the satisfaction of the Engineer.

All sealcoating shall be completed by August 15 of the current calendar 2020.

Manholes, valves, and inlets shall not be sealed over; they shall remain clean and visible. Protection of the manholes, valves, and inlets shall be completed prior to the application of the bituminous material. This work, including all materials and labor, shall be included in the cost of this project.

All roadways that have been sealcoated shall maintain traffic control according to IDOT Standard BLR 18-4; signs shall be placed at intermittent public access points. All roadways that have been sealcoated shall also be posted with signs at the limits of the roadway and at intermittent public access points with the following message; “LOOSE GRAVEL” and “ROAD CONSTRUCTION AHEAD”. All signs shall remain at their locations until the first sweeping has occurred.

The contractor shall deposit all sweepings from the sealcoat to the Local Agency designated location.

The low bid chip-seal contractor will have the emulsion supplier test the aggregates for compatibility and submit the results with the findings to the Engineer prior to the work.
<table>
<thead>
<tr>
<th>Date</th>
<th>Location</th>
<th>Trade</th>
<th>Task Code</th>
<th>Hours</th>
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FOR
SUPPLEMENTAL SPECIFICATIONS
AND RECURRING SPECIAL PROVISIONS

Adopted January 1, 2020

This index contains a listing of SUPPLEMENTAL SPECIFICATIONS, frequently used RECURRING SPECIAL PROVISIONS, and LOCAL ROADS AND STREETS RECURRING SPECIAL PROVISIONS.

ERRATA Standard Specifications for Road and Bridge Construction (Adopted 4-1-16) (Revised 1-1-20)

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The following special provisions require additional information from the designer. The additional information needs to be submitted as a separate document. The Project Coordination and Implementation section will then include the information in the applicable special provision.

- Bridge Demolition Debris
- Building Removal - Case I
- Building Removal - Case II
- Building Removal - Case III
- Building Removal-Case IV
- Completion Date
- Completion Date Plus Working Days
- DBE Participation
- Material Transfer Device
- Railroad Protective Liability Insurance
- Training Special Provisions
- Working Days
COMPENSABLE DELAY COSTS (BDE)

Effective: June 2, 2017
Revised: April 1, 2019

Revise Article 107.40(b) of the Standard Specifications to read:

“(b) Compensation. Compensation will not be allowed for delays, inconveniences, or damages sustained by the Contractor from conflicts with facilities not meeting the above definition; or if a conflict with a utility in an unanticipated location does not cause a shutdown of the work or a documentable reduction in the rate of progress exceeding the limits set herein. The provisions of Article 104.03 notwithstanding, compensation for delays caused by a utility in an unanticipated location will be paid according to the provisions of this Article governing minor and major delays or reduced rate of production which are defined as follows.

(1) Minor Delay. A minor delay occurs when the work in conflict with the utility in an unanticipated location is completely stopped for more than two hours, but not to exceed two weeks.

(2) Major Delay. A major delay occurs when the work in conflict with the utility in an unanticipated location is completely stopped for more than two weeks.

(3) Reduced Rate of Production Delay. A reduced rate of production delay occurs when the rate of production on the work in conflict with the utility in an unanticipated location decreases by more than 25 percent and lasts longer than seven calendar days.”

Revise Article 107.40(c) of the Standard Specifications to read:

“(c) Payment. Payment for Minor, Major, and Reduced Rate of Production Delays will be made as follows.

(1) Minor Delay. Labor idled which cannot be used on other work will be paid for according to Article 109.04(b)(1) and (2) for the time between start of the delay and the minimum remaining hours in the work shift required by the prevailing practice in the area.

   Equipment idled which cannot be used on other work, and which is authorized to standby on the project site by the Engineer, will be paid for according to Article 109.04(b)(4).

(2) Major Delay. Labor will be the same as for a minor delay.

   Equipment will be the same as for a minor delay, except Contractor-owned equipment will be limited to two weeks plus the cost of move-out to either the
Contractor’s yard or another job and the cost to re-mobilize, whichever is less. Rental equipment may be paid for longer than two weeks provided the Contractor presents adequate support to the Department (including lease agreement) to show retaining equipment on the job is the most economical course to follow and in the public interest.

(3) Reduced Rate of Production Delay. The Contractor will be compensated for the reduced productivity for labor and equipment time in excess of the 25 percent threshold for that portion of the delay in excess of seven calendar days. Determination of compensation will be in accordance with Article 104.02, except labor and material additives will not be permitted.

Payment for escalated material costs, escalated labor costs, extended project overhead, and extended traffic control will be determined according to Article 109.13.”

Revise Article 108.04(b) of the Standard Specifications to read:

“(b) No working day will be charged under the following conditions.

(1) When adverse weather prevents work on the controlling item.

(2) When job conditions due to recent weather prevent work on the controlling item.

(3) When conduct or lack of conduct by the Department or its consultants, representatives, officers, agents, or employees; delay by the Department in making the site available; or delay in furnishing any items required to be furnished to the Contractor by the Department prevents work on the controlling item.

(4) When delays caused by utility or railroad adjustments prevent work on the controlling item.

(5) When strikes, lock-outs, extraordinary delays in transportation, or inability to procure critical materials prevent work on the controlling item, as long as these delays are not due to any fault of the Contractor.

(6) When any condition over which the Contractor has no control prevents work on the controlling item.”

Revise Article 109.09(f) of the Standard Specifications to read:

“(f) Basis of Payment. After resolution of a claim in favor of the Contractor, any adjustment in time required for the work will be made according to Section 108. Any adjustment in the costs to be paid will be made for direct labor, direct materials, direct equipment, direct jobsite overhead, direct offsite overhead, and other direct costs allowed by the resolution. Adjustments in costs will not be made for interest charges, loss of anticipated profit, undocumented loss of efficiency, home office overhead and unabsorbed overhead expenses.”
other than as allowed by Article 109.13, lost opportunity, preparation of claim expenses
and other consequential indirect costs regardless of method of calculation.

The above Basis of Payment is an essential element of the contract and the claim cost
recovery of the Contractor shall be so limited.”

Add the following to Section 109 of the Standard Specifications.

“109.13 Payment for Contract Delay. Compensation for escalated material costs,
escalated labor costs, extended project overhead, and extended traffic control will be allowed
when such costs result from a delay meeting the criteria in the following table.

<table>
<thead>
<tr>
<th>Contract Type</th>
<th>Cause of Delay</th>
<th>Length of Delay</th>
</tr>
</thead>
<tbody>
<tr>
<td>Working Days</td>
<td>Article 108.04(b)(3) or Article 108.04(b)(4)</td>
<td>No working days have been charged for two</td>
</tr>
<tr>
<td></td>
<td></td>
<td>consecutive weeks.</td>
</tr>
<tr>
<td>Completion Date</td>
<td>Article 108.08(b)(1) or Article 108.08(b)(7)</td>
<td>The Contractor has been granted a minimum</td>
</tr>
<tr>
<td></td>
<td></td>
<td>two week extension of contract time, according</td>
</tr>
<tr>
<td></td>
<td></td>
<td>to Article 108.08.</td>
</tr>
</tbody>
</table>

Payment for each of the various costs will be according to the following.

(a) Escalated Material and/or Labor Costs. When the delay causes work, which would have
otherwise been completed, to be done after material and/or labor costs have increased,
such increases will be paid. Payment for escalated material costs will be limited to the
increased costs substantiated by documentation furnished by the Contractor. Payment
for escalated labor costs will be limited to those items in Article 109.04(b)(1) and (2),
except the 35 percent and 10 percent additives will not be permitted.

(b) Extended Project Overhead. For the duration of the delay, payment for extended project
overhead will be paid as follows.

(1) Direct Jobsite and Offsite Overhead. Payment for documented direct jobsite
overhead and documented direct offsite overhead, including onsite supervisory and
administrative personnel, will be allowed according to the following table.

<table>
<thead>
<tr>
<th>Original Contract Amount</th>
<th>Supervisory and Administrative Personnel</th>
</tr>
</thead>
<tbody>
<tr>
<td>Up to $5,000,000</td>
<td>One Project Superintendent</td>
</tr>
<tr>
<td>Over $5,000,000 - up to $25,000,000</td>
<td>One Project Manager, One Project Superintendent or Engineer, and One Clerk</td>
</tr>
<tr>
<td>Over $25,000,000 - up to $50,000,000</td>
<td>One Project Manager, One Project Superintendent, One Engineer, and</td>
</tr>
<tr>
<td>Over $50,000,000</td>
<td>One Project Manager, Two Project Superintendents, One Engineer, and One Clerk</td>
</tr>
</tbody>
</table>

(2) Home Office and Unabsorbed Overhead. Payment for home office and unabsorbed overhead will be calculated as 8 percent of the total delay cost.

(c) Extended Traffic Control. Traffic control required for an extended period of time due to the delay will be paid for according to Article 109.04.

When an extended traffic control adjustment is paid under this provision, an adjusted unit price as provided for in Article 701.20(a) for increase or decrease in the value of work by more than ten percent will not be paid.

Upon payment for a contract delay under this provision, the Contractor shall assign subrogation rights to the Department for the Department’s efforts of recovery from any other party for monies paid by the Department as a result of any claim under this provision. The Contractor shall fully cooperate with the Department in its efforts to recover from another party any money paid to the Contractor for delay damages under this provision.”

80384
DISPOSAL FEES (BDE)

Effective: November 1, 2018

Replace Articles 109.04(b)(5) – 109.04(b)(8) of the Standard Specifications with the following:

“(5) Disposal Fees. When the extra work performed includes paying for disposal fees at a clean construction and demolition debris facility, an uncontaminated soil fill operation or a landfill, the Contractor shall receive, as administrative costs, an amount equal to five percent of the first $10,000 and one percent of any amount over $10,000 of the total approved costs of such fees.

(6) Miscellaneous. No additional allowance will be made for general superintendence, the use of small tools, or other costs for which no specific allowance is herein provided.

(7) Statements. No payment will be made for work performed on a force account basis until the Contractor has furnished the Engineer with itemized statements of the cost of such force account work. Statements shall be accompanied and supported by invoices for all materials used and transportation charges. However, if materials used on the force account work are not specifically purchased for such work but are taken from the Contractor’s stock, then in lieu of the invoices, the Contractor shall furnish an affidavit certifying that such materials were taken from his/her stock, that the quantity claimed was actually used, and that the price and transportation claimed represent the actual cost to the Contractor.

Itemized statements at the cost of force account work shall be detailed as follows.

a. Name, classification, date, daily hours, total hours, rate, and extension for each laborer and foreman. Payrolls shall be submitted to substantiate actual wages paid if so requested by the Engineer.

b. Designation, dates, daily hours, total hours, rental rate, and extension for each unit of machinery and equipment.

c. Quantities of materials, prices and extensions.

d. Transportation of materials.

e. Cost of property damage, liability and workmen’s compensation insurance premiums, unemployment insurance contributions, and social security tax.

(8) Work Performed by an Approved Subcontractor. When extra work is performed by an approved subcontractor, the Contractor shall receive, as administrative costs, an amount equal to five percent of the total approved costs of such work with the minimum payment being $100.
(9) All statements of the cost of force account work shall be furnished to the Engineer not later than 60 days after receipt of the Central Bureau of Construction form “Extra Work Daily Report”. If the statement is not received within the specified time frame, all demands for payment for the extra work are waived and the Department is released from any and all such demands. It is the responsibility of the Contractor to ensure that all statements are received within the specified time regardless of the manner or method of delivery.”
Replace the first paragraph of Article 701.11 of the Standard Specifications with the following.

“701.11 Equipment Parking and Storage. During working hours, all vehicles and/or nonoperating equipment which are parked, two hours or less, shall be parked at least 8 ft (2.5 m) from the open traffic lane. For other periods of time during working and for all nonworking hours, all vehicles, materials, and equipment shall be parked or stored as follows.

(a) When the project has adequate right-of-way, vehicles, materials, and equipment shall be located a minimum of 30 ft (9 m) from the pavement.

(b) When adequate right-of-way does not exist, vehicles, materials, and equipment shall be located a minimum of 15 ft (4.5 m) from the edge of any pavement open to traffic.

(c) Behind temporary concrete barrier, vehicles, materials, and equipment shall be located a minimum of 24 in. (600 mm) behind free standing barrier or a minimum of 6 in. (150 mm) behind barrier that is either pinned or restrained according to Article 704.04. The 24 in. or 6 in. measurement shall be from the base of the non-traffic side of the barrier.

(d) Behind other man-made or natural barriers meeting the approval of the Engineer.”

80388
REVISED AND DISPOSAL OF REGULATED SUBSTANCES (BDE)

Effective: January 1, 2019
Revised: January 1, 2020

Revise Section 669 of the Standard Specifications to read:

"SECTION 669. REMOVAL AND DISPOSAL OF REGULATED SUBSTANCES

669.01 Description. This work shall consist of the transportation and proper disposal of regulated substances. This work shall also consist of the removal, transportation, and proper disposal of underground storage tanks (UST), their contents and associated underground piping to the point where the piping is above the ground, including determining the content types and estimated quantities.

669.02 Equipment. The Contractor shall notify the Engineer of the delivery of all excavation, storage, and transportation equipment to a work area location. The equipment shall comply with OSHA and American Petroleum Institute (API) guidelines and shall be furnished in a clean condition. Clean condition means the equipment does not contain any residual material classified as a non-special waste, non-hazardous special waste, or hazardous waste. Residual materials include, but are not limited to, petroleum products, chemical products, sludges, or any other material present in or on equipment.

Before beginning any associated soil or groundwater management activity, the Contractor shall provide the Engineer with the opportunity to visually inspect and approve the equipment. If the equipment contains any contaminated residual material, decontamination shall be performed on the equipment as appropriate to the regulated substance and degree of contamination present according to OSHA and API guidelines. All cleaning fluids used shall be treated as the contaminant unless laboratory testing proves otherwise.

669.03 Pre-Construction Submittals and Qualifications. Prior to beginning this work, or working in areas with regulated substances, the Contractor shall submit a “Regulated Substances Pre-Construction Plan (RSPCP)” to the Engineer for review and approval using form BDE 2730. The form shall be signed by an Illinois licensed Professional Engineer or Professional Geologist.

As part of the RSPCP, the Contractor(s) or firm(s) performing the work shall meet the following qualifications.

(a) Regulated Substances Monitoring. Qualification for environmental observation and field screening of regulated substances work and environmental observation of UST removal shall require either pre-qualification in Hazardous Waste by the Department or demonstration of acceptable project experience in remediation and operations for contaminated sites in accordance with applicable Federal, State, or local regulatory requirements using BDE 2730.
Qualification for each individual performing regulated substances monitoring shall require a minimum of one-year of experience in similar activities as those required for the project.

(b) Underground Storage Tank Removal. Qualification for underground storage tank (UST) removal work shall require licensing and certification with the Office of the State Fire Marshall (OSFM) and possession of all permits required to perform the work. A copy of the permit shall be provided to the Engineer prior to tank removal.

The qualified Contractor(s) or firm(s) shall also document it does not have any current or former ties with any of the properties contained within, adjoining, or potentially affecting the work.

The Engineer will require up to 21 calendar days for review of the RSPCP. The review may involve rejection or revision and resubmittal; in which case, an additional 21 days will be required for each subsequent review. Work shall not commence until the RSPCP has been approved by the Engineer. After approval, the RSPCP shall be revised as necessary to reflect changed conditions in the field and documented using BDE 2730A “Regulated Substances Pre-Construction Plan (RSPCP) Addendum” and submitted to the Engineer for approval.

CONSTRUCTION REQUIREMENTS

669.04 Regulated Substances Monitoring. Regulated substances monitoring includes environmental observation and field screening during regulated substances management activities at the contract specific work areas. As part of the regulated substances monitoring, the monitoring personnel shall perform and document the applicable duties listed on form BDE 2732 “Regulated Substances Monitoring Daily Record (RSMDR)”.

(a) Environmental Observation. Prior to beginning excavation, the Contractor shall mark the limits of the contract specific work areas. Once work begins, the monitoring personnel shall be present on-site continuously during the excavation and loading of material.

(b) Field Screening. Field screening shall be performed during the excavation and loading of material from the contract specific work areas, except for material classified according to Article 669.05(b)(1) or 669.05(c) where field screening is not required.

Field screening shall be performed with either a photoionization detector (PID) (minimum 10.6eV lamp) or a flame ionization detector (FID), and other equipment as appropriate, to monitor for potential contaminants associated with regulated substances. The PID or FID shall be calibrated on-site, and background level readings taken and recorded daily, and as field and weather conditions change. Field screen readings on the PID or FID in excess of background levels indicates the potential presence of regulated substances requiring handling as a non-special waste, special waste, or hazardous waste. PID or FID readings may be used as the basis of increasing the limits of removal with the approval of the Engineer but shall in no case be used to decrease the limits.
669.05 Regulated Substances Management and Disposal. The management and disposal of soil and/or groundwater containing regulated substances shall be according to the following:

(a) Soil Analytical Results Exceed Most Stringent MAC. When the soil analytical results indicate detected levels exceed the most stringent maximum allowable concentration (MAC) for chemical constituents in soil established pursuant to Subpart F of 35 Ill. Adm. Code 1100.605, the soil shall be managed as follows:

(1) When analytical results indicate inorganic chemical constituents exceed the most stringent MAC, but still considered within area background levels by the Engineer, the excavated soil can be utilized within the right-of-way as embankment or fill, when suitable. If the soils cannot be utilized within the right-of-way, they shall be managed and disposed of at a landfill as a non-special waste.

(2) When analytical results indicate inorganic chemical constituents exceed the most stringent MAC but do not exceed the MAC for a Metropolitan Statistical Area (MSA) County identified in 35 Ill. Admin. Code 742 Appendix A. Table G, the excavated soil can be utilized within the right-of-way as embankment or fill, when suitable, or managed and disposed of at a clean construction and demolition debris (CCDD) facility or an uncontaminated soil fill operation (USFO) within an MSA County provided the pH of the soil is within the range of 6.25 - 9.0, inclusive.

(3) When analytical results indicate chemical constituents exceed the most stringent MAC but do not exceed the MAC for an MSA County excluding Chicago, or the MAC within the Chicago corporate limits, the excavated soil can be utilized within the right-of-way as embankment or fill, when suitable, or managed and disposed of off-site at a CCDD facility or an USFO within an MSA County excluding Chicago or within the Chicago corporate limits provided the pH of the soil is within the range of 6.25 - 9.0, inclusive.

(4) When analytical results indicate chemical constituents exceed the most stringent MAC but do not exceed the MAC for an MSA County excluding Chicago, the excavated soil can be utilized within the right-of-way as embankment or fill, when suitable, or managed and disposed of off-site at a CCDD facility or an USFO within an MSA County excluding Chicago provided the pH of the soil is within the range of 6.25 - 9.0, inclusive.

(5) When the Engineer determines soil cannot be managed according to Articles 669.05(a)(1) through (a)(4) above and the materials do not contain special waste or hazardous waste, as determined by the Engineer, the soil shall be managed and disposed of at a landfill as a non-special waste.

(6) When analytical results indicate soil is hazardous by characteristic or listing pursuant to 35 Ill. Admin. Code 721, contains radiological constituents, or the Engineer otherwise determines the soil cannot be managed according to Articles 669.05(a)(1)
through (a)(5) above, the soil shall be managed and disposed of off-site as a special waste or hazardous waste as applicable.

(b) Soil Analytical Results Do Not Exceed Most Stringent MAC. When the soil analytical results indicate that detected levels do not exceed the most stringent MAC, the excavated soil can be utilized within the right-of-way as embankment or fill, when suitable, or managed and disposed of off-site according to Article 202.03. However, the excavated soil cannot be taken to a CCDD facility or an USFO for any of the following reasons.

1. The pH of the soil is less than 6.25 or greater than 9.0.

2. The soil exhibited PID or FID readings in excess of background levels.

(c) Soil Analytical Results Exceed Most Stringent MAC but Do Not Exceed Tiered Approach to Corrective Action Objectives (TACO) Residential. When the soil analytical results indicate that detected levels exceed the most stringent MAC but do not exceed TACO Tier 1 Soil Remediation Objectives for Residential Properties pursuant to 35 Ill. Admin. Code 742 Appendix B Table A, the excavated soil can be utilized within the right-of-way as embankment or fill, when suitable, or managed and disposed of off-site according to Article 202.03. However, the excavated soil cannot be taken to a CCDD facility or an USFO.

(d) Groundwater. When groundwater analytical results indicate the detected levels are above Appendix B, Table E of 35 Ill. Admin. Code 742, the most stringent Tier 1 Groundwater Remediation Objectives for Groundwater Component of the Groundwater Ingestion Route for Class 1 groundwater, the groundwater shall be managed off-site as a special waste or hazardous waste as applicable. Special waste groundwater shall be containerized and trucked to an off-site treatment facility, or may be discharged to a sanitary sewer or combined sewer when permitted by the local sewer authority. Groundwater discharged to a sanitary sewer or combined sewer shall be pre-treated to remove particulates and measured with a calibrated flow meter to comply with applicable discharge limits. A copy of the permit shall be provided to the Engineer prior to discharging groundwater to the sanitary sewer or combined sewer.

Groundwater encountered within trenches may be managed within the trench and allowed to infiltrate back into the ground. If the groundwater cannot be managed within the trench, it may be discharged to a sanitary sewer or combined sewer when permitted by the local sewer authority, or it shall be containerized and trucked to an off-site treatment facility as a special waste or hazardous waste. The Contractor is prohibited from discharging groundwater within the trench through a storm sewer. The Contractor shall install backfill plugs within the area of groundwater contamination.

One backfill plug shall be placed down gradient to the area of groundwater contamination. Backfill plugs shall be installed at intervals not to exceed 50 ft (15 m). Backfill plugs are to be 4 ft (1.2 m) long, measured parallel to the trench, full trench width and depth. Backfill plugs shall not have any fine aggregate bedding or backfill, but shall be entirely cohesive.
soil or any class of concrete. The Contractor shall provide test data that the material has a permeability of less than $10^{-7}$ cm/sec according to ASTM D 5084, Method A or per another test method approved by the Engineer.

The Contractor shall use due care when transferring contaminated material from the area of origin to the transporter. Should releases of contaminated material to the environment occur (i.e., spillage onto the ground, etc.), the Contractor shall clean-up spilled material and place in the appropriate storage containers as previously specified. Clean-up shall include, but not be limited to, sampling beneath the material staging area to determine complete removal of the spilled material.

The Contractor shall provide engineered barriers, when required, and shall include materials sufficient to completely line excavation surfaces, including sloped surfaces, bottoms, and sidewall faces, within the areas designated for protection.

The Contractor shall obtain all documentation including any permits and/or licenses required to transport the material containing regulated substances to the disposal facility. The Contractor shall coordinate with the Engineer on the completion of all documentation. The Contractor shall make all arrangements for collection and analysis of landfill acceptance testing. The Contractor shall coordinate waste disposal approvals with the disposal facility.

The Contractor shall provide the Engineer with all transport-related documentation within two days of transport or receipt of said document(s). For management of special or hazardous waste, the Contractor shall provide the Engineer with documentation that the Contractor is operating with a valid Illinois special waste transporter permit at least two weeks before transporting the first load of contaminated material.

Transportation and disposal of material classified according to Article 669.05(a)(5) or 669.05(a)(6) shall be completed each day so that none of the material remains on-site by the close of business, except when temporary staging has been approved.

Any waste generated as a special or hazardous waste from a non-fixed facility shall be manifested off-site using the Department's county generator number provided by the Bureau of Design and Environment. An authorized representative of the Department shall sign all manifests for the disposal of the contaminated material and confirm the Contractor's transported volume. Any waste generated as a non-special waste may be managed off-site without a manifest, a special waste transporter, or a generator number.

The Contractor shall select a landfill permitted for disposal of the contaminant within the State of Illinois. The Department will review and approve or reject the facility proposed by the Contractor to use as a landfill. The Contractor shall verify whether the selected disposal facility is compliant with those applicable standards as mandated by their permit and whether the disposal facility is presently, has previously been, or has never been, on the United States Environmental Protection Agency (U.S. EPA) National Priorities List or the Resource Conservation and Recovery Act (RCRA) List of Violating Facilities. The use of a Contractor selected landfill shall in no manner delay the construction schedule or alter the Contractor's responsibilities as set forth.
669.06 Non-Special Waste Certification. An authorized representative of the Department shall sign and date all non-special waste certifications. The Contractor shall be responsible for providing the Engineer with the required information that will allow the Engineer to certify the waste is not a special waste.

(a) Definition. A waste is considered a non-special waste as long as it is not:

1. a potentially infectious medical waste;
2. a hazardous waste as defined in 35 Ill. Admin. Code 721;
3. an industrial process waste or pollution control waste that contains liquids, as determined using the paint filter test set forth in subdivision (3)(A) of subsection (m) of 35 Ill. Admin. Code 811.107;
4. a regulated asbestos-containing waste material, as defined under the National Emission Standards for Hazardous Air Pollutants in 40 CFR Part 61.141;
5. a material containing polychlorinated biphenyls (PCB's) regulated pursuant to 40 CFR Part 761;
6. a material subject to the waste analysis and recordkeeping requirements of 35 Ill. Admin. Code 728.107 under land disposal restrictions of 35 Ill. Admin. Code 728;
7. a waste material generated by processing recyclable metals by shredding and required to be managed as a special waste under Section 22.29 of the Environmental Protection Act; or
8. an empty portable device or container in which a special or hazardous waste has been stored, transported, treated, disposed of, or otherwise handled.

(b) Certification Information. All information used to determine the waste is not a special waste shall be attached to the certification. The information shall include but not be limited to:

1. the means by which the generator has determined the waste is not a hazardous waste;
2. the means by which the generator has determined the waste is not a liquid;
3. if the waste undergoes testing, the analytic results obtained from testing, signed and dated by the person responsible for completing the analysis;
4. if the waste does not undergo testing, an explanation as to why no testing is needed;
(5) a description of the process generating the waste; and

(6) relevant material safety data sheets.

**669.07 Temporary Staging.** Soil classified according to Articles 669.05(a)(2), (b)(1), or (c) may be temporarily staged at the Contractor’s option. Soil classified according to Articles 669.05(a)(1), (a)(3), (a)(4), (a)(5), (a)(6), or (b)(2) shall be managed and disposed of without temporary staging to the greatest extent practicable. If circumstances beyond the Contractor’s control require temporary staging of these latter materials, the Contractor shall request approval from the Engineer in writing.

Temporary staging shall be accomplished within the right-of-way and the Contractor’s means and methods shall be described in the approved or amended RSPCP. Staging areas shall not be located within 200 feet (61 m) of a public or private water supply well; nor within 100 feet (30 m) of sensitive environmental receptor areas, including wetlands, rivers, streams, lakes, or designated habitat zones.

The method of staging shall consist of containerization or stockpiling as applicable for the type, classification, and physical state (i.e., liquid, solid, semisolid) of the material. Materials of different classifications shall be staged separately with no mixing or co-mingling.

When containers are used, the containers and their contents shall remain intact and inaccessible to unauthorized persons until the manner of disposal is determined. The Contractor shall be responsible for all activities associated with the storage containers including, but not limited to, the procurement, transport, and labeling of the containers. The Contractor shall not use a storage container if visual inspection of the container reveals the presence of free liquids or other substances that could cause the waste to be reclassified as a hazardous or special waste.

When stockpiles are used, they shall be covered with a minimum 20-mil plastic sheeting or tarps secured using weights or tie-downs. Perimeter berms or diversionary trenches shall be provided to contain and collect for disposal any water that drains from the soil. Stockpiles shall be managed to prevent or reduce potential dust generation.

When staging non-special waste, special waste, or hazardous waste, the following additional requirements shall apply:

(a) Non-Special Waste. When stockpiling soil classified according to Article 669.05(a)(1) or 669.05(a)(5), an impermeable surface barrier between the materials and the ground surface shall be installed. The impermeable barrier shall consist of a minimum 20-mil plastic liner material and the surface of the stockpile area shall be clean and free of debris prior to placement of the liner. Measures shall also be taken to limit or discourage access to the staging area.

(b) Special Waste and Hazardous Waste. Soil classified according to Article 669.05(a)(6) shall not be stockpiled but shall be containerized immediately upon generation in containers, tanks or containment buildings as defined by RCRA, Toxic Substances Control
Act (TSCA), and other applicable State or local regulations and requirements, including 35 Ill. Admin. Code Part 722, Standards Applicable to Generators of Hazardous Waste.

The staging area(s) shall be enclosed (by a fence or other structure) to restrict direct access to the area, and all required regulatory identification signs applicable to a staging area containing special waste or hazardous waste shall be deployed.

Storage containers shall be placed on an all-weather gravel-packed, asphalt, or concrete surface. Containers shall be in good condition and free of leaks, large dents, or severe rusting, which may compromise containment integrity. Containers must be constructed of, or lined with, materials that will not react or be otherwise incompatible with the hazardous or special waste contents. Containers used to store liquids shall not be filled more than 80 percent of the rated capacity. Incompatible wastes shall not be placed in the same container or comingled.

All containers shall be legibly labeled and marked using pre-printed labels and permanent marker in accordance with applicable regulations, clearly showing the date of waste generation, location and/or area of waste generation, and type of waste. The Contractor shall place these identifying markings on an exterior side surface of the container.

Storage containers shall be kept closed, and storage pads covered, except when access is needed by authorized personnel.

Special waste and hazardous waste shall be transported and disposed within 90 days from the date of generation.

669.08 Underground Storage Tank Removal. For the purposes of this section, an underground storage tank (UST) includes the underground storage tank, piping, electrical controls, pump island, vent pipes and appurtenances.

Prior to removing an UST, the Engineer shall determine whether the Department is considered an "owner" or "operator" of the UST as defined by the UST regulations (41 Ill. Adm. Code Part 176). Ownership of the UST refers to the Department's owning title to the UST during storage, use or dispensing of regulated substances. The Department may be considered an "operator" of the UST if it has control of, or has responsibility for, the daily operation of the UST. The Department may however voluntarily undertake actions to remove an UST from the ground without being deemed an "operator" of the UST.

In the event the Department is deemed not to be the "owner" or "operator" of the UST, the OSFM removal permit shall reflect who was the past "owner" or "operator" of the UST. If the "owner" or "operator" cannot be determined from past UST registration documents from OSFM, then the OSFM removal permit will state the "owner" or "operator" of the UST is the Department. The Department's Office of Chief Counsel (OCC) will review all UST removal permits prior to submitting any removal permit to the OSFM. If the Department is not the "owner" or "operator" of the UST then it will not register the UST or pay any registration fee.
The Contractor shall be responsible for obtaining permits required for removing the UST, notification to the OSFM, using an OSFM certified tank contractor, removal and disposal of the UST and its contents, and preparation and submittal of the OSFM Site Assessment Report in accordance with 41 Ill. Admin. Code Part 176.330.

The Contractor shall contact the Engineer and the OSFM's office at least 72 hours prior to removal to confirm the OSFM inspector's presence during the UST removal. Removal, transport, and disposal of the UST shall be according to the applicable portions of the latest revision of the "American Petroleum Institute (API) Recommended Practice 1604".

The Contractor shall collect and analyze tank content (sludge) for disposal purposes. The Contractor shall remove as much of the regulated substance from the UST system as necessary to prevent further release into the environment. All contents within the tank shall be removed, transported and disposed of, or recycled. The tank shall be removed and rendered empty according to IEPA definition.

The Contractor shall collect soil samples from the bottom and sidewalls of the excavated area in accordance with 35 Ill. Admin. Code Part 734.210(h) after the required backfill has been removed during the initial response action, to determine the level of contamination remaining in the ground, regardless if a release is confirmed or not by the OSFM on-site inspector.

In the event the UST is designated a leaking underground storage tank (LUST) by the OSFM’s inspector, or confirmation by analytical results, the Contractor shall notify the Engineer and the District Environmental Studies Unit (DESU). Upon confirmation of a release of contaminants and notifications to the Engineer and DESU, the Contractor shall report the release to the Illinois Emergency Management Agency (IEMA) (e.g., by telephone or electronic mail) and provide them with whatever information is available ("owner" or "operator" shall be stated as the past registered “owner” or “operator”, or the IDOT District in which the tank is located and the DESU Manager).

The Contractor shall perform the following initial response actions if a release is indicated by the OSFM inspector:

(a) Take immediate action to prevent any further release of the regulated substance to the environment, which may include removing, at the Engineer’s discretion, and disposing of up to 4 ft (1.2 m) of the contaminated material, as measured from the outside dimension of the tank;

(b) Identify and mitigate fire, explosion and vapor hazards;

(c) Visually inspect any above ground releases or exposed below ground releases and prevent further migration of the released substance into surrounding soils and groundwater; and

(d) Continue to monitor and mitigate any additional fire and safety hazards posed by vapors and free product that have migrated from the tank excavation zone and entered into subsurface structures (such as sewers or basements).
The tank excavation shall be backfilled according to applicable portions of Sections 205, 208, and 550 with a material that will compact and develop stability. All uncontaminated concrete and soil removed during tank extraction may be used to backfill the excavation, at the discretion of the Engineer.

After backfilling the excavation, the site shall be graded and cleaned.

669.09 Regulated Substances Final Construction Report. Not later than 90 days after completing this work, the Contractor shall submit a “Regulated Substances Final Construction Report (RSFCR)” to the Engineer using form BDE 2733 and required attachments. The form shall be signed by an Illinois licensed Professional Engineer or Professional Geologist.

669.10 Method of Measurement. Non-special waste, special waste, and hazardous waste soil will be measured for payment according to Article 202.07(b) when performing earth excavation, Article 502.12(b) when excavating for structures, or by computing the volume of the trench using the maximum trench width permitted and the actual depth of the trench.

Groundwater containerized and transported off-site for management, storage, and disposal will be measured for payment in gallons (liters).

Backfill plugs will be measured in cubic yards (cubic meters) in place, except the quantity for which payment will be made shall not exceed the volume of the trench, as computed by using the maximum width of trench permitted by the Specifications and the actual depth of the trench, with a deduction for the volume of the pipe.

Engineered Barriers will be measured for payment in square yards (square meters).

669.11 Basis of Payment. The work of preparing, submitting and administering a Regulated Substances Pre-Construction Plan will be paid for at the contract lump sum price for REGULATED SUBSTANCES PRE-CONSTRUCTION PLAN.

Regulated substances monitoring, including completion of form BDE 2732 for each day of work, will be paid for at the contract unit price per calendar day, or fraction thereof to the nearest 0.5 calendar day, for REGULATED SUBSTANCES MONITORING.

The installation of engineered barriers will be paid for at the contract unit price per square yard (square meter) for ENGINEERED BARRIER.

The work of UST removal, soil excavation, soil and content sampling, the management of excavated soil and UST content, and UST disposal, will be paid for at the contract unit price per each for UNDERGROUND STORAGE TANK REMOVAL.

The transportation and disposal of soil and other materials from an excavation determined to be contaminated will be paid for at the contract unit price per cubic yard (cubic meter) for
NON-SPECIAL WASTE DISPOSAL, SPECIAL WASTE DISPOSAL, or HAZARDOUS WASTE DISPOSAL.

The transportation and disposal of groundwater from an excavation determined to be contaminated will be paid for at the contract unit price per gallon (liter) for SPECIAL WASTE GROUNDWATER DISPOSAL or HAZARDOUS WASTE GROUNDWATER DISPOSAL. When groundwater is discharged to a sanitary or combined sewer by permit, the cost will be paid for according to Article 109.05.

Backfill plugs will be paid for at the contract unit price per cubic yard (cubic meter) for BACKFILL PLUGS.

Payment for temporary staging of soil classified according to Articles 669.05(a)(1), (a)(3), (a)(4), (a)(5), (a)(6), or (b)(2) will be paid for according to Article 109.04. The Department will not be responsible for any additional costs incurred, if mismanagement of the staging area, storage containers, or their contents by the Contractor results in excess cost expenditure for disposal or other material management requirements.

Payment for accumulated stormwater removal and disposal will be according to Article 109.04. Payment will only be allowed if appropriate stormwater and erosion control methods were used.

Payment for decontamination, labor, material, and equipment for monitoring areas beyond the specified areas, with the Engineer's prior written approval, will be according to Article 109.04.

When the waste material for disposal requires sampling for landfill disposal acceptance, the samples shall be analyzed for TCLP VOCs, SVOCs, RCRA metals, pH, ignitability, and paint filter test. The analysis will be paid for at the contract unit price per each for SOIL DISPOSAL ANALYSIS using EPA Methods 1311 (extraction), 8260B for VOCs, 8270C for SVOCs, 6010B and 7470A for RCRA metals, 9045C for pH, 1030 for ignitability, and 9095A for paint filter.

The work of preparing, submitting and administering a Regulated Substances Final Construction Report will be paid for at the contract lump sum price REGULATED SUBSTANCES FINAL CONSTRUCTION REPORT.”

80407
SUBCONTRACTOR AND DBE PAYMENT REPORTING (BDE)

Effective: April 2, 2018

Add the following to Section 109 of the Standard Specifications.

“109.14 Subcontractor and Disadvantaged Business Enterprise Payment Reporting. The Contractor shall report all payments made to the following parties:

(a) first tier subcontractors;

(b) lower tier subcontractors affecting disadvantaged business enterprise (DBE) goal credit;

(c) material suppliers or trucking firms that are part of the Contractor’s submitted DBE utilization plan.

The report shall be made through the Department’s on-line subcontractor payment reporting system within 21 days of making the payment."
SUBCONTRACTOR MOBILIZATION PAYMENTS (BDE)

Effective: November 2, 2017
Revised: April 1, 2019

Replace the second paragraph of Article 109.12 of the Standard Specifications with the following:

“This mobilization payment shall be made at least seven days prior to the subcontractor starting work. The amount paid shall be at the following percentage of the amount of the subcontract reported on form BC 260A submitted for the approval of the subcontractor’s work.

<table>
<thead>
<tr>
<th>Value of Subcontract Reported on Form BC 260A</th>
<th>Mobilization Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Less than $10,000</td>
<td>25%</td>
</tr>
<tr>
<td>$10,000 to less than $20,000</td>
<td>20%</td>
</tr>
<tr>
<td>$20,000 to less than $40,000</td>
<td>18%</td>
</tr>
<tr>
<td>$40,000 to less than $60,000</td>
<td>16%</td>
</tr>
<tr>
<td>$60,000 to less than $80,000</td>
<td>14%</td>
</tr>
<tr>
<td>$80,000 to less than $100,000</td>
<td>12%</td>
</tr>
<tr>
<td>$100,000 to less than $250,000</td>
<td>10%</td>
</tr>
<tr>
<td>$250,000 to less than $500,000</td>
<td>9%</td>
</tr>
<tr>
<td>$500,000 to $750,000</td>
<td>8%</td>
</tr>
<tr>
<td>Over $750,000</td>
<td>7%</td>
</tr>
</tbody>
</table>
TRAFFIC CONTROL DEVICES - CONES (BDE)

Effective: January 1, 2019

Revise Article 701.15(a) of the Standard Specifications to read:

“(a) Cones. Cones are used to channelize traffic. Cones used to channelize traffic at night shall be reflectorized; however, cones shall not be used in nighttime lane closure tapers or nighttime lane shifts.”

Revise Article 1106.02(b) of the Standard Specifications to read:

“(b) Cones. Cones shall be predominantly orange. Cones used at night that are 28 to 36 in. (700 to 900 mm) in height shall have two white circumferential stripes. If non-reflective spaces are left between the stripes, the spaces shall be no more than 2 in. (50mm) in width. Cones used at night that are taller than 36 in. (900 mm) shall have a minimum of two white and two fluorescent orange alternating, circumferential stripes with the top stripe being fluorescent orange. If non-reflective spaces are left between the stripes, the spaces shall be no more than 3 in. (75 mm) in width.

The minimum weights for the various cone heights shall be 4 lb for 18 in. (2 kg for 450 mm), 7 lb for 28 in. (3 kg for 700 mm), and 10 lb for 36 in. (5 kg for 900 mm) with a minimum of 60 percent of the total weight in the base. Cones taller than 36 in. shall be weighted per the manufacturer’s specifications such that they are not moved by wind or passing traffic.”

80409
**POST MOUNTED SIGNS**

** When curb or paved shoulder are present, this dimension shall be 24 (600) in to the face of curb or 6 (150) m to the outside edge of the paved shoulder.

---

**MAX WIDTH XXX'-XXX'' XXX MILES AHEAD**

WIDTH RESTRICTION SIGN

XXX"XX" width and X miles are variable.

---

**ROAD CONSTRUCTION NEXT X MILES**

G20-1100(0)-6036

This signing is required for all projects 2 miles (3200 m) or more in length.

ROAD CONSTRUCTION NEXT X MILES sign shall be placed 500' (150 m) in advance of project limits.

END CONSTRUCTION sign shall be erected at the end of the job, unless another (6b) is within 2 miles (3200 m).

Dual sign displays shall be utilized on multilane highways.

---

**WORK LIMIT SIGNING**

W22-I06(0)-3618

R1-1-3648

R15-110p-3618 ****

R15-116p-3618

Sign assembly as shown on Standards or as agreed by District Operations.

---

**HIGHWAY CONSTRUCTION SPEED ZONE SIGNS**

R20-210p-3618 shall only be used along roadways under the jurisdiction of the State.

---

**TRAFFIC CONTROL DEVICES**

(Sheet 2 of 3)

STANDARD 701901-08
TYPE A ROOF MOUNTED

ARROW BOARDS

Type A Rumble Strip

Type B Rumble Strip

Type C Rumble Strip

Construction advance warning signs

Reflective striping shall appear on both sides of the barricade, if a Type III barricade with an attached sign panel which meets NCHRP 350 is not available, the signs may be mounted on an NCHRP 350 temporary sign support directly in front of the barricade.

ROAD CLOSED TO THEIR TRAFFIC

ROAD CLOSED TO ALL TRAFFIC

Pavement

ROAD CLOSED TO ALL TRAFFIC

Pavement

ROAD CLOSED TO THEIR TRAFFIC

Pavement

Pavement

Pavement

Pavement

TYPICAL APPLICATIONS OF
TYPE III BARRICADES CLOSING A ROAD

TYPICAL INSTALLATION

TRAFFIC CONTROL DEVICES

(96)
**TWO-LANE, TWO-WAY TRAFFIC**

**RURAL OPERATIONS**

**DAY OPERATIONS ONLY**

**SYMBOLS**

- Work area
- Sign with 30 x 48 (760 x 1220) mm, orange flag attached.

**TYPICAL APPLICATIONS**

- Painting
- Spreading aggregate
- Weed spraying
- Surface maintenance
- Debris removal
- Crack opening
- Shoulder repair
- Cleaning debris

**GENERAL NOTES**

Maintenance operations shall be confined to one work area during one-half day's operation or 4 miles (6 km), whichever is less.

The distance between the two signs shall be approximately 1000 ft (305 m).

When operations are on the pavement and stationary or moving at a speed less than 4 mph (6 km), a ONE LANE AHEAD, or other appropriate sign, shall be installed in each direction between the ROADSIDE WORK sign and the work area.

The distance between these signs shall be a minimum of 400 ft (120 m) but in no case to exceed the length of one-half day's operation or 4 miles (6 km), whichever is less.

The distance between the two signs shall be approximately 400 ft (120 m).

All signs are to be removed at completion of the day's operations.

Any unattended obstruction, excavation, or pavement drop off greater than 3.07 ft (1 m) shall be protected by Type 1 or Type 2 barricades with flashing lights.

Longitudinal dimensions may be adjusted slightly to fit field conditions.

All vehicles, equipment, men, and their activities are restricted at all times to one side of the pavement.

Flashing lights or rotating beacons are required for all maintenance vehicles while in operation.

Applicable operations illustrated in Standard 70-20 may be used when operations do not exceed 15 minutes on the pavement or 30 minutes on the shoulder, respectively.

All warning signs shall have minimum dimensions of 36 x 36 (900 x 900) and have black legend on an orange reflective background.

When fluorescent signs are used, orange flags are not required.

This case is for use on rural roads where the local authority considers this protection to be appropriate for the specific job conditions. All dimensions are in inches (millimeters) unless otherwise shown.
## Tabulation of Bids

**County:** PEORIA  
**Date:** 2/11/2020  
**Municipality or Road District:** LIMESTONE  
**Time:** 9:00 A.M.  
**Section:** 20-09000-00-GM  
**Estimate $:** 198,412.50  
**Attendee:** PATRICK MEYER-PNMAI

### Name and Address of Bidders

<table>
<thead>
<tr>
<th>RECOMMENDED BIDDER</th>
<th>Porter Brothers</th>
<th>R.A. Cullinan &amp; Son, Inc.</th>
</tr>
</thead>
<tbody>
<tr>
<td>1106 Industrial Dr</td>
<td>106 Industrial Dr</td>
<td></td>
</tr>
<tr>
<td>Rock Falls, IL 61071</td>
<td>Tremont, IL 61568</td>
<td></td>
</tr>
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</table>

### Proposal Guarantee

- **BID BOND**

### Approved Engineer's Estimate

<table>
<thead>
<tr>
<th>Item No. or Group</th>
<th>Items</th>
<th>Delivery</th>
<th>Unit</th>
<th>Quantity</th>
<th>Unit Price</th>
<th>Total Unit Price</th>
<th>Total Unit Price</th>
</tr>
</thead>
<tbody>
<tr>
<td>TILL AND A-2 SLCT (5/8&quot; PG)</td>
<td>SQ YD</td>
<td>15,633</td>
<td>12.50</td>
<td>195,412.50</td>
<td>5.99</td>
<td>93,641.67</td>
<td>10.82</td>
</tr>
<tr>
<td>DUST CONTROL</td>
<td>EACH</td>
<td>3,000.00</td>
<td>3,000.00</td>
<td>2,500.00</td>
<td>2,500.00</td>
<td>1,550.00</td>
<td>1,550.00</td>
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</tbody>
</table>

### Total Bid

<table>
<thead>
<tr>
<th>Total Bid</th>
<th>As read</th>
<th>198,412.50</th>
<th>96,141.67</th>
<th>170,699.06</th>
</tr>
</thead>
<tbody>
<tr>
<td>As corrected</td>
<td>198,412.50</td>
<td>96,141.67</td>
<td>170,699.06</td>
<td></td>
</tr>
</tbody>
</table>

**THIS PAGE ONLY**

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Page 1 of 1  
Printed on 2/12/2020 12:13 PM
TO THE HONORABLE COUNTY BOARD

COUNTY OF PEORIA, IL

Your Infrastructure Committee does hereby recommend the passage of the following Resolution:

RE: LIMESTONE TOWNSHIP BIDS FOR TILLING AND SEALCOATING (TOWNSHIP MOTOR FUEL TAX)

RESOLUTION

WHEREAS, Limestone Township solicited bids to use their Township Motor Fuel Tax (TMFT) funds for tilling and sealcoating township roads, designated as Section Number 20-09000-00-GM; and

WHEREAS, on February 11, 2020, bids were received for the Limestone Township Motor Fuel Tax funded tilling and sealcoating of township roads project; and

WHEREAS, Porter Brothers, located in Rock Falls, Illinois submitted the lowest responsible bid.

NOW THEREFORE BE IT RESOLVED that the bid received from Porter Brothers, located in Rock Falls, Illinois for the Limestone Township Motor Fuel Tax tilling and sealcoating project be accepted; and

BE IT FURTHER RESOLVED, that $96,141.67 be appropriated from the Township Motor Fuel Tax Fund for construction the above listed section; and

BE IT FURTHER RESOLVED, that the County Treasurer is hereby authorized to issue checks from the Township Motor Fuel Tax Fund in payment of estimates, as said estimates become due.

Respectfully Submitted,

Infrastructure Committee
ISSUE: Resolution for the Jurisdictional Transfer of Structure Number 072-4318 on Streitmatter Road to Princeville Road District.

BACKGROUND/DISCUSSION: Streitmatter Road was jurisdictionally transferred from Peoria County to Princeville Road District in 1995. As part of the agreement for the Jurisdictional Transfer, Structure Number 072-3021 was to remain under the jurisdiction of Peoria County until such time as it was replaced.

Peoria County replaced Structure Number 072-3021 with Structure Number 072-4318 in the fall of 2019. The bridge is open to traffic, but the final seeding and other miscellaneous work will be completed in spring of 2020.

This resolution will transfer jurisdiction of Structure Number 072-4318 to Princeville Road District upon final inspection of the bridge construction project, pending IDOT approval of the jurisdictional transfer.

COUNTY BOARD GOALS:

INFRASTRUCTURE STEWARDSHIP

STAFF RECOMMENDATION: Approve the Resolution

COMMITTEE ACTION: Approved 4/7/20 (5-0 votes) Mr. Windish absent

PREPARED BY: Jeffrey D. Gilles
DEPARTMENT: Highway DATE: March 10, 2020
STREITMATTER ROAD JURISDICTIONAL TRANSFER LOCATION MAP
STRUCTURE NUMBER 072-4318
Jurisdictional Transfer Agreement
(Local Public Agency to Local Public Agency)

CONVEYOR
Local Public Agency No. 1
County
Peoria County

RECIPIENT
Local Public Agency No. 2
County
Princeville Road District
Peoria County

In accordance with authority granted in Section 4-409 of the Illinois Highway Code, this agreement is made and entered into between the above Local Public Agency No. 1 hereinafter referred to as "Conveyor" and the above Local Public Agency No. 2, hereinafter referred to as "Recipient", to transfer the jurisdiction of the designated location from the Conveyor to the Recipient.

Location Description

<table>
<thead>
<tr>
<th>Road Name</th>
<th>Route(s)</th>
<th>Length</th>
</tr>
</thead>
<tbody>
<tr>
<td>Streitmatter Road</td>
<td>TR 7C</td>
<td>0.01</td>
</tr>
</tbody>
</table>

Key Route(s) Information

| 072 70007C000000 |

Termini

from west butt joint of SN 072-4318 easterly to east butt joint of bridge (station 3.09)

This transfer □ does not ☒ does include NBIS Structure No(s). 072-4318

Include for Municipalities Only

WHEREAS, the authority to make changes to the Municipal Street System is granted to the Municipality of Section 7-101 of the Illinois Highway Code. NOW THEREFORE IT IS AGREED that the corporate authority of said municipality will pass an ordinance providing for the transfer of the above location and shall attach hereto and make a part thereof a copy of a location map as Addendum No. 1 and an original of the ordinance as Addendum No. 2

Include for Counties Only

WHEREAS, the authority to make changes to the County Highway System is granted to the County by Section 5-105 of the Illinois Highway Code. NOW THEREFORE IT IS AGREED that the County Board of said County will pass a resolution providing for the transfer of the above location and shall attach hereto and make a part thereof a copy a location map as Addendum No. 1 and an original of the resolution as Addendum No. 2

Include for Township/Road Districts Only

WHEREAS, the authority to make changes to the Township/Road District System is granted to the Highway Commissioner under Section 6-201.3 of the Illinois Highway Code. The Conveyor Agrees to prepare a map of the above location and attach a copy of such location map hereto. IT IS MUTUALLY AGREED, that this jurisdictional transfer will become effective (check one):

☐ Upon IDOT approval ☐ ☒ other Upon Final Inspection

Attachments

Additional information and/or stipulations, if any, are hereby attached and identified below as being a part of this agreement.

☒ Location Map (Addendum No.1) ☒ Original Streitmatter Road Jurisdictional Transfer

☐ Ordinance/Resolution (Addendum No. 2)

IT IS FURTHER AGREED, that the provisions of this agreement shall be binding upon and insure to the benefit of the parties hereto, their successor and assigns.

Signatures

<table>
<thead>
<tr>
<th>APPROVED BY CONVEYOR</th>
<th>APPROVED BY RECIPIENT</th>
<th>APPROVED</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name of Local Public Agency Official</td>
<td>Name of Local Public Agency Official</td>
<td>STATE OF ILLINOIS</td>
</tr>
<tr>
<td>Scott Sorrel</td>
<td>Darrell Fuchs</td>
<td>DEPARTMENT OF TRANSPORTATION</td>
</tr>
<tr>
<td>Title</td>
<td>Title</td>
<td>Director</td>
</tr>
<tr>
<td>County Administrator</td>
<td>Road Commissioner</td>
<td></td>
</tr>
<tr>
<td>Local Public Agency Official</td>
<td>Date</td>
<td>Local Public Agency Official</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Office of Program Development</td>
</tr>
</tbody>
</table>

Printed 03/09/20
This form shall be used when a Local Public Agency (LPA) and another Local Public Agency desire a jurisdictional transfer of a roadway. For more information see Chapter 5 of the Bureau of Local Roads and Street Manual (BLRS Manual). For signature requirements, refer to Chapter 2, Section 3.05(b) of the BLRS Manual.

**Conveyor**

Local Public Agency No. 1  
Insert the name of LPA who is the conveyor for the jurisdictional transfer.

County  
Insert the name of the county in which the LPA is located.

**Recipient**

Local Public Agency No. 2  
Insert the name of LPA who is the recipient for the jurisdictional transfer.

County  
Insert the name of the county in which the LPA is located.

**Location Description**

Local Name  
Insert the local(common) name of the roadway involved in the transfer.

Route  
Insert the route number of the roadway involved in the transfer.

Length  
Insert the length of the transfer in miles to the nearest hundredth.

Key Route Information  
Insert the key route(s) information of the roadway involved in the transfer. This information will need to be obtained from the Department of Transportation. It will be a 14 digit code.

Termini  
Insert the beginning and ending termini of the transfer. When describing the limits of the jurisdictional transfer the wording of the termini description should be consistent between the agreement itself and any ordinances, or resolutions that may be included with the agreement. If not enough room insert page.

**Structure Transfer**

Check the appropriate box as to the status of the transfer of any structures located within termini of the roadway transfer. List structures on the line provided. If no structure exists then insert N/A on the line. Any structure not specifically excluded is considered part of the jurisdictional transfer. The number must be the NBIS number. If there is not enough room to list all NBIS structures, then attach list of structures on a separate piece of paper as an addendum.

**Effective Jurisdictional Transfer Date**

Check the appropriate box as to when the jurisdictional transfer will become effective. For a number of calendar days transfer insert the number of calendar days and the date after. For other check the box and insert when effective, example upon final acceptance.

**Attachments**

List any additional information and/or stipulations that are part of this agreement.

**Signatures**

Local Public Agency (Conveyor)  
The LPA shall insert their name, title then sign and date.

Local Public Agency (Recipient)  
The LPA shall insert their name, title then sign and date.

State of Illinois  
Upon approval the Department of Transportation shall sign and date here.

Attachments:  
Attach as required a location map of the jurisdictional transfer as Addendum No.1, and if required a resolution or ordinance as Addendum No. 2, along with any other required attachments. All attachments must be legible and in black and white.

A minimum of three (3) signed originals must be submitted to the Regional Engineer's District office.

Following the IDOT’s Approval, distribution will be as follows:

Local Public Agency Clerk (one for each LPA)  
District File (Electronically after execution)  
Bureau of Local Roads and Streets Central Office  
Bureau of Operations District Office (Electronically after execution)  
District Roadway Inventory (Electronically after execution)
Jurisdictional Transfer
PEORIA COUNTY TO
PRINCEVILLE TOWNSHIP

SN 072-4318 OVER
BR SPOON RIVER
STREITMATTER RD

d from the west butt joint of SN 072-4318
easterly to east butt joint of bridge
(station 3.09) in its entirety.
TO THE HONORABLE COUNTY BOARD
COUNTY OF PEORIA, ILLINOIS

Your Infrastructure Committee does hereby recommend the passage of the following Resolution:

JURISDICTIONAL TRANSFER OF STRUCTURE NO. 072-4318

RESOLUTION

WHEREAS, the Peoria County Highway Department, in cooperation with the State of Illinois, Department of Transportation, Division of Highways, are in continuing process of analyzing the contributory effectiveness of certain highways to the overall highway system in Peoria County, and

WHEREAS, a Jurisdictional Transfer of Streitmatter Road from Peoria County to Princeville Road District was approved by Peoria County, Princeville Road District, and the Illinois Department of Transportation in 1995; and

WHEREAS, Structure Number 072-3021 on Streitmatter Road was to remain in the jurisdiction of Peoria County until such time as it was replaced, upon which time it will be the jurisdiction and maintenance responsibility of Princeville Road District; and

WHEREAS, Structure Number 072-3021 has been replaced with Structure Number 072-4318; and

WHEREAS, the Illinois Complied Statutes, Chapter 605, Article 5/5-105, provides that such highways may be added to or deleted from the County Highway system by the action of the County Board, subject to the approval of the Illinois Department of Transportation.

THEREFORE, BE IT RESOLVED, that Structure Number 072-4318 is the jurisdiction and maintenance responsibility of Princeville Road District; and

BE IT FURTHER RESOLVED, that Structure Number 072-4318 is removed from the Peoria County Highway Department System; and

BE IT FURTHER RESOLVED, that the Illinois Department of Transportation, Division of Highways is hereby requested to concur in the above system revisions; and

BE IT FURTHER RESOLVED, that the attached Jurisdictional Transfer Agreement with Princeville Road District be approved and that the County Administrator be authorized to execute said agreements for the County of Peoria; and

BE IT FURTHER RESOLVED, that the County Clerk is hereby directed to transmit five (5) certified copies of this Resolution and Agreements to the Illinois Department of Transportation, Division of Highways through its District Engineer's office in Peoria, Illinois.

Respectfully submitted,
Infrastructure Committee
AGENDA BRIEFING

COMMITTEE: Infrastructure  LINE ITEM: 034-2-034-5-514-55104
MEETING DATE: March 24, 2020  AMOUNT: $96,450.00

ISSUE: Airport Road and Richwoods Boulevard Pipe Lining Project Bid Letting

BACKGROUND/DISCUSSION: A pair of corrugated metal culverts on Airport Road and on Richwoods Boulevard are failing due to their age. Both culverts are in challenging locations that would require the Highway Department to incur a large cost to replace the culverts. The Highway Department analyzed the culverts and determined that installing cured in place pipe lining would be the most economical and prudent decision to repair the culverts without having to replace them. Cured in place liners are made of resin impregnated fiber that are installed into the culverts, and then are cured in place by either steam or UV light. The cured in place liners have a design life of 50 years and will maintain strength even if the existing culvert fully deteriorates.

The County solicited for bidders for cured in place pipe lining at both locations and received 3 bids on March 10, 2020.

<table>
<thead>
<tr>
<th>Company</th>
<th>Location</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hoerr Construction, Inc.</td>
<td>Goodfield, IL</td>
<td>$96,450.00</td>
</tr>
<tr>
<td>J.C. Dillon, Inc.</td>
<td>Peoria, IL</td>
<td>$123,680.24</td>
</tr>
<tr>
<td>Insituform Technologies USA</td>
<td>Chesterfield, Mo</td>
<td>$149,095.00</td>
</tr>
</tbody>
</table>

The project will require a contract to be originated between the County and Hoerr Construction, Inc. for this construction project. The Highway Department will obtain a form of contract for the project and submit same for review and approval by the State’s Attorney Office. Upon approval of the contract, the County Administrator should then be authorized to sign the contract and the County Treasure should then be authorized to issue checks for payments as required by the contract.

COUNTY BOARD GOALS:

INFRASTRUCTURE STEWARDSHIP

STAFF RECOMMENDATION: Approve the low bid of $96,450.00 from Hoerr Construction, Inc.

COMMITTEE ACTION: APPROVED 4/7/20 (5-0 VOTES) MR. WINDISH ABSENT

PREPARED BY: Jeffrey D. Gilles
DEPARTMENT: Highway  DATE: March 10, 2020
Location 1
Airport Road (R49)
0.75 Miles South of W. Pfeiffer Road
Location 2
Richwoods Blvd. (D43)
0.25 Miles South of W. Reservoir Blvd.
Airport Road Pipe Lining Location

- Downstream end of culvert
- Culvert deformation and deterioration
- Gabion basket wall downstream of culvert
- Downstream end of culvert
Richwoods Boulevard Pipe Lining Location
Pipe Liner Sample Photos
### Tabulation of Bids

<table>
<thead>
<tr>
<th>Local Public Agency:</th>
<th>Peoria County</th>
</tr>
</thead>
<tbody>
<tr>
<td>County:</td>
<td>Peoria</td>
</tr>
<tr>
<td>Time:</td>
<td>9:00AM</td>
</tr>
<tr>
<td>Date:</td>
<td>3/10/2020</td>
</tr>
<tr>
<td>Name of Bidder:</td>
<td>Hoerr Construction, Inc</td>
</tr>
<tr>
<td>Address of Bidder:</td>
<td>1416 County Road 200N</td>
</tr>
<tr>
<td></td>
<td>1515 W. Luthy Dr.</td>
</tr>
<tr>
<td></td>
<td>PO BOX 65</td>
</tr>
<tr>
<td></td>
<td>Peoria, IL 61615</td>
</tr>
<tr>
<td></td>
<td>Chesterfield, MO 63005</td>
</tr>
<tr>
<td>County:</td>
<td>Peoria</td>
</tr>
<tr>
<td>Time:</td>
<td>9:00AM</td>
</tr>
<tr>
<td>Date:</td>
<td>3/10/2020</td>
</tr>
<tr>
<td>Name of Bidder:</td>
<td>J.C. Dillon</td>
</tr>
<tr>
<td>Address of Bidder:</td>
<td>1515 W. Luthy Dr.</td>
</tr>
<tr>
<td></td>
<td>17988 Edison Ave</td>
</tr>
<tr>
<td></td>
<td>Goodfield, IL 61742</td>
</tr>
<tr>
<td>County:</td>
<td>Peoria</td>
</tr>
<tr>
<td>Time:</td>
<td>9:00AM</td>
</tr>
<tr>
<td>Date:</td>
<td>3/10/2020</td>
</tr>
<tr>
<td>Name of Bidder:</td>
<td>Insituform Technologies</td>
</tr>
<tr>
<td>Address of Bidder:</td>
<td>17988 Edison Ave</td>
</tr>
<tr>
<td></td>
<td>Chesterfield, MO 63005</td>
</tr>
</tbody>
</table>

**Proposal Guarantee:**

<table>
<thead>
<tr>
<th>Item No.</th>
<th>Item Description</th>
<th>Delivery</th>
<th>Unit</th>
<th>Quantity</th>
<th>Unit Price</th>
<th>Total</th>
<th>Unit Price</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>67100100</td>
<td>Mobilization</td>
<td>LSUM</td>
<td>1</td>
<td></td>
<td>3,000.00</td>
<td>$3,000.00</td>
<td>850.00</td>
<td>$850.00</td>
</tr>
<tr>
<td>X0320001</td>
<td>Cured-In-Place Pipe Liner, 36&quot;</td>
<td>FOOT</td>
<td>60</td>
<td></td>
<td>365.00</td>
<td>$21,900.00</td>
<td>375.00</td>
<td>$22,575.00</td>
</tr>
<tr>
<td>X0320002</td>
<td>Cured-In-Place Pipe Liner, 54&quot;</td>
<td>FOOT</td>
<td>130</td>
<td></td>
<td>535.00</td>
<td>$69,550.00</td>
<td>765.00</td>
<td>$99,450.00</td>
</tr>
<tr>
<td>X7010216</td>
<td>Traffic Control &amp; Protection (SP)</td>
<td>LSUM</td>
<td>1</td>
<td></td>
<td>2,000.00</td>
<td>$2,000.00</td>
<td>880.24</td>
<td>$880.24</td>
</tr>
</tbody>
</table>

**Total Bid:**

<table>
<thead>
<tr>
<th>As Read:</th>
<th>96,450.00</th>
</tr>
</thead>
<tbody>
<tr>
<td>As Calculated</td>
<td>123,680.24</td>
</tr>
</tbody>
</table>

**Total As Calculated:** 149,095.00
TO THE HONORABLE COUNTY BOARD

COUNTY OF PEORIA, IL

Your Infrastructure Committee does hereby recommend the passage of the following Resolution:

RE: AIRPORT ROAD AND RICHWOODS BOULEVARD PIPE LINING PROJECT BID LETTING

RESOLUTION

WHEREAS, Peoria County solicited bids for pipe lining on Airport Road (C.H. R49) and Richwoods Boulevard (C.H. D43), designated as Section Number 2020-2-CB; and

WHEREAS, on March 10, 2020, the following bids were received:

<table>
<thead>
<tr>
<th>Company</th>
<th>Location</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Hoerr Construction</td>
<td>Goodfield, IL</td>
<td>$96,450.00</td>
</tr>
<tr>
<td>J.C. Dillon, Inc.</td>
<td>Peoria, IL</td>
<td>$123,680.24</td>
</tr>
<tr>
<td>Insituform Technologies USA</td>
<td>Chesterfield, Mo</td>
<td>$149,095.00</td>
</tr>
</tbody>
</table>

WHEREAS, your Infrastructure Committee would recommend acceptance of the lowest responsible bid submitted by Hoerr Construction in the amount of $96,450.00 for pipe lining on Airport Road and Richwoods Boulevard, designated as Section Number 2020-2-CB.

NOW THEREFORE BE IT RESOLVED that the low bid of Hoerr Construction in the amount of $96,450.00 for the pipe lining project on Airport Road and Richwoods Boulevard, designated as Section Number 2020-2-CB, is hereby accepted as the lowest responsible bid meeting the needs and bid specifications of the County; and

BE IT FURTHER RESOLVED, that $110,000 be appropriated from the County Bridge Fund for construction of Section Number 2020-2-CB; and

BE IT FURTHER RESOLVED, that the County Administrator is hereby authorized to sign the contract for Section Number 2020-2-CB after review and approval by the State’s Attorney Office and that the County Treasurer is hereby authorized to issue checks from the County Bridge Fund in payment of estimates, as said estimates become due.

Respectfully Submitted,

Infrastructure Committee
AGENDA BRIEFING

COMMITTEE: Infrastructure  
LINE ITEM: 036-2-036-5-514-54419  
MEETING DATE: March 24, 2020  
AMOUNT: $133,240.60

ISSUE: Alpha Park Library Wall Replacement Bid Letting

BACKGROUND/DISCUSSION: A modular block wall was constructed around the Alpha Park Library parking lot when the intersection of Airport Road and Garfield Road was constructed in 2001. The wall has slowly begun to lean towards the parking lot and is in need of reconstruction. The wall is on Peoria County Right of Way and is under the jurisdiction of Peoria County.

The County solicited for bidders to replace the wall and received 2 bids on March 10, 2020.

<table>
<thead>
<tr>
<th>Illinois Civil Contractors, Inc.</th>
<th>East Peoria, IL</th>
<th>$133,240.60</th>
</tr>
</thead>
<tbody>
<tr>
<td>Krumholz Brothers Landscaping</td>
<td>Peoria, IL</td>
<td>$185,777.00</td>
</tr>
</tbody>
</table>

The project will require a contract to be originated between the County and Illinois Civil Contractors, Inc. for this construction project. The Highway Department will obtain a form of contract for the project and submit same for review and approval by the State’s Attorney Office. Upon approval of the contract, the County Administrator should then be authorized to sign the contract and the County Treasure should then be authorized to issue checks for payments as required by the contract.

COUNTY BOARD GOALS:

INFRASTRUCTURE STEWARDSHIP

STAFF RECOMMENDATION: Approve the low bid of $133,240.60 from Illinois Civil Contractors, Inc.

COMMITTEE ACTION:

APPROVED 4/7/20 (5-0 VOTES) MR. WINDISH ABSENT

PREPARED BY: Jeffrey D. Gilles

DEPARTMENT: Highway  
DATE: March 11, 2020
LOCATION MAP
Alpha Park Library Wall

Parallel to Airport Road

Parallel to Garfield Avenue

Parallel to Garfield Avenue

Parallel to Garfield Avenue
<table>
<thead>
<tr>
<th>Item No.</th>
<th>Item Description</th>
<th>Unit</th>
<th>Quantity</th>
<th>Unit Price</th>
<th>Total</th>
<th>Unit Price</th>
<th>Total</th>
<th>Unit Price</th>
<th>Total</th>
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</thead>
<tbody>
<tr>
<td>28000400</td>
<td>Perimeter Eros Bar</td>
<td>FOOT</td>
<td>50</td>
<td>$ -</td>
<td>119.50</td>
<td>$ -</td>
<td>597.50</td>
<td>$ 4.00</td>
<td>200.00</td>
</tr>
<tr>
<td>28000510</td>
<td>Inlet Filters</td>
<td>EACH</td>
<td>2</td>
<td>$ -</td>
<td>254.35</td>
<td>$ -</td>
<td>508.70</td>
<td>$ 50.00</td>
<td>100.00</td>
</tr>
<tr>
<td>42400100</td>
<td>PC Conc Sidewalk 4</td>
<td>SQ FT</td>
<td>531</td>
<td>$ -</td>
<td>9.73</td>
<td>$ -</td>
<td>5,166.63</td>
<td>$ 15.00</td>
<td>7,995.00</td>
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<tr>
<td>44000600</td>
<td>Sidewalk Rem</td>
<td>SQ FT</td>
<td>531</td>
<td>$ -</td>
<td>3.30</td>
<td>$ -</td>
<td>1,752.30</td>
<td>$ 5.00</td>
<td>2,605.00</td>
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<tr>
<td>42400800</td>
<td>Detectable Warnings</td>
<td>SQ FT</td>
<td>20</td>
<td>$ -</td>
<td>28.41</td>
<td>$ -</td>
<td>568.20</td>
<td>$ 30.00</td>
<td>600.00</td>
</tr>
<tr>
<td>50901790</td>
<td>Pipe Handrail</td>
<td>FOOT</td>
<td>288</td>
<td>$ -</td>
<td>101.09</td>
<td>$ -</td>
<td>27,092.12</td>
<td>$ 110.00</td>
<td>29,480.00</td>
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<tr>
<td>52200800</td>
<td>Segment Concrete Block Wall</td>
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<td>843</td>
<td>$ -</td>
<td>62.00</td>
<td>$ -</td>
<td>52,266.00</td>
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<td>52,370.00</td>
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<tr>
<td>70300210</td>
<td>Temp PVT Mk LTR &amp; SYM</td>
<td>SQ FT</td>
<td>52</td>
<td>$ -</td>
<td>6.30</td>
<td>$ -</td>
<td>327.60</td>
<td>$ 13.00</td>
<td>678.00</td>
</tr>
<tr>
<td>70300220</td>
<td>Temp PVT Mk Line 4</td>
<td>FOOT</td>
<td>490</td>
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<td>0.76</td>
<td>$ -</td>
<td>372.40</td>
<td>$ 2.00</td>
<td>940.00</td>
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<tr>
<td>70300250</td>
<td>Temp PVT Mk Line 8</td>
<td>FOOT</td>
<td>130</td>
<td>$ -</td>
<td>2.52</td>
<td>$ -</td>
<td>327.60</td>
<td>$ 4.00</td>
<td>520.00</td>
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<tr>
<td>78005100</td>
<td>Epoxy PVT Mk LTR-SYM</td>
<td>SQ FT</td>
<td>16</td>
<td>$ -</td>
<td>39.08</td>
<td>$ -</td>
<td>634.88</td>
<td>$ 32.00</td>
<td>512.00</td>
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<tr>
<td>78005110</td>
<td>Epoxy PVT Mk Line 4</td>
<td>FOOT</td>
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<td>13.23</td>
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<td>3,438.80</td>
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<td>2,880.00</td>
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<tr>
<td>78005140</td>
<td>Epoxy PVT Mk Line 8</td>
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<td>26.45</td>
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<td>6,877.00</td>
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<td>5,460.00</td>
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<tr>
<td>78005180</td>
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<td>1,190.40</td>
<td>$ 63.00</td>
<td>945.00</td>
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<tr>
<td>X0322924</td>
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<td>7,012.50</td>
<td>$ 6.00</td>
<td>4,950.00</td>
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<tr>
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<td>$ -</td>
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<tr>
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<td>Pavm Mrkg Rem Wir BL</td>
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<td>$ -</td>
<td>5.04</td>
<td>$ -</td>
<td>1,542.24</td>
<td>$ 14.00</td>
<td>4,284.00</td>
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<td>Traf Cont &amp; Prot Spl</td>
<td>L SUM</td>
<td>1</td>
<td>$ -</td>
<td>2,597.36</td>
<td>$ -</td>
<td>2,597.36</td>
<td>$ 2,500.00</td>
<td>2,500.00</td>
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<td>X8900008</td>
<td>Temp TR Sig Install SP</td>
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<td>$ -</td>
<td>7,511.45</td>
<td>$ 3,000.00</td>
<td>3,000.00</td>
</tr>
<tr>
<td>Z007126</td>
<td>Handrail Removal</td>
<td>FOOT</td>
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<td>$ -</td>
<td>13.09</td>
<td>$ -</td>
<td>3,508.12</td>
<td>$ 20.00</td>
<td>5,360.00</td>
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<td>4,232.54</td>
<td>$ 5,000.00</td>
<td>5,000.00</td>
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</tbody>
</table>

Total Bid
As Read: 133,240.60
As Calculated: 185,777.00
Resolution for Improvement
Under the Illinois Highway Code

Resolution Type | Resolution Number | Section Number
--- | --- | ---
Original | | 19-00019-01-MS

BE IT RESOLVED, by the Board of the County of Peoria County, Illinois that the following described street(s)/road(s)/structure be improved under the Illinois Highway Code. Work shall be done by Contract.

For Roadway/Street Improvements:

<table>
<thead>
<tr>
<th>Name of Street(s)/Road(s)</th>
<th>Length (miles)</th>
<th>Route</th>
<th>From</th>
<th>To</th>
</tr>
</thead>
<tbody>
<tr>
<td>Airport Road</td>
<td>0.1</td>
<td>C.H. R49</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

For Structures:

<table>
<thead>
<tr>
<th>Name of Street(s)/Road(s)</th>
<th>Existing Structure No.</th>
<th>Route</th>
<th>Location</th>
<th>Feature Crossed</th>
</tr>
</thead>
</table>

BE IT FURTHER RESOLVED,

1. That the proposed improvement shall consist of reconstruction of modular block wall at Alpha Park Library.

2. That there is hereby appropriated the sum of $150,000.00 for the improvement of said section from the Local Public Agency’s allotment of Motor Fuel Tax funds.

BE IT FURTHER RESOLVED, that the Clerk is hereby directed to transmit four (4) certified originals of this resolution to the district office of the Department of Transportation.

I, Rachael Parker, Clerk in and for said Local Public Agency of Peoria County in the State aforesaid, and keeper of the records and files thereof, as provided by statute, do hereby certify the foregoing to be a true, perfect and complete original of a resolution adopted by the Board of Peoria County at a meeting held on April 09, 2020.

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal this Day of Month, Year.

(SEAL)

Clerk Signature

Date

Approved

Regional Engineer
Department of Transportation

Date
Instructions for BLR 09110 - Page 1 of 2

NOTE: Form instructions should not be included when the form is submitted.

This form shall be used when a Local Public Agency (LPA) wants to construct an improvement using Motor Fuel Tax (MFT) funds. Refer to Chapter 9 of the Bureau of Local Roads and Streets Manual (BLRS Manual) for more detailed information. For signature requirements refer to Chapter 2, Section 3.05(b) of the BLRS Manual.

When filling out this form electronically, once a field is initially completed, fields requiring the same information will be auto-populated.

Resolution Number
Enter the resolution number as assigned by the LPA, if applicable.

Resolution Type
From the drop down box choose the type of resolution:
- Original would be used when passing a resolution for the first time for this project.
- Supplemental would be used when passing a resolution increasing appropriation above previously passed resolutions.
- Amended would be used when a previously passed resolution is being amended.

Section Number
Insert the section number of the improvement the resolution covers.

Governing Body Type
From the drop down box choose the type of administrative body. Choose Board for County; Council for a City or Town; President and Board of Trustees for a Village or Town.

LPA Type
From the drop down box choose the LPA body type. Types to choose from are: County, City, Town or Village.

Name of LPA
Insert the name of the LPA.

Contract or Day Labor
From the drop down choose either Contract or Day Labor.

Roadway/Street Improvements:

Name Street/Road
Insert the name of the Street/Road to be improved. For additional locations use the Add button.

Length
Insert the length of this segment of roadway being improved in miles.

Route
Insert the Route Number of the road/street to be improved if applicable.

From
Insert the beginning point of the improvement as it relates to the Street/Road listed to the left.

To
Insert the ending point of the improvement as it relates to the Street/Road listed to the left.

Structures:

Name Street/Road
Insert the name of the Street/Road on which the structure is located. For additional locations use the Add button.

Existing Structure No.
Insert the existing structure number this resolution covers, if no current structure insert n/a.

Route
Insert the Route number on which the structure is located.

Location
Insert the location of the structure.

Feature Crossed
Insert the feature the structure crosses.

1
Insert a description of the major items of work of the proposed improvement.

2
Insert the dollar value of the resolution for the proposed improvement to be paid for with MFT funds in words followed by in the same amount in numerical format in the ( ).

Name of Clerk
Insert the name of the LPA clerk.

LPA Type
Insert the type of clerk based on the LPA type. Types to choose from are: County, City, Town or Village.

Name of LPA
Insert the name of the LPA.

Governing Body Type
Insert the type of administrative body. Choose Board for County; Council for a City or Town; President and Board of Trustees for a Village or Town.

Name of LPA
Insert the name of the LPA.

Date
Insert the date of the meeting.

Day
Insert the day Clerk is signing the document.

Month, Year
Insert the month and year of the Clerk’s signature.
Seal
The Clerk shall seal the document here.

Clerk Signature
Clerk shall sign here.

Approved
The Department of Transportation shall sign and date here once approved.

A minimum of three (3) certified signed originals must be submitted to the Regional Engineer's District office. Following IDOT's approval, distribution will be as follows:

Local Public Agency Clerk
Engineer (Municipal, Consultant or County)
District
TO THE HONORABLE COUNTY BOARD

COUNTY OF PEORIA, IL

Your Infrastructure Committee does hereby recommend the passage of the following Resolution:

RE: ALPHA PARK LIBRARY WALL BID LETTING

RESOLUTION

WHEREAS, Peoria County solicited bids for Alpha Park Library wall reconstruction located at the intersection of Airport Road (C.H. R49) and Garfield Avenue in Bartonville, designated as Section Number 19-00019-01-MS; and

WHEREAS, on March 10, 2020, the following bids were received:

<table>
<thead>
<tr>
<th>Contractor</th>
<th>Location</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Illinois Civil Contractors, Inc.</td>
<td>East Peoria, IL</td>
<td>$133,240.60</td>
</tr>
<tr>
<td>Krumholz Brothers Landscaping</td>
<td>Peoria, IL</td>
<td>$185,777.00</td>
</tr>
</tbody>
</table>

WHEREAS, your Infrastructure Committee would recommend acceptance of the lowest responsible bid submitted by Illinois Civil Contractors, Inc. in the amount of $133,240.60 for reconstruction of the Alpha Park Library Wall at the intersection of Airport Road and Garfield Avenue, designated as Section Number 19-00019-01-MS.

NOW THEREFORE BE IT RESOLVED that the low bid of Illinois Civil Contractors, Inc. in the amount of $133,240.60 for the reconstruction of the Alpha Park Library Wall at the intersection of Airport Road and Garfield Avenue, designated as Section Number 19-00019-01-MS, is hereby accepted as the lowest responsible bid meeting the needs and bid specifications of the County; and

BE IT FURTHER RESOLVED, that $150,000.00 be appropriated from the County Motor Fuel Tax Fund for construction of Section Number 19-00019-01-MS; and

BE IT FURTHER RESOLVED, that the County Administrator is hereby authorized to sign the contract for Section Number 19-00019-01-MS after review and approval by the State’s Attorney Office and that the County Treasurer is hereby authorized to issue checks from the County Motor Fuel Tax Fund in payment of estimates, as said estimates become due.

Respectfully Submitted,

Infrastructure Committee
Akron-Princeville Fire Protection District  
(Length of Term: 3 years)  
John Bliss  
720 W Main Street  
Princeville IL 61559-9593  
Expires: 4/30/2023

Brimfield Comm Fire Protection District  
(Length of Term: 3 years)  
Ralph Peters  
24227 W. Barrett Road  
Elmwood IL 61529  
Expires: 4/30/2023

Brimfield Sanitary District  
(Length of Term: 3 years)  
Richard Depperman  
306 E Clay Street  
Brimfield IL 61517-8151  
Expires: 4/30/2023

Care and Treatment Board  
(Length of Term: 3 years)  
Andrew Edwards  
1425 N. Douglas  
Peoria, IL 61606  
**Expires: 6/30/2021**  
Replaces: Jeffrey Griffin
**housekeeping to add term**

Chillicothe-Hallock-Medina Water District  
(Length of Term: 5 years)  
Steve Watkins  
10603 Dale Street  
Mossville IL 61552-7534  
Expires: 4/30/2025

Dunlap Community Fire Protection District  
(Length of Term: 3 years)  
James Withers  
9121 W Park School Rd  
Princeville IL 61559-9515  
Expires: 4/30/2023
Elmwood Rural Fire Protection District  
(Length of Term: 3 years)  
Jay I. McKinty  
7026 North Dogtown Lane  
Elmwood IL 61529  
Expires: 4/30/2023

Greater Chillicothe Sanitary District  
(Length of Term: 3 years)  
Margaret E. Hurd  
1107 North Fourth Street  
Chillicothe IL 61523  
Expires: 4/30/2023

Greater Peoria Sanitary & Sewage District  
(Length of Term: 3 years)  
Gene Petty  
3802 N Molleck Dr  
Peoria IL 61615-4028  
Expires: 4/30/2023

Mathew Bender  
1005 W. Taylor Lane  
Bartonville IL 61607  
Expires: 4/30/2023

Limestone Walters Public Water District  
(Length of Term: 5 years)  
Jim Bartel  
2705 S Hilton Lane  
Peoria IL 61607-9445  
Expires: 4/30/2025

Steve Christiansen  
7906 W. Thornridge  
Mapleton IL 61547  
Expires: 4/30/2025

Logan-Trivoli Fire Protection District  
(Length of Term: 3 years)  
Wendy Conner  
4603 S Tewkesbury Ct  
Mapleton IL 61547-9531  
Expires: 4/30/2023
Pleasant Valley Public Water District
(Length of Term: 5 years)
Chet Bishop
5317 W. Farmington Rd.
Peoria IL 61604
Expires: 4/30/2025

Victoria Heinle
9715 W. Lampighter Lane
Hanna City IL 61536
Expires: 4/30/2025

Rural Route 150 Water District
(Length of Term: 5 years)
Nathan Kress
11413 Fox Meadow Drive
Brimfield IL 61517
Expires: 4/30/2025

Timber-Hollis Fire Protection District
(Length of Term: 3 years)
Bradford Janzen
9236 S Powell Rd
Bartonville IL 61607-9467
Expires: 4/30/2023

Gary Williams
10031 S Kingston Mines Rd
Mapleton IL 61547-0153
Expires: 4/30/2023

Timber-Logan Rural Water District
(Length of Term: 5 years)
Bret Rosenbohm
14805 Main Street
Glasford IL 61533
Expires: 4/30/2025

West Peoria Street Lighting District
(Length of Term: 3 years)
Randall Kleist
2022 W Barker Ave
Peoria IL 61604-5555
Expires: 4/30/2023
Board of Review & Assessments  
(Length of Term: 2 years)  
Chad Jones  
212 W. Barrington Road  
Peoria IL 61614  
Expiring: 5/31/2020

Chillicothe Community Fire Protection District  
(Length of Term: 3 years)  
Brian Cline  
1504 W. Sycamore  
Chillicothe IL 61523  
Expiring: 5/4/2020

Kevin Peterson  
21203 N Blue Ridge  
Chillicothe IL 61523  
Expiring: 5/4/2020

Mt Hawley Cemetery Association  
(Length of Term: 6 years)  
Carolyn Mitchell  
5017 N Belle Court  
Peoria IL 61614-5003  
Expiring: 5/31/2020

Matthew Allen  
6131 Oak Point Court  
Peoria IL 61614  
Expiring: 5/31/2020

Sheriff's Merit Commission  
(Length of Term: 6 years)  
Kent Tomblin  
13104 N Duggins Rd  
Dunlap IL 61525  
Expiring: 5/31/2020
AGENDA BRIEFING

COMMITTEE:  Land Use
MEETING DATE:  March 24, 2020
LINE ITEM:  N/A
AMOUNT:  N/A

ISSUE:  ZBA Case #011-20-U. A Special Use as required in Section 20.5.1.3.2.a of the Unified Development Ordinance. This section allows for a special use for an agriculturally related business. The petitioner proposes to operate a commercial pumping business in the “A-1” Agricultural Preservation Zoning District.

BACKGROUND/DISCUSSION:  This case is located in District #16, which is County Board member Matt Windish’s district. The petitioners, David and Carroll Inskeep, request a special use to allow for an agriculturally related business in the “A-1” Agricultural Preservation zoning district. The parcel is located at W. Schaffer Rd. in the NW ¼ of Section 16 in Elmwood Township. There are 0 consents and 0 objections on file. The petitioners have concurrently filed Variance Case #010-20-V to request a variance of 5 feet from both the east and west property lines. Section 20-6.2.2.2.d.2.b of the UDO requires a side setback of 30 feet for accessory structures 2,000 square feet or larger. The subject parcel consists of 104.55 acres, the majority of which are used for row crop agriculture. The petitioners wish to construct a 6,000 square foot machine shed in the northeastern corner of their property in order to store equipment used by their business. The petitioners’ business, Inskeep Custom Services, Inc., has been in operation for over twenty years and offers hog manure pumping services. All adjacent parcels are zoned “A-1” Agricultural Preservation. Surrounding land uses include timber and residential to the north, agriculture to the south and east, and residential to the west. The request is consistent with the agricultural uses and character of the surrounding area. According to the petition, the parcel is not served by water or sewer, but none will be necessary for the proposed machine shed. The Peoria County Health Department has indicated that at the time of review, no conditions were found that would cause the Department to recommend denial of the request. However, it is recommended that the IEPA (The Illinois Environmental Protection Agency) be contacted to inquire if any additional permitting is required for approval of Inskeep Custom Service Companies hog manure disposal. The subject parcel is located on W. Schaffer Rd., a township collector road. According to the IDOT traffic map, there are approximately 50 vehicle trips in a 24-hour period along W. Schaffer Rd. The proposed shed will be accessed by an existing access point off W. Schaffer Rd., and no new access points are proposed. The petitioners state that the business employs one worker full-time and an additional worker part-time. The petitioners also state that the equipment is used for four weeks in the spring and for two to two and a half months during the fall, and there would be approximately twenty trips to the proposed machine shed in the course of a year. The County Highway Department has deferred to the Elmwood Township Road Commissioner regarding comments on this request. No objections have been received from the Elmwood Township Road Commissioner. The Peoria County Future Land Use Form Map designates this area as Agriculture Preservation and Environmental Corridor. The proposed shed will not be located in the section of the parcel designated as Environmental Corridor. The land uses allowed in the Agriculture Preservation Land Use Form are agriculture and open space. The Land Use Plan indicates that the character and development pattern of the Agriculture Preservation Land Use Form includes farming, farm-service businesses, pastures, and homesteads. The Special Use request is for an agriculturally related business in the A-1 zoning district. The request is consistent with the Peoria County Growth Strategy of generating economic opportunity and stability, promoting economic wellbeing, and encouraging economic vitality and family wage jobs while managing growth. The parcel is within the 1 ½ mile extraterritorial jurisdiction of the City of Elmwood. The City of Elmwood Land Use Plan designates this area as Agricultural, which is consistent with the proposed use.

COUNTY BOARD GOALS:

Healthy Vibrant Communities

STAFF RECOMMENDATION:  Approval with the following restriction:

1. The Special Use is null and void in the event the parcel is no longer owned by David Inskeep, Carroll Inskeep, or their legal descendants.

ZBA RECOMMENDATION:  Approval with restriction (5-0)

COMMITTEE ACTION:  Approved with restriction (4-0) (Mr. Windish absent.)

PREPARED BY:  Taylor Armbruster, Planner I
DEPARTMENT:  Planning & Zoning
DATE:  March 12, 2020
DATE: March 3, 2020

CASE/PETITIONER: 011-20-U / David and Carroll Inskeep / 106 Southgate Dr., Elmwood, IL 61529

REQUEST: A Special Use as required in Section 20.5.1.3.2.a of the Unified Development Ordinance. This section allows for a special use for an agriculturally related business. The petitioner proposes to operate a commercial pumping business in the “A-1” Agricultural Preservation Zoning District.

LOCATION: NW 1/4, Section 16, Elmwood Township
West Schaffer Road, Elmwood IL 61529 / Parcel ID # 11-16-100-006

LAND USE FORM: Agriculture Preservation and Environmental Corridor

CURRENT ZONING: “A-1” Agricultural Preservation

PRESENT USE: Agriculture

SIZE OF SITE: 104.55 acres

SURROUNDING ZONING: North, South, East, and West: “A-1” Agricultural Preservation

SURROUNDING LAND USES: North: Residential and Timber
South and East: Agriculture
West: Residential

PUBLIC SERVICES: Fire: Elmwood Fire Department Water: None
Schools: Elmwood CUSD #322 Sewer: None

TRANSPORTATION: West Schaffer Road, Township Road

PERTINENT ZONING CASES ON SITE: Variance Case #010-20-V

PERTINENT ZONING CASES IN SURROUNDING AREA: None

PLANNING AND ZONING DEPARTMENT RECOMMENDATION: APPROVAL WITH RESTRICTION
REQUEST AND LOCATION: The petitioners, David and Carroll Inskeep, request a special use to allow for an agriculturally related business in the “A-1” Agricultural Preservation Zoning District. The subject parcel consists almost entirely of cropland along with small sections of timber. Currently, the only use on the parcel is row crop agriculture. The petitioners wish to construct a 6,000 square foot machine shed in the northeastern corner of their property in order to store equipment used by their business. According to the petitioners, their business, Inskeep Custom Services, Inc., has been in operation for over twenty years and offers hog manure pumping services to local clients and clients located two to three hours to the north. Business equipment to be stored in the proposed shed consists of manure handling equipment including pumps, carts, and an applicator. The petitioners also propose to store farm machinery for the subject parcel in a portion of the building, which is an allowed use. The parcel is located at West Schaffer Road in the northwest quarter of Section 16 in Elmwood Township.

Pertinent Zoning Cases on Site: Variance Case #010-20-V has been filed in conjunction with Special Use Case #011-20-U. The case includes two variance requests from section 20-6.2.2.2.d.2.b of the Unified Development Ordinance, which requires a side setback of 30 feet for accessory structures 2,000 square feet or larger. The petitioners propose to construct the 6,000 square foot machine shed 25 feet from the east side property line, resulting in a variance request of 5 feet, and 25 feet from the west side property line, resulting in a variance request of 5 feet. Case #010-20-V will be heard by the Zoning Board of Appeals at the March 12, 2020 hearing.

Pertinent Zoning Cases in Surrounding Area: None

Surrounding Zoning and Land Use: The subject parcel consists of 104.55 acres, the majority of which are used for row crop agriculture. It is zoned “A-1” Agricultural Preservation along with all adjacent parcels. Land uses surrounding the proposed site of the shed include timber and a single-family dwelling to the north, row crop agriculture to the south and east, and a single-family dwelling to the west. The single-family dwelling to the north is located approximately 530 feet from the proposed site for the shed while the single-family dwelling to the west is located approximately 238 feet from the proposed site. The parcel is located approximately one mile to the east of the municipal limits of the City of Elmwood. According to the petitioners, the business is consistent with the community character of the vicinity because the proposed use is an agriculturally related business, the equipment would be stored inside, and the equipment would be used for approximately four weeks in the spring and two to two and a half months in the fall. The business pumps hog manure from lagoons, pits underneath hog buildings, and slurry stores and then injects the manure into the ground of the clients’ fields. Once the equipment is taken from storage, it is not returned until all jobs are complete. The petitioners’ request is consistent with the agricultural uses and character of the surrounding area.

Technical Adequacy: Section 20-5.1.3.2.a of the Peoria County Unified Development Ordinance allows for a special use permit for agriculturally related businesses in the “A-1” Agricultural Preservation Zoning District. The petitioners are seeking a special use permit in order to operate an existing agriculturally related business from a new location. According to the petitioners, their business, Inskeep Custom Services, Inc., has operated for over twenty years, and the petitioners stored their business equipment in buildings on a parcel they previously owned. After selling that parcel, the petitioners are renting the buildings from the current owners. The petitioners wish to construct a 6,000 square foot machine shed on the subject parcel in order to relocate the business equipment to storage on
a parcel they own. According to the petitioners, their business equipment includes a 33’ by 9’ new pump weighing 6,000 pounds, a 33’ by 9’ old pump weighing 6,000 pounds, an 11’ by 21’ Balzer cart weighing 8,000 pounds, an 11’ by 13’ old cart weighing 4,000 pounds, a 9’ by 21’ new cart weighing 8,000 pounds, and a 12’ by 26’ applicator weighing 2,000 pounds. The subject parcel is currently used primarily for row crop agriculture, and only a small section of cropland consisting of approximately 0.72 acres would be taken out of production for the construction of the machine shed. However, the petitioners have noted that this area is difficult to farm and is not often used in production. A LESA was conducted on the subject parcel. The site scored 80.4 out of 100 on the agland evaluation component and 122.2 out of 200 on the site assessment component. The overall LESA score was 202.6, which is a medium rating for agricultural protection.

**ENVIRONMENTAL IMPACTS:** According to the petition, the parcel is not served by water or sewer, but none will be necessary for the construction of the proposed machine shed. At this time, there is no comment from the Health Department.

**TRANSPORTATION IMPACTS:** The subject parcel is located on West Schaffer Road, a township collector road. According to the IDOT traffic map, there are approximately 50 trips in a 24-hour period along West Schaffer Road. The proposed machine shed will be accessed by an existing access point off West Schaffer Road. No new access points are proposed at this time. The petitioners state that the business employs one worker full-time and an additional worker part-time. The petitioners also state that the equipment is used for four weeks in the spring and for two to two and a half months during the fall, and there would be approximately twenty trips to the proposed machine shed in the course of a year. Once the employees leave with the equipment, they do not return the equipment until the jobs are finished, as many of the business’s clients are located two to three hours to the north. At local job sites, the equipment often stays at the site for two weeks. The proposed use would generate minimal impact to the traffic patterns of the area. The County Highway Department has deferred to the Elmwood Township Road Commissioner, as this part of West Schaffer Road is maintained by the road district. According to the Elmwood Township Road Commissioner, there is no posted weight limit for traffic along West Schaffer Road. At this time, there is no written comment from the Road Commissioner.

**LAND USE FORM:** The petitioners propose to operate an agriculturally related business in the “A-1” Agricultural Preservation Zoning District. According to the petitioners, only the proposed site of the shed and the section of the parcel between the proposed site and West Schaffer Road will be taken out of production, an area consisting of approximately 0.72 acres; however, the petitioners have noted that this area is difficult to farm and is not often used in production. The rest of the site will continue to be used for row crop agriculture. The Peoria County Future Land Use Form Map designates this area as Agriculture and Environmental Corridor. According to the 2009 Peoria County Comprehensive Land Use Plan (Land Use Plan), uses allowed in the Agriculture Preservation Land Use Form are Agriculture and Open Space while uses allowed in the Environmental Corridor Land Use Form are Agriculture, Open Space, and Conservation Design Residential. The Land Use Plan indicates that the character and development pattern of the Agriculture Preservation Land Use Form includes farming, farm-service businesses, pastures, and homesteads and that agriculture-related services are necessary and beneficial in ensuring the long-term sustainability of agriculture. The proposed shed will not be located in the section of the subject parcel designated as an Environmental Corridor. The use is also consistent with the Peoria County Growth Strategy of generating economic opportunity and stability, promoting economic wellbeing, and encouraging economic vitality and family wage jobs while managing growth. The petitioners wish to construct a machine shed in order to store the equipment for their existing
agriculturally related business that has operated for over twenty years. The request is consistent with the uses allowed in the Agriculture Preservation and Environmental Corridor Land Use Forms. The parcel is within the 1 ½ mile extraterritorial jurisdiction of the City of Elmwood. The City of Elmwood Land Use Plan designates this area as Agricultural, which is consistent with the proposed use.

**CONCLUSIONS**

**CONSISTENCY WITH ADOPTED COUNTY PLAN:** The Future Land Use Form map in the Peoria County Comprehensive Land Use Plan designates this area as Agriculture Preservation and Environmental Corridor. The request is to operate an existing agriculturally related business in the “A-1” Agricultural Preservation district. The request is consistent with the land uses allowed in the Agriculture Preservation Land Use Form which include farming, farm-service businesses, pastures, and homesteads. The proposed shed will not be constructed in the section of the parcel designated as Environmental Corridor. The request is also consistent with the Peoria County Growth Strategy of generating economic opportunity and stability, promoting economic well being, and encouraging economic vitality and family wage jobs while managing growth. The petitioners wish to construct a machine shed in order to store the equipment for their existing agriculturally related business that has operated for over twenty years. The City of Elmwood Land Use Plan designates this area as agricultural, which is consistent with the proposed use.

**CONSISTENCY WITH COMMUNITY CHARACTER:** The petitioners propose to operate an existing agriculturally related business from a machine shed to be constructed on their property. Land uses in the area surrounding the parcel include row crop agriculture, timber, and low-density single-family dwellings. Uses on the subject parcel consist almost entirely of row crop agriculture along with small sections of timber. The proposed use is consistent with the agricultural character of the surrounding area.

**MINIMIZING ADVERSE EFFECTS:** The proposed use will not create excess noise or negative visual effects. The business would generate approximately 20 trips from the proposed machine shed over the course of a year, so change to traffic patterns in the area would be minimal. The business equipment would be used for four weeks in the spring and for two to two and a half months during the fall. When the equipment is taken out of the proposed machine shed, it would not be returned until all the clients’ jobs were complete. The business equipment would be stored inside when not in use.

**PRESENCE OF NATURAL/HISTORICAL RESOURCES:** The request does not impact known natural or historical resources.

**COMPLIANCE WITH ADDITIONAL STANDARDS:** The petitioners have also submitted Variance Case #010-20-V in conjunction with Special Use Case #011-20-U. The petitioners request two variances from section 20-6.2.2.d.2.b of the Unified Development Ordinance, which requires a side setback of 30 feet for accessory structures 2,000 square feet or larger. The petitioners propose to construct the 6,000 square foot machine shed 25 feet from the east side property line, resulting in a variance request of 5 feet, and 25 feet from the west side property line, resulting in a variance request of 5 feet. Case #010-20-V will be heard by the Zoning Board of Appeals at the March 12, 2020 hearing. The petitioners will comply with all additional standards.
RECOMMENDATION

Based on the above information, the Department recommends approval with the following restriction:

1. The Special Use is null and void in the event the parcel is no longer owned by David Inskeep, Carroll Inskeep, or their legal descendants.

Respectfully submitted,

Taylor Armbruster
Planner I

Kathi Urban
Director
A meeting of the Peoria County Zoning Board of Appeals was held on Thursday, March 12, 2020, in Room 403 of the Peoria County Courthouse, 324 Main Street, Peoria, Illinois. The meeting was called to order by acting Chairperson Linda O’Brien at 9:00 a.m.

PRESENT: Linda O’Brien, Greg Happ, Greg Fletcher, Jim Bateman, Leonard Unes

ABSENT: Loren Bailliez, Andrew Keyt, John Harms, Justin Brown

STAFF: Kathi Urban – Director
Corbin Bogle – Planner I
Taylor Armbruster – Planner I
Ellen Hanks - ZBA Administrative Assistant

Case No. 011-20-U at 9:00 a.m. Hearing to be held in room 403, of the Peoria County Courthouse, Peoria, Illinois.

Petition of DAVID & CAROL INSKEEP, acting on their own behalf, a SPECIAL USE as required in Section 20.5.1.3.2.a of the Unified Development Ordinance. This section allows for a special use for a Agriculturally-related business. The petitioner proposes to operate a commercial pumping business in the “A-1” Agricultural Preservation Zoning District.

FINDINGS OF FACT FOR SPECIAL USES

Section 20-3.5.4

When considering an application for a special use permit, the decision making body shall consider the extent to which:

1. That the special use will be consistent with the purposes, goals, objectives, and standards of any officially adopted County plan and these regulations, or if not consistent, the factors which justify deviation;
   • The petitioners wish to construct a machine shed in order to store equipment for their agriculturally-related business that has operated for over 20 years. This area is designated as Agriculture Preservation and Environmental Corridor. The request is consistent with the land uses allowed in the Agriculture Preservation Land Use Form. The proposed shed will not be constructed in the section of land designated as Environmental Corridor. The request is also consistent with the designated Peoria County Growth Strategy. The City of Elmwood Land Use Plan designates this area as agricultural, which is consistent with the proposed use.

2. That the special use will be consistent with the community character of the immediate vicinity of the parcel proposed for development, or if not consistent, the factors which justify the inconsistency:
   • Uses on the subject parcel consist almost entirely of row crop agriculture along with small sections of timber. The proposed use is consistent with the agricultural character of the surrounding area.

3. That the design of the of the proposed use will minimize adverse effects, including visual impacts on adjacent properties, except for land splits in the A-2 District and individual mobile homes;
The proposed use will not create excess noise or negative visual effects. The business would generate approximately 20 trips from the proposed machine shed over the course of a year, so change to traffic patterns in the area would be minimal. The business equipment would be used for four weeks in the spring and for two to two and a half months in the fall. When the equipment is taken out of the proposed machine shed, it would not be returned until all the clients’ jobs were complete. The business equipment would be stored inside when not in use.

4. That the development has been reviewed and approved by the Illinois Department of Natural Resources with regard to the presence of endangered species, and archaeological and/or historical resources, if applicable; and
   • The request does not impact known natural or historical resources.

5. That the proposed use will comply with all additional standards imposed on it by the particular provision of these regulations authorizing such use and by all other applicable requirements of the ordinances of the County.
   • The petitioners also submitted the previously heard Variance Case 010-20-V in conjunction with this Special Use case. The petitioners will comply with all additional standards.

A motion to approve the Findings of Fact was made by Mr. Fletcher and seconded by Mr. Bateman. Five affirmative votes; (5-0). A motion to approve the Special Use with restriction was made by Mr. Fletcher and seconded by Mr. Bateman. A vote was taken, and the motion was approved; (5-0)

Meeting adjourned 11:15 a.m.

Respectfully submitted,

Ellen Hanks
ZBA Administrative Assistant
TO THE HONORABLE COUNTY BOARD
COUNTY OF PEORIA, ILLINOIS

Your Land Use Committee does hereby recommend passage of the following Resolution:

RE: Approval of Special Use with restriction, Petition of David and Carroll Inskeep.

RESOLUTION

WHEREAS, the County of Peoria has enacted a Unified Development Ordinance, Chapter 20 of the Peoria County Code; and

WHEREAS, said ordinance requires a Special Use for the operation of an agriculturally related business in the A-1 Agricultural Preservation Zoning District; and

WHEREAS, a hearing on said Special Use was held before the Zoning Board of Appeals (ZBA) on March 12, 2020 in Case No. 011-20-U; a copy of the deliberation minutes of said hearing and a legal description of the subject property are attached; and

WHEREAS, the ZBA deliberated its decision on March 12, 2020, and voted to recommend approval of the Special Use; a copy of the ZBA’s findings of fact is attached; and

WHEREAS, your Committee met on March 24, 2020 to consider the ZBA’s recommendation, and voted to approve the Special Use.

NOW THEREFORE BE IT ORDAINED, by the County Board of Peoria County, that the Special Use in Case No. 011-20-U is hereby approved with the following restriction:
1. The Special Use is null and void in the event the parcel is no longer owned by David Inskeep, Carroll Inskeep, or their legal descendants.

NOTICE: Approval of this special use does not constitute approval of wells or septic systems for the property required by the Peoria City/County Health Department.

RESPECTFULLY SUBMITTED,
LAND USE COMMITTEE
ISSUE:
Zoning Case #007-20-U. A Special Use as required in Section 20.5.2.2.1.a.1 of the Unified Development Ordinance. This section allows for a special use when a proposed land split does not meet the 25 acre minimum lot size nor the 1 dwelling unit per 25 contiguous acres density requirement in the A-2 Agricultural District. The petitioner proposes to divide 1.348 acres from an existing 11.448 acre parcel in order to move an existing single family dwelling.

BACKGROUND/DISCUSSION:
This case is in District #18, which is County Board member Paul Rosenbohm’s district. The petitioner, Debbie S. Jost, requests a special use to divide 1.348 acres from an 11.448 acre tract. The parcel is located at 8327 W. Tuscarora Road in the SE ¼ of section 5 of Hollis Township on Tuscarora Road, a township road. There are 0 consents and 0 objections on file. The petitioner has concurrently applied for subdivision waiver #W02-20 to waive the 30 foot public road frontage requirement for parcels being created which are less than 10 acres in size. The proposed parcel would have 0 feet of road frontage. The subject parcel consists of a single-family dwelling and woodland. The property and all adjacent parcels are zoned “A-2” Agriculture. The property is accessed by a driveway which serves a total of 4 parcels. Surrounding uses are cropland, woodland, and residential to the east, and residential and woodland to the north, south, and west. There are over 40 parcels under 2 acres which are zoned or used residentially within approximately 0.5 miles of the subject parcel. The subdivisions Saddlebrook Estates, Saddlebrook Estates Extension 1, Saddlebrook Estates Extension 2, Sycamore Pointe Subdivision, and Will-Flo Sub are located within 0.5 miles of the subject parcel. A parcel of 1.384 acres will be split from the existing 11.448 acres. This 1.384 acre piece will contain only woodland. No cropland will be taken out of production as a result of the split. A dwelling which now lies approximately 0.13 miles to the east will be moved onto the 1.384 acre piece. The remaining 10.064 acres will remain in its current state. The proposed request is consistent with the residential and agricultural land use and character of the surrounding area. The overall LESA score was 155.1 out of 300, which is a low rating for agriculture protection. No portion of the subject parcel is currently farmed. According to the petition, the subject parcel is served by an existing private septic system and public water. At this time, the Health Department has found no conditions that would cause them to recommend denial of the petition. However, during the review, it was determined by the Health Department that if any plumbing is installed on the property once the house is placed on the land, then a private onsite wastewater permit will be required. According to the 2017 IDOT traffic map, there are approximately 175 vehicles trips in a 24-hour period along this portion of W. Tuscarora Rd. Moving an existing dwelling 0.13 miles down the road should cause minimal, if any impacts on traffic. The proposed 1.348 acre parcel will be accessed by an existing driveway from W. Tuscarora Rd. According to the petitioner, a 20 foot ingress/egress easement will be created to provide access to the proposed 1.348 acre parcel through this driveway. No new access points off of W. Tuscarora Rd. are proposed at this time. The County Highway Department has deferred to the Hollis Township Road Commissioner, as this portion of Tuscarora Rd. is maintained by the road district. At the time of this report, there is no comment from the Hollis Township Road Commissioner. The Peoria County Future Land Use Form Map in the Peoria County Comprehensive Land Use Plan designates this area as Agriculture and Environmental Corridor. The request is consistent with the Peoria County Comprehensive Land Use Plan Smart Growth Principle of locating new residential growth in areas with or adjacent to existing development. This area is on public water and is adjacent to and near existing residential development. The request is consistent with the Peoria County Rural Areas Growth Strategy of preserving the character of the “A-2” district by supporting small scale farming uses and permitting low density residential living. The proposed land split will not disrupt farming operations on adjacent sites.

COUNTY BOARD GOALS:
Healthy Vibrant Communities

STAFF RECOMMENDATION: Approval with the following restriction:
1. Parcels created by the approval of this Special Use may not be divided again, even if subsequently combined with other parcels, unless a rezoning is granted by the County Board or unless each lot to be created meets the 25 acre minimum lot size of the “A-2” zoning District.

ZBA RECOMMENDATION: Approval with restriction (5-0):

COMMITTEE ACTION: Approved with restriction (4-0) (Mr. Windish absent.)

PREPARED BY: Corbin Bogle, Planner I
DEPARTMENT: Planning & Zoning
DATE: March 13, 2020
<table>
<thead>
<tr>
<th><strong>DATE:</strong></th>
<th>February 4, 2020</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>CASE/PETITIONER:</strong></td>
<td>007-20-U Debbie S. Jost / 8323 W. Tuscarora Rd., Mapleton, IL 61547 (owner, Lloyd Walker, 8327 W. Tuscarora Rd., Mapleton, IL 61547)</td>
</tr>
<tr>
<td><strong>REQUEST:</strong></td>
<td>A Special Use as required in Section 20.5.2.1.a.1 of the Unified Development Ordinance. This section allows for a special use when a proposed land split does not meet the 25 acre minimum lot size nor the 1 dwelling unit per 25 contiguous acres density requirement in the A-2 Agricultural District. The petitioner proposes to divide 1.348 acres from an existing 11.448 acre parcel in order to move an existing single family dwelling.</td>
</tr>
<tr>
<td><strong>LOCATION:</strong></td>
<td>SE 1/4, Section 5, Hollis Township 8327 W. Tuscarora Rd., Mapleton, IL 61547 / Parcel ID# 20-05-451-001</td>
</tr>
<tr>
<td><strong>LAND USE FORM:</strong></td>
<td>Agriculture/Environmental Corridor</td>
</tr>
<tr>
<td><strong>CURRENT ZONING:</strong></td>
<td>“A-2” Agriculture</td>
</tr>
<tr>
<td><strong>PRESENT USE:</strong></td>
<td>Woodland / Residential</td>
</tr>
<tr>
<td><strong>SIZE OF SITE:</strong></td>
<td>11.448 acres</td>
</tr>
<tr>
<td><strong>SURROUNDING ZONING:</strong></td>
<td>North, South, East, and West: “A-2” Agriculture</td>
</tr>
</tbody>
</table>
| **SURROUNDING LAND USES:** | East: Cropland/Woodland/Residential  
North, South & West: Residential/Woodland |
| **PUBLIC SERVICES:** | Fire: Timber-Hollis  
Water: Limestone-Walters  
Schools: Illini Bluff CUSD #327  
Sewer: Private Septic |
| **TRANSPORTATION:** | W. Tuscarora Rd., township collector street |
| **PERTINENT ZONING CASES ON SITE:** | #W02-20 |
| **PERTINENT ZONING CASES IN SURROUNDING AREA:** | #006-04-U |
| **PLANNING AND ZONING DEPARTMENT RECOMMENDATION:** | APPROVAL WITH RESTRICTION |
CASE ANALYSIS

REQUEST AND LOCATION: The petitioner, Debbie Jost, requests a special use in order to divide 1.348 acres from an 11.448 acre parcel. The parcel consists of an existing dwelling and woodland. The petitioner intends to move an existing dwelling onto the proposed 1.348 acre parcel. This dwelling currently lies approximately 0.13 miles to the east of the subject parcel at 8127 W. Tuscarora Rd. The subject parcel is located at 8327 W. Tuscarora Rd. in the southeast quarter of Section 5 in Hollis Township.

PERTINENT ZONING CASES ONSITE: Waiver #W02-20 is a waiver request from Section 20-3.16.3.2.b.1 of the Unified Development Ordinance (UDO). This section requires a minimum of 30 feet of public road frontage for parcels being created which are less than 10 acres in size. The existing 11.448 acre parcel has an existing single-family dwelling with 20 feet of public road frontage along W. Tuscarora Rd. The road frontage will be retained by the current owner. The proposed 1.348 acre piece to be split from the 11.448 acre parcel will be landlocked. According to the petitioner, a 20 foot ingress/egress easement will be created to provide access to the proposed 1.348 acre parcel. This waiver will be heard by the Land Use Committee on February 25, 2020 and the Peoria County Board on March 12, 2020.

PERTINENT ZONING CASES IN SURROUNDING AREA: Special use case #006-04-U was a request to split 5 acres from a 104.5 acre parcel. This case resulted in the creation of parcels 20-05-401-004 and 20-05-451-004. Both parcels are adjacent to the subject parcel. On February 12, 2004, the Peoria County Board approved the request with the restriction “Parcels created by the approval of this special use may not be divided again, even if subsequently combined with other parcels, unless a rezoning is granted by the County Board.” Parcel 20-05-401-004 currently contains 2 dwellings. One of these dwellings is to be moved to the proposed 1.348 acre piece to be split off in the subject case.

SURROUNDING ZONING AND LAND USE: The subject parcel consists of a single-family dwelling and woodland. The property and all adjacent parcels are zoned “A-2” Agriculture. The property is accessed by a driveway which serves a total of 4 parcels. Surrounding uses are cropland, woodland, and residential to the east, and residential and woodland to the north, south, and west. There are over 40 parcels under 2 acres which are zoned or used residentially within approximately 0.5 miles of the subject parcel. The subdivisions Saddlebrook Estates, Saddlebrook Estates Extension 1, Saddlebrook Estates Extension 2, Sycamore Pointe Subdivision, and Will-Flo Sub are located within 0.5 miles of the subject parcel. A parcel of 1.384 acres will be split from the existing 11.448 acres. This 1.384 acre piece will contain only woodland. No cropland will be taken out of production as a result of the split. A dwelling which now lies approximately 0.13 miles to the east will be moved onto the 1.384 acre piece. The remaining 10.064 acres will remain in its current state. The proposed request is consistent with the residential and agricultural land use and character of the surrounding area.

TECHNICAL ADEQUACY: Section 20-5.2.2.1.a.1 of the Peoria County Unified Development Ordinance allows for a special use when a proposed land split does not meet the 25 acre minimum lot size in the “A-2” Agriculture Zoning District. The petitioner proposes to split a 1.348 acre piece from an 11.448 acre parcel. The owner of the subject parcel will retain the remaining 10.064 acres. No portion of the subject parcel is currently farmed. A LESA was conducted on the parcel. The site scored 48.0 out of 100 for agland evaluation and 107.1 out of 200 for the site assessment component. The overall LESA score was 155.1 out of 300, which is a low rating for agricultural protection.

ENVIRONMENTAL IMPACTS: According to the petition, the property is served by an existing private septic system and public water. The dwelling to be located on the 1.348 acre piece is to be served by public water and a new private septic system. With proper maintenance, the septic system should have little to no negative impacts on the surrounding environment. At this time, the Health Department has found no conditions that would cause them to recommend denial of the petition. However, during the review, it was determined by the Health
Department that if any plumbing is installed on the property once the house is placed on the land, then a private onsite wastewater permit will be required.

**TRANSPORTATION IMPACTS:** The subject parcel is located on W. Tuscarora Rd., a township collector road. According to the 2017 IDOT traffic map there are approximately 175 vehicle trips in a 24-hour period along this portion of W. Tuscarora Rd. Moving an existing dwelling 0.13 miles down the road should cause minimal, if any impacts on traffic. The proposed 1.348 acre parcel will be accessed by an existing driveway from W. Tuscarora Rd. According to the petitioner, a 20 foot ingress/egress easement will be created to provide access to the proposed 1.348 acre parcel through this driveway. No new access points off of W. Tuscarora Rd. are proposed at this time. The County Highway Department has deferred to the Hollis Township Road Commissioner, as this portion of Tuscarora Rd. is maintained by the road district. At the time of this report, there is no comment from the Hollis Township Road Commissioner.

**LAND USE FORM:** The Future Land Use Form Map in the Peoria County Comprehensive Land Use Plan designates this area as Agriculture and Environmental Corridor. The land uses allowed in the Agriculture form Agriculture and Open Space. The land uses allowed in the Environmental Corridor form according to the Peoria County Comprehensive Land Use Plan are Agriculture, Open Space and Conservation Design Residential. The Peoria County Comprehensive Land Use Plan indicates that the Agriculture Land Use Form is largely agricultural and is distinguished from the Agriculture Preservation Land Use Form by allowing more varied uses on lower-productivity farmland that may have more timber or other topographical features. Non-agricultural development should be restricted to the lowest producing agricultural land. The proposed 1.348 acres to be split off is not currently farmed. The property received a low LESA rating for agricultural protection. The Environmental Corridor Land Use Form seeks to protect valuable environmental habitats, including forests or timber lands and discourages fragmentation of corridors. While the relocated house will be placed in the environmental corridor, and the petitioner has indicated that trees will be removed, no corridor will be fragmented by the development. The subject property already contains a dwelling and is located near many residential properties, including several subdivisions. The request is consistent with the Peoria County Comprehensive Land Use Plan Smart Growth Principle of locating new residential growth in areas with or adjacent to existing development. This area is on public water and is adjacent to and near existing residential development. The request is consistent with the Peoria County Rural Areas Growth Strategy of preserving the character of the “A-2” district by supporting small scale farming uses and permitting low density residential living. The proposed land split will not disrupt farming operations on adjacent sites.

**CONCLUSIONS**

**CONSISTENCY WITH ADOPTED COUNTY PLAN:** The request is consistent with the Peoria County Future Land Use Form map which designates this area as Agriculture and Environmental Corridor. Agriculture and Open Space are the allowed uses in the Agriculture land use form while Agriculture, Open Space and Conservation Design Residential are the allowed uses in the Environmental Corridor land use form. The subject parcel received a low rating for agricultural protection. No cropland will be taken out of production and no Environmental Corridor will be fragmented. The request will allow the petitioner to relocate an existing home, which lies approximately 0.13 miles east of the subject property.

**CONSISTENCY WITH COMMUNITY CHARACTER:** The area surrounding the subject parcel consists of cropland, woodland, and residential uses. The subject parcel contains a dwelling and woodland. The parcel earned a LESA score of 155.1 out of 300, which is a low rating for agricultural protection. Over 40 parcels used or zoned residually lie within 0.5 miles of the subject site. The request is consistent with the residential and agricultural character of the surrounding area.
**Minimizing Adverse Effects:** The split of 1.348 acres from an 11.448 acre parcel should not adversely affect surrounding uses. The proposed use should not create excess noise or negative visual effects. Any change to the transportation system should be minimal. The petitioner intends to utilize an existing driveway to access proposed 1.348 acre piece. There are no new access points along W. Tuscarora Rd. proposed.

**Presence of Natural/Historical Resources:** The request does not impact known natural or historical resources.

**Compliance with Additional Standards:** The proposed use will comply with additional standards for the creation of lots in the A-2 Agriculture district as specified in the Unified Development Ordinance. If this special use request is granted, the proposed use will be compliant with the use standards of the Unified Development Ordinance. The applicant will be responsible to attain all required permits from the Peoria City/County Health Department and Peoria County Planning & Zoning Department.
RECOMMENDATION

Based on the above information, the Department recommends approval with the following restriction:

1. Parcels created by the approval of this Special Use may not be divided again, even if subsequently combined with other parcels, unless a rezoning is granted by the County Board or unless each lot to be created meets the 25 acre minimum lot size of the "A-2" zoning District.

Respectfully submitted,

Corbin Bogle  Kathi Urban
Planner I    Director
A meeting of the Peoria County Zoning Board of Appeals was held on Thursday, March 12, 2020, in Room 403 of the Peoria County Courthouse, 324 Main Street, Peoria, Illinois. The meeting was called to order by acting Chairperson Linda O’Brien at 11:00 a.m.

PRESENT: Linda O’Brien, Greg Happ, Greg Fletcher, Jim Bateman, Leonard Unes

ABSENT: Loren Bailliez, Andrew Keyt, John Harms, Justin Brown

STAFF: Kathi Urban – Director
Corbin Bogle – Planner I
Taylor Armbruster – Planner I
Ellen Hanks - ZBA Administrative Assistant

Case No. 007-20-U at 11:00 a.m. Hearing to be held in room 403, of the Peoria County Courthouse, Peoria, Illinois.

Petition of DEBBIE S. JOST, acting on behalf of LLOYD WALKER (owner), a SPECIAL USE as required in Section 20.5.2.2.1.a.1 of the Unified Development Ordinance. This section allows for a special use when a proposed land split does not meet the 25 acre minimum lot size nor the 1 dwelling unit per 25 contiguous acres density requirement in the A-2 Agricultural District. The petitioner proposes to divide 1.348 acres from an existing 11.448 acre parcel in order to move an existing single family dwelling.

FINDINGS OF FACT FOR SPECIAL USES
Section 20-3.5.4

When considering an application for a special use permit, the decision making body shall consider the extent to which:

1. That the special use will be consistent with the purposes, goals, objectives, and standards of any officially adopted County plan and these regulations, or if not consistent, the factors which justify deviation;
   • The area is timber land so it will not affect any farm production.

2. That the special use will be consistent with the community character of the immediate vicinity of the parcel proposed for development, or if not consistent, the factors which justify the inconsistency:
   • This area consists of residential and agriculture with a subdivision nearby.

3. That the design of the of the proposed use will minimize adverse effects, including visual impacts on adjacent properties, except for land splits in the A-2 District and individual mobile homes;
   • Moving a house 1500 feet to this area will not change the adverse effects of the neighborhood.

4. That the development has been reviewed and approved by the Illinois Department of Natural Resources with regard to the presence of endangered species, and archaeological and/or historical resources, if applicable; and
• There is no known species, archaeological, and/or historical resources on this property. There was not an IDNR review taken.

5. That the proposed use will comply with all additional standards imposed on it by the particular provision of these regulations authorizing such use and by all other applicable requirements of the ordinances of the County.
• The applicant will comply with all standards and regulations on moving the house.

A motion to approve the Findings of Fact was made by Mr. Happ and seconded by Mr. Fletcher. Five affirmative votes; (5-0). A motion to approve the Special Use with restriction was made by Mr. Fletcher and seconded by Mr. Bateman. A vote was taken, and the motion was approved; (5-0)

Meeting adjourned 11:15 a.m.

Respectfully submitted,

Ellen Hanks
ZBA Administrative Assistant
TO THE HONORABLE COUNTY BOARD

COUNTY OF PEORIA, ILLINOIS

Your Land Use Committee does hereby recommend passage of the following Resolution:

RE: Approval of Special Use with restriction, Petition of Debbie S. Jost

RESOLUTION

WHEREAS, the County of Peoria has enacted a Unified Development Ordinance, Chapter 20 of the Peoria County Code; and

WHEREAS, said ordinance requires a Special Use when a proposed land split does not meet the 25 acre minimum lot size requirement in the A-2 Agricultural District.; and

WHEREAS, a hearing on said Special Use was held before the Zoning Board of Appeals (ZBA) on March 12, 2020 in Case No. 007-20-U; a copy of the deliberation minutes of said hearing and a legal description of the subject property are attached; and

WHEREAS, the ZBA deliberated its decision on March 12, 2020, and voted to recommend approval of the Special Use; a copy of the ZBA’s findings of fact is attached; and

WHEREAS, your Committee met on March 24, 2020 to consider the ZBA’s recommendation, and voted to approve the Special Use.

NOW THEREFORE BE IT ORDAINED, by the County Board of Peoria County that the Special Use in Case No. 007-20-U is hereby approved with the following restriction:

1. Parcels created by the approval of this Special Use may not be divided again, even if subsequently combined with other parcels, unless a rezoning is granted by the County Board or unless each lot to be created meets the 25 acre minimum lot size of the "A-2" zoning District.

NOTICE: Approval of this special use does not constitute approval of wells or septic systems for the property required by the Peoria City/County Health Department.

RESPECTFULLY SUBMITTED,
LAND USE COMMITTEE
AGENDA BRIEFING

COMMITTEE: Land Use  LINE ITEM: N/A
MEETING DATE: March 24, 2020  AMOUNT: N/A

ISSUE: Subdivision Waiver Case W02-20

Petitioner(s): Debbie Jost (Lloyd Walker, owner)

Waiver Requests: Section 20-3.16.3.2.b.1 (Road Frontage Waiver)

Property Location: 8327 W. Tuscarora Rd. Mapleton, IL 61547
SE 1/4, Sec. 5 in Hollis Township (20-05-451-001)

Zoning: “A-2” Agriculture

Land Use Form: Agriculture/Environmental Corridor

BACKGROUND/DISCUSSION: This case is located in District #18, which is Paul Rosenbohm’s district. The petitioner, Debbie Jost (Lloyd Walker, owner), seeks approval of a waiver from Section 20-3.16.3.2.b.1 of the Unified Development Ordinance. This section requires a minimum of 30 feet of contiguous public road frontage for parcels being created by subdivision which are less than 10 acres.

The petitioner proposes to divide 1.348 acres from an existing 11.448 acre parcel in order to move an existing single family dwelling onto the newly created parcel. The existing 11.448 acre parcel has 20 feet of public road frontage along W. Tuscarora Rd. The road frontage will be retained by the current owner. The proposed 1.348 acre piece to be split from the 11.448 acre parcel will have 0 feet of public road frontage, resulting in a landlocked parcel. According to the petitioner, a 20 foot ingress/egress easement will be created to provide access to the proposed 1.348 acre parcel.

The Peoria County Clerk’s Office commented that the petitioner should coordinate with the Clerk’s Office for application of a new address for the relocation of the house to a new parcel. The Peoria County Highway Department commented that access to the existing and proposed parcels must be secured with a permanent easement or other permanently dedicated access (including maintenance provisions) to Tuscarora that will be attached to the new parcel in perpetuity.

COUNTY BOARD GOALS:

STAFF RECOMMENDATION: Approval w/ restriction:
A 20’ wide perpetual easement for ingress/egress to the proposed parcel from W. Tuscarora Road must be created at the time of creation of the proposed parcel.

COMMITTEE ACTION: Approved with restriction (4-0) (Mr. Windish absent.)

PREPARED BY: Andrew Braun, Assistant Director
DEPARTMENT: Planning & Zoning
DATE: February 10, 2020
PETITION FOR WAIVER FROM
UNIFIED DEVELOPMENT ORDINANCE SUBDIVISION COMPLIANCE

Applicant Name: Debbie S. Jost  Phone: 309-697-4135
Address: 8383 W. Tuscorora Rd. Zip: 61447
City: Mapleton  State: IL
Owner's Name: Lloyd Walter  Phone: 309-267-3966
Address: 8377 W. Tuscorora Rd. Zip: 61447
City: Mapleton  State: IL
Parcel Address: Parcel ID #: 20-05-451-001  Land Use Form Designation: AG/ENV CORRIDOR
Parcel Size: 1.348 acres

Zoning:  
Tract Survey  Subdivision  Number of Lots to be created: 1
Ordnance Section(s) to be Waived: 20-3,16,3,2,81

1. Explanation of Request (include specific information):
Request for 0 footage of road
frontage for the South 1.348 acres - Lloyd Walter retains ownership of
the portion of the lane/road that he currently owns providing access to this parcel,
subject to an agreed easement for residential ingress and egress.
There isn't 30 ft of frontage available.

2. What Hardship exists that prevents you from meeting the Ordinance's minimum requirements?

3. What impact will the approval of your request have on the immediate area?

I certify that statements made in this petition are true to the best of my knowledge, and that there are no restrictions, covenants or limitations which are filed of record in Peoria County, Illinois, which limit or
effect the request that we are submitting.

Signature: Debbie S. Jost  Date: 12/30/19

FOR OFFICE USE ONLY
ATTACHMENTS: Site Plan: Receipt No. Fee Paid:
YES  206169  $200.00
NO 

\3\SUBDIVISIONS\SUBDV. Forms\Waiver.2011.docx
OWNER'S CONSENT FORM

I (print property owner's name) LLOYD E. WALKER understand that (print applicant name) DEBBIE S. JOST is petitioning for a(n) (explain request) Sale of 1.348 +/- acres of property owned by Lloyd E. Walker, located at the south end, to make way for Debbie S. Jost's homestead to be moved onto it, so the homestead will not be destroyed. Residential ingress and egress access to the new parcel will be by an agreed easement over the adjacent road owned by (and to be retained by) Lloyd E. Walker. (See attached map)

at (list address) 827 W. Tuscarora Road
City Mapleton State Illinois Zip 61547

Parcel ID# 20-05-451-001

with the Peoria County Department of Planning and Zoning.

I hereby attest that I understand the request and consent to the filing of the petition by the applicant listed above.

[Owner's Signature] Lloyd E. Walker

[Date] 12-6-19

Subscribed and sworn to before me this _6_ day of December, 2019

[Notary Public]

[Seal]

SCOTT G. JACKSON
NOTARY PUBLIC, STATE OF ILLINOIS
MY COMMISSION EXPIRES DEC. 15, 2023
Date: January 27, 2020
To: Amy McLaren, Matt Smith
From: Andrew Braun
Re: February Unified Development Ordinance Waiver Request

INTEROFFICE MAIL

Enclosed please find the waiver request for the February 2020 Land Use Committee meeting.

W02-20:
The petitioner, Debbie Jost (Lloyd Walker, owner), seeks approval of a waiver from Section 20-3.16.3.2.b.1 of the Unified Development Ordinance. This section requires a minimum of 30 feet of public road frontage for parcels being created which are less than ten (10) acres in size.

The petitioner proposes to divide 1.348 acres from an existing 11.448 acre parcel in order to relocate a house from an adjacent parcel onto the newly created parcel. The existing 11.448 acre parcel has an existing single-family dwelling (8327 W Tuscarora Rd.) with 20 ft of public road frontage along W Tuscarora Rd. The road frontage will be retained by the current owner. According to the petitioner, a 20 ft ingress/egress easement will be created to provide access to the proposed 1.348 acre parcel through the adjacent parcel to W. Tuscarora Rd. This request was filed concurrently with Zoning Case #007-20-U. The property is located in the SE ¼ of Section 5 in Hollis Township (20-05-451-001).

The Land Use Committee meeting is tentatively scheduled for Tuesday, February 25, 2020. I would greatly appreciate any comments regarding this waiver request no later than Friday, February 14, 2020, so that my report to the Land Use Committee includes your comments. If I do not receive any comments by the 14th, I will assume you have no comment, and as such will be reflected in my report.
From: Matthew Smith
Sent: Wednesday, January 29, 2020 12:59 PM
To: Andrew Braun
Subject: RE: W02-20 Comment

Mr. Braun,

In response to the request for comment on Waiver Request W02-20, it is requested that the petitioner coordinate with the County Clerk’s Office for application of a new address for the relocation of the house to a new parcel.

Best Regards,

Matt Smith
Deputy County Clerk
Peoria County Clerk’s Office
T: (309) 495-4886
F: (309) 672-6063
January 29, 2020

To: Kathi Urban, Director  
    Peoria County Planning and Zoning

From: Amy Benecke McLaren, County Engineer  
    Peoria County Highway Department

Regarding: Jost Unified Development Ordinance Waiver W02-20 - County Highway Department Review

Please find Peoria County Highway Department's comments for the above-mentioned waiver:

Access to the existing and proposed parcels must be secured with a permanent easement or other permanently dedicated access (including maintenance provisions) to Tuscarora Road that will be attached to the new parcel in perpetuity.
February 10, 2020

Debbie Jost
8323 W. Tuscarora Rd.
Mapleton, IL 61547

RE: February 25, 2020
Land Use Committee meeting

Dear Applicant,

For your information I have enclosed a copy of a report that pertains to your subdivision public water waiver request. This office prepared the report and recommendation for the Land Use Committee. The Land Use Committee of the Peoria County Board will entertain your request for a waiver from strict compliance with the Peoria County Unified Development ordinance.

Please be aware that the Land Use Committee meeting will be held on Tuesday, February 25, 2020 at 4:00 p.m. in Room 402 in the Peoria County Courthouse. This case is scheduled to go to the County Board (Room 403) on March 12, 2020 at 6:00 p.m. for final approval. Please know that you are not required to be present at either meeting but are welcome to come if you are able.

If you find that you have any questions, do not hesitate to contact me.

Sincerely,

Andrew Braun
Assistant Director

Cc: Lloyd Walker
TO THE HONORABLE COUNTY BOARD  
COUNTY OF PEORIA, ILLINOIS  

Your Land Use Committee does hereby recommend passage of the following Resolution:

RE: Modification of subdivision regulations for Debbie Jost (Lloyd Walker, owner), for a part of the SE ¼ of Section 5, Hollis Township, Peoria County, Illinois

RESOLUTION

WHEREAS, the County of Peoria has adopted a Unified Development Ordinance which regulates the subdivision of land and which is found in Chapter 20 of the Peoria County Code; and

WHEREAS, Section 20-3.15 of the Unified Development Ordinance allows for modification of the regulations within the Ordinance; and

WHEREAS, this Committee has determined that Debbie Jost (Lloyd Walker, owner), will incur an extraordinary hardship if required to comply with Section 20-3.16.3.2.b.1; and

WHEREAS, this Committee has determined that waiving compliance with Section 20-3.16.3.2.b.1 will not nullify the purpose of the comprehensive plan or the Unified Development Ordinance; and

WHEREAS, your Land Use Committee would recommend waiving compliance with Section 20-3.16.3.2.b.1 which requires a minimum of 30 feet of contiguous public road frontage for all parcels created by tract survey which are less than 10 acres.

NOW THEREFORE BE IT RESOLVED, by the Peoria County Board, that waiver of compliance with Section 20-3.16.3.2.b.1 is approved with the following restriction:

1. A 20’ wide perpetual easement for ingress/egress to the proposed parcel from W. Tuscarora Road Lane must be created at the time of creation of the proposed parcel.

RESPECTFULLY SUBMITTED,  
LAND USE COMMITTEE
AGENDA BRIEFING

COMMITTEE: Land Use
MEETING DATE: April 7, 2020
LINE ITEM: N/A
AMOUNT: N/A

ISSUE: Fair Housing Resolution

BACKGROUND/DISCUSSION: The Fair Housing Act protects people from discrimination when they are renting or buying a home, getting a mortgage, seeking housing assistance, or engaging in other housing-related activities. The Fair Housing Act prohibits discrimination in housing because of race, color, national origin, religion, sex, familial status, and mental and physical disability. While many cities and municipalities across the region, State, and Country have passed a Fair Housing Resolution, Peoria County has not.

A Fair Housing Resolution is the commitment by the County that it will follow the law, that it recognized the protected classes as stated in federal and state law, and provides a foundation for any policy that may follow.

Without passing a Fair Housing Resolution, Peoria County may be disqualified from certain grant programs and opportunities, including those run by the Illinois Department of Commerce & Economic Opportunity and the United States Department of Housing & Urban Development. Peoria County has administered the Department of Commerce & Economic Opportunity’s Community Development Assistance Program in the past and is currently investigating application to the Downstate Small Business Stabilization Program to mitigate the impacts to local business as a result of the COVID-19 epidemic.

COUNTY BOARD GOALS: 🌿 Healthy Vibrant Communities

COMMITTEE ACTION: Approved (4-0) (Mr. Windish absent.)

PREPARED BY: Andrew Braun, Assistant Director
DEPARTMENT: Planning & Zoning
DATE: April 2, 2020
**Fair Housing Resolution**

**For Peoria County, Illinois**

LET IT BE KNOWN TO ALL PERSONS of the County of Peoria that discrimination in the sale, rental, lease, advertising of sale, rental or lease, financing of housing or land to be used for construction of housing, or in the provision of brokerage or rental services because of race, color, religion, sex, disability (physical or mental), familial status (children) or national origin is prohibited by Title VIII of the federal Fair Housing Amendments Act of 1988. It is the policy of the County of Peoria to support the Fair Housing Amendments Act of 1988 and to implement a Fair Housing Program to ensure equal opportunity in housing for all persons regardless of race, color, religion, sex, disability (physical and mental), familial status (1. children, and 2. actual or perceived sexual orientation, gender identity or marital status or its members), or national origin. Therefore, the County does hereby pass the following Resolution:

BE IT RESOLVED that within the resources available to the County through city, county, state, federal and community volunteer sources, the County will assist all persons who feel they have been discriminated against because of race, color, religion, sex, disability (physical and mental), familial status (children) or national origin in the process of filing a complaint with Illinois Department of Human Rights and/or the U.S. Department of Housing and Urban Development, Chicago Regional Office Compliance Division, that they may seek equity under federal and state laws.

BE IT FURTHER RESOLVED that the County shall publicize this Resolution and through this publicity shall cause real estate brokers and sellers, private home sellers, rental owners, rental property managers, real estate and rental advertisers, lenders, builders, developers, home buyers and home or apartment renters to become aware of their respective responsibilities and rights under the Fair Housing Amendments Act of 1988 and any applicable state or local laws or ordinances.

THE FAIR HOUSING PROGRAM, for the purpose of informing those affected of their respective responsibilities and rights concerning Fair Housing law and complaint procedures, will at a minimum include, but not be limited to: 1) the printing, publicizing and distribution of this Resolution; 2) the distribution of posters, flyers, pamphlets and other applicable Fair Housing information provided by local, state and federal sources, through local media of community contacts; and 3) the publicizing of locations where assistance will be provided to those seeking to file a discrimination complaint.

EFFECTIVE DATE This Resolution shall take effect ________________________.
AGENDA BRIEFING

COMMITTEE: Ways & Means  LINE ITEM: N/A
MEETING DATE: April 7, 2020  AMOUNT: N/A

ISSUE: Ordinance for Dividing First Installment of Property Taxes into Equal Installments Pursuant to 35 ILCS 200/21-40

BACKGROUND/DISCUSSION:
Peoria County is on schedule to send out tax bills on or around May 1st. Due to the COVID-19 pandemic, I am making a recommendation to divide the 1st installment into 2 separate equal payments under which 50% of the installment shall not become delinquent until 60 days after the first installment due date per 35 ILCS 200/21-40 (a). This recommendation helps relieve some of the unexpected financial burden placed on the residents of Peoria County due to COVID-19 but still allows the taxing districts to receive a timely distribution in June to help their organization provide essential services for the citizens.

STAFF RECOMMENDATION:
Recommend approval of ordinance dividing first installment of property taxes into equal installment pursuant to 35 ILCS 200/21-40.

COMMITTEE ACTION: Approved 4/7/20 (6-0 votes) Mr. Fennell absent

PREPARED BY: Nicole Bjerke, Treasurer  DEPARTMENT: Treasurer
DATE: April 3, 2020
ORDINANCE

ORDINANCE TO DIVIDE THE 2019 PAYABLE 2020 PEORIA COUNTY PROPERTY TAX FIRST INSTALLMENT PAYMENT INTO TWO EQUAL PAYMENTS WITH NO PENALTY ON SECOND 50% IF PAID WITHIN 60 DAYS OF FIRST INSTALLMENT DUE DATE

WHEREAS, a significant outbreak of Coronavirus Disease (COVID-19) emerged which has caused physical and financial consequences for our citizens; and

WHEREAS, Peoria County, Illinois, along with the entire state and nation have asked their citizens to make sacrifices by sheltering in place and only engaging in essential activities, which consequently have had a negative effect on many businesses and industries, and have caused many people financial hardships; and

WHEREAS, Peoria County also recognizes the need for taxing districts to receive property tax revenue to run their organizations and provide essential services; and

WHEREAS, pursuant to 35 ILCS 200/21-40 (a) the Peoria County Board has authority to adopt an ordinance under which 50% of each installment of taxes shall not become delinquent until 60 days after each installment; and

WHEREAS, the Peoria County Board desires to create a one-time ordinance allowing the division of the 2019 payable 2020 real estate tax first installment payment into two payments with the first 50% due by June 9th, 2020 and the remaining 50% due by August 9th, 2020 with no penalty charges if paid by the respective due dates taxes as allowable by law in order to be supportive to the citizens and the taxing bodies during the financial hardship created by COVID-19.

NOW, THEREFORE, BE IT ORDAINED by the County Board of Peoria County, Illinois, by virtue of the authority vested in the Board of the County of Peoria pursuant to 35 ILCS 200/21-40 (a), that the first installment of the 2019 payable 2020 real estate taxes be divided into 2 equal payments with 50% due by June 9th and the second 50% due by August 10th with no penalty charges if paid by the respective due dates; and

BE IT FURTHER ORDAINED, that the Peoria County Administrator is directed to publish this declaration pursuant to all applicable state and local laws; and

BE IT FURTHER ORDAINED, that the Peoria County Treasurer is directed to notify Peoria County Property owners and Peoria County Taxing bodies pursuant to the signing of this resolution.

APPROVED: ATTEST:

Andrew Rand, Chairman Rachael Parker, Clerk of Peoria County, Illinois
Peoria County Board Peoria County
AGENDA BRIEFING

COMMITTEE: Budget Subcommittee
MEETING DATE: April 8, 2020
LINE ITEM: See Exhibit A & B
AMOUNT: $1,335,695

ISSUE:

For RESOLUTION: FY 2020 Encumbrance Rollover Appropriation

BACKGROUND/DISCUSSION:

At the end of a fiscal year, departments submit requests to the finance department to carry over purchase orders for goods and services that were ordered in FY 2019 but had not been received by December 31, 2019. County Board Financial Policies require a resolution to appropriate the FY 2019 funds that were budgeted to pay for these goods and services into the FY 2020 budget. As per Board policy, all the amounts in this appropriation have purchase orders associated with them.

The total amount of the appropriation across all funds is $1,335,695 and the General Fund portion of the appropriation is $233,925.

Attached are two exhibits (A & B) which outline in two different formats the 2019 Encumbrances which have been rolled over into FY 2020. Exhibit A itemizes the Purchase Orders by Fund, segregating out the ones specifically related to General Fund, and Exhibit B is grouped by expenditure category and sorted by department. A brief description of the expense and purchase order number can also be found in both exhibits.

COUNTY BOARD GOALS:

FINANCIAL STABILITY

STAFF RECOMMENDATION:

APPROVAL

COMMITTEE ACTION:

PREPARED BY: Julie Ciesla, Assistant Chief Financial Officer
DEPARTMENT: Finance
DATE: April 1, 2020
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**General Fund Total:** 233,925
## FY 2020 Encumbrance Rollover
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**Non-General Fund Total**: 1,101,770

**Total Expenditures**: 1,335,695

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Total Capital: 951,405
Total Expenditures: 1,335,695
THE HONORABLE COUNTY BOARD
COUNTY OF PEORIA, ILLINOIS

Your Budget Subcommittee does hereby recommend passage of the following resolution:

RE: Appropriation in 2020 budget of 2019 encumbrance rollovers and rollover appropriations

RESOLUTION

WHEREAS, in 2019 departments issued purchase orders and contracts for goods and services to be paid from the 2019 Peoria County budget; and

WHEREAS, in some cases, delivery or completion of those goods and services was not made, or construction projects completed, by December 31, 2019; and

WHEREAS, the Peoria County Board Financial Policies require the County Board to approve requests to adjust the budget for outstanding balances; and

WHEREAS, Exhibit B itemizes the amounts and accounts requested to be appropriated to the FY 2020 departmental expenditures that total $1,335,695 (One Million, Three Hundred Thirty-Five Thousand, Six Hundred Ninety-Five dollars and no cents).

NOW THEREFORE BE IT RESOLVED, the County Administrator is authorized to appropriate total $1,335,695 (One Million, Three Hundred Thirty-Five Thousand, Six Hundred Ninety-Five dollars and no cents) into the various departmental and fund budgets identified in Exhibit A for FY 2020.

RESPECTFULLY SUBMITTED,

BUDGET SUBCOMMITTEE