



AGENDA

County Operations Committee

Monday, April 26, 2021

@ 1:00 PM

Peoria County Courthouse, Room 403

1. **Call to Order**
2. **Approval of Minutes**
 - January 25, 2021 (*Executive Session*)
 - March 22, 2021 (*Regular Session*)
3. **Informational Items / Reports / Other Minutes / Updates**
 - PCAPS Monthly Report
 - Workforce Report
 - Liability and Worker's Compensation Report
4. **Discussion**
 - Enterprise Resource Planning (ERP) System
5. **Executive Session**
 - Labor Relations
6. **Miscellaneous**
7. **Adjournment**

DRAFT
MINUTES
County Operations Committee
March 22, 2021
@ 1:30 p.m.

MEMBERS PRESENT:	Rob Reneau – Chairperson, Linda Daley – Vice Chairperson; Betty Duncan; Kate Pastucha; Steve Rieker; William Watkins, Jr.
MEMBERS ABSENT:	
OTHERS PRESENT:	Scott Sorrel – County Administrator; Shauna Musselman – Assistant County Administrator, Jennie Cordis Boswell - State's Attorney's Office; Becky Spencer – PCAPS

Call to Order

Chairperson Reneau called the meeting to order at 1:30 p.m.

Approval of Minutes

A motion to approve the executive session minutes of January 4, 2021 and regular session minutes of February 22, 2021 was made by Mr. Watkins and seconded by Ms. Duncan. The motion to approve carried unanimously (6-0).

Informational

- **Workforce Report**

Mr. Sorrel advised that the current report covers applicants, demographics, new hires and separations for February 2021 and a comparison of February 2020 and February 2021 figures.

Mr. Reneau asked which departments accounted for the 10 new hires in February, and Mr. Sorrel advised that the new hires are within the Sheriff's Office, IT, Highway, Health Department, JDC, Circuit Clerk, and PCAPS.

- **PCAPS Monthly Report**

Ms. Spencer directed committee members to the submitted report and stood for any questions. There were no questions or comments from committee.

Resolutions

- **Animal Control Contract with Village of Norwood**

A motion to approve was made by Ms. Duncan and seconded by Ms. Pastucha. Ms. Spencer advised staff recommends approval of an Intergovernmental Agreement between PCAPS and the Village of Norwood for animal control services through December 31, 2024.

The motion to approve carried unanimously (6-0).

- **Extension of Emergency Paid Sick Leave**

A motion to approve was made by Ms. Daley and seconded by Ms. Duncan. Ms. Musselman advised that Emergency Paid Sick Leave (EPSL) mandated by the Federal Government in 2020 expired as of December 31, 2020. She stated that although the mandate was not extended, employers were provided the opportunity to voluntarily offer the benefits to employees. She remarked that the County Board approved an extension of benefits through March 31, 2020, with a subsequent review and recommendation regarding further extensions.

Ms. Musselman reported that 115 employees utilized the program at a cost of \$150,000.00 in 2020 and 50 employees utilized the program at a cost of \$50,000.00 from January 2021 through mid-March 2021. She remarked that over half of 2021 expenses have been related to post-vaccine symptoms, and staff recommends extension of the EPSL for an additional three months, through June 30, 2021, as employees continue to be vaccinated.

The motion to approve carried unanimously (6-0).

Adjournment

The meeting was adjourned by Chairperson Reneau at 1:40 p.m.

Recorded and Transcribed by: Jan Kleffman

AGENDA BRIEFING

COMMITTEE: County Operations

LINE ITEM:

MEETING DATE: March 26, 2021

AMOUNT:

ISSUE: FOR INFORMATION ONLY

BACKGROUND/DISCUSSION:

The attached report outlines the activity of Peoria County Animal Protection Services during the month of March 2021. It includes information from the same period in 2020 for comparison purposes.

COUNTY BOARD GOALS:



FINANCIAL STABILITY



INFRASTRUCTURE STEWARDSHIP



EFFECTIVE SERVICE DELIVERY



HEALTHY VIBRANT COMMUNITIES



WORKFORCE DEVELOPMENT



COLLABORATION

STAFF RECOMMENDATION:

COMMITTEE ACTION: INFORMATIONAL ITEM

PREPARED BY: Becky Spencer

DEPARTMENT: PCAPS

DATE: April 13, 2021



Rebecca Spencer
Director

County of Peoria

Peoria County Animal Protection Services

2600 NE Perry Avenue

Peoria, Illinois 61603

Phone (309) 672-2440 Fax (309) 686-3705

e-mail: pcaps@peoriacounty.org

Web: <http://www.peoriacounty.org/pcaps>

Monthly Department Report - March 2021

Animal Statistics

Animal Intake	MAR 2021	MARCH 2020	YTD 2021	YTD 2020
Cat	127	77	264	265
Dog	118	125	293	326
Other	33	22	83	49
TOTAL	278	224	640	640

Animal Outcomes	MAR 2021	MARCH 2020	YTD 2021	YTD 2020
Adopted	79	34	223	186
Died	10	3	22	4
Euthanized	81	133	195	324
Other	7	9	27	28
Returned to Owner	53	35	119	99
Transfer	36	10	65	26
Total	266	224	651	667

Field Activities - Calls for Service by Type

Activity	MAR 2021	MAR 2020	YTD 2021	YTD 2020
Assist	20	17	38	43
Dead	2	5	5	9
Emergency	25	31	61	63
Investigation	1033	394	2,361	1,575
Other	6	2	20	11
Owned	7	1	11	4
Rescue	0	0	0	1
Routine Patrol	66	20	106	49
Stray	225	235	523	737
Transport	51	47	142	161
Wild	65	55	185	175
Extra Service	94	44	246	145
Total	1,594	851	3,701	2,863



County of Peoria

Peoria County Animal Protection Services

2600 NE Perry Avenue
 Peoria, Illinois 61603
 Phone (309) 672-2440 Fax (309) 686-3705
 e-mail: pcaps@peoriacounty.org
 Web: <http://www.peoriacounty.org/pcaps>

Rebecca Spencer
 Director

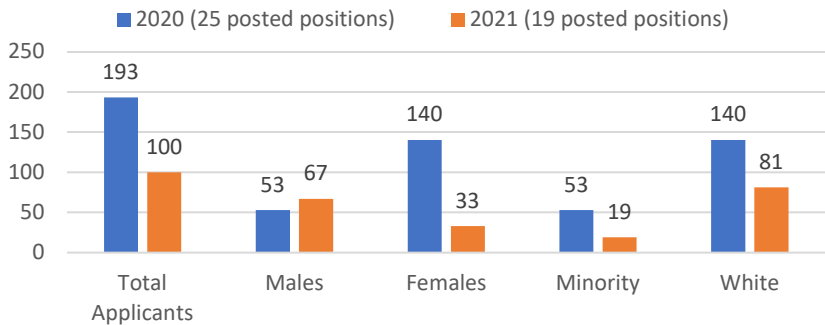
Field Activities - Calls for Service by Jurisdiction

Jurisdiction	MAR 2021	MAR 2020	YTD 2021	YTD 2020
Bartonville	49	22	103	95
Bellevue	2	5	17	27
Brimfield	2	3	7	6
Chillicothe	61	22	116	59
City of Peoria	1180	636	2777	2,208
Unincorporated	168	91	342	318
Dunlap	12	12	28	30
Elmwood	14	3	16	5
Glasford	5	4	16	26
Hanna City	7	1	10	13
Kingston Mines	0	0	0	3
Mapleton	4	0	8	10
Norwood	3	3	5	18
Out of County	4	0	9	2
Peoria Heights	36	22	113	70
Princeville	6	0	12	5
Tazewell County	7	5	22	18
West Peoria	34	22	111	61
Total	1,594	851	3,701	2,974

County Operations - Workforce Dashboard - April 2021

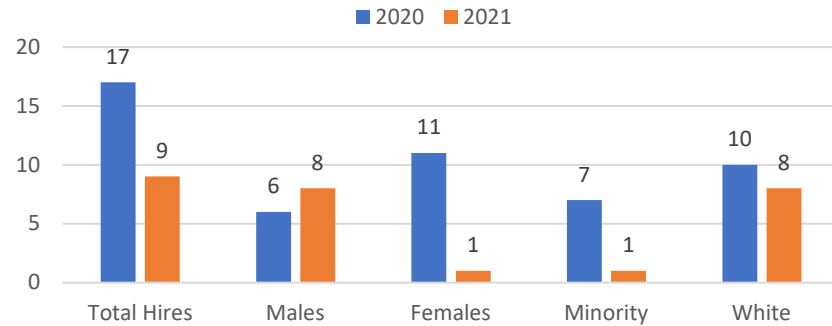
March Applicants

2021 Depts w/Openings: PCCHD, Coroner, Facilities, IT, JDC, PCAPS, PCSO, VAC



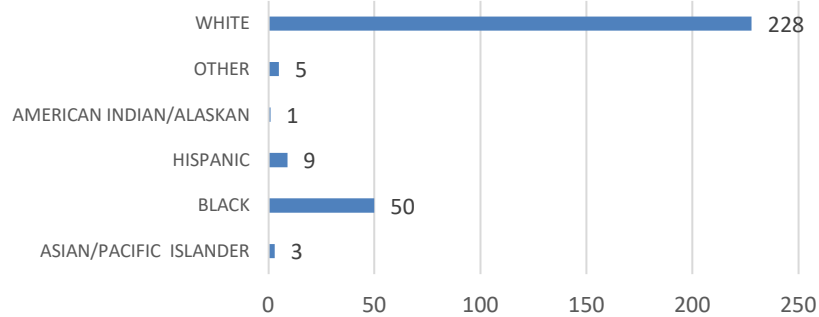
March New Hires

2021 Depts Hiring: PCSO, Highway, JDC, Public Def, IT, Cir Clrk



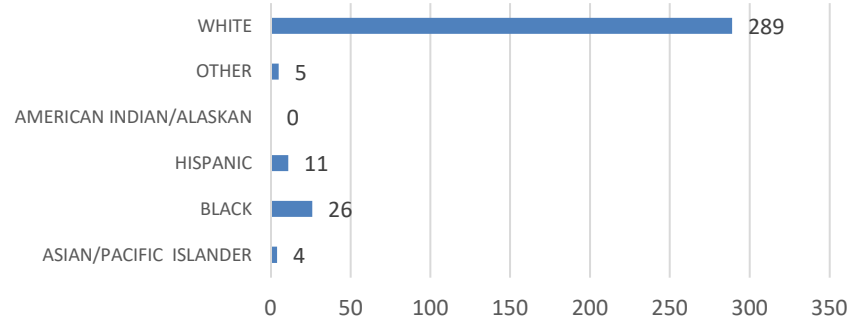
Female Employees Race/Ethnicity

(as of 3/31/21)

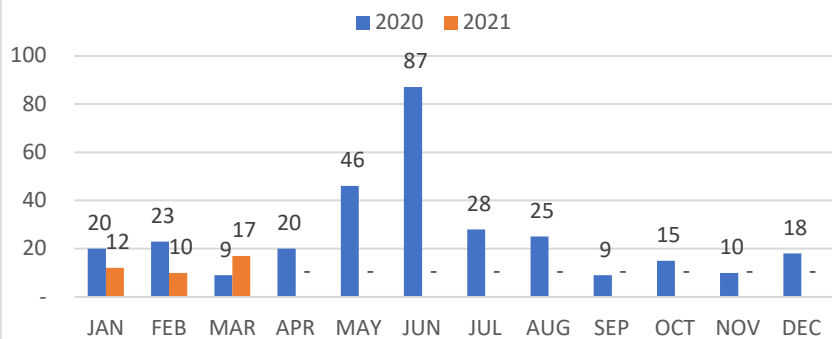


Male Employees Race/Ethnicity

(as of 3/31/21)



Employee Separations



Top Department Separations

March 2020		March 2021	
HO	5	PCSO	6
JDC	2	CIR CLRK	3
HEALTH	1	HEALTH	3

Liability and Work Comp Report - Q1 2021

As of March 31, 2021

