



AGENDA
Special Budget Committee
Thursday, May 14, 2020
@ 5:00 PM

1. **Call to Order**
2. **Suspension of Rules**
3. **Resolution**
 - FY 2020 Budget Amendments due to COVID-19
4. **Miscellaneous**
5. **Adjournment**

AGENDA BRIEFING

COMMITTEE: Budget Committee
MEETING DATE: May 14, 2020

LINE ITEM: Multiple
AMOUNT: (\$12,000,000)

ISSUE:

For RESOLUTION: Amendments to the County of Peoria FY2020 Appropriation Ordinance Due To The Financial Impacts of COVID-19

BACKGROUND/DISCUSSION:

As reported out to this Committee in multiple presentations since mid-April 2020, the County is experiencing the impacts of reduced revenues brought on by the novel coronavirus, COVID-19. It is estimated that the loss of revenue to the County will be \$16+ million in FY2020, and potentially that same amount in FY2021. Major revenue streams to the County are estimated to be decrease as follows:

Property Tax: 5%	Public Facilities Sales Tax: 32%
Interest Income: 30%	Sales Tax: 26%
Income Tax: 26%	Other Taxes: 32%
CPPRT: 22%	Penalties: 50%
Public Safety Sales Tax: 32%	Charges for Services: 18%

The current appropriation across all funds, as amended through the April 9 ,2020 County Board Meeting is \$135,786,939. Initially, staff was directed to reduce the expenditure budget by \$15,000,000 across all funds excluding Heddington Oaks, Debt Service Fund, and the University of Illinois Extension Fund. Further consultations with the Chairperson of this Committee and the Board Chairperson resulted in resetting the expenditure budget reduction at \$12,000,000. This dollar value is 10.46% of the expenditure budget, as amended through April 9. Elected Officials, Appointed Officials, and heads of the County’s quasi-independent agencies were asked to reduce their budgets by this percentage amount with a focus on recurring costs. Submissions by the offices and department were reviewed, and are included in Exhibit A, attached to the Resolution. Their reductions are organized by 1st Subtotal Categories of Personnel, Commodities, Contractual, Capital, and Transfers Out. The reductions in the “Personnel” column represent a combination of permanent layoffs and short-term layoffs for the operational departments. It also includes anticipates fewer health insurance claims. A comprehensive list of every employee that is subject to either a temporary layoff or a permanent layoff is still being compiled. Where required, notice has been or will be given to the applicable collective bargaining unit. All managers reporting to the County Administrator, plus the entire County Administration and Finance departments will be taking short-term layoffs. This includes myself who will be taking two-weeks’ worth of short-term layoff between now and the end of the year. Regardless of the type of layoff instituted for this round of budget cuts, the same calculation for unemployment liability is applied. The difference is in the term of the unemployment liability. For each person on a short-term layoff that applies for unemployment benefits, the unemployment liability will accrue for only the period of the short-term layoff. All permanent layoffs have a maximum of 26 weeks plus

13 extra weeks mandated by the CARES Act. While not a permanent reduction to the workforce, short-term layoffs reduce our payroll obligations while we continue to evaluate the impacts of lost revenues. All officials, elected and appointed, are on notice that depending on how revenues perform, employees on short-term layoffs may be converted to permanent layoffs, and additional permanent layoffs are likely needed.

Once all submittals were received from all the departments, the total amount of the reduction recommended is \$12,469,776. This initial reduction is very likely to be the first of multiple reductions to the County’s budget as we learn more about the various revenues in the coming weeks and months.

COUNTY BOARD GOALS:



FINANCIAL STABILITY



INFRASTRUCTURE STEWARDSHIP



EFFECTIVE SERVICE DELIVERY



HEALTHY VIBRANT COMMUNITIES



WORKFORCE DEVELOPMENT



COLLABORATION

STAFF RECOMMENDATION:

APPROVAL

COMMITTEE ACTION:

PREPARED BY: Scott A. Sorrel, County Administrator

DEPARTMENT: County Administration

DATE: May 13, 2020

TO THE HONORABLE COUNTY BOARD)
)
COUNTY OF PEORIA, ILLINOIS)

Your Budget Committee does hereby recommend passage of the following Resolution.

Re: Amendments to the County of Peoria FY2020 Appropriation Ordinance Due To The
Financial Impacts of COVID-19

RESOLUTION

WHEREAS, the Peoria County Board adopted the 2020 Budget Appropriation Ordinance and Tax Levy Ordinance on December 18, 2019, and;

WHEREAS, the 2020 Budget Appropriation Ordinance included a total spending authority across all funds of \$133,648,229, and;

WHEREAS, including amendments adopted by the County Board through its meeting on April 9, 2020, the total spending authority across funds for 2020 totaled \$135,786,939, and;

WHEREAS, the novel coronavirus, COVID-19, has caused a global pandemic resulting in 83,115 deaths in the United States, to date, and 6 deaths in Peoria County, and;

WHEREAS, the highly infectious nature of the novel coronavirus, COVID-19, has caused the federal and state governments to take drastic actions to reduce the transmission of the virus, and;

WHEREAS, the drastic actions taken the federal and state governments have resulted in a near stoppage of the national, state, and local economies leading to an estimated loss of \$16 million in revenues to the County of Peoria for FY2020, and;

WHEREAS, the federal government has reported unemployment claims in excess of 22,000,000 nationwide through May 7, 2020, equating to a 14% job loss in just 2 months, and eliminating all of the job growth in the United States since The Great Recession, and;

WHEREAS, there is no known timeframe for when or if the loss in revenues to the County of Peoria will recover, and;

WHEREAS, the County of Peoria is estimating its major revenue sources will shrink by:

Property Tax: 5%	Interest Income: 30%
Income Tax: 26%	CPPRT: 22%
Public Safety Sales Tax: 32%	Public Facilities Sales Tax: 32%
Sales Tax: 26%	Other Taxes: 32%
Penalties: 50%	Charges for Services: 18%

WHEREAS, while other business sectors have been provided funds for lost business or revenues, local government, in Illinois, to this point have not received any funding to replace the lost economic revenue, and;

WHEREAS, it is the Peoria County Board's fiduciary responsibility to Peoria County taxpayers to take corrective actions to re-align authorized spending authority to account for the anticipated loss of revenues, and;

WHEREAS, having already taken action to close Heddington Oaks, the reductions in spending authority shall apply to the County Board's adopted spending authority, as amended, but excluding Heddington Oaks, and;

WHEREAS, the covenants to various debt issuances by the County require that debt service payments be made, even before making payroll, meaning that the appropriation in the Debt Service Fund is excluded from having to implement the Board's reduction in spending authority plan, as outlined herein, and;

WHEREAS, the County Board has determined that an expenditure reduction of \$12,000,000 is appropriate at this time with the covenant that additional reductions are likely necessary later in the fiscal year once more economic revenue data is known.

NOW, THEREFORE, BE IT RESOLVED, by the County Board of Peoria County, that the FY2020 Budget , and the spending authority tied to it, is hereby reduced as shown in Exhibit A, attached, to account for the estimated loss of revenue caused by the novel coronavirus, COVID-19, and;

BE IT FURTHER RESOLVED that the County Board makes a statement of policy that further reductions will be made yet this fiscal year if revenue loses warrant additional reductions.

RESPECTFULLY SUBMITTED,
BUDGET COMMITTEE

Fund / Dept #	Fund Name	Current	Total Reduction		Revised	1st Subtotal of Revised Appropriation						
		Appropriation	(%)	(\$\$\$)	Appropriation	Personnel	Commodities	Contractual	Capital	Debt	Transfers Out	TOTAL
GENERAL FUND		45,022,825	10.5%	(4,709,908)	40,312,917	2,554,301	214,924	864,287	113,850	-	669,844	4,417,206
001	General Fund	43,671,215	10.5%	(4,568,514)	39,102,701	2,447,112	204,424	846,087	113,850	-	669,844	4,281,317
001-001	General County	7,547,864	10.5%	(789,594)	6,758,270	-	-	-	113,850	-	669,844	783,694
001-002	County Administration	709,850	10.5%	(74,259)	635,591	19,838	-	63,766	-	-	-	83,604
001-003	County Board	204,750	10.5%	(21,419)	183,331	1,250	398	13,571	-	-	-	15,219
001-004	Finance	421,740	10.5%	(44,119)	377,621	27,500	1,825	15,255	-	-	-	44,580
001-005	Facilities & Grounds Maintenance	2,269,365	10.5%	(237,402)	2,031,963	131,370	23,820	71,790	-	-	-	226,980
001-006	States Attorney	3,925,135	10.5%	(410,615)	3,514,520	393,901	-	-	-	-	-	393,901
001-007	Circuit Clerk	1,860,910	10.5%	(194,673)	1,666,237	110,000	-	36,000	-	-	-	146,000
001-008	Public Defender	1,541,905	10.5%	(161,301)	1,380,604	-	-	25,000	-	-	-	25,000
001-009	Courts Administration	3,727,737	10.5%	(389,964)	3,337,773	198,500	14,000	159,000	-	-	-	371,500
001-012	County Sheriff	16,745,442	10.5%	(1,751,767)	14,993,675	1,292,900	155,281	274,293	-	-	-	1,722,474
001-013	Sheriff's Merit Commission	9,120	10.5%	(954)	8,166	-	-	955	-	-	-	955
001-014	County Treasurer	403,765	10.5%	(42,238)	361,527	36,476	-	2,500	-	-	-	38,976
001-016	Supervisor of Assessments	569,240	10.5%	(59,549)	509,691	39,290	4,400	13,500	-	-	-	57,190
001-018	Planning & Zoning	646,800	10.5%	(67,663)	579,137	44,442	-	20,500	-	-	-	64,942
001-019	Zoning Board of Appeals	7,750	10.5%	(811)	6,939	540	-	270	-	-	-	810
001-020	County Clerk	895,143	10.5%	(93,642)	801,501	55,995	-	37,100	-	-	-	93,095
001-021	County Auditor	256,070	10.5%	(26,788)	229,282	-	-	25,604	-	-	-	25,604
001-023	County Coroner	841,351	10.5%	(88,015)	753,336	34,000	4,200	52,450	-	-	-	90,650
001-025	Regional Office of Education	231,900	10.5%	(24,259)	207,641	18,722	-	4,561	-	-	-	23,283
001-027	County Election Commission	855,378	10.5%	(89,482)	765,896	42,388	500	29,972	-	-	-	72,860
026	PCAPS	1,351,610	10.5%	(141,394)	1,210,216	107,189	10,500	18,200	-	-	-	135,889
SPECIAL REVENUE FUNDS		44,696,310	10.4%	(4,663,941)	40,032,369	1,609,226	449,181	1,369,410	986,550	435,000	1,500	4,850,867
003	Emergency Telephone Systems Board	4,975,190	10.5%	(520,462)	4,454,728	-	-	-	-	435,000	-	435,000
008	Public Defenders Automation	-	10.5%	-	-	-	-	-	-	-	-	-
030	Peoria City/County Health Dept. Fund	6,742,784	10.5%	(705,373)	6,037,411	527,541	-	146,737	-	-	-	674,278
031	Care and Treatment	950,200	10.5%	(99,402)	850,798	-	-	95,356	-	-	-	95,356
033	County Highway	4,937,195	10.5%	(516,488)	4,420,707	325,890	200,000	-	-	-	-	525,890
034	County Bridge	2,667,200	10.5%	(279,020)	2,388,180	18,000	-	213,250	301,550	-	-	532,800
035	Township Bridge	144,000	10.5%	(15,064)	128,936	-	-	-	-	-	-	-
036	County Motor Fuel Tax	3,769,000	10.5%	(394,281)	3,374,719	-	139,044	90,000	440,000	-	-	669,044
037	Township Motor Fuel Tax	900,000	10.5%	(94,150)	805,850	-	-	-	-	-	-	-
038	Matching Tax	1,053,030	10.5%	(110,159)	942,871	-	-	-	235,000	-	-	235,000
040	Comm Dev Assist Program Fund	2,500	10.5%	(262)	2,238	-	-	-	-	-	1,500	1,500
041	Solid Waste Management	373,477	10.5%	(39,070)	334,407	14,703	6,000	30,000	-	-	-	50,703
042	IL Municipal Retirement Fund	5,821,076	10.5%	(608,952)	5,212,124	303,095	-	-	-	-	-	303,095
043	FICA	3,321,071	10.5%	(347,422)	2,973,649	205,351	-	-	-	-	-	205,351
044	Veterans Assistant Commission	571,305	10.5%	(59,765)	511,540	21,430	12,093	16,242	10,000	-	-	59,765
045	Peoria County Law Library	122,880	10.5%	(12,855)	110,025	1,030	-	-	-	-	-	1,030
046	Peoria County Forfeiture	11,000	10.5%	(1,151)	9,849	-	-	1,110	-	-	-	1,110
048	Juvenile Detention Center	4,484,499	10.5%	(469,130)	4,015,369	139,989	56,891	93,551	-	-	-	290,431
049	Probation Services	825,950	10.5%	(86,404)	739,546	-	14,437	368,350	-	-	-	382,787
051	Drug Forfeiture-Sheriff	38,600	10.5%	(4,038)	34,562	-	10,000	-	-	-	-	10,000

Fund / Dept #	Fund Name	Current Appropriation	Total Reduction		Revised Appropriation	1st Subtotal of Revised Appropriation						
			(%)	(\$\$\$)		Personnel	Commodities	Contractual	Capital	Debt	Transfers Out	TOTAL
052	Neutral Site Exchange	72,650	10.5%	(7,600)	65,050	8,000	-	8,202	-	-	-	16,202
054	Mortgage Forclosure Fund	9,560	10.5%	(1,000)	8,560	-	-	-	-	-	-	-
057	Inmate Benefit	322,611	10.5%	(33,749)	288,862	14,865	10,211	10,900	-	-	-	35,976
058	Restricted Donations-Sheriff	39,600	10.5%	(4,143)	35,457	-	-	-	-	-	-	-
060	University of IL Extension	112,890	10.5%	-	112,890	-	-	-	-	-	-	-
063	Planning and Zoning Grant Fund	991,098	10.5%	(103,680)	887,418	-	-	99,460	-	-	-	99,460
071	TIF Distribution Fund	-	10.5%	-	-	-	-	-	-	-	-	-
089	SAO-Automation Fee Fund	5,000	10.5%	(523)	4,477	-	505	-	-	-	-	505
091	C.O.P.S.	20,000	10.5%	(2,092)	17,908	-	-	-	-	-	-	-
093	Educ Transition/Visit	50,000	10.5%	(5,231)	44,769	-	-	-	-	-	-	-
094	Family Violence Coor Cn	30,011	10.5%	(3,139)	26,872	-	-	-	-	-	-	-
097	County/State Capital Imp. Grant Fund	245,000	10.5%	(25,630)	219,370	-	-	75,000	-	-	-	75,000
107	Circuit Clerk Automation	425,040	10.5%	(44,464)	380,576	15,000	-	-	-	-	-	15,000
117	ROD-Automation Fund	173,093	10.5%	(18,108)	154,985	-	-	18,002	-	-	-	18,002
207	Circuit Clerk Document Storage	434,800	10.5%	(45,485)	389,315	9,832	-	102,000	-	-	-	111,832
307	Circuit Clerk Operation & Administration	42,000	10.5%	(4,394)	37,606	4,500	-	-	-	-	-	4,500
407	Circuit Clerk Electronic Citation	12,000	10.5%	(1,255)	10,745	-	-	1,250	-	-	-	1,250
DEBT SERVICE FUND		4,754,460	0.0%	-	4,754,460	-	-	-	-	-	-	-
067	Debt Service Fund	4,754,460	0.0%	-	4,754,460	-	-	-	-	-	-	-
CAPITAL PROJECTS FUNDS		6,189,328	10.5%	(647,474)	5,541,854	-	4,014	-	200,000	-	698,525	902,539
061	Pub Facilities Sales Tax Fund	4,582,145	10.5%	(479,345)	4,102,800	-	-	-	-	-	698,525	698,525
062	Capital Projects	1,425,483	10.5%	(149,122)	1,276,361	-	-	-	175,000	-	-	175,000
065	Peoria Riverfront Museum Fund	40,000	10.5%	(4,184)	35,816	-	4,014	-	-	-	-	4,014
070	Criminal Justice Information System Fund	100,000	10.5%	(10,461)	89,539	-	-	-	15,000	-	-	15,000
092	Veterans War Memorial Capital Fund	41,700	10.5%	(4,362)	37,338	-	-	-	10,000	-	-	10,000
ENTERPRISE FUNDS		188,930	10.5%	(19,764)	169,166	(10,000)	19,125	9,868	-	-	-	18,993
076	Peoria County Parking Fund	188,930	10.5%	(19,764)	169,166	(10,000)	19,125	9,868	-	-	-	18,993
INTERNAL SERVICE FUNDS		18,725,566	10.5%	(1,958,910)	16,766,656	1,496,368	267,440	516,321	42	-	-	2,280,171
080	Information Technology Services Fund	5,681,571	10.5%	(594,358)	5,087,213	124,428	266,140	183,889	42	-	-	574,499
081	Employee Health Fund	10,338,745	10.5%	(1,081,552)	9,257,193	1,351,940	-	-	-	-	-	1,351,940
082	Risk Management Fund	2,705,250	10.5%	(283,000)	2,422,250	20,000	1,300	332,432	-	-	-	353,732
TOTAL OF ALL FUNDS		119,577,419	10.0%	(12,000,000)	107,577,419	5,649,895	954,684	2,759,886	1,300,442	435,000	1,369,869	12,469,776