



AGENDA

WAYS AND MEANS COMMITTEE

Wednesday, May 29, 2019

@ 2:00 PM

Peoria County Courthouse, Room 402

1. **Call to Order**
2. **Approval of Minutes**
 - April 24, 2019
3. **Presentation by Illinois Finance Authority on PACE (Property Assessed Clean Energy)**
4. **Informational Items / Reports / Other Minutes / Updates**
 - Auditor
 - County Clerk's Office
 - Collections and Transactions Report
 - County Election Commission
 - Finance
 - Regional Office of Education
 - Supervisor of Assessments/Board of Review
 - Tax Cycle Update
 - Treasurer
 - Veteran's Assistance Commission
 - Legislative Update
5. **Resolutions**
 - Monthly Delinquent Taxes
 - Increase Minimum Pricing for Trustee Auction Sales
6. **Miscellaneous**
7. **Adjournment**

DRAFT
MINUTES
Ways and Means Committee
April 24, 2019
@ 2:00 P.M.

MEMBERS PRESENT:	Allen Mayer – Chairman; Steven Rieker – Vice Chairman; Jennifer Grove Allison, James Fennell, Rachel Reliford, Phillip Salzer, William Watkins, Jr., Sharon Williams
MEMBERS ABSENT:	
STAFF PRESENT:	Scott Sorrel - County Administrator; Sauna Musselman – Assistant County Administrator; Larry Evans - State's Attorney's Office; Randy Brunner – Interim Chief Financial Officer; Julie Ciesla, Kimberly Hudson, Paul Letcher, Shelby Walenty – Finance; Angela Loftus – Asst. Director of Human Resources; Gretchen Pearsall – Director of Strategic Communications; Jessica Thomas – County Auditor; Nicole Demetreas, Kelly Van Middlesworth – Treasurer; Tom Bride – Election Commission; Elizabeth Crider – Regional Office of Education; Michael Brooks – VAC; Mike Deluhery – County Clerk; Dave Ryan – Supervisor of Assessments; Karen Raithel – Sustainability & Resource Conservation; Brian Asbell, Doug Gaa – Sheriff's Office
OTHERS PRESENT:	Joyce Blumenshine – Heart of Illinois Sierra Club; Kiersten Sheets – Ruyle Mechanical

Call to Order

The meeting was called to order by Chairman Mayer at 2:05 p.m.

Approval of Minutes

A motion to approve the minutes of March 27, 2019 was made by Mr. Salzer and seconded by Mr. Watkins. The motion carried unanimously.

Informational Items/Reports/Other Minutes/Updates

County Auditor

Ms. Thomas advised 1,141 checks have been issued to vendors in an amount totaling \$2,797,190.01 in the past month. She stated that she has worked with departments on resolving pre-payment audit discrepancies, and advised that she has also reached out to departments in an effort to become more familiar with policies and procedures within individual departments. She commented that the janitorial contract was let out for bid several weeks ago.

Ms. Thomas advised that she will be participating in a Town Hall focusing on the duties of the County Auditor on April 25th at 6:00 p.m. at the Alpha Park Library.

County Clerk

Mr. Deluhery directed committee members to the report included in the packet, and stood for questions. There were no questions or comments from the committee.

Peoria County Election Commission

Mr. Bride advised that the Consolidated General Election held April 2, 2019 saw 18,181 voters (15.2%), down nearly 2,000 voters compared to 2017. He commented that numbers were down overall primarily due to the lack of contested races in large portions of the county. He stated that vote by mail percentage increased from 4.75% in 2017 to 8%, and early voting increased from 9% in 2017 to 16%. He added that 25% of voters voted early in this election as opposed to 14% in 2017.

Mr. Bride advised that approximately 200 provisional and late arriving ballots have been received.

Finance

Mr. Brunner advised that external auditors began field work today.

Regional Office of Education (ROE)

Ms. Crider provided an update on the activities of the Regional Office of Education:

- The Gerald M. Brookhart Arts in Education Spring Celebration has begun, and Ms. Crider thanked those who have agreed to act as sponsor to the schools.
- The Super Brain Summit will be held Friday, April 26th, focusing on the impact of trauma on both growing and adult brains
- The ROE will host a workshop in June on how to contend with digital threats
- Partnering with Alignment Peoria on tactics for summer reading. A launch date is scheduled for June 1, 2019 at Lakeview Library Complex.

Supervisor of Assessments/Board of Review

- Tax Cycle

Mr. Ryan advised that increases in rates in several jurisdictions will increase tax bills even though assessments may have decreased or been frozen, and stressed that although Senior Freeze Exemptions freeze the assessment, taxes are not frozen. He stated that 2019 is a reassessment year, and notices will be sent to all property owners.

- Board of Review

Mr. Ryan advised of an upcoming vacancy on the Board of Review and stated that a Board of Review exam will be held on April 25, 2019 in Conference Room 402.

Treasurer

Ms. Demetreas advised that a new vendor has been retained to print 82,714 tax bills. She stated that of those tax bills, only 61,403 envelopes will be mailed as the vendor is allowing the office to combine and group bills going to the same name and/or address, which will significantly reduce postage costs. She advised that tax bills will be mailed by May 1, 2019 and due dates for are June 4, 2019 for the first installment and September 4, 2019 for the second installment. She also noted that pre-paid payments will be reflected on the tax bill.

Veteran's Assistance Commission

Mr. Brooks advised that there are currently 432 active VA claims, and stated that \$5.6 million in VA compensation has been brought in through March 2019. He stated that a survey monkey created by the Administrative Assistant indicates that 88% of veterans who have replied thus far are "very satisfied" with service.

Mr. Brooks advised that, in his role as President of the Illinois Association of Counties VAC, he met with the Acting Director of the Illinois Department of Veterans Affairs to discuss improved coordination between the organizations, and a more collaborative working relationship.

Mr. Brooks advised that the VAC has outgrown its conference room and the space will be repurposed as a training room. He stated that he will begin teaching classes focusing Basic VA Claims, Agent Orange, Camp LeJeune Water Contamination Issues, and Gulf War Veterans.

Legislative Update

Mr. Sorrel advised that the 3rd reading of bills is set for May 24, 2019, with adjournment planned for May 31, 2019. He stated that the majority of the County's legislative input this session has been defensive in nature.

Mr. Sorrel advised that at the invitation of Senator Koehler, County Engineer Amy McLaren represented Peoria County at a recent Senate Transportation Committee hearing, with testimony focused on the economic impact a Capital Bill would have on the local economy. He stated that County Board Members Steven Rieker, Phil Salzer and Sharon Williams also attended the hearing.

Mr. Sorrel advised that he would provide a transcript of Ms. McLaren's testimony, as well as a comprehensive list of Peoria County legislative initiatives as part of the weekly County Administrator Update.

- **Monthly Delinquent Taxes**

A motion to approve was made by Mr. Fennell and seconded by Mr. Salzer. The motion carried unanimously.

Adjournment

The meeting was adjourned by Chairman Rand at 2:36 p.m.

Recorded and Transcribed by Jan Kleffman



Steve Sonnemaker
County of Peoria - Office of the County Clerk

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County Clerk Collections and Transactions Report - April 2019

	2019		
	Budget	Apr	YTD (Apr.)
County Clerk Revenues:			
Recording Related Fees - General Fund:	795,400	64,374	216,266
Recording Related Fees - Automation Fund:	305,300	20,885	69,008
Real Estate Transfer Tax - County:	340,000	26,529	87,976
Vital Records Certifications:	340,800	27,448	101,218
Property Tax Redemption Fees:	259,200	21,109	94,798
Marriage/Civil Union Licenses:	59,000	5,445	12,240
Raffle Licenses:	13,200	420	4,260
Liquor Licenses:	51,000	1,903	2,488
Assumed Name Filings:	1,280	110	372
Notary Filings:	3,820	455	1,290
Miscellaneous:	600	46	869
Total	2,169,600	168,722	590,785
County Clerk's Collections to Benefit Other County Departments:			
GIS Recording Fee (IT):		40,096	134,756
Postage Reimb. - Redemption Notices (IT):		-	8,984
Plat Certification Fees (Treasurer):		105	255
Total		40,201	143,995
County Clerk's Collections to Benefit Other Entities:			
Property Tax Redemption:		587,446	2,256,182
Real Estate Transfer Tax - City of Peoria:		89,095	257,363
Real Estate Transfer Tax - State of Illinois:		53,058	175,952
Illinois Rental Housing Fee:		14,724	50,346
Illinois Marriage/Civil Union Fee:		605	1,360
Illinois Death Certificate Fee:		400	1,448
County Trustee (property tax related):		171	1,686
Total		745,499	2,744,336
TOTAL COLLECTIONS		954,423	3,479,116

Transactions

	<u>Apr</u>	<u>YTD (Apr.)</u>
Recordings	2,038	6,743
Vital Records Certifications	1,867	6,737
Property Tax Redemptions	206	793
Marriage/Civil Union Licenses	121	272
Raffle Licenses	12	70
Liquor Licenses	3	12
Assumed Name Filings	9	35
Notary Filings	59	175
Statement of Economic Interest Filings	413	1,548

County Clerk Functions Without Revenue

Property Tax Extension, Clerking County Board (minutes, records, County Code & certifying), Statement of Economic Interests, Contracts, Addressing, Service Directory, Military Discharge Recording/Certifying & Various Filings (bonds, oaths, reports, etc.)

Peoria County Monthly Resolution List - May 2019

RES#	Account	Type	Account Name	Parcel#	Township	Total Collected	County Clerk	Auctionee	Recorder/ Sec of State	Agent	Treasurer
05-19-001	0818309	SAL	RAVEN B. TRAPP	18-08-261-009	<u>CITY OF PEORIA</u>	673.00	160.63	6.00	110.00	350.00	46.37
05-19-002	0818531	SAL	KEVIN J. MOORE	18-18-280-011	<u>CITY OF PEORIA</u>	673.00	141.31	6.00	128.00	350.00	47.69
Totals						\$1,346.00	\$301.94	\$12.00	\$238.00	\$700.00	\$94.06

Clerk Fees **\$301.94**
Recorder/Sec of State Fees **\$238.00**
Total to County **\$634.00**

Committee Members

AGENDA BRIEFING

COMMITTEE: Ways and Means
MEETING DATE: May 29, 2019

LINE ITEM: N/A
AMOUNT: ---

ISSUE: Raising Minimum Pricing for Trustee Auction Sales

BACKGROUND/DISCUSSION:

The Treasurer's Office has received a request from the Peoria County Delinquent Tax Agent to increase the minimum auction sale bid from \$600.00 to \$750.00. Operating expenses such as postage, publication, supplies, fees and employee costs have dramatically escalated for all parties involved in the auction process. Parcels selling for \$600.00 often do not generate sufficient funds to fully cover County and agent expenses.

The increase from \$600.00 to \$750.00 will produce an additional \$50.00 per item for the County to disburse according to law and an additional \$100.00 per item paid to the Peoria County Delinquent Tax Agent. It is the opinion of both the agent and the Treasurer's office that a minimum bid of \$750.00 will not affect sales. This change incurs no additional costs to the County and will increase County revenue. The last increase was in 2006.

COUNTY BOARD GOALS:



FINANCIAL STABILITY

STAFF RECOMMENDATION:

Recommend increasing the minimum auction sale bid from \$600.00 to \$750.00 per parcel.

COMMITTEE ACTION:

PREPARED BY: Nicole Demetreas, Treasurer
DATE: May 17, 2019

DEPARTMENT: Treasurer

