AGENDA
Public Safety and Justice Committee
Tuesday, June 25, 2019
@ 2:00 PM
Peoria County Courthouse, Room 402

1. **Call to Order**

2. **Approval of Minutes**
   - May 28, 2019

3. **Informational Items / Reports / Other Minutes / Updates**
   - SFY20 Family Violence Coordinating Council Grant
   - Renewal of Access and Visitation Program Grant
   - PCAPS Monthly Report
   - ETSB
   - EMA
   - Public Defender Report

4. **Joint Resolution**
   - Additional Appropriation to FY 2019 Budget – Emergency Telephone System Board  
   *(joint with Budget Committee)*

5. **Resolution**
   - FY20 State’s Attorney COLA Increase

6. **Committee Action**
   - Review of Executive Session Minutes

7. **Miscellaneous**

8. **Adjournment**
Call to Order
Chairman Rosenbohm called the meeting to order at 2:25 pm.

Approval of Minutes
A motion to approve the minutes of April 23, 2019 was made by Mr. Reneau and seconded by Ms. Williams. The motion carried.

Informational Items / Reports / Other Minutes / Updates
- PCAPS Monthly Department Report
  Ms. Spencer directed committee members to the submitted report and stood for any questions. There were no questions or comments from committee.

- ETSB
  Ms. Marion advised that the 9-1-1 phone system project is ongoing, with the installation process beginning within the next several weeks and completion by the end of July.

- Emergency Management Agency
  Ms. Hendrickson advised that the EMA has been active in responding to the recent Illinois River flooding and is coordinating with the City of Peoria in a determination of a final cost.

Mr. Elsasser advised that a constituent from the Woodland Heights Subdivision contacted him voicing concern that an emergency siren in the area may be malfunctioning. Ms. Hendrickson commented that the sirens are regularly tested and all are currently operational. She noted that the sound may be muted indoors and/or wind and rain may affect how the sound is carried. She remarked that an App is available for download that will push weather related alerts from the cell towers.

- Public Defender Report
  No verbal report. There were no questions or comments from committee.
Resolution

- Mental & Healthcare Services for Juvenile Detention Center

A motion to approve was made by Mr. Elsasser and seconded by Mr. Salzer. Mr. Brown advised that staff is seeking a one-year extension of a contract with Wellpath for mental and healthcare services at the Juvenile Detention Center. He noted that the contract will be rebid in 2020. The motion carried unanimously.

Miscellaneous

Ms. Williams advised that Sheriff Asbell and Chief Deputy Gaa attended a community meeting at the Eagles Club on Wednesday, May 22, 2019 to address ATV issues, zoning issues and policing efforts.

Sheriff Asbell advised that the Sheriff’s Office has been contacted by several entities regarding the addition of SRO’s (School Resource Officer). He stated that Princeville Village and Princeville School Board will be executing a unique combination agreement on the cost of an SRO for Princeville School, with the officer also available to respond to calls away from the campus. He commented that Pleasant Valley School District has also expressed interest in the addition of an SRO. He said that there will be a difference in the negotiated pricing for these entities as the Princeville addition is a position that can be absorbed with current staffing; however, the Pleasant Valley position will be a new FTE. He anticipates receiving more requests of this type, which will impact both recruitment and retention.

Sheriff Asbell advised that the Sheriff’s Office anticipates signing a MOU (Memorandum of Understanding) on July 1, 2019 with Gateway Treatment Center for MAT (Medication Assisted Treatment) at the Jail. He commented the Vivitrol program will run at no cost to the Sheriff’s Office. He added that Vivitrol is effective against both alcohol addiction and heroin addiction.

Adjournment

The meeting was adjourned by Chairman Rosenbohm at 2:45 p.m.

Recorded and Transcribed by: Jan Kleffman
BACKGROUND/DISCUSSION:

Effective July 1, 2019, the Tenth Judicial Circuit Family Violence Coordinating Council (FVCC) was awarded a grant from the Illinois Criminal Justice Information Authority (ICIJA) in the amount of $33,000 for the period of July 1, 2019 through June 30, 2020.

This is a reimbursement grant, so revenues will be equivalent to expenses. No budget amendment is necessary, and all grant activities are recorded in a Special Revenue Fund. This grant provides funding for one part-time position that reports to the Chief Judge. No matching funds are required by the County and $2,989 in indirect costs will be recouped for the General Fund.
INTER-GOVERNMENTAL AGREEMENT

BETWEEN

THE STATE OF ILLINOIS, ILLINOIS CRIMINAL JUSTICE INFORMATION AUTHORITY
AND

Peoria County

The Illinois Criminal Justice Information Authority (Grantor), with its principal office at 300 West Adams Street, Suite 200, Chicago, Illinois 60606, and Peoria County (Grantee), with its principal office at 324 N. Main Street, Peoria, Illinois 61602, hereby enter into this Inter-governmental Grant Agreement (Agreement), pursuant to the Intergovernmental Cooperation Act, 5 ILCS 220/1 et seq. Grantor and Grantee are collectively referred to herein as “Parties” or individually as a “Party.”

PART ONE – THE UNIFORM TERMS

RECITALS

WHEREAS, it is the intent of the Parties to perform consistent with all Exhibits and attachments hereto and pursuant to the duties and responsibilities imposed by Grantor under the laws of the state of Illinois and in accordance with the terms, conditions and provisions hereof.

NOW, THEREFORE, in consideration of the foregoing and the mutual agreements contained herein, and for other good and valuable consideration, the value, receipt and sufficiency of which are acknowledged, the Parties hereto agree as follows:

ARTICLE I

AWARD AND GRANTEE-SPECIFIC INFORMATION AND CERTIFICATION

1.1. DUNS Number; SAM Registration; Nature of Entity. Under penalties of perjury, Grantee certifies that 071436208 is Grantee’s correct DUNS number, that 37-6001763 is Grantee’s correct FEIN or Social Security Number, and that Grantee has an active State registration and SAM registration. Grantee is doing business as a (check one):

☐ Individual
☐ Sole Proprietorship
☐ Partnership
☐ Corporation (includes Not For Profit)
☐ Medical Corporation
☑ Governmental Unit
☐ Estate or Trust
☐ Pharmacy-Non Corporate
☐ Pharmacy/Funeral Home/Cemetery Corp.
☐ Tax Exempt
☐ Limited Liability Company (select applicable tax classification)
☐ P = partnership
☐ C = corporation

If Grantee has not received a payment from the state of Illinois in the last two years, Grantee must submit a W-9 tax form with this Agreement.

1.2. Amount of Agreement. Grant Funds shall not exceed $33,000, of which $ 0 are federal funds. Grantee agrees to accept Grantor’s payment as specified in the Exhibits and attachments incorporated herein as
part of this Agreement.

1.3. **Identification Numbers.** The Catalog of State Financial Assistance (CSFA) Number is 546-00-2096. The State Award Identification Number is 2096-13442.

1.4. **Term.** This Agreement shall commence on the later of (i) July 1, 2019, and (ii) the last dated signature of the Parties. This Agreement shall expire on June 30, 2020, unless terminated pursuant to this Agreement.

1.5. **Certification.** Grantee certifies under oath that (1) all representations made in this Agreement are true and correct and (2) all Grant Funds awarded pursuant to this Agreement shall be used only for the purpose(s) described herein. Grantee acknowledges that the Award is made solely upon this certification and that any false statements, misrepresentations, or material omissions shall be the basis for immediate termination of this Agreement and repayment of all Grant Funds.

1.6. **Signatures.** In witness whereof, the Parties hereto have caused this Agreement to be executed by their duly authorized representatives.

By: _____________________________ Date: _____________________________
Megan Alderden, Acting Executive Director
Illinois Criminal Justice Information Authority

By: _____________________________ Date: _____________________________
Andrew Rand, Peoria County Board Chairman
Peoria County
arand@peoriacounty.org

By: _____________________________ Date: _____________________________
Nicole Bjerke, Peoria County Treasurer
Peoria County
nbjerke@peoriacounty.org

By: _____________________________ Date: _____________________________
Paul Gilfillan, Chief Judge
Peoria County
pgilfillan@peoriacounty.org
ARTICLE II
REQUIRED REPRESENTATIONS

2.1.  **Standing and Authority.** Grantee warrants that:

   (a) Grantee is validly existing and in good standing, if applicable, under the laws of the state in which it was incorporated, organized or created.

   (b) Grantee has the requisite power and authority to execute and deliver this Agreement and all documents to be executed by it in connection with this Agreement, to perform its obligations hereunder and to consummate the transactions contemplated hereby.

   (c) If Grantee is an agency under the laws of a jurisdiction other than Illinois, Grantee warrants that it is also duly qualified to do business in Illinois and is in good standing with the Illinois Secretary of State.

   (d) The execution and delivery of this Agreement, and the other documents to be executed by Grantee in connection with this Agreement, and the performance by Grantee of its obligations hereunder have been duly authorized by all necessary entity action.

   (e) This Agreement and all other documents related to this Agreement, including the Uniform Grant Application, the Exhibits and attachments to which Grantee is a party constitute the legal, valid and binding obligations of Grantee enforceable against Grantee in accordance with their respective terms.

2.2.  **Compliance with Internal Revenue Code.** Grantee certifies that it does and will comply with all provisions of the federal Internal Revenue Code (26 USC 1), the Illinois Income Tax Act (35 ILCS 5), and all rules promulgated thereunder, including withholding provisions and timely deposits of employee taxes and unemployment insurance taxes.

2.3.  **Compliance with Federal Funding Accountability and Transparency Act of 2006.** Grantee certifies that it does and will comply with the reporting requirements of the Federal Funding Accountability and Transparency Act of 2006 (P.L. 109-282) (FFATA) with respect to Federal Awards greater than or equal to $25,000. A FFATA sub-award report must be filed by the end of the month following the month in which the award was made.

2.4.  **Compliance with Uniform Grant Rules (2 CFR Part 200).** Grantee certifies that it shall adhere to the applicable Uniform Administrative Requirements, Cost Principles, and Audit Requirements, which are published in Title 2, Part 200 of the Code of Federal Regulations, and are incorporated herein by reference. See 44 Ill. Admin. Code 7000.30(b)(1)(A).

2.5.  **Compliance with Registration Requirements.** Grantee and its sub-grantees shall: (i) be registered with the federal SAM; (ii) be in good standing with the Illinois Secretary of State, if applicable; (iii) have a valid DUNS number; and (iv) have successfully completed the annual registration and prequalification through the Grantee Portal. It is Grantee’s responsibility to remain current with these registrations and requirements. If Grantee’s status with regard to any of these requirements change, or the certifications made in and information provided in the Uniform Grant Application changes, Grantee must notify the Grantor in accordance with ARTICLE XVIII.
ARTICLE III
DEFINITIONS

3.1. Definitions. Capitalized words and phrases used in this Agreement have the following meanings:


“Agreement” or “Grant Agreement” has the same meaning as in 44 Ill. Admin. Code Part 7000.

“Allocable Costs” means costs allocable to a particular cost objective if the goods or services involved are chargeable or assignable to such cost objective in accordance with relative benefits received or other equitable relationship. Costs allocable to a specific Program may not be shifted to other Programs in order to meet deficiencies caused by overruns or other fund considerations, to avoid restrictions imposed by law or by the terms of this Agreement, or for other reasons of convenience.

“Allowable Costs” has the same meaning as in 44 Ill. Admin. Code Part 7000.

“Award” has the same meaning as in 44 Ill. Admin. Code Part 7000.

“Budget” has the same meaning as in 44 Ill. Admin. Code Part 7000.

“CFDA” or “Catalog of Federal Domestic Assistance” has the same meaning as in 44 Ill. Admin. Code Part 7000.

“Close-out Report” means a report from the Grantee allowing the Grantor to determine whether all applicable administrative actions and required work have been completed, and therefore closeout actions can commence.

“Conflict of Interest” has the same meaning as in 44 Ill. Admin. Code Part 7000.

“Consolidated Year-End Financial Report” means a financial information presentation in which the assets, equity, liabilities, and operating accounts of an entity and its subsidiaries are combined (after eliminating all inter-entity transactions) and shown as belonging to a single reporting entity.

“Cost Allocation Plan” has the same meaning as in 44 Ill. Admin. Code Part 7000.

“CSFA” or “Catalog of State Financial Assistance” has the same meaning as in 44 Ill. Admin. Code Part 7000.

“Direct Costs” has the same meaning as in 44 Ill. Admin. Code Part 7000.

“Disallowed Costs” has the same meaning as in 44 Ill. Admin. Code Part 7000.

“DUNS Number” means a unique nine digit identification number provided by Dun & Bradstreet for each physical location of Grantee’s organization. Assignment of a DUNS Number is mandatory for all organizations seeking an Award from the state of Illinois.

“FAIN” means the Federal Award Identification Number.
“FFATA” or “Federal Funding Accountability and Transparency Act” has the same meaning as in 31 USC 6101; P.L. 110-252.

“Financial Assistance” has the same meaning as in 44 Ill. Admin. Code Part 7000.

“Fixed-Rate” has the same meaning as in 44 Ill. Admin. Code Part 7000. “Fixed-Rate” is in contrast to fee-for-service, 44 Ill. Admin. Code Part 7000.

“GAAP” or “Generally Accepted Accounting Principles” has the same meaning as in 44 Ill. Admin. Code Part 7000.

“Grant Funds” means the Financial Assistance made available to Grantee through this Agreement.

“Grantee Portal” has the same meaning as in 44 Ill. Admin. Code Part 7000.

“Indirect Costs” has the same meaning as in 44 Ill. Admin. Code Part 7000.

“Indirect Cost Rate” means a device for determining in a reasonable manner the proportion of indirect costs each Program should bear. It is a ratio (expressed as a percentage) of the Indirect Costs to a Direct Cost base. If reimbursement of Indirect Costs is allowable under an Award, Grantor will not reimburse those Indirect Costs unless Grantee has established an Indirect Cost Rate covering the applicable activities and period of time, unless Indirect Costs are reimbursed at a fixed rate.

“Indirect Cost Rate Proposal” has the same meaning as in 44 Ill. Admin. Code Part 7000.

“Net Revenue” means an entity’s total revenue less its operating expenses, interest paid, depreciation, and taxes. “Net Revenue” is synonymous with “Profit.”

“Nonprofit Organization” has the same meaning as in 44 Ill. Admin. Code Part 7000.

“Notice of Award” has the same meaning as in 44 Ill. Admin. Code Part 7000.

“OMB” has the same meaning as in 44 Ill. Admin. Code Part 7000.

“Prior Approval” has the same meaning as in 44 Ill. Admin. Code Part 7000.

“Profit” means an entity’s total revenue less its operating expenses, interest paid, depreciation, and taxes. “Profit” is synonymous with “Net Revenue.”

“Program” means the services to be provided pursuant to this Agreement.

“Program Costs” means all Allowable Costs incurred by Grantee and the value of the contributions made by third parties in accomplishing the objectives of the Award during the Term of this Agreement.

“Program Income” has the same meaning as in 44 Ill. Admin. Code Part 7000.

“Related Parties” has the meaning set forth in Financial Accounting Standards Board (FASB) Accounting Standards Codification (ASC) 850-10-20.
“SAM” means the federal System for Award Management (SAM); which is the federal repository into which an entity must provide information required for the conduct of business as a recipient. 2 CFR 25 Appendix A (1)(C)(1).

“State” means the state of Illinois.

“Term” has the meaning set forth in Paragraph 1.4.

“Unallowable Costs” has the same meaning as in 44 Ill. Admin. Code Part 7000.

ARTICLE IV
PAYMENT

4.1. Availability of Appropriation; Sufficiency of Funds. This Agreement is contingent upon and subject to the availability of sufficient funds. Grantor may terminate or suspend this Agreement, in whole or in part, without penalty or further payment being required, if (i) sufficient funds for this Agreement have not been appropriated or otherwise made available to the Grantor by the State or the federal funding source, (ii) the Governor or Grantor reserves funds, or (iii) the Governor or Grantor determines that funds will not or may not be available for payment. Grantor shall provide notice, in writing, to Grantee of any such funding failure and its election to terminate or suspend this Agreement as soon as practicable. Any suspension or termination pursuant to this Section will be effective upon the date of the written notice unless otherwise indicated.

4.2. Return of Grant Funds. Any Grant Funds remaining that are not expended or legally obligated by Grantee, including those funds obligated pursuant to ARTICLE XVII, at the end of the Agreement period, or in the case of capital improvement Awards at the end of the time period Grant Funds are available for expenditure or obligation, shall be returned to Grantor within forty-five (45) days. All obligations regarding Grant Funds management shall survive this Agreement’s termination or expiration. See 2 CFR 200.343(d); 2 CFR 200.305(b)(9); 30 ILCS 705/5. A Grantee who is required to reimburse Grant Funds and who enters into a deferred payment plan for the purpose of satisfying a past due debt, shall be required to pay interest on such debt as required by Section 10.2 of the Illinois State Collection Act of 1986. 30 ILCS 210; 44 Ill. Admin. Code 7000.450(c). In addition, as required by 44 Ill. Admin. Code 7000.440(b)(2), unless granted a written extension, Grantee must liquidate all obligations incurred under the Award at the end of the period of performance.

4.3. Cash Management Improvement Act of 1990. Unless notified otherwise in PART TWO or PART THREE, federal funds received under this Agreement shall be managed in accordance with the Cash Management Improvement Act of 1990 (31 USC 6501 et seq.) and any other applicable federal laws or regulations. See 2 CFR 200.305; 44 Ill. Admin. Code Part 7000.

4.4. Payments to Third Parties. Grantee agrees that Grantor shall have no liability to Grantee when Grantor acts in good faith to redirect all or a portion of any Grantee payment to a third party. Grantor will be deemed to have acted in good faith when it is in possession of information that indicates Grantee authorized Grantor to intercept or redirect payments to a third party or when so ordered by a court of competent jurisdiction.

4.5. Modifications to Estimated Amount. If the Agreement amount is established on an estimated basis, then it may be increased by mutual agreement at any time during the Term. Grantor may decrease the estimated amount of this Agreement at any time during the Term if (i) Grantor believes Grantee will not use the
4.6. **Interest.**

(a) All interest earned on Grant Funds held by a Grantee shall be treated in accordance with 2 CFR 200.305(b)(9), unless otherwise provided in [PART TWO or PART THREE](#). Any amount due shall be remitted annually in accordance with 2 CFR 200.305(b)(9) or to the Grantor, as applicable.

(b) Grant Funds shall be placed in an insured account, whenever possible, that bears interest, unless exempted under 2 CFR Part 200.305(b)(8).

4.7. **Timely Billing Required.** Grantee must submit any payment request to Grantor within thirty (30) days of the end of the quarter, unless another billing schedule is specified in [PART TWO, PART THREE](#) or Exhibit C. Failure to submit such payment request timely will render the amounts billed an unallowable cost which Grantor cannot reimburse. In the event that Grantee is unable, for good cause, to submit its payment request timely, Grantee shall timely notify Grantor and may request an extension of time to submit the payment request. Grantor’s approval of Grantee’s request for an extension shall not be unreasonably withheld.

4.8. **Certification.** Pursuant to 2 CFR 200.415, each invoice and report submitted by Grantee (or subgrantee) must contain the following certification by an official authorized to legally bind the Grantee (or subgrantee):

By signing this report [or payment request or both], I certify to the best of my knowledge and belief that the report [or payment request] is true, complete, and accurate; that the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the State or federal pass-through award; and that supporting documentation has been submitted as required by the grant agreement. I acknowledge that approval for any other expenditure described herein shall be considered conditional subject to further review and verification in accordance with the monitoring and records retention provisions of the grant agreement. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812; 30 ILCS 708/120).

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**ARTICLE V**

**SCOPE OF GRANT ACTIVITIES/PURPOSE OF GRANT**

5.1. **Scope of Grant Activities/Purpose of Grant.** Grantee will conduct the Grant Activities or provide the services as described in the Exhibits and attachments, including **Exhibit A** (Project Description) and **Exhibit B** (Deliverables), incorporated herein and in accordance with all terms and conditions set forth herein and all **

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applicable administrative rules. In addition, the State’s Notice of Award is incorporated herein by reference. All Grantor-specific provisions and programmatic reporting required under this Agreement are described in PART TWO (The Grantor-Specific Terms). All Project-specific provisions and reporting required under this Agreement are described in PART THREE.

5.2. Scope Revisions. Grantee shall obtain Prior Approval from Grantor whenever a Scope revision is necessary for one or more of the reasons enumerated in 2 CFR 200.308. All requests for Scope revisions that require Grantor approval shall be signed by Grantee’s authorized representative and submitted to Grantor for approval. Expenditure of funds under a requested revision is prohibited and will not be reimbursed if expended before Grantor gives written approval. See 2 CFR 200.308.

5.3. Specific Conditions. If applicable, specific conditions required after a risk assessment will be included in Exhibit G. Grantee shall adhere to the specific conditions listed therein.

ARTICLE VI
BUDGET

6.1. Budget. The Budget is a schedule of anticipated grant expenditures that is approved by Grantor for carrying out the purposes of the Award. When Grantee or third parties support a portion of expenses associated with the Award, the Budget includes the non-federal as well as the federal share (and State share if applicable) of grant expenses. The Budget submitted by Grantee at application, or a revised Budget subsequently submitted and approved by Grantor, is considered final and is incorporated herein by reference.

6.2. Budget Revisions. Grantee shall obtain Prior Approval from Grantor whenever a Budget revision is necessary for one or more of the reasons enumerated in 44 Ill. Admin. Code 7000.370(b). All requests for Budget revisions that require Grantor approval shall be signed by Grantee’s authorized representative and submitted to Grantor for approval. Expenditure of funds under a requested revision is prohibited and will not be reimbursed if expended before Grantor gives written approval. 2 CFR 200.308.

6.3. Discretionary Line Item Transfers. Unless prohibited from doing so in 2 CFR 200.308, transfers between approved line items may be made without Grantor’s approval only if the total amount transferred does not exceed the allowable variance of the greater of either (i) ten percent (10%) of the Budget line item or (ii) one thousand dollars ($1,000) of the Budget line item. Discretionary line item transfers may not result in an increase to the Budget.

6.4. Non-discretionary Line Item Transfers. Total line item transfers exceeding the allowable variance of the greater of either (i) ten percent (10%) of the Budget line item or (ii) one thousand dollars ($1,000) of the Budget line item require Grantor approval as set forth in Paragraph 6.2.

6.5. Notification. Within thirty (30) calendar days from the date of receipt of the request for Budget revisions, Grantor will review the request and notify Grantee whether the Budget revision has been approved, denied, or the date upon which a decision will be reached.

ARTICLE VII
ALLOWABLE COSTS

7.1. Allowability of Costs; Cost Allocation Methods. The allowability of costs and cost allocation
methods for work performed under this Agreement shall be determined in accordance with 2 CFR 200 Subpart E and Appendices III, IV, and V.

7.2. **Indirect Cost Rate Submission.**

(a) All Grantees must make an Indirect Cost Rate election in the Grantee Portal, even grantees that do not charge or expect to charge Indirect Costs. 44 Ill. Admin. Code 7000.420(d).

(b) A Grantee must submit an Indirect Cost Rate Proposal in accordance with federal regulations, in a format prescribed by Grantor. For Grantees who have never negotiated an Indirect Cost Rate before, the Indirect Cost Rate Proposal must be submitted for approval no later than three months after the effective date of the Award. For Grantees who have previously negotiated an Indirect Cost Rate, the Indirect Cost Rate Proposal must be submitted for approval within 180 days of the Grantee’s fiscal year end, as dictated in the applicable appendices, such as:

(i) Appendix V and VII to 2 CFR Part 200 governs Indirect Cost Rate Proposals for state and local governments,

(ii) Appendix III to 2 CFR Part 200 governs Indirect Cost Rate Proposals for public and private institutions of higher education,

(iii) Appendix IV to 2 CFR Part 200 governs Indirect (F&A) Costs Identification and Assignment, and Rate Determination for Nonprofit Organizations, and

(iv) Appendix V to Part 200 governs state/local Governmentwide Central Service Cost Allocation Plans.

(c) A Grantee who has a current, applicable rate negotiated by a cognizant federal agency shall provide to Grantor a copy of its Indirect Cost Rate acceptance letter from the federal government and a copy of all documentation regarding the allocation methodology for costs used to negotiate that rate, e.g., without limitation, the cost policy statement or disclosure narrative statement. Grantor will accept that Indirect Cost Rate, up to any statutory, rule-based or programmatic limit.

7.3. **Transfer of Costs.** Cost transfers between Grants, whether as a means to compensate for cost overruns or for other reasons, are unallowable. See 2 CFR 200.451.

7.4. **Higher Education Cost Principles.** The federal cost principles that apply to public and private institutions of higher education are set forth in 2 CFR Part 200 Subpart E and Appendix III.

7.5. **Government Cost Principles.** The federal cost principles that apply to state, local and federally-recognized Indian tribal governments are set forth in 2 CFR Part 200 Subpart E, Appendix V, and Appendix VII.

7.6. **Financial Management Standards.** The financial management systems of Grantee must meet the following standards:

(a) **Accounting System.** Grantee organizations must have an accounting system that provides accurate, current, and complete disclosure of all financial transactions related to each state- and federally-funded Program. Accounting records must contain information pertaining to state and federal pass-through awards, authorizations, obligations, unobligated balances, assets, outlays, and income. These records must be maintained on a current basis and balanced at least quarterly. Cash contributions to the Program from third parties must be accounted for in the general ledger with other Grant Funds.
Third party in-kind (non-cash) contributions are not required to be recorded in the general ledger, but must be under accounting control, possibly through the use of a memorandum ledger. To comply with 2 CFR 200.305(b)(7)(i) and 30 ILCS 708/520, Grantee shall use reasonable efforts to ensure that funding streams are delineated within Grantee’s accounting system. See 2 CFR 200.302.

(b) **Source Documentation.** Accounting records must be supported by such source documentation as canceled checks, bank statements, invoices, paid bills, donor letters, time and attendance records, activity reports, travel reports, contractual and consultant agreements, and subaward documentation. All supporting documentation should be clearly identified with the Award and general ledger accounts which are to be charged or credited.

(i) The documentation standards for salary charges to grants are prescribed by 2 CFR 200.430, and in the cost principles applicable to the entity’s organization (Paragraphs 7.4 through 7.5).

(ii) If records do not meet the standards in 2 CFR 200.430, then Grantor may notify Grantee in **PART TWO, PART THREE** or Exhibit G of the requirement to submit Personnel activity reports. See 2 CFR 200.430(i)(8). Personnel activity reports shall account on an after-the-fact basis for one hundred percent (100%) of the employee’s actual time, separately indicating the time spent on the grant, other grants or projects, vacation or sick leave, and administrative time, if applicable. The reports must be signed by the employee, approved by the appropriate official, and coincide with a pay period. These time records should be used to record the distribution of salary costs to the appropriate accounts no less frequently than quarterly.

(iii) Formal agreements with independent contractors, such as consultants, must include a description of the services to be performed, the period of performance, the fee and method of payment, an itemization of travel and other costs which are chargeable to the agreement, and the signatures of both the contractor and an appropriate official of Grantee.

(iv) If third party in-kind (non-cash) contributions are used for Grant purposes, the valuation of these contributions must be supported with adequate documentation.

(c) **Internal Control.** Effective control and accountability must be maintained for all cash, real and personal property, and other assets. Grantee must adequately safeguard all such property and must provide assurance that it is used solely for authorized purposes. Grantee must also have systems in place that provide reasonable assurance that the information is accurate, allowable, and compliant with the terms and conditions of this Agreement. 2 CFR 200.303.

(d) **Budget Control.** Records of expenditures must be maintained for each Award by the cost categories of the approved Budget (including indirect costs that are charged to the Award), and actual expenditures are to be compared with Budgeted amounts at least quarterly.

(e) **Cash Management.** Requests for advance payment shall be limited to Grantee’s immediate cash needs. Grantee must have written procedures to minimize the time elapsing between the receipt and the disbursement of Grant Funds to avoid having excess funds on hand. 2 CFR 200.305.

7.7. **Federal Requirements.** All Awards, whether funded in whole or in part with either federal or State funds, are subject to federal requirements and regulations, including but not limited to 2 CFR Part 200, 44 Ill. Admin. Code 7000.30(b) and the Financial Management Standards in Paragraph 7.6.

7.8. **Profits.** It is not permitted for any person or entity to earn a Profit from an Award. See, e.g., 2 CFR 200.400(g); see also 30 ILCS 708/60(a)(7).
7.9. **Management of Program Income.** Grantee is encouraged to earn income to defray program costs where appropriate, subject to 2 CFR 200.307.

**ARTICLE VIII**

**REQUIRED CERTIFICATIONS**

8.1. **Certifications.** Grantee shall be responsible for compliance with the enumerated certifications to the extent that the certifications apply to Grantee.

- **Bribery.** Grantee certifies that it has not been convicted of bribery or attempting to bribe an officer or employee of the state of Illinois, nor made an admission of guilt of such conduct which is a matter of record (30 ILCS 500/50-5).

- **Bid Rigging.** Grantee certifies that it has not been barred from contracting with a unit of state or local government as a result of a violation of Paragraph 33E-3 or 33E-4 of the Criminal Code of 1961 (720 ILCS 5/33E-3 or 720 ILCS 5/33E-4, respectively).

- **Debt to State.** Grantee certifies that neither it, nor its affiliate(s), is/are barred from receiving an Award because Grantee, or its affiliate(s), is/are delinquent in the payment of any debt to the State, unless Grantee, or its affiliate(s), has/have entered into a deferred payment plan to pay off the debt, and Grantee acknowledges Grantor may declare the Agreement void if the certification is false (30 ILCS 500/50-11).

- **Educational Loan.** Grantee certifies that it is not barred from receiving State agreements as a result of default on an educational loan (5 ILCS 385/1 et seq.).

- **International Boycott.** Grantee certifies that neither it nor any substantially owned affiliated company is participating or shall participate in an international boycott in violation of the provision of the U.S. Export Administration Act of 1979 (50 USC Appendix 2401 et seq.) or the regulations of the U.S. Department of Commerce promulgated under that Act (15 CFR Parts 730 through 774).

- **Dues and Fees.** Grantee certifies that it is not prohibited from receiving an Award because it pays dues or fees on behalf of its employees or agents, or subsidizes or otherwise reimburses them for payment of their dues or fees to any club which unlawfully discriminates (775 ILCS 25/1 et seq.).

- **Pro-Children Act.** Grantee certifies that it is in compliance with the Pro-Children Act of 2001 in that it prohibits smoking in any portion of its facility used for the provision of health, day care, early childhood development services, education or library services to children under the age of eighteen (18), which services are supported by federal or state government assistance (except such portions of the facilities which are used for inpatient substance abuse treatment) (20 USC 7181-7184).

- **Drug-Free Work Place.** If Grantee is not an individual, Grantee certifies it will provide a drug free workplace pursuant to the Drug Free Workplace Act. 30 ILCS 580/3. If Grantee is an individual and this Agreement is valued at more than $5,000, Grantee certifies it shall not engage in the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance during the performance of the Agreement. 30 ILCS 580/4. Grantee further certifies that it is in compliance with the government-wide requirements for a drug-free workplace as set forth in 41 USC 8102.
(i) **Motor Voter Law.** Grantee certifies that it is in full compliance with the terms and provisions of the National Voter Registration Act of 1993 (52 USC 20501 et seq.).

(j) **Clean Air Act and Clean Water Act.** Grantee certifies that it is in compliance with all applicable standards, order or regulations issued pursuant to the Clean Air Act (42 USC §7401 et seq.) and the Federal Water Pollution Control Act, as amended (33 USC 1251 et seq.).

(k) **Debarment.** Grantee certifies that it is not debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this Agreement by any federal department or agency (2 CFR 200.205(a), or by the State (See 30 ILCS 708/25(6)(G)).

(l) **Non-procurement Debarment and Suspension.** Grantee certifies that it is in compliance with Subpart C of 2 CFR Part 180 as supplemented by 2 CFR Part 376, Subpart C.

(m) **Grant for the Construction of Fixed Works.** Grantee certifies that all Programs for the construction of fixed works which are financed in whole or in part with funds provided by this Agreement shall be subject to the Prevailing Wage Act (820 ILCS 130/0.01 et seq.) unless the provisions of that Act exempt its application. In the construction of the Program, Grantee shall comply with the requirements of the Prevailing Wage Act including, but not limited to, inserting into all contracts for such construction a stipulation to the effect that not less than the prevailing rate of wages as applicable to the Program shall be paid to all laborers, workers, and mechanics performing work under the Award and requiring all bonds of contractors to include a provision as will guarantee the faithful performance of such prevailing wage clause as provided by contract.

(n) **Health Insurance Portability and Accountability Act.** Grantee certifies that it is in compliance with the Health Insurance Portability and Accountability Act of 1996 (HIPAA), Public Law No. 104-191, 45 CFR Parts 160, 162 and 164, and the Social Security Act, 42 USC 1320d-2 through 1320d-7, in that it may not use or disclose protected health information other than as permitted or required by law and agrees to use appropriate safeguards to prevent use or disclosure of the protected health information. Grantee shall maintain, for a minimum of six (6) years, all protected health information.

(o) **Criminal Convictions.** Grantee certifies that neither it nor any managerial agent of Grantee has been convicted of a felony under the Sarbanes-Oxley Act of 2002, nor a Class 3 or Class 2 felony under Illinois Securities Law of 1953, or that at least five (5) years have passed since the date of the conviction. Grantee further certifies that it is not barred from receiving an Award under 30 ILCS 500/50-10.5, and acknowledges that Grantor shall declare the Agreement void if this certification is false (30 ILCS 500/50-10.5).

(p) **Forced Labor Act.** Grantee certifies that it complies with the State Prohibition of Goods from Forced Labor Act, and certifies that no foreign-made equipment, materials, or supplies furnished to the State under this Agreement have been or will be produced in whole or in part by forced labor, convict labor, or indentured labor under penal sanction (30 ILCS 583).

(q) **Illinois Use Tax.** Grantee certifies in accordance with 30 ILCS 500/50-12 that it is not barred from receiving an Award under this Paragraph. Grantee acknowledges that this Agreement may be declared void if this certification is false.

(r) **Environmental Protection Act Violations.** Grantee certifies in accordance with 30 ILCS 500/50-14 that it is not barred from receiving an Award under this Paragraph. Grantee acknowledges that
this Agreement may be declared void if this certification is false.

(s) **Goods from Child Labor Act.** Grantee certifies that no foreign-made equipment, materials, or supplies furnished to the State under this Agreement have been produced in whole or in part by the labor of any child under the age of twelve (12) (30 ILCS 584).

(t) **Federal Funding Accountability and Transparency Act of 2006.** Grantee certifies that it is in compliance with the terms and requirements of 31 USC 6101.

**ARTICLE IX**
**CRIMINAL DISCLOSURE**

9.1. **Mandatory Criminal Disclosures.** Grantee shall continue to disclose to Grantor all violations of criminal law involving fraud, bribery or gratuity violations potentially affecting this Award. See 30 ILCS 708/40. Additionally, if Grantee receives over $10 million in total Financial Assistance, funded by either State or federal funds, during the period of this Award, Grantee must maintain the currency of information reported to SAM regarding civil, criminal or administrative proceedings as required by 2 CFR 200.113 and Appendix XII of 2 CFR Part 200, and 30 ILCS 708/40.

**ARTICLE X**
**UNLAWFUL DISCRIMINATION**

10.1. **Compliance with Nondiscrimination Laws.** Both Parties, their employees and subcontractors under subcontract made pursuant to this Agreement, remain compliant with all applicable provisions of state and federal laws and regulations pertaining to nondiscrimination, sexual harassment and equal employment opportunity including, but not limited to, the following laws and regulations and all subsequent amendments thereto:

(a) The Illinois Human Rights Act (775 ILCS 5/1-101 et seq.), including, without limitation, 44 Ill. Admin. Code Part 750, which is incorporated herein;

(b) The Public Works Employment Discrimination Act (775 ILCS 10/1 et seq.);


(d) Section 504 of the Rehabilitation Act of 1973 (29 USC 794);

(e) The Americans with Disabilities Act of 1990 (as amended) (42 USC 12101 et seq.); and

(f) The Age Discrimination Act (42 USC 6101 et seq.).

**ARTICLE XI**
**LOBBYING**

11.1. **Improper Influence.** Grantee certifies that no Grant Funds have been paid or will be paid by or on behalf of Grantee to any person for influencing or attempting to influence an officer or employee of any
government agency, a member of Congress or Illinois General Assembly, an officer or employee of Congress or Illinois General Assembly, or an employee of a member of Congress or Illinois General Assembly in connection with the awarding of any agreement, the making of any grant, the making of any loan, the entering into of any cooperative agreement, or the extension, continuation, renewal, amendment or modification of any agreement, grant, loan or cooperative agreement. 31 USC 1352. Additionally, Grantee certifies that it has filed the required certification under the Byrd Anti-Lobbying Amendment (31 USC 1352), if applicable.

11.2. **Federal Form LLL.** If any funds, other than federally-appropriated funds, were paid or will be paid to any person for influencing or attempting to influence any of the above persons in connection with this Agreement, the undersigned must also complete and submit Federal Form LLL, Disclosure of Lobbying Activities Form, in accordance with its instructions.

11.3. **Lobbying Costs.** Grantee certifies that it is in compliance with the restrictions on lobbying set forth in 2 CFR Part 200.450. For any Indirect Costs associated with this Agreement, total lobbying costs shall be separately identified in the Program Budget, and thereafter treated as other Unallowable Costs.

11.4. **Procurement Lobbying.** Grantee warrants and certifies that it and, to the best of its knowledge, its sub-grantees have complied and will comply with Executive Order No. 1 (2007) (EO 1-2007). EO 1-2007 generally prohibits Grantees and subcontractors from hiring the then-serving Governor’s family members to lobby procurement activities of the State, or any other unit of government in Illinois including local governments, if that procurement may result in a contract valued at over $25,000. This prohibition also applies to hiring for that same purpose any former State employee who had procurement authority at any time during the one-year period preceding the procurement lobbying activity.

11.5. **Subawards.** Grantee must include the language of this ARTICLE XI in the award documents for any subawards made pursuant to this Award at all tiers. All sub-awardees are also subject to certification and disclosure. Pursuant to Appendix II(I) to 2 CFR Part 200, Grantee shall forward all disclosures by contractors regarding this certification to Grantor.

11.6. **Certification.** This certification is a material representation of fact upon which reliance was placed to enter into this transaction and is a prerequisite for this transaction, pursuant to 31 USC 1352. Any person who fails to file the required certifications shall be subject to a civil penalty of not less than $10,000, and not more than $100,000, for each such failure.

**ARTICLE XII**

MAINTENANCE AND ACCESSIBILITY OF RECORDS; MONITORING

12.1. **Records Retention.** Grantee shall maintain for three (3) years from the date of submission of the final expenditure report, adequate books, all financial records and, supporting documents, statistical records, and all other records pertinent to this Award, adequate to comply with 2 CFR 200.333, unless a different retention period is specified in 2 CFR 200.333 or 44 Ill. Admin. Code §§ 7000.430(a) and (b). If any litigation, claim or audit is started before the expiration of the retention period, the records must be retained until all litigation, claims or audit exceptions involving the records have been resolved and final action taken.

12.2. **Accessibility of Records.** Grantee, in compliance with 2 CFR 200.336 and 44 Ill. Admin. Code 7000.430(e), shall make books, records, related papers, supporting documentation and personnel relevant to this Agreement available to authorized Grantor representatives, the Illinois Auditor General, Illinois Attorney General, any Executive Inspector General, the Grantor’s Inspector General, federal authorities, any person
12.3. **Failure to Maintain Books and Records.** Failure to maintain books, records and supporting documentation, as described in this ARTICLE XII, shall establish a presumption in favor of the State for the recovery of any funds paid by the State under this Agreement for which adequate books, records and supporting documentation are not available to support disbursement.

12.4. **Monitoring and Access to Information.** Grantee must monitor its activities to assure compliance with applicable state and federal requirements and to assure its performance expectations are being achieved. Grantor shall monitor the activities of Grantee to assure compliance with all requirements and performance expectations of the award. Grantee shall timely submit all financial and performance reports, and shall supply, upon Grantor’s request, documents and information relevant to the Award. Grantor may make site visits as warranted by program needs. See 2 CFR 200.328 and 200.331. Additional monitoring requirements may be in **PART TWO** or **PART THREE**.

**ARTICLE XIII**

**FINANCIAL REPORTING REQUIREMENTS**

13.1. **Required Periodic Financial Reports.** Grantee agrees to submit financial reports as requested and in the format required by Grantor. Grantee shall file quarterly reports with Grantor describing the expenditure(s) of the funds related thereto, unless more frequent reporting is required by the Grantee pursuant to specific award conditions. 2 CFR 200.207. The first of such reports shall cover the first three months after the Award begins. Quarterly reports must be submitted no later than 30 calendar days following the three month period covered by the report. Additional information regarding required financial reports may be set forth in **Exhibit G**. Failure to submit the required financial reports may cause a delay or suspension of funding. 30 ILCS 705/1 et seq.; 2 CFR 207(b)(3) and 200.327. Any report required by 30 ILCS 708/125 may be detailed in **PART TWO** or **PART THREE**.

13.2. **Close-out Reports.**

(a) Grantee shall submit a Close-out Report within 60 calendar days following the end of the period of performance for this Agreement. In the event that this Agreement is terminated prior to the end of the Term, Grantee shall submit a Close-out Report within 60 calendar days of such termination. The format of this Close-out Report shall follow a format prescribed by Grantor. 2 CFR 200.343; 44 Ill. Admin. Code 7000.440(b).

(b) If an audit or review of Grantee occurs and results in adjustments after Grantee submits a Close-out Report, Grantee will submit a new Close-out Report based on audit adjustments, and immediately submit a refund to Grantor, if applicable. 2 CFR 200.344.

13.3. **Consolidated Year-End Financial Reports.**

(a) This Paragraph 13.3 applies to all Grantees, unless exempted by **PART TWO** or **PART THREE**.

(b) Grantees shall submit Consolidated Year-End Financial Reports, according to the required audit (see **Error! Reference source not found.**), namely:
(i) For Grantees required to conduct a single audit (or program-specific audit), within the earlier of (a) 9 months after the Grantee’s fiscal year ending on or after June 30, or (b) 30 calendar days following completion of the audit; or
(ii) For Grantees required to conduct a Financial Statement Audit or for Grantees not required to perform an audit, within 180 days after the Grantee’s fiscal year ending on or after June 30.

These deadlines may be extended at the discretion of the Grantor, but only for rare and unusual circumstances such as a natural disaster.

(c) The Consolidated Year-End Financial Report must cover the same period the Audited Financial Statements cover. If no Audited Financial Statements are required, however, then the Consolidated Year-End Financial Report must cover the same period as the Grantee’s tax return.

(d) Consolidated Year-End Financial Reports must include an in relation to opinion from the report issuer on the financial statements included in the Consolidated Year-End Financial Report.

(e) Consolidated Year-End Financial Reports shall follow a format prescribed by Grantor.

(f) Notwithstanding anything herein to the contrary, when such reports or statements required under this section are prepared by the Illinois Auditor General, if they are not available by the above-specified due date, they will be provided to Grantor within thirty (30) days of becoming available.

13.4. Effect of Failure to Comply. Failure to comply with reporting requirements shall result in the withholding of funds, the return of improper payments or Unallowable Costs, will be considered a material breach of this Agreement and may be the basis to recover Grant Funds. Grantee’s failure to comply with this ARTICLE XIII, ARTICLE XIV, or Error! Reference source not found. shall be considered prima facie evidence of a breach and may be admitted as such, without further proof, into evidence in an administrative proceeding before Grantor, or in any other legal proceeding. Grantee should refer to the State of Illinois Grantee Compliance Enforcement System for policy and consequences for failure to comply.

ARTICLE XIV
PERFORMANCE REPORTING REQUIREMENTS

14.1. Required Periodic Performance Reports. Grantee agrees to submit Performance Reports as requested and in the format required by Grantor. Performance Measures listed in Exhibit E must be reported quarterly, unless otherwise specified in PART TWO or PART THREE. Unless so specified, the first of such reports shall cover the first three months after the Award begins. If Grantee is not required to report performance quarterly, then Grantee must submit a Performance Report at least annually. Pursuant to 2 CFR 200.207, specific conditions may be imposed requiring Grantee to report more frequently based on the risk assessment or the merit based review of the application. In such cases, Grantor shall notify Grantee of same in Exhibit G. Pursuant to 2 CFR 200.328 and 44 Ill. Admin. Code 7000.410(b)(2), periodic Performance Reports shall be submitted no later than 30 calendar days following the period covered by the report. For certain construction-related Awards, such reports may be exempted as identified in PART TWO or PART THREE. 2 CFR 200.328. Failure to submit such required Performance Reports may cause a delay or suspension of funding. 30 ILCS 705/1 et seq.

14.2. Close-out Performance Reports. Grantee agrees to submit a Close-out Performance Report, in the format required by Grantor, within 60 calendar days following the end of the period of performance. See 2
14.3. Content of Performance Reports. Pursuant to 2 CFR 200.328(b)(2) all Performance Reports must include Program qualitative and quantitative information, including a comparison of actual accomplishments to the objectives of the award established for the period; where the accomplishments can be quantified, a computation of the cost if required; performance trend data and analysis if required; and reasons why established goals were not met, if appropriate. Appendices may be used to include additional supportive documentation. Additional content and format guidelines for the Performance Reports will be determined by Grantor contingent on the Award’s statutory, regulatory and administrative requirements, and are included in PART TWO or PART THREE of this Agreement.


ARTICLE XV
AUDIT REQUIREMENTS

15.1. Audits. Grantee shall be subject to the audit requirements contained in the Single Audit Act Amendments of 1996 (31 USC 7501-7507) and Subpart F of 2 CFR Part 200, and the audit rules and policies set forth by the Governor’s Office of Management and Budget. See 30 ILCS 708/65(c); 44 Ill. Admin. Code 7000.90.

15.2. Audit Requirements.

(a) Single and Program-Specific Audits. If, during its fiscal year, Grantee expends $750,000 or more in Federal Awards (direct federal and federal pass-through awards combined), Grantee must have a single audit or program-specific audit conducted for that year as required by 2 CFR 200.501 and other applicable sections of Subpart F of 2 CFR Part 200. The audit report packet must be completed as described in 2 CFR 200.512 (single audit) or 2 CFR 200.507 (program-specific audit), 44 Ill. Admin. Code 7000.90(h)(1) and the current GATA audit manual and submitted to the Federal Audit Clearinghouse, as required by 2 CFR 200.512. The results of peer and external quality control reviews, management letters, AU-C 265 communications and the Consolidated Year-End Financial Report(s) must be submitted to the Grantee Portal. The due date of all required submissions set forth in this paragraph is the earlier of (i) 30 calendar days after receipt of the auditor’s report(s) or (ii) nine (9) months after the end of the Grantee’s audit period.

(b) Financial Statement Audit. If, during its fiscal year, Grantee expends less than $750,000 in Federal Awards, Grantee is subject to the following audit requirements:

(i) If, during its fiscal year, Grantee expends $500,000 or more in Federal and State Awards, singularly or in any combination, from all sources, Grantee must have a financial statement audit conducted in accordance with the Generally Accepted Government Auditing Standards (GAGAS). Grantee may be subject to additional requirements in PART TWO, PART THREE or Exhibit G based on the Grantee’s risk profile.

(ii) If, during its fiscal year, Grantee expends less than $500,000 in Federal and State Awards, singularly or in any combination, from all sources, but expends $300,000 or more in Federal and State Awards, singularly or in any combination, from all sources, Grantee must have a financial statement audit conducted in accordance with the Generally Accepted Auditing Standards (GAAS).
(iii) If Grantee is a Local Education Agency (as defined in 34 CFR 77.1), Grantee shall have a financial statement audit conducted in accordance with GAGAS, as required by 23 Ill. Admin. Code 100.110, regardless of the dollar amount of expenditures of Federal and State Awards.

(iv) If Grantee does not meet the requirements in subsections 15.2(b) and 15.2(c)(i-iii) but is required to have a financial statement audit conducted based on other regulatory requirements, Grantee must submit those audits for review.

(v) Grantee must submit its financial statement audit report packet, as set forth in 44 Ill. Admin. Code 7000.90(h)(2) and the current GATA audit manual, to the Grantee Portal within the earlier of (i) 30 calendar days after receipt of the auditor’s report(s) or (ii) 6 months after the end of the Grantee’s audit period.

15.3. **Performance of Audits.** For those organizations required to submit an independent audit report, the audit is to be conducted by the Illinois Auditor General, or a Certified Public Accountant or Certified Public Accounting Firm licensed in the state of Illinois or in accordance with Section 5.2 of the Illinois Public Accounting Act (225 ILCS 450/5.2). For all audits required to be performed subject to Generally Accepted Government Auditing standards or Generally Accepted Auditing standards, Grantee shall request and maintain on file a copy of the auditor’s most recent peer review report and acceptance letter. Grantee shall follow procedures prescribed by Grantor for the preparation and submission of audit reports and any related documents.

15.4. **Delinquent Reports.** Notwithstanding anything herein to the contrary, when such reports or statements required under this section are prepared by the Illinois Auditor General, if they are not available by the above-specified due date, they will be provided to Grantor within thirty (30) days of becoming available. Otherwise, Grantee should refer to the State of Illinois Grantee Compliance Enforcement System for the policy and consequences for late reporting. 44 Ill. Admin. Code 7000.80.

**ARTICLE XVI**
**TERMINATION; SUSPENSION; NON-COMPLIANCE**

16.1. **Termination.**

(a) This Agreement may be terminated, in whole or in part, by either Party for any or no reason upon thirty (30) calendar days’ prior written notice to the other Party. If terminated by the Grantee, Grantee must include the reasons for such termination, the effective date, and, in the case of a partial termination, the portion to be terminated. If Grantor determines in the case of a partial termination that the reduced or modified portion of the Award will not accomplish the purposes for which the Award was made, Grantor may terminate the Agreement in its entirety. 2 CFR 200.339(a)(4).

(b) This Agreement may be terminated, in whole or in part, by Grantor without advance notice:

(i) Pursuant to a funding failure under Paragraph 4.1;

(ii) If Grantee fails to comply with the terms and conditions of this or any Award, application or proposal, including any applicable rules or regulations, or has made a false representation in connection with the receipt of this or any Grant;

(iii) For cause, which may render the Grantee ineligible for consideration for future
grants from the Grantor or other State agencies; or

(iv) If Grantee breaches this Agreement and either (1) fails to cure such breach within 15 calendar days’ written notice thereof, or (2) if such cure would require longer than 15 calendar days and the Grantee has failed to commence such cure within 15 calendar days’ written notice thereof. In the event that Grantor terminates this Agreement as a result of the breach of the Agreement by Grantee, Grantee shall be paid for work satisfactorily performed prior to the date of termination.

16.2. **Suspension.** Grantor may suspend this Agreement, in whole or in part, pursuant to a funding failure under Paragraph 4.1 or if the Grantee fails to comply with terms and conditions of this or any Award. If suspension is due to Grantee’s failure to comply, Grantor may withhold further payment and prohibit Grantee from incurring additional obligations pending corrective action by Grantee or a decision to terminate this Agreement by Grantor. Grantor may determine to allow necessary and proper costs that Grantee could not reasonably avoid during the period of suspension.

16.3. **Non-compliance.** If Grantee fails to comply with applicable statutes, regulations or the terms and conditions of this or any Award, Grantor may impose additional conditions on Grantee, as described in 2 CFR 200.207. If Grantor determines that non-compliance cannot be remedied by imposing additional conditions, Grantor may take one or more of the actions described in 2 CFR 200.338. The Parties shall follow all Grantor policies and procedures regarding non-compliance, including, but not limited to, the procedures set forth in the State of Illinois Grantee Compliance Enforcement System. 44 Ill. Admin. Code §§ 7000.80, 7000.260.

16.4. **Objection.** If Grantor suspends or terminates this Agreement, in whole or in part, for cause, or takes any other action in response to Grantee’s non-compliance, Grantee may avail itself of any opportunities to object and challenge such suspension, termination or other action by Grantor in accordance with any applicable processes and procedures, including, but not limited to, the procedures set forth in the State of Illinois Grantee Compliance Enforcement System. 2 CFR 200.341; 44 Ill. Admin. Code §§ 7000.80, 7000.260.

16.5. **Effects of Suspension and Termination.**

(a) Grantor may credit Grantee for expenditures incurred in the performance of authorized services under this Agreement prior to the effective date of a suspension or termination.

(b) Grantee shall not incur any costs or obligations that require the use of these Grant Funds after the effective date of a suspension or termination, and shall cancel as many outstanding obligations as possible.

(c) Costs to Grantee resulting from obligations incurred by Grantee during a suspension or after termination of the Agreement are not allowable unless:

   (i) Grantor expressly authorizes them in the notice of suspension or termination; and

   (ii) The costs result from obligations properly incurred before the effective date of suspension or termination, are not in anticipation of the suspension or termination, and the costs would be allowable if the Agreement was not suspended or terminated. 2 CFR 200.342.

16.6. **Close-out of Terminated Agreements.** If this Agreement is terminated, in whole or in part, the
Parties shall comply with all close-out and post-termination requirements of this Agreement. 2 CFR 200.339(c).

ARTICLE XVII
SUBCONTRACTS/SUB-GRANTS

17.1. Sub-recipients/Delegation. Grantee may not subcontract nor sub-grant any portion of this Agreement nor delegate any duties hereunder without Prior Approval of Grantor. The requirement for Prior Approval is satisfied if the subcontractor or sub-grantee has been identified in the Uniform Grant Application, such as, without limitation, a Project Description, and Grantor has approved.

17.2. Application of Terms. Grantee shall advise any sub-grantee of funds awarded through this Agreement of the requirements imposed on them by federal and state laws and regulations, and the provisions of this Agreement. In all agreements between Grantee and its sub-grantees, Grantee shall insert term(s) that requires that all sub-grantees adhere to the terms of this Agreement.

17.3. Liability as Guaranty. Grantee shall be liable as guarantor for any Grant Funds it lawfully obligates to a sub-grantee or sub-contractor pursuant to Paragraph 17.1 in the event the Grantor determines the funds were either misspent or are being improperly held and the sub-grantee or sub-contractor is insolvent or otherwise fails to return the funds.

ARTICLE XVIII
NOTICE OF CHANGE

18.1. Notice of Change. Grantee shall notify the Grantor if there is a change in Grantee’s legal status, federal employer identification number (FEIN), DUNS number, SAM registration status, Related Parties, or address. See 30 ILCS 708/60(a). If the change is anticipated, Grantee shall give thirty (30) days’ prior written notice to Grantor. If the change is unanticipated, Grantee shall give notice as soon as practicable thereafter. Grantor reserves the right to take any and all appropriate action as a result of such change(s).

18.2. Failure to Provide Notification. To the extent permitted by Illinois law, Grantee shall hold harmless Grantor for any acts or omissions of Grantor resulting from Grantee’s failure to notify Grantor of these changes.

18.3. Notice of Impact. Grantee shall immediately notify Grantor of any event that may have a material impact on Grantee’s ability to perform this Agreement.

18.4. Circumstances Affecting Performance; Notice. In the event Grantee becomes a party to any litigation, investigation or transaction that may reasonably be considered to have a material impact on Grantee’s ability to perform under this Agreement, Grantee shall notify Grantor, in writing, within five (5) calendar days of determining such litigation or transaction may reasonably be considered to have a material impact on the Grantee’s ability to perform under this Agreement.

18.5. Effect of Failure to Provide Notice. Failure to provide the notice described in Paragraph 18.4 shall be grounds for immediate termination of this Agreement and any costs incurred after notice should have been given shall be disallowed.
ARTICLE XIX
STRUCTURAL REORGANIZATION

19.1. **Effect of Reorganization.** Grantee acknowledges that this Agreement is made by and between Grantor and Grantee, as Grantee is currently organized and constituted. No promise or undertaking made hereunder is an assurance that Grantor agrees to continue this Agreement, or any license related thereto, should Grantee significantly reorganize or otherwise substantially change the character of its corporate structure, business structure or governance structure. Grantee agrees that it will give Grantor prior notice of any such action or changes significantly affecting its overall structure, and will provide any and all reasonable documentation necessary for Grantor to review the proposed transaction including financial records and corporate and shareholder minutes of any corporation which may be involved. This ARTICLE XIX does not require Grantee to report on minor changes in the makeup of its governance structure. Nevertheless, **PART TWO** or **PART THREE** may impose further restrictions. Failure to comply with this ARTICLE XIX shall constitute a material breach of this Agreement.

ARTICLE XX
AGREEMENTS WITH OTHER STATE AGENCIES

20.1. **Copies upon Request.** Grantee shall, upon request by Grantor, provide Grantor with copies of contracts or other agreements to which Grantee is a party with any other State agency.

ARTICLE XXI
CONFLICT OF INTEREST

21.1. **Required Disclosures.** Grantee must immediately disclose in writing any potential or actual Conflict of Interest to the Grantor. 2 CFR 200.112 and 44 Ill. Admin. Code 7000.40(b)(3).

21.2. **Prohibited Payments.** Grantee agrees that payments made by Grantor under this Agreement will not be used to compensate, directly or indirectly, any person currently holding an elective office in this State including, but not limited to, a seat in the General Assembly. In addition, where the Grantee is not an instrumentality of the State of Illinois, as described in this Paragraph, Grantee agrees that payments made by Grantor under this Agreement will not be used to compensate, directly or indirectly, any person employed by an office or agency of the State of Illinois whose annual compensation is in excess of sixty percent (60%) of the Governor’s annual salary, or $106,447.20 (30 ILCS 500/50-13). An instrumentality of the State of Illinois includes, without limitation, State departments, agencies, boards, and State universities. An instrumentality of the State of Illinois does not include, without limitation, municipalities and units of local government and related entities. 2 CFR 200.64.

21.3. **Request for Exemption.** Grantee may request written approval from Grantor for an exemption from Paragraph 21.2. Grantee acknowledges that Grantor is under no obligation to provide such exemption and that Grantor may, if an exemption is granted, grant such exemption subject to such additional terms and conditions as Grantor may require.

ARTICLE XXII
EQUIPMENT OR PROPERTY

22.1. **Transfer of Equipment.** Grantor shall have the right to require that Grantee transfer to Grantor any equipment, including title thereto, purchased in whole or in part with Grantor funds, if Grantor determines that Grantee has not met the conditions of 2 CFR 200.439. Grantor shall notify Grantee in writing should Grantor
require the transfer of such equipment. Upon such notification by Grantor, and upon receipt or delivery of such equipment by Grantor, Grantee will be deemed to have transferred the equipment to Grantor as if Grantee had executed a bill of sale therefor.

22.2. **Prohibition against Disposition/Encumbrance.** The Grantee is prohibited from, and may not sell, transfer, encumber (other than original financing) or otherwise dispose of said equipment, material, or real property during the Grant Term without Prior Approval of Grantor. Any real property acquired using Grant Funds must comply with the requirements of 2 CFR 200.311.

22.3. **Equipment and Procurement.** Grantee must comply with the uniform standards set forth in 2 CFR 200.310–200.316 governing the management and disposition of property which cost was supported by Grant Funds. Any waiver from such compliance must be granted by either the President’s Office of Management and Budget, the Governor’s Office of Management and Budget, or both, depending on the source of the Grant Funds used. Additionally, Grantee must comply with the standards set forth in 2 CFR 200.317-200.326 for use in establishing procedures for the procurement of supplies and other expendable property, equipment, real property and other services with Grant Funds. These standards are furnished to ensure that such materials and services are obtained in an effective manner and in compliance with the provisions of applicable federal and state statutes and executive orders.

22.4. **Equipment Instructions.** Grantee must obtain disposition instructions from Grantor when equipment, purchased in whole or in part with Grant Funds, are no longer needed for their original purpose. Notwithstanding anything to the contrary contained within this Agreement, Grantor may require transfer of any equipment to Grantor or a third party for any reason, including, without limitation, if Grantor terminates the Award or Grantee no longer conducts Award activities. The Grantee shall properly maintain, track, use, store and insure the equipment according to applicable best practices, manufacturer’s guidelines, federal and state laws or rules, and Grantor requirements stated herein.

ARTICLE XXIII
PROMOTIONAL MATERIALS; PRIOR NOTIFICATION

23.1. **Publications, Announcements, etc.** Use of Grant Funds for promotions is subject to the prohibitions for advertising or public relations costs in 2 CFR 200.421(e). In the event that Grantor funds are used in whole or in part to produce any written publications, announcements, reports, flyers, brochures or other written materials, Grantee shall obtain Prior Approval for the use of those funds (2 CFR 200.467) and agrees to include in these publications, announcements, reports, flyers, brochures and all other such material, the phrase “Funding provided in whole or in part by the [Grantor].” Exceptions to this requirement must be requested, in writing, from Grantor and will be considered authorized only upon written notice thereof to Grantee.

23.2. **Prior Notification/Release of Information.** Grantee agrees to notify Grantor ten (10) days prior to issuing public announcements or press releases concerning work performed pursuant to this Agreement, or funded in whole or in part by this Agreement, and to cooperate with Grantor in joint or coordinated releases of information.

ARTICLE XXIV
INSURANCE

24.1. **Maintenance of Insurance.** Grantee shall maintain in full force and effect during the Term of this Agreement casualty and bodily injury insurance, as well as insurance sufficient to cover the replacement cost of any and all real or personal property, or both, purchased or, otherwise acquired, or improved in whole or in part,
with funds disbursed pursuant to this Agreement. 2 CFR 200.310. Additional insurance requirements may be detailed in PART TWO or PART THREE.

24.2. **Claims.** If a claim is submitted for real or personal property, or both, purchased in whole with funds from this Agreement and such claim results in the recovery of money, such money recovered shall be surrendered to Grantor.

**ARTICLE XXV**
**LAWSUITS**

25.1. **Independent Contractor.** Neither Grantee nor any employee or agent of Grantee acquires any employment rights with Grantor by virtue of this Agreement. Grantee will provide the agreed services and achieve the specified results free from the direction or control of Grantor as to the means and methods of performance. Grantee will be required to provide its own equipment and supplies necessary to conduct its business; provided, however, that in the event, for its convenience or otherwise, Grantor makes any such equipment or supplies available to Grantee, Grantee’s use of such equipment or supplies provided by Grantor pursuant to this Agreement shall be strictly limited to official Grantor or state of Illinois business and not for any other purpose, including any personal benefit or gain.

25.2. **Liability.** Neither Party shall be liable for actions chargeable to the other Party under this Agreement including, but not limited to, the negligent acts and omissions of Party’s agents, employees or subcontractors in the performance of their duties as described under this Agreement, unless such liability is imposed by law. This Agreement shall not be construed as seeking to enlarge or diminish any obligation or duty owed by one Party against the other or against a third party.

**ARTICLE XXVI**
**MISCELLANEOUS**

26.1. **Gift Ban.** Grantee is prohibited from giving gifts to State employees pursuant to the State Officials and Employees Ethics Act (5 ILCS 430/10-10) and Executive Order 15-09.

26.2. **Access to Internet.** Grantee must have Internet access. Internet access may be either dial-up or high-speed. Grantee must maintain, at a minimum, one business e-mail address that will be the primary receiving point for all e-mail correspondence from Grantor. Grantee may list additional e-mail addresses at any time during the Term of this Agreement. The additional addresses may be for a specific department or division of Grantor or for specific employees of Grantee. Grantee must notify Grantor of any e-mail address changes within five (5) business days from the effective date of the change.

26.3. **Exhibits and Attachments.** Exhibits A through G, PART TWO, PART THREE, if applicable, and all other exhibits and attachments hereto are incorporated herein in their entirety.

26.4. **Assignment Prohibited.** Grantee acknowledges that this Agreement may not be sold, assigned, or transferred in any manner by Grantee, to include an assignment of Grantee’s rights to receive payment hereunder, and that any actual or attempted sale, assignment, or transfer by Grantee without the Prior Approval of Grantor in writing shall render this Agreement null, void and of no further effect.

26.5. **Amendments.** This Agreement may be modified or amended at any time during its Term by mutual consent of the Parties, expressed in writing and signed by the Parties.
26.6. **Severability.** If any provision of this Agreement is declared invalid, its other provisions shall not be affected thereby.

26.7. **No Waiver.** No failure of either Party to assert any right or remedy hereunder will act as a waiver of either Party’s right to assert such right or remedy at a later time or constitute a course of business upon which either Party may rely for the purpose of denial of such a right or remedy.

26.8. **Applicable Law; Claims.** This Agreement and all subsequent amendments thereto, if any, shall be governed and construed in accordance with the laws of the state of Illinois. Any claim against Grantor arising out of this Agreement must be filed exclusively with the Illinois Court of Claims. 705 ILCS 505/1 et seq. Grantor does not waive sovereign immunity by entering into this Agreement.

26.9. **Compliance with Law.** This Agreement and Grantee’s obligations and services hereunder are hereby made and must be performed in compliance with all applicable federal and State laws, including, without limitation, federal regulations, State administrative rules, including 44 Ill. Admin. Code 7000, and any and all license requirements or professional certification provisions.

26.10. **Compliance with Confidentiality Laws.** If applicable, Grantee shall comply with applicable state and federal statutes, federal regulations and Grantor administrative rules regarding confidential records or other information obtained by Grantee concerning persons served under this Agreement. The records and information shall be protected by Grantee from unauthorized disclosure.

26.11. **Compliance with Freedom of Information Act.** Upon request, Grantee shall make available to Grantor all documents in its possession that Grantor deems necessary to comply with requests made under the Freedom of Information Act. (5 ILCS 140/7(2)).

26.12. **Precedence.** In the event there is a conflict between this Agreement and any of the exhibits or attachments hereto, this Agreement shall control. In the event there is a conflict between PART ONE and PART TWO or PART THREE of this Agreement, PART ONE shall control. In the event there is a conflict between PART TWO and PART THREE of this Agreement, PART TWO shall control. In the event there is a conflict between this Agreement and relevant statute(s) or Administrative Rule(s), the relevant statute(s) or rule(s) shall control.

26.13. **Illinois Grant Funds Recovery Act.** In the event of a conflict between the Illinois Grant Funds Recovery Act and the Grant Accountability and Transparency Act, the provisions of the Grant Accountability and Transparency Act shall control. 30 ILCS 708/80.

26.14. **Headings.** Article and other headings contained in this Agreement are for reference purposes only and are not intended to define or limit the scope, extent or intent of this Agreement or any provision hereof.

26.15. **Entire Agreement.** Grantee and Grantor acknowledge that this Agreement constitutes the entire agreement between them and that no promises, terms, or conditions not recited, incorporated or referenced herein, including prior agreements or oral discussions, shall be binding upon either Grantee or Grantor.

26.16. **Counterparts.** This Agreement may be executed in one or more counterparts, each of which shall be considered to be one and the same agreement, binding on all Parties hereto, notwithstanding that all Parties are not signatories to the same counterpart. Duplicated signatures, signatures transmitted via facsimile, or signatures contained in a Portable Document Format (PDF) document shall be deemed original for all purposes.
26.17. **Attorney Fees and Costs.** Unless prohibited by law, if Grantor prevails in any proceeding to enforce the terms of this Agreement, including any administrative hearing pursuant to the Grant Funds Recovery Act or the Grant Accountability and Transparency Act, the Grantor has the right to recover reasonable attorneys’ fees, costs and expenses associated with such proceedings.

26.18. **Continuing Responsibilities.** The termination or expiration of this Agreement does not affect: (a) the right of the Grantor to disallow costs and recover funds based on a later audit or other review; (b) the obligation of the Grantee to return any funds due as a result of later refunds, corrections or other transactions, including final indirect cost rate adjustments, including those funds obligated pursuant to ARTICLE XVII; (c) the Consolidated Year-End Financial Report; (d) audit requirements established in Error! Reference source not found.; (e) property management and disposition requirements established in 2 CFR 200.310 through 2 CFR 200.316 and ARTICLE XXII; or (f) records related requirements pursuant to ARTICLE XII. 44 Ill. Admin. Code 7000.450.

THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK.
EXHIBIT A
PROJECT DESCRIPTION

Statement of the Problem

1. State the problem(s) the project will address (include local statistics/data, whenever possible).

While we know domestic violence in all forms is a major problem in our country today, data shows that nearly 10 million men and women are subjected to domestic violence each year. 1 in 3 women and 1 in 4 men reported they have experienced physical violence by an intimate partner and 20 people every minute are abused. In our country 3 women each day will die at the hands of someone they once loved and 50% of all batterers say they also abuse their children. 1 in 4 students are subjects of bullying. 19.6% of high school students are bullied each day and children with disabilities are 2 to 3 times more likely to be bullied. 81.9% of students identified as LGBTQ report bullying. Every one of our children deserve to be treated with kindness and respect. Every person needs to have a voice and resources available when they find themselves as one of these statistics. The Tenth Judicial Circuit Family Violence Coordinating Council (FVCC) is that resource. In Peoria County alone, our domestic violence agency has provided over 10,500 direct services hours to adults, 3,000 hours to children and 7700 nights shelter in the last 8 months. While the Council does not participate in direct service to victims or perpetrators of domestic violence, the training, education and awareness the Council provides to community agencies is an invaluable resource to those families. Collaboration and communication are key to the community agencies who work with these families. Enhancing this collaboration every step of the way from law enforcement, prosecution, the court process, shelter, medical community, schools and local resources are all part of the processes that this grant will fund.

2. Identify gaps in services and explain how the proposed project will compliment and not duplicate existing services.

No program is perfect, and we live in an everchanging world where there is always room for improvement. The 10th FVCC was 1 of the first Councils established in the State of Illinois in 1993 and as a result of their dedication and longevity much has been, and continues to be, accomplished. Collaboration and communication are key. We have a very comprehensive domestic violence program locally that not only provides services for victims and their families but also has programs for perpetrators. The FVCC was instrumental in establishing the Family Justice Center within our Circuit which is a collaborative effort of the courts, law enforcement, probation, state’s attorney’s office, domestic violence provider and the 10th FVCC. We have a Fatality Review Team which the 10th FVCC sits on and reviews deaths involving adults 55 and older as well as people with disabilities over the age of 18. The Chief Judge whole heartedly supports the 10th FVCC and the work we are doing. We have involvement from all the state’s attorneys in all 5 counties along with law enforcement in those counties. The 10th FVCC provides training and services to all of the above and the community wins as a result. One area that has been a challenge for the 10th FVCC is involvement with the clergy community. This has been a struggle for the 10th FVCC. We will continue to include and encourage participation from this discipline. I believe time restraints are also an issue. Everyone is on a tight budget, doing more with less and this includes both personnel and time. Time and personnel to attend meetings and time and personnel to attend trainings is at a premium. While these are not gaps in services, they do make our ability to provide services (meetings and trainings) more challenging. Our new committee structure has helped with this. Overall, the 10th FVCC has built relationships and is instrumental in providing the communication and collaboration that exists with the services agencies in our community.

3. Include an overview of proposed project.
We are requesting $33,000 from this grant to perform the duties, goals and objectives outlined in the narrative for the Tenth Judicial Circuit. This proposed budget will fund 1 staff member, a Coordinator; provide funds for all the necessary travel to all 5 counties within the Circuit, as well as 2 trips to Springfield to attend mandatory Coordinator meetings and statewide trainings; provide funds in the contractual category to offer stipends to 4 collaborating agencies (2 Domestic Violence Programs, 1 Disability Service Program and 1 Adult Protective Service Program) and a small amount for supplies. We are fortunate to have a fiscal agent who provides office space, telephone, computer and copying services.

Agency Capacity and Management

1. What is the total agency annual budget?

Peoria County Government has approximately 825 employees serving under 8 Elected Officials and 13 Senior Managers, the latter reporting directly to County Administration. County Board Members set policy for the organizations and determine the County’s Annual Budget which is $132.3 million.

2. Describe applicant agency’s fiscal experience and capacity to manage grants.

The Finance Department consists of a CFO, Assistant CFO, Accounting Manager, Purchasing Agent, Payroll/Finance Assistant, and Accounts Payable Bookkeeper. Our team is highly qualified with bachelors and master’s degrees in accounting, finance or a related field, certifications, and a combined 84 years of experience. The County also uses an outside CPA consultant to assist with the annual audit and other financial needs. The Finance Department writes the Comprehensive Annual Financial Report (CAFR) in house each year and the County has received the CFOA Certificate of Achievement for Excellence in Financial Reporting for the past 31 years. Several County departments that have a substantial amount of grant revenues, also have dedicated staff members that hold higher education degrees along with years of experience. Combined, the team that manages the finances of the County work together to prudently manage the County’s resources according to the laws, regulations, accounting standards, policies and procedures that guide how the funds are to be spent and recorded.

3. Please describe how performance data will be collected, reported and used to inform ongoing projects.

Data is compiled thru training evaluations. Evaluations both pre and post are developed by the Training Team to provide the 10th FVCC data that will be useful in planning ongoing projects and to determine if we are meeting our goals established in the FVCC Grant. These evaluations prove to be a useful tool in terms of performance not only for the specific training but in terms of future needs and if what we are presenting is useful and has increased their knowledge. Pre and Post Tests, developed by Illinois Criminal Justice Information Authority (ICJIA) are always used in any Arrest Training we host, and that information is also shared with ICJIA. Any and all data gathered regarding activities, performance or awareness is always shared and discussed with the Steering Committee. The number of meetings held and the number of Committee Members who attend is also an indication of progress and goals attained as we move forward with future plans. The 10th FVCC is very collaborative in nature. The Coordinator and nearly all Committee members routinely attend meetings/events sponsored by outside agencies. This is also very helpful in terms of projecting what is needed in future trainings and education. Communication is key.
4. Describe how applicant agency will sustain the funded program at the end of the funding period.

<table>
<thead>
<tr>
<th>Marshall</th>
<th>Population 11,730</th>
<th>Land Area 386.79 square miles</th>
</tr>
</thead>
<tbody>
<tr>
<td>Caucasian</td>
<td>97.2%</td>
<td></td>
</tr>
<tr>
<td>African American</td>
<td>.7%</td>
<td></td>
</tr>
<tr>
<td>Asian</td>
<td>.5%</td>
<td></td>
</tr>
<tr>
<td>Hispanic/Latino</td>
<td>2.8%</td>
<td></td>
</tr>
<tr>
<td>Disability under 65</td>
<td>8.1%</td>
<td></td>
</tr>
<tr>
<td>Poverty</td>
<td>9.7%</td>
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<table>
<thead>
<tr>
<th>Peoria</th>
<th>Population 183,011</th>
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<tr>
<td>Caucasian</td>
<td>74.0%</td>
<td></td>
</tr>
<tr>
<td>African American</td>
<td>18.5%</td>
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<tr>
<td>Asian</td>
<td>4.1%</td>
<td></td>
</tr>
<tr>
<td>Hispanic/Latino</td>
<td>4.8%</td>
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<tr>
<td>Disability under 65</td>
<td>7.9%</td>
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<tr>
<td>Poverty</td>
<td>15.4%</td>
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<th>Putnam</th>
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<td>97.2%</td>
<td></td>
</tr>
<tr>
<td>African American</td>
<td>.9%</td>
<td></td>
</tr>
<tr>
<td>Asian</td>
<td>.4%</td>
<td></td>
</tr>
<tr>
<td>Hispanic/Latino</td>
<td>5.9%</td>
<td></td>
</tr>
</tbody>
</table>

Programs that are funded by grants will seek to reapply when the grant is about to expire. If the County finds benefit to continue a program that was once funded by grants, the County will redirect resources to cover those expenditures. These resources can be redirected from different sources and will be determined by the service that is being provided. Continuing a program that is no longer funded by a grant is determined on a case by case basis and is dependent on the current and future needs of the County and its residents. If the program is continued using redirected resources, the same efforts to maintain the integrity of the program will continue for the duration of the desired outcome.

Target Population

Please describe the judicial circuit(s) for this local coordinating council and target population. Include the region, county(ies) and municipality(ies) where this program will be implemented. Provide information on the racial/ethnic and nationality composition of your community’s population. Indicate the source of your data (It is recommended to use U.S Census Bureau data, which can be found at www.census.gov or Illinois Criminal Justice Information Authority data, which can be found using at http://www.icjia.org/public/sac/)

The Tenth Judicial Circuit is located in Central Illinois. It encompasses 5 counties, Marshall, Peoria, Putnam, Stark and Tazewell. The largest city is Peoria, located in Peoria County followed by Pekin, located in Tazewell County. The remainder of the Circuit is mostly rural with a few small towns scattered throughout. Listed below is data found on the U.S. Census Bureau site from 2016 detailing the make-up of those 5 counties. The target population being served by this grant is professionals that work with victims, perpetrators and families of domestic violence, elder abuse, child abuse and abuse of people with disabilities within the 5 county area.
Agreement No. 322010

State of Illinois
INTERGOVERNMENTAL GRANT AGREEMENT FISCAL YEAR 2020 / 1 7 19
Page 29 of 61

<table>
<thead>
<tr>
<th>County</th>
<th>Population</th>
<th>Land Area</th>
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<tr>
<td>Stark</td>
<td>5,434</td>
<td>288.08 square miles</td>
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<td>Tazewell</td>
<td>133,526</td>
<td>648.97 square miles</td>
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<tr>
<th>Category</th>
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<th>Tazewell</th>
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<tbody>
<tr>
<td>Disability under 65</td>
<td>6.8%</td>
<td>7.2%</td>
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<tr>
<td>Poverty</td>
<td>8.0%</td>
<td>9.1%</td>
</tr>
<tr>
<td>Caucasian</td>
<td>96.9%</td>
<td>96.0%</td>
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<td>.7%</td>
<td>1.3%</td>
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<tr>
<td>Asian</td>
<td>.5%</td>
<td>.9%</td>
</tr>
<tr>
<td>Hispanic/Latino</td>
<td>1.8%</td>
<td>2.3%</td>
</tr>
</tbody>
</table>

Progress Toward Goals

Please discuss the successes and challenges of meeting the goals and objectives of your Council’s work with FY19 State funded IFVCC program. Please make sure you discuss each of the goals and objectives for the FY19 grant. If your council did not receive funding in FY19, indicate N/A.

During FY19 the Tenth Judicial Circuit Family Violence Coordinating Council (10th FVCC) underwent a major restructuring. This has turned out to be very successful while challenging, especially at the beginning. The 10th FVCC, since it began in 1993, has always been structured 1 way and this was all changing. Not only funding for the 10th FVCC, but most outside agencies have seen a decrease or tightening of funds and the new structure was meant to help with these limitations. Re-structuring the 10th FVCC by County Committees was intended to bring the needs and concerns of those individual counties more to the forefront while enabling ease in attendance/participation by committee members since the geographical area is so large. Both of these intentions have been accomplished and committee members have shown a greater feeling of ownership and participation has increased. In terms of goals and objectives, our challenges have been few and feel confident about being successful in completing, or will complete, the goals by the end of FY19 that we set forth in the FVCC Grant. Below is a list of what has been accomplished thus far:

Goal 1: Convene 3 Committees, meeting quarterly (Steering) and Bi-Monthly (County Committees) with 50% of members in attendance.

- 3 new Committees have been formed and met as stated with at least 50% of the members in attendance.

Goal 2: Provide 2 Arrest Trainings, 1 Mini-Tool Kit Training and 4 Non-Arrest Trainings.

- Arrest Grant Training is scheduled for April 9, 2019 and Mini-Tool Kit Training is scheduled for May 9, 2019.
- 3 Non-Arrest Trainings have taken place and 1 more is scheduled for April 9, 2019 and another on June 20, 2019.
Goal 3: Increase awareness and knowledge of family violence issues in participating in 3 awareness events.

- 2 Awareness Events are scheduled in April 2019. Council members have participated in several awareness events during the FY19 thus increasing awareness of domestic violence issues and strengthening collaborations and responses between community agencies to all forms of family violence affecting families in the Tenth Judicial Circuit.
- Nearly 100 agencies have received domestic violence resources reaching far more than 2000 people. This exceeds our goal by over 400%.

**Program Strategy**

1. Fill in your local Family Violence Coordinating Council members in the row of their discipline. Enter Name, Job title, and organization for each member. Ensure you add the corresponding information under the same number if more than 1 member in each discipline.

The list of disciplines that can be part of a council are not limited to the below list. If you have additional members from different disciplines please add a row(s) at the end of the list.

**Circuit Number(s):**

Tenth

<table>
<thead>
<tr>
<th>Discipline</th>
<th>Name of Steering/Planning Committee Member(s)</th>
<th>Job Title of Member(s)</th>
<th>Members’ Organization Name</th>
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<tbody>
<tr>
<td>911/Dispatch Telecommunicator</td>
<td>1. Dave Tuttle</td>
<td>1. Dispatch Supervisor</td>
<td>1. City of Peoria</td>
</tr>
<tr>
<td>Court Security/Bailiff</td>
<td>1.</td>
<td>1.</td>
<td>1.</td>
</tr>
<tr>
<td>Discipline</td>
<td>Name of Steering/Planning Committee Member(s)</td>
<td>Job Title of Member(s)</td>
<td>Members’ Organization Name</td>
</tr>
<tr>
<td>--------------------------------</td>
<td>---------------------------------------------</td>
<td>------------------------</td>
<td>---------------------------</td>
</tr>
<tr>
<td>Domestic Violence Victim Services</td>
<td>Michael Zernack, Carol Merna, Joyce DeRenzy, Barry Pinter, Amanda Roderick, Jo Griggs, Laura Kowalski</td>
<td>Dir., Dir., Ass. Dir., Dir., Dir., Victim Advocate, Supervisor</td>
<td>Freedom House, Center for Prevention of Abuse (CFPA), CFPA, Order of Protection, Marshall County, CFPA</td>
</tr>
<tr>
<td>Education</td>
<td>Beth Crider, Patrick Durley, Katie Main, Rachel Williams, Dan Mair, Kayla Major</td>
<td>Superintendent, Superintendent, Counselor, Counselor, Principal, Counselor</td>
<td>ROE Peoria, ROE Tazewell, Putnam County School, Midland School, Midland High, Putnam County</td>
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<tr>
<td>Emergency Medical Services</td>
<td>Andrew Rand</td>
<td>Dir.</td>
<td>Advanced Medical Transport</td>
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<tr>
<td>Faith-Based Community</td>
<td>Walter Wilkins, Michael Brown</td>
<td>Minister, Minister</td>
<td>Glasford United Methodist Unitarian Church</td>
</tr>
<tr>
<td>Judge</td>
<td>Paul Gilfillan, Lisa Wilson, Jodi Hoos, Suzanne Patton, Alicia Washington, Steve Couri, Kate Gorman</td>
<td>Chief Judge, Assoc. Judge, Cir. Judge, Cir. Judge, Cir. Judge, Cir. Judge</td>
<td>10th Circuit, 10th Circuit, 10th Circuit, 10th Circuit, 10th Circuit, 10th Circuit</td>
</tr>
<tr>
<td>Law Enforcement</td>
<td>Shawn Wetzel, Robt. Vasquez, Matt Ray, Steve Sloan, Brett Calbow, Beth Pinter, Mike Oyer, Amy Shinall, Bobby Henderson, Brian Joschko</td>
<td>Investigation, Investigation, Investigation, Sheriff, Officer, Officer, Officer, Victim Witness Cord, Officer, Officer</td>
<td>Peoria PD, Peoria PD, Peoria PD, Stark County, Putnam PD, MTU #5, MTU #7, Peoria County Sheriff, Tazewell PD</td>
</tr>
<tr>
<td>Discipline</td>
<td>Name of Steering/Planning Committee Member(s)</td>
<td>Job Title of Member(s)</td>
<td>Members’ Organization Name</td>
</tr>
<tr>
<td>----------------------------------</td>
<td>-----------------------------------------------</td>
<td>------------------------</td>
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<tr>
<td></td>
<td></td>
<td></td>
<td>13. Marshall County PD</td>
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<tr>
<td>Local Council Coordinator</td>
<td>1. Mary Taylor</td>
<td>1. Coordinator</td>
<td>1. 10th FVCC</td>
</tr>
<tr>
<td></td>
<td>4. Dr. Channing Petrak</td>
<td>4. Dr.</td>
<td>4. Pediatric Resource Ctr.</td>
</tr>
<tr>
<td></td>
<td>2. Erica Rodefer</td>
<td>4. Caseworker</td>
<td>2. Braveheart</td>
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<tr>
<td>Military</td>
<td>1.</td>
<td></td>
<td>1.</td>
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<tr>
<td>Older Adult Services</td>
<td>1. Holly Kozinski</td>
<td>1. Dir.</td>
<td>1. Advocates for Access</td>
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<tr>
<td>Partner Abuse Intervention Program Provider</td>
<td>1. Carol Hennon</td>
<td>1. Caseworker</td>
<td>1. Center for Prevention of Abuse</td>
</tr>
<tr>
<td>Person with lived domestic violence experience</td>
<td>1.</td>
<td>1.</td>
<td>1.</td>
</tr>
<tr>
<td>Private Attorney</td>
<td>1.</td>
<td>1.</td>
<td>1.</td>
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<tr>
<td>Probation</td>
<td>1. Megan Spralding</td>
<td>1. Dir.</td>
<td>1. Marshall County</td>
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<tr>
<td></td>
<td>2. Allison Leezer</td>
<td>2. Dir.</td>
<td>2. Stark County</td>
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<tr>
<td></td>
<td>3. Dan Hunt</td>
<td>3. Dir.</td>
<td>3. Peoria County</td>
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<td></td>
<td>4. John Horan</td>
<td>4. Dir.</td>
<td>4. Tazewell County</td>
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<tr>
<td></td>
<td>5. Fran Neal</td>
<td>5. Supervisor</td>
<td>5. Peoria Probation</td>
</tr>
<tr>
<td>Prosecutor</td>
<td>1. Jerry Brady</td>
<td>1. State’s Atty.</td>
<td>1. Peoria County</td>
</tr>
</tbody>
</table>
2. How do you plan to engage members in disciplines that you do not currently have as active members? i.e. any of the above that you do not have members listed.

Membership is always discussed at Committee Meetings, those agencies that are represented and those that are NOT represented. Committee members are encouraged to invite agencies/representatives not actively participating in 10th FVCC activities. Coordinator routinely attends outside agency meetings where contacts are made and invitations to participate in 10th FVCC activities is encouraged.

3. List your circuit wide committees and member agencies on each committee. Include discussion about how often each committee convenes as well as the focus of the committee and projects it will complete.

<table>
<thead>
<tr>
<th>Discipline</th>
<th>Name of Steering/Planning Committee Member(s)</th>
<th>Job Title of Member(s)</th>
<th>Members’ Organization Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>Self Advocate (person with disability)</td>
<td>1.</td>
<td>1.</td>
<td>1.</td>
</tr>
</tbody>
</table>

2. How do you plan to engage members in disciplines that you do not currently have as active members? i.e. any of the above that you do not have members listed.

Membership is always discussed at Committee Meetings, those agencies that are represented and those that are NOT represented. Committee members are encouraged to invite agencies/representatives not actively participating in 10th FVCC activities. Coordinator routinely attends outside agency meetings where contacts are made and invitations to participate in 10th FVCC activities is encouraged.

3. List your circuit wide committees and member agencies on each committee. Include discussion about how often each committee convenes as well as the focus of the committee and projects it will complete.

<table>
<thead>
<tr>
<th>Committee</th>
<th>Member Agencies</th>
<th>Person Responsible for Staffing Committee</th>
<th>How Often Committee Meets</th>
<th>Describe the committee’s focus and projects.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Steering Committee</td>
<td>Council Chair, Coordinator, 1 member from each of the 2 10th FVCC Committees</td>
<td>Council Coordinator</td>
<td>Quarterly</td>
<td>The main focus of this committee is to give guidance and direction to the 2 10th FVCC Committees, all the while keeping in mind the goals and objectives as identified in the FVCC Grant</td>
</tr>
</tbody>
</table>
### Committee

<table>
<thead>
<tr>
<th>Committee</th>
<th>Member Agencies</th>
<th>Person Responsible for Staffing Committee</th>
<th>How Often Committee Meets</th>
<th>Describe the committee’s focus and projects.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Peoria/Tazewell Committee</td>
<td>Coordinator, Center for Prevention of Abuse, Advocates for Access, Probation, State’s Attorney Office, Healthcare, Schools, Family Justice Center, CASA, Law Enforcement and Courts</td>
<td>Council Coordinator</td>
<td>Bi-Monthly</td>
<td>The focus of this committee is to address the needs of Peoria and Tazewell County related to domestic violence. They will provide education, training, resources and awareness to both agencies and the community.</td>
</tr>
<tr>
<td>Northern Counties Committee</td>
<td>Coordinator, Freedom House, Advocates for Access, Probation and Courts, State’s Attorney Office, Law Enforcement, Schools and Healthcare</td>
<td>Council Coordinator</td>
<td>Bi-Monthly</td>
<td>The focus of this committee is to address the needs of Marshall, Putnam and Stark Counties related to domestic violence. They will provide education, training, resources and awareness to both agencies and the community.</td>
</tr>
<tr>
<td>Training Team</td>
<td>Coordinator and those to be determined by the topic of training</td>
<td>Council Coordinator</td>
<td>As Needed</td>
<td>This committee will meet to discuss the details regarding a specific training hosted by the 10th FVCC. They will determine the details of the training i.e., date, time, location, presenter and evaluations etc.</td>
</tr>
</tbody>
</table>

4. Discuss the process your Council will use to recruit and re-engage members to your committees. Be sure to include who is responsible for recruiting committee members.

Committee membership is discussed at committee meetings and agencies not represented are identified. Committee members are encouraged to invite participation from non-represented agencies as will the Coordinator. Committee meetings are held to a 1-hour time limit while respecting attendees time limitations. Committee meetings locations are held on a rotating basis by county and held bi-monthly. Meeting minutes, agendas and meeting times and locations are sent to all committee members even if they were absent last meeting. New Committee members are welcomed and the needs and concerns of all members are addressed at all meetings.

5. Discuss potential topics and intended audiences for trainings your Council will provide.

Training topics that will enable the 10th FVCC to attain their goals as outlined in our FVCC Grant are discussed at Steering and Committee meetings. Other times training topics are identified through evaluation data received at trainings hosted by the 10th FVCC. Once a training has been identified, the intended audience is also identified. Training topics discussed for the coming year are as follows: Human Trafficking, The Intersection of Mental Health and Domestic Violence, Pediatric Strangulation, Pediatric Sexual Assault, Updates on Arrest Protocols, The Correlation between Gangs and Domestic Violence and Digital Safety, to name a few.
6. Describe your plan to follow-up with attendees of trainings you have provided. Be sure to include who is responsible for follow-up.

| 10th FVCC Coordinator will follow-up with attendees of trainings hosted by the 10th FVCC. Data received through evaluations completed at the end of a training will provide information from attendees regarding their needs. Possibly offering the training to their agency, other disciplines, or changing the presentation or presenter will be addressed. Coordinator will share this information with the Training Team, Steering Committee and the presenter. |

7. Please describe evaluations used in your council’s training and how you use the results.

| Evaluations will be used at all 10th FVCC trainings. Evaluations will be developed by the Training Team and the presenter. All data will be used to better meets the needs of the agencies and communities in the Tenth Circuit while meeting the goals of the 10th FVCC. Data will also be shared with the presenter to ensure their information if accurate, interesting and useful. Data will also be shared with the 10th FVCC Steering and County Committees to determine future plans. |

8. Discuss your process of sharing and distributing resources. Be sure to include who is responsible for sharing and distributing resources and information.

| The Coordinator routinely shares information regarding webinars and resources regarding upcoming educational and training material with all 10th FVCC members. Coordinator attends outside agency meetings and shares 10th FVCC information with them as well as receives information. Local resource information related to domestic violence is displayed by the 10th FVCC in all 5 County Courthouses within the Circuit. The Coordinator forwards to the State Coordinator information related to local events for the IFVCC website. |
### EXHIBIT B

**DELIVERABLES OR MILESTONES**

<table>
<thead>
<tr>
<th>Activity</th>
<th>Month Started (actual month, Jan., Feb., etc.)</th>
<th>Month Completed</th>
<th>Personnel Responsible</th>
<th>Frequency</th>
</tr>
</thead>
<tbody>
<tr>
<td>Convene Steering Committee Meetings</td>
<td>July 2019</td>
<td>June 2020</td>
<td>Council Coordinator</td>
<td>Quarterly</td>
</tr>
<tr>
<td>Convene Peoria/Tazewell Committee Northern Counties Committee Training Team</td>
<td>July 2019</td>
<td>June 2020</td>
<td>Council Coordinator</td>
<td>Bi-Monthly</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Council Coordinator</td>
<td>Bi-Monthly</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Council Coordinator</td>
<td>Bi-Monthly</td>
</tr>
<tr>
<td>Provide Monthly/Quarterly Reporting and Documentation as required by ICJIA</td>
<td>July 2019</td>
<td>June 2020</td>
<td>Council Coordinator</td>
<td>Quarterly</td>
</tr>
<tr>
<td>(required)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Attend 2 Local Council Coordinators’ meetings (required)</td>
<td>July 2019</td>
<td>June 2020</td>
<td>Council Coordinator</td>
<td>As Scheduled</td>
</tr>
<tr>
<td>Attend Illinois Family Violence Coordinating Council Statewide Training (required)</td>
<td>July 2019</td>
<td>June 2020</td>
<td>Council Coordinator</td>
<td>As Scheduled</td>
</tr>
<tr>
<td>Plan and provide Arrest Protocol training(s).</td>
<td>July 2019</td>
<td>June 2020</td>
<td>Council Coordinator, Steering Committee &amp; Training Team</td>
<td>As Needed</td>
</tr>
<tr>
<td>Plan and provide Promising Practices Mini-Toolkit training(s).</td>
<td>July 2019</td>
<td>June 2020</td>
<td>Council Coordinator, Steering Committee &amp; Training Team</td>
<td>As Needed</td>
</tr>
<tr>
<td>Plan and provide non-Arrest training(s).</td>
<td>July 2019</td>
<td>June 2020</td>
<td>Council Coordinator, Steering Committee &amp; Training Team</td>
<td>As Needed</td>
</tr>
<tr>
<td>Coordinate with local criminal justice professionals and community agencies to participate in community</td>
<td>July 2019</td>
<td>June 2020</td>
<td>Council Coordinator and all Committees</td>
<td>As Needed</td>
</tr>
<tr>
<td>Activity</td>
<td>Month Started (actual month, Jan., Feb., etc.)</td>
<td>Month Completed</td>
<td>Personnel Responsible</td>
<td>Frequency</td>
</tr>
<tr>
<td>-------------------------------------------------------------------------</td>
<td>-----------------------------------------------</td>
<td>-----------------</td>
<td>-----------------------</td>
<td>-----------</td>
</tr>
<tr>
<td>awareness event(s) and activities regarding family violence related topics.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Submit Closeout Reports to ICJIA</td>
<td>July 2020</td>
<td>July 2020</td>
<td>Coordinator</td>
<td>Once</td>
</tr>
</tbody>
</table>
EXHIBIT C

PAYMENT

Grantee shall receive a maximum of $33,000 under this Agreement.

The Grantor agrees to make payment to the Grantee for the administration and implementation of the program described in Exhibits A, B, E, F, and G. Upon receipt of the fiscal and progress reports, quarterly payments will be made to the Grantee. No payment will be made until all outstanding reports are received by the Grantor, including outstanding reports from previously funded Grantor programs. No payment will be made to Grantee unless and until Grantee is in full compliance with applicable State and federal laws and the terms and conditions of this Agreement. The maximum amount of grant funds payable under this Agreement is dependent on the performance of Grantee in accordance with the terms and conditions of this Agreement.
EXHIBIT D

CONTACT INFORMATION

CONTACT FOR NOTIFICATION:

Unless specified elsewhere, all notices required or desired to be sent by either Party shall be sent to the persons listed below.

GRANTOR CONTACT

Name: Mary Ratliff/Lacey Pollock
Title: Program Director/Criminal Justice Specialist
Address: 607 E. Adams, Suite 906, Springfield, IL, 62701
Phone: 217-524-4745/217-524-1917
Fax#: 217-558-2636
E-mail Address: mary.ratliff@illinois.gov
lacey.pollock@illinois.gov

GRANTEE CONTACT

Name: Mary Taylor
Title: Coordinator
Address: 324 N. Main Street., Peoria, IL 61602
Phone: 309-672-6992
Fax #: 309-672-6957
E-mail Address: mtaylor@peoriacounty.org
**Goal 1 Mandatory:** Coordinate efforts to improve the systems response to family violence (including but not limited to domestic violence, child abuse, teen dating violence, and abuse against older adults and persons with disabilities).

Note: Local Council Steering Committees are required to meet at least three times per year. Councils are encouraged to have at least two other committees that meet quarterly.

### Process Objectives

<table>
<thead>
<tr>
<th>Process Objectives</th>
<th>Performance Measures</th>
</tr>
</thead>
<tbody>
<tr>
<td>▪ Coordinate and convene 4 committees with criminal justice and family violence professionals that contribute to the improvement of the legal system and the administration of justice.</td>
<td>▪ Number of committees formed.</td>
</tr>
<tr>
<td>▪ Local Council Steering Committee will meet at least 4 times per year (<strong>REQUIRED</strong>) At least 3 meetings required.</td>
<td>▪ Number of local council steering committee meetings.</td>
</tr>
<tr>
<td>▪ <strong>100 %</strong> of Local Council Steering Committee members that attend at least 60% of meetings.</td>
<td>▪ Percentage of committee members attending meetings based on total number of committee members.</td>
</tr>
<tr>
<td>▪ Peoria/Tazewell committee will meet at least 6 times per year.</td>
<td>▪ Number of committee meetings.</td>
</tr>
<tr>
<td>▪ Northern Counties committee will meet at least 6 times per year.</td>
<td>▪ Number of committee meetings.</td>
</tr>
<tr>
<td>▪ Training Team committee will meet as needed per year.</td>
<td>▪ Number of committee meetings.</td>
</tr>
</tbody>
</table>

### Goal 2 Mandatory: Improve the knowledge of criminal justice professionals on domestic violence related topics through implementation of training.

### Process Objectives

<table>
<thead>
<tr>
<th>Process Objectives</th>
<th>Performance Measures</th>
</tr>
</thead>
<tbody>
<tr>
<td>▪ Provide 2 Arrest Protocol trainings to local circuit criminal justice and family violence professionals.</td>
<td>▪ Number of trainings provided.</td>
</tr>
<tr>
<td>o At least 1 Protocol training is required</td>
<td></td>
</tr>
<tr>
<td>o Training includes:</td>
<td></td>
</tr>
<tr>
<td>▪ Illinois Model Protocol for Law Enforcement and Prosecution:</td>
<td></td>
</tr>
<tr>
<td>Objective</td>
<td>Description</td>
</tr>
<tr>
<td>-----------</td>
<td>-------------</td>
</tr>
<tr>
<td>Responding to Victims of Domestic Violence</td>
<td>Illinois Model Protocols for Law Enforcement and Prosecutors: Responding to Victims with Disabilities and Older Adults Who Experience Sexual Assault, Domestic Violence, Abuse, Neglect or Exploitation.</td>
</tr>
<tr>
<td>Educate</td>
<td>75 criminal justice and family violence professionals through Arrest Protocol trainings.</td>
</tr>
<tr>
<td>Collect</td>
<td>50 pre-tests from participants of Arrest Protocol trainings.</td>
</tr>
<tr>
<td>Collect</td>
<td>50 post-tests from participants of Arrest Protocol trainings.</td>
</tr>
<tr>
<td>80%</td>
<td>of attendees reporting increased confidence at post-test.</td>
</tr>
<tr>
<td>Provide</td>
<td>1 Arrest Promising Practice Mini-Toolkit trainings (including Probation, 911 Telecommunicators, Court Personnel and EMS) to local circuit criminal justice and family violence professionals.</td>
</tr>
<tr>
<td>Educate</td>
<td>30 criminal justice and family violence professionals through Arrest Promising Practice Mini-Toolkit trainings.</td>
</tr>
<tr>
<td>Collect</td>
<td>25 pre-tests from participants of Promising Practices Mini-Toolkit trainings.</td>
</tr>
<tr>
<td>Collect</td>
<td>25 post-tests from participants of Promising Practices Mini-Toolkit trainings.</td>
</tr>
<tr>
<td>80%</td>
<td>of attendees reporting increased confidence at post-test.</td>
</tr>
</tbody>
</table>
- Provide **5** Non-Arrest trainings to local circuit criminal justice and family violence professionals.
  - At least **1** Non-Arrest training is required.

- Educate **250** criminal justice and family violence professionals through non-Arrest trainings.

- Collect **200** evaluations (ICJIA developed surveys) from non-Arrest trainings.

- **80%** of participants indicate increased confidence on evaluation.

**Goal 3 Mandatory:** Increase awareness and knowledge of family violence issues (including but not limited to domestic violence, child abuse, teen dating violence, and abuse against older adults and persons with disabilities) in communities.

<table>
<thead>
<tr>
<th>Process Objectives</th>
<th>Performance Measures</th>
</tr>
</thead>
<tbody>
<tr>
<td>Coordinate with local criminal justice professionals and community agencies to participate in <strong>2</strong> community awareness events and activities regarding family violence related topics.</td>
<td>Number of community awareness events and activities.</td>
</tr>
<tr>
<td>Educate and disseminate information to <strong>200</strong> attendees at community awareness events and activities.</td>
<td>Number of participants at community awareness events and activities.</td>
</tr>
<tr>
<td>Disseminate family violence resources to <strong>25</strong> criminal justice and family violence agencies.</td>
<td>List of agencies reached.</td>
</tr>
</tbody>
</table>
EXHIBIT F

PERFORMANCE STANDARDS

See Exhibit E
EXHIBIT G

SPECIFIC CONDITIONS

1. Grantor may remove (or reduce) a Specific Condition included in this Exhibit G by providing written notice to the Grantee, in accordance with established procedures for removing a Specific Condition.

2. 

<table>
<thead>
<tr>
<th>ICQ Section</th>
<th>Conditions</th>
<th>Risk Explanation</th>
<th>How to Fix</th>
<th>Timeframe</th>
</tr>
</thead>
<tbody>
<tr>
<td>03-Financial</td>
<td>Requires more detailed reporting;</td>
<td>Medium to high risk increases the likelihood that grant revenues and expenditures will be inaccurate that could result in misreporting, and an abusive environment.</td>
<td>Implementation of new or enhanced system, mitigating controls or a combination of both.</td>
<td>One year.</td>
</tr>
<tr>
<td>06-Audit</td>
<td>Requires desk review of the status of implementation of corrective actions;</td>
<td>Medium to high risk will result in repeated audit findings, potential questioned cost and increase of administrative and programmatic specific conditions that will increase the cost of managing the grant program.</td>
<td>Completion of corrective action plan implementation.</td>
<td></td>
</tr>
<tr>
<td>10-Subrecipient</td>
<td>Requires technical support in the form of required training; Requires additional prior approvals;</td>
<td>Medium to high risk increases the likelihood that subrecipients are not compliant with grant requirements and could result in fraud, waste and abuse occurring without being detected on a timely basis.</td>
<td>Implementation of corrective action to enhance the subrecipient monitoring and management.</td>
<td>One year from the implementation of corrective action.</td>
</tr>
</tbody>
</table>

3. Grantee agrees to comply with all of the terms and conditions required by the Department of Transportation as a result of Grantee’s Internal Controls Questionnaire.
PART TWO – THE GRANTOR-SPECIFIC TERMS

1. **Definitions**

   “Authority” means the Illinois Criminal Justice Information Authority.

   “Program” means a plan set out in a Program Description that identifies and proposes to address problems related to one of the named areas and that contains a statement of objectives, strategies for achieving those objectives, and a method for assessing the effectiveness of those strategies.

2. **Budget Changes.** Grantee may only make a discretionary line item transfer after providing written notification to Grantor.

3. **Costs Incurred.** Grantor shall not be responsible for costs incurred before or after the period of performance of this Agreement. At Grantor’s discretion, costs incurred before the execution date of this Agreement may be charged to this Agreement if included in the Budget, incurred during the period of performance, and Grantee performed in accordance with the terms and conditions of this Agreement. If Grantor finds undue delay on the part of Grantee in executing this Agreement, Grantee may not receive reimbursement for costs incurred prior to execution.

4. **Commencement of Performance.**

   4.1. If performance has not commenced within 60 days of the starting date of this Agreement, Grantee agrees to report by letter to Grantor the steps taken to initiate the program, the reasons for the delay, and the expected starting date.

   4.2. If the program is not operational within 90 days of the starting date of this Agreement, Grantee agrees to submit a second letter to Grantor explaining the implementation delay. Grantor may at its discretion either cancel this Agreement or extend the implementation date of the program past the 90-day period.

   4.3. If the program is interrupted for more than 30 days after commencement, due to loss of staff or any other reason, Grantee agrees to notify Grantor in writing explaining the reasons for the interruption and the steps being taken to resume operation of the program. Grantor may, at its discretion, reduce the amount of grant funds awarded and/or terminate this Agreement if the program is interrupted for more than 90 days.

   4.4. If this Agreement is terminated due to this section, Grantor will only pay for those services rendered as of the date service delivery ceased. Any funds advanced to Grantee and not expended as of that date shall be repaid to Grantor upon notification by Grantor.

5. **Supplanting.** Grantee certifies that grant funds made available under this Agreement will not be used to supplant/replace State, local, or other funds that would otherwise be made available to Grantee for purposes related to this program. Grantee certifies that grant funds made available under this Agreement will be used to supplement/increase existing funds for such purposes.

6. **Program Income.**

   6.1. "Program income" means gross income received by Grantee directly generated by a supported
activity, or earned only as a result of the award during the period of performance, except as provided in 2 CFR 200.307, paragraph (f) (also see the definition of period of performance). Program income includes, but is not limited to, income from fees for services performed, the use or rental of real or personal property acquired with grant funds, the sale of commodities or items fabricated under an award, license fees and royalties on patents and copyrights, and principal and interest on loans made with grant funds. Interest earned on advances of grant funds is not program income. Except as otherwise provided in State or federal statutes, regulations, or the terms and conditions of the award, program income does not include rebates, credits, discounts and interest earned on any of them.

6.2. Program income must be used for the purposes and under the conditions applicable to the use of grant funds. The award proportion of program income must be accounted for up to the same ratio of the award as funded in the program. Program income may be retained by Grantee for any purpose that furthers the objectives of the grant program. Grantee shall report and account for such program income as required by the Grantor.

7. Reporting and Evaluation Requirements.

7.1. Grantee shall submit the following reports to the Grantor on a quarterly basis, with quarters beginning at the start of the calendar year, by the 15th day of each month following the previous quarter:

- progress reports for the preceding quarter relevant to the performance indicators listed in the Agreement;
- any other reports specified by the Grantor.

7.2. Grantee shall submit the following reports to the Grantor on a monthly basis, by the 5th day of each month following the previous month:

- fiscal reports detailing financial expenditures for the previous month; and
- any other reports specified by the Grantor.

7.3. Grantee is further required to submit a final financial status report following termination of the program, the content and form of which will be determined by the Executive Director of the Authority.

7.4. Grantee agrees to comply with the Grantor’s request for information related to an evaluation of program. The Grantee agrees to report any additional information required by the Executive Director of the Authority.

7.5. The quarterly reports should be submitted based on the following schedule:

<table>
<thead>
<tr>
<th>Quarter End Date</th>
<th>Due Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>September 30</td>
<td>October 15</td>
</tr>
<tr>
<td>December 31</td>
<td>January 15</td>
</tr>
<tr>
<td>March 31</td>
<td>April 15</td>
</tr>
<tr>
<td>June 30</td>
<td>July 15</td>
</tr>
</tbody>
</table>

8. Inspection and Audit.

8.1. If the Grantee is required either by federal or state law or regulation to have an audit performed, then the Grantee shall provide copies of such audits to the Grantor no later than 9 months after the close
of the Grantor’s audit period.

8.2. Known or suspected violations of any law encountered during audits, including fraud, theft, embezzlement, forgery, or other serious irregularities, must be immediately communicated to Grantor and appropriate federal, State, and local law enforcement officials.

8.3. Grantee agrees to develop and maintain a record-keeping system to document all Agreement related activities and expenditures. These records will act as the original source material for compilation of the data and all other program activity.

8.4. Grantor, the Illinois Auditor General and the Illinois Attorney General shall have access for purposes of monitoring, audit and examination to all relevant books, documents, papers, and records of Grantee, and to relevant books, documents, papers and records of subcontractors.

9. Closeout requirements. Within 30 days of the expiration date of this Agreement or any approved extension thereof the following documents must be submitted by Grantee to Grantor: (a) final financial status report; (b) final progress reports; (c) property inventory report; and (d) other documents required by Grantor.

10. Procurement Requirements and Requests for Proposals.

10.1. All procurement transactions shall be conducted by Grantee in a manner to provide, to the maximum extent practical, open and free competition. Procurement transactions include the purchasing of equipment, commodities, goods and services. Procurement transactions do not include the making of sub-grants. Grantee may use their own procurement regulations which reflect State and local law, rules, and regulations, provided that all procurements made with grant funds minimally adhere to standards established by the Illinois Procurement Code (30 ILCS 550).

10.2. If the Grantee’s established procurement process is less competitive than the following requirements, the following more competitive requirements must be adhered to in lieu of the Grantor’s procurement process.

   • For procurements of $100,000 or less, the Grantee is encouraged to formally advertise the proposed procurement through an Invitation for Bids (IFB), or a Request for Proposals (RFP) process. If this is not possible, the Grantee must solicit quotes or bids from at least three sources.

   • For procurements over $100,000, the Grantee must formally advertise the proposed procurement through an Invitation for Bids (IFB), or a Request for Proposals (RFP) process.

10.3. As required by Grantor, Grantee shall submit documentation regarding its procurement procedures and grant-funded purchases for Grantor review and approval to assure adherence to applicable guidelines.

11. Sub-contracting.

11.1. The use of subcontractors for any work or professional services that involves the use of grant funds is subject to Grantor approval. Any work or professional services sub-contracted for shall be specified by written contract and subject to all terms and conditions contained in this agreement. If the State of Illinois
INTERGOVERNMENTAL GRANT AGREEMENT FISCAL YEAR 2020 / 1 7 19
Page 47 of 61
use of sub-contractors is approved by Grantor, the terms and conditions of this agreement shall apply to and bind the party or parties to whom such work is subcontracted as fully and completely as Grantee is bound and obligated. Grantee shall make reasonable efforts to assure that all sub-contractors adhere to the terms and conditions of this agreement. Grantor shall not be responsible for the performance, acts or omissions of any sub-contractor.

11.2. When applicable, Grantee is required to submit a copy of the sub-contract, Addendum to the Agreement, Required Documentation for Contractor Payment with Compensation and Rate of Pay certifications form, and Sole Source Justification form to Grantor for approval prior to hiring the contractor.

11.3. As required by Grantor, Grantee shall submit documentation regarding contracts to be funded with grant funds for Grantor review and approval, to assure adherence to applicable guidelines.

11.4. Approval of the use of sub-contractors by Grantor does not relieve Grantee of its obligation to assure performance under this agreement. Grantee shall be responsible for the recovery of any unspent and/or misspent grant funds paid to the subcontractor by Grantee.

12. Sub-granting.

12.1. Sub-Grantee Monitoring.

a. Grantee will monitor sub-grantees to ensure compliance with State and/or Federal statutes, regulations, and the terms and conditions of the sub-award. Grantee will ensure that all sub-grantees comply with Grant Accountability and Transparency Act (30 ILCS 708/1 et al.) and 2 CFR 200 requirements.

b. Sub-grantees are subject to site visits by both Grantee and Grantor, and must make available all fiscal, personnel, and programmatic data to Grantee and Grantor at either’s request. Grantor reserves the right to conduct site visits of all sub-grantees.

c. Grantee will require all sub-grantees to submit, at a minimum, quarterly data and fiscal reports to Grantee.

d. As Grantee awards each sub-grant, Grantee will forward a site visit schedule to Grantor along with any increased monitoring provisions.

e. Grantee shall submit all sub-grantee site visit reports resulting in corrective action along with verification of the completed corrective action to Grantor with its Close-Out report.

12.2. Grantee will select all sub-grantees based upon need, capacity, and quality, and must adhere to a competitive selection process as follows:

- For sub-awards of $50,000 or less, the Grantee is encouraged to formally advertise the proposed sub-award through a Notice of Funding Opportunity (NOFO) or a Request for Proposals (RFP) process. If this is not possible, the Grantee must solicit quotes or bids from at least three sources.
• For sub-awards over $50,000, the Grantee must formally advertise the proposed sub-award through a NOFO or a Request for Proposals (RFP) process.

If justification is pre-approved by Grantor, Grantee may enter into a sole source sub-grant.

12.3. Any sub-grant under this Agreement shall be specified by written contract, and shall be subject to all terms and conditions contained in this Agreement. If the use of a sub-grantee is approved by Grantor, the terms and conditions of this Agreement shall apply to and bind the party to whom such work is sub-granted as fully and completely as Grantee is bound and obligated. Grantee will ensure that all sub-grantees comply with the requirements to obtain a DUNS number and to register with SAM.gov, unless the sub-grantee is a sole proprietor.

12.4. Grantor reserves the right to deny a sub-grantee, impose additional conditions to the sub-grant, or reduce the amount of the sub-grant. Grantee shall submit to Grantor a copy of a sub-grantee’s grant agreement and budget for Grantor approval. Approval of a sub-grantee does not relieve Grantee of its obligation to assure performance under this Agreement.

12.5. Grantee shall be responsible for the recovery of any unspent and/or misspent grant funds paid to the sub-grantee by Grantee.

12.6. Grantor is not responsible for the performance, acts, or omissions of any sub-grantee.

12.7. Grantee will evaluate each sub-grantee’s risk of noncompliance with federal and state statutes; regulations; rules; laws; guidelines; and conditions of this award. Grantee will impose specific conditions upon a sub-grantee, if appropriate.


13.1. Equipment and supplies acquired by Grantor with Grantor funds shall be used for purposes of the program described in the exhibits only. Grantee may retain the equipment and supplies acquired with grant funds as long as they serve to accomplish program purposes, whether or not the program continues to be supported by Grantor grant funds, but such determinations as to retention are within the sole discretion of Grantor. If the equipment or supplies originally purchased for the program are no longer capable of fulfilling the needs of the program and must be traded in or replaced, or there is no longer a need for the equipment or supplies, Grantee shall request instructions from Grantor.

13.2. Grantor may deny equipment and supplies costs or require that Grantee relinquish already purchased equipment and supplies to Grantor if Grantee fails to employ an adequate property management system governing the use, protection, and management of such property. Grantee is responsible for replacing or repairing equipment and supplies that are willfully or negligently lost, stolen, damaged or destroyed. Grantee shall provide equivalent insurance coverage for grant funded equipment and supplies as provided for other equipment and supplies owned by Grantee. Any loss, damage or theft of equipment and supplies shall be investigated and fully documented, and immediately reported to Grantor.

13.3. If, for an item of equipment described in the Budget to be purchased with Grantor funds, Grantee does not have, at a minimum, a purchase order dated within 90 days after the start date of the agreement, Grantee shall submit a letter to Grantor explaining the delay in the purchase of equipment. Grantor may, in its discretion:
A. Reduce the amount of funding;
B. Cancel this agreement;
C. Allow Grantee to reallocate the funds that were allocated for such equipment to other allowable Grantor approved costs; or
D. Extend the period to purchase this equipment past the 90-day period.

13.4. Equipment purchased using Grantor funds shall be made available for inspection during site visits, and upon request of Grantor as part of its grant monitoring and oversight responsibilities.

13.5. Grantee must use procedures for managing equipment (including replacement equipment) acquired in whole or in part with grant funds, until disposition takes place, that, at a minimum, meet the following requirements:

A. Property records. Property records must be maintained to include all of the following information:
   (1) Description of the property, (2) Serial number or other (3) Identification number, (4) Source of the property, including the federal award, (5) Identification number, (6) Identification of the title holder, (7) Acquisition date, (8) Cost of the property, (9) Percentage of Federal participation in the cost of the property, (10) Location of the property, (11) Use and condition of the property, and (12) Disposition data, including the date of disposal and sale price.

B. Inventory. A physical inventory of the property must be taken and the results reconciled with the property records at least once every 2 years.

C. Maintenance procedures. Adequate maintenance procedures must be established and used to keep the property in good condition.

D. Control system. A control system must be in place with adequate safeguards to prevent loss, damage, and theft.

   i. Promptly and properly investigate and fully document any loss, damage, or theft, and make the documentation part of the official project records. 2 C.F.R. § 200.313 (d)(3).
   ii. Provide at a minimum, the equivalent insurance coverage for equipment acquired with grant funds that Grantee owns. 2 C.F.R. § 200.310.
   iii. Grantee is responsible for replacing or repairing property that is willfully or negligently lost, stolen, damaged, or destroyed.

E. Proper sales procedures. If authorized or required to sell the property, Grantee must establish proper sales procedures to ensure the highest possible return.

13.6. Grantee must compensate Grantor for the grant-making component for its share of residual inventory of unused supplies if both of the following apply:

A. The residual inventory of unused supplies exceeds $5,000 in total aggregate fair market value upon termination or completion of the funding support.

B. The supplies are no longer needed for any other federally sponsored program, if paid with federal grant funds, or Grantor sponsored program, if paid with state funds.
14. **Disclosure of Solicitation for Employment.** Grantee shall notify the Grantor’s Ethics Officer if the Grantee solicits or intends to solicit for employment any of the Grantor’s employees during the term of this agreement.

15. **Compliance.** Grantee agrees to comply with all applicable laws, regulations, and guidelines of the State of Illinois, the Federal Government, and Grantor in the performance of this Agreement.

16. **Nondiscrimination.**

16.1 Grantee certifies that it will not engage in any prohibited discrimination based on any race, color, religion, sex, national origin, ancestry, age, order of protection status, marital status, pregnancy, physical or mental disability, military status, sexual orientation, gender identity, or unfavorable discharge from military service. Grantee understands that federal and state statutes and regulations applicable to awards made by Grantor include civil rights and nondiscrimination requirements and Grantee certifies that it will abide by those requirements. Specifically, those requirements as found in:


   b. The applicable statutes pertaining to nondiscrimination contained in section 809(c) of Title I of the Omnibus Crime Control and Safe Streets Act of 1968 (34 U.S.C. § 10228(c)); section 1407(e) of the Victims of Crime Act of 1984 (34 U.S.C. § 20110(e)); section 299A(b) of Juvenile Justice and delinquency Prevention Act of 1974, as amended; Title II of the Americans with Disabilities Act of 1990, 42 U.S.C. § 12132; and that the grant condition set out at section 40002(b)(13) of the Violence Against Women Act (34 U.S.C. § 12291(b)(13)), which will apply to all awards made by the Office on Violence Against Women, also may apply to an award made otherwise;


   d. The Illinois Human Rights Act (775 ILCS 5), The Public Works Employment Discrimination Act (775 ILCS 10), The Illinois Environmental Barriers Act (410 ILCS 25); and

   e. Any other applicable Federal, State, or local civil rights or nondiscrimination laws.

16.2 Grantee certifies it shall comply with such guidance regarding civil rights matters as may be issued by Grantor and the United States Department of Justice, Office of Justice Programs, Office for Civil Rights. Grantee agrees to have written sexual harassment policies which satisfy the requirements set forth in the Illinois Human Rights Act. (775 ILCS 5)

16.3 National origin discrimination includes discrimination on the basis of limited English proficiency (LEP). To ensure compliance with Title VI of the Civil Rights Act of 1964 and the Safe Streets Act, Grantee is required to take reasonable steps to ensure that LEP persons have meaningful access to programs. Meaningful access may entail providing language assistance services, including oral and written translation when necessary.
16.4 Faith-Based and Community Organizations that statutorily qualify as eligible applicants under OJP programs are invited and encouraged to apply for assistance awards and will be considered for awards on the same basis as any other eligible applicants and, if they receive assistance awards, will be treated on an equal basis with all other grantees in the administration of such awards. No eligible applicant will be discriminated against on the basis of its religious character or affiliation, religious name, or the religious composition of its board of directors or persons working in the organization.

16.5 In the event that a Federal or State court or a Federal, State, or local administrative agency makes a finding of discrimination after a due process hearing on the grounds of race, color, age, religion, national origin, disability, or sex against Grantee, or any sub-grantee or contractor of Grantee, Grantee will forward a copy of the finding to Grantor within five (5) business days of said finding. If applicable, Grantor will forward a copy of the finding to the Office for Civil Rights, Office of Justice Programs.

16.6 Grantee shall designate a Civil Rights Coordinator to serve as a liaison for all civil rights related matters. The Civil Rights Coordinator need not be grant funded. Grantee shall promptly notify Grantor of any change regarding the designated Civil Rights Coordinator.

16.7 Grantee’s Civil Rights Coordinator and any program staff and match volunteers who have direct contact with program beneficiaries shall complete annual civil rights training as required and approved by Grantor.

16.8 Grantee shall provide notice to employees and beneficiaries regarding applicable civil rights laws and the procedure for filing a complaint with Grantor and appropriate federal and state agencies. Grantee shall promptly notify Grantor, via its assigned Grant Monitor, of any complaints of prohibited discrimination or harassment filed with Grantee regarding grant employees, beneficiaries, or potential beneficiaries. Grantee shall fully cooperate in any investigation regarding an allegation of prohibited discrimination.

16.9 Grantee shall complete a Civil Rights Compliance Questionnaire as required by Grantor.

16.10 Grantee will require subrecipients and subcontractors to comply with all applicable civil rights and nondiscrimination statutes and regulations.


17.1 Grantee agrees not to use or reveal any research or statistical information furnished under this program by any person and identifiable to any specific private person for any purpose other than the purpose for which such information was obtained in accordance with this program and all applicable federal guidelines and legislation. Such information shall be immune from legal process and shall not, without the consent of the person furnishing the information, be admitted as evidence or used for any purpose in any action, suit or other judicial, legislative or administrative proceeding.

17.2 Grantee shall adhere to all confidentiality provisions of 42 U.S.C. 3789(g) and 28 CFR Part 22, applicable to the collection, use, and revelation of data or information.

18. Disclosure of Solicitation for Employment. Grantee shall notify Grantor’s Ethics Officer if Grantee solicits or intends to solicit for employment any of the Grantor’s employees during any part of the award funding process or during the term of any interagency agreement awarded.
19. **Eligibility for Employment in the United States.** Grantee shall complete and keep on file, as appropriate, the Immigration and Naturalization Service Employment Eligibility Form (I-9). This form shall be used by Grantee to verify that persons employed by Grantee are eligible to work in the United States.

20. **Public Statements.** When issuing statements, press releases, requests for proposals, bid solicitations, and other documents describing projects or programs funded in whole or in part with grant funds, Grantee shall clearly state (1) the percentage of the total cost of the program or project which will be funding under this agreement, and (2) the dollar amount of funding for the project or program.

21. **Copyrights and Patents.**

   21.1. If this Agreement results in a copyright, the Grantor reserves a royalty-free, nonexclusive and irrevocable license to reproduce, publish or otherwise use, and to authorize others to use, for government purposes, the work or the copyright to any work developed under this Agreement and any rights of copyright to which a grantee, subgrantee or a contractor purchases ownership with grant support.

   21.2. If this agreement results in the production of patentable items, patent rights, processes, or inventions, Grantee shall immediately notify Grantor. Grantor will provide Grantee with further instruction on whether protection on the item will be sought and how the rights in the item will be allocated and administered in order to protect the public interest, in accordance with guidelines.

22. **Publications.**

   22.1. Grantee shall submit to Grantor for review, a draft of any publication that will be issued by Grantee describing or resulting from programs or projects funded in whole or in part with grant funds, no later than 60 days prior to its printing.

   22.2. Grantor reserves the right to require the resubmission of any publication for additional review and comment, prior to its printing.

   22.3. Grantee shall submit to Grantor, copies, the number of which will be specified by Grantor, of the final publication no later than 20 days prior to release of the final publication.

   22.4. Exceptions to the above publication requirements may be granted upon prior Grantor approval.

   22.5. Any such publication shall contain the following statement:

   "This project was supported by grant from the Illinois Criminal Justice Information Authority. Points of view or opinions contained within this document are those of the author and do not necessarily represent the official position or policies of the State of Illinois, or the Illinois Criminal Justice Information Authority."

   22.6. These publication requirements pertain to any written, visual or sound publication, but are inapplicable to press releases, newsletters and issue analyses.

23. **Transparency Act Compliance.** Grantee and Program Agency further agree that all agreements entered into with sub-grantees or contractors, shall require compliance by the sub-grantee or contractor with the Federal Funding Accountability and Transparency Act of 2006 including obtaining a DUNS number and maintaining registration with SAM.gov. The acquisition of a DUNS number and registration with SAM.gov

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*State of Illinois*

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is not required of sub-grantees and contractors who are individuals.

24. Renegotiation, Modification, or Amendment. No alteration, variation, modification, termination, addition to or waiver of any provisions of this Agreement shall be valid or binding unless in writing, and signed by the parties. For purposes of modification of this agreement which do not involve increases or decreases in funding, the signature of one representative of Grantor is sufficient. The parties agree to renegotiate, modify, or amend this agreement to ensure continued consistency with federal and State laws, and regulations.

25. Failure to File in a Timely Fashion.

25.1. In order to preclude the possibility of lapsing of funding, Grantor requires the timely filing of all required reports. Reports shall include but are not limited to, monthly fiscal reports, quarterly progress reports and all reports included in the closeout materials. Monthly fiscal reports are due no later than the 5th of each month. The quarterly progress reports are due not more than 15 days after the end of the quarter, unless another reporting schedule has been required or approved by the Grantor. The final date for submission for all of the closeout material reports is 15 days after the end of the grant period.

25.2. Failure to meet the reporting dates established for the particular reports shall result in the “freezing” of all funds, in addition to any other remedy stated in this Agreement. The frozen funds shall not be limited to a particular grant that is delinquent, but all grant funds that Grantee has with Grantor shall be frozen. Funds will be released following the completion of all the reporting requirements.

26. Reporting Grant Irregularities.

26.1. Grantee shall promptly notify Grantor through their Grant Monitor when an allegation is made, or Grantee otherwise receives information, reasonably tending to show the possible existence of any irregularities or illegal acts in the administration of grant funds. Grantor, per its agency policy, shall determine the reasonableness of the allegation of the irregularities or illegal action and determine the appropriate course of action. Possible actions would include conducting an internal audit or other investigation or contacting the proper authorities. Illegal acts and irregularities shall include but are not limited to such matters as conflicts of interest, falsification of records or reports both data, fiscal and programmatic, and the misappropriation of funds or other assets.

26.2. Grantee shall inform any sub-recipient of Grantor’s grant funds that the sub-recipient is similarly obligated to report irregularities and Grantee shall provide a copy of Grantor’s policy to any sub-recipient.

26.3. Failure to report known irregularities can result in suspension of the Interagency Agreement or other remedial action. In addition, if Grantee’s auditor or other staff becomes aware of any possible illegal acts or other irregularities prompt notice shall be given to Grantee’s director. Grantee, in turn, shall promptly notify Grantor as described above of the possible illegal acts or irregularities. If the possible misconduct involves Grantee’s director, Grantee staff member shall provide prompt notice directly to Grantor.

26.4. In addition, Grantor, if in its judgment there is a reasonable allegation of irregularity or illegal act, shall inform state and local law enforcement agencies or prosecuting authorities, as appropriate, of any known violations of the law within their respective area of jurisdiction.
26.5. The reporting of any irregularities, illegal acts and the proposed or actual corrective action shall be reported to Grantor at:

Illinois Criminal Justice Information Authority
Attn: Grant Monitor
300 W. Adams Suite 200
Chicago, IL 60606
Phone: 312-793-8550

27. Reporting Potential Fraud, Waste, or Similar Misconduct.

27.1. Grantee shall promptly refer to Grantor, via their assigned Grant Monitor, any credible evidence that a principal, employee, agent, contractor, sub-contractor, or sub-grantee has either submitted a false claim for grant funds in violation of the False Claims Act or committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity or similar misconduct involving grant funds.

27.2. Potential fraud, waste, abuse or misconduct shall be reported to Grantor by mail at:

Illinois Criminal Justice Information Authority
Attn: Grant Monitor
300 W. Adams Suite 200
Chicago, IL 60606
Phone: 312-793-8550

28. Use of Funds. Grantee certifies that it, and its subcontractors, shall use grant funds, if applicable, funds for only allowable services, activities and costs, as described in the Agreement. Grantee certifies that only those costs listed in the Budget shall be paid pursuant to this Agreement.

29. Grant Funds Recovery and Involuntary Withholdings.

29.1. Grantee certifies that it is not presently subject to a grant funds recovery action under the Illinois Grant Funds Recovery Act (30 ILCS 705) or an Involuntary Withholding by the State of Illinois or any other state. Grantee also certifies that a grant recovery action has not been initiated against it by any grantor, or an Involuntary Withholding action by the State of Illinois or any other state within the past five (5) years.

29.2. Grantee shall notify Grantor if it is currently the subject of a grant funds recovery action, has been the party to a grant funds recovery action in the past five (5) years, is currently subject to an Involuntary Withholding by the State of Illinois or any other state, or has been subject to an Involuntary Withholding by the State of Illinois or any other state within the past five (5) years. If Grantee is a party to a grant funds recovery action, has been a party to a grant funds recovery action within the past five (5) years, becomes a party to a grant funds recovery action, is subject to an Involuntary Withholding, or has been the subject to an Involuntary Withholding within the past five (5) years, or becomes subject to an Involuntary Withholding, Grantor may terminate this agreement at Grantor’s discretion.


30.1. Grantee certifies that is own and its sub-grantees’ and its sub-contractor’s board members,
executive officers, directors, administrators, supervisors, managers, and financial officers and anyone holding such a position of authority have not been convicted of theft, fraud, or any other crime involving dishonesty within the past ten (10) years.

30.2. Grantee shall notify Grantor if any of its own or any of its sub-grantees’ and/or its sub-contractors’ board members, executive officers, directors, administrators, supervisors, managers, or financial officers or anyone holding such a position of authority have been convicted of theft, fraud, or any other crime involving dishonesty within the past ten (10) years or become convicted of theft, fraud, or any other crime involving dishonesty. Grantor may terminate this agreement, at Grantor’s sole discretion, if Grantee’s or any of its sub-grantees’ and/or its sub-contractors’ board members, executive officers, directors, administrators, supervisors, managers, or financial officers or anyone holding such a position of authority have been convicted of theft, fraud, or other crime of dishonesty within the past ten (10) years or become convicted of theft, fraud, or any crime involving dishonesty.

31. Timekeeping.

31.1. Grantee shall, in furtherance of its performance of all aspects of the program description and budget as set forth in the attached exhibits and the Budget, maintain time keeping records for all grant-funded and match personnel as follows:

A. Personnel who spend less than 100% of their time on the funded program must maintain a Personnel Activity Report (PAR) that accurately reflects the time the employee spends performing the program and any other duties. The PAR must:
   1. reflect an after-the-fact distribution of the employee’s actual activity (not budgeted time);
   2. account for attendance and the daily total activity for which the employee is compensated (by all funding sources);
   3. be prepared at least monthly and coincide with one or more pay periods;
   4. be signed by the employee and approved by a supervisor having firsthand knowledge of the work performed; and
   5. be supplemented with daily attendance timesheets.

B. Personnel who spend 100% of their time on the funded program must certify on a semi-annual basis. This time certification form must:
   1. include an after-the-fact certification that 100% of the employee’s time was spent in support of activities associated with the program;
   2. be signed every six months by the employee and a supervisor having firsthand knowledge of the employee’s work; and
   3. be supplemented with daily attendance timesheets.

31.2. Payroll records must reflect either the after-the-fact distribution of an employee’s actual activities or the certification of an employee’s actual work performed.

31.3. Volunteers whose time fulfills a match requirement must complete a daily attendance timesheet or log that includes dates and hours worked on the grant program.

31.4. Along with each quarterly report, Grantee shall submit a Quarterly Time Keeping Certification to Grantor. The Quarterly Time Keeping Certification shall include a certification listing all employees who must complete PARs as set forth in Section, and match volunteers, including their 1) program working hours and 2) total working hours.
31.5  Prior to the execution of this agreement, Grantee must provide Grantor with a copy of any time certification form and PAR that will be used for Grantor’s approval.

31.6.  All time keeping documentation and certifications shall be made available for inspection during site visits and upon request by Grantor.

32.  **Separate Revenue and Expenditure Accounts.** Grantee must have an accounting system that meets the following requirements:

   (a) Provides for the clear identification, in its accounts, of all Federal awards, State awards, and matching funds received or expended.
   (b) Enables the preparation of reports required by general and program-specific terms and conditions of Grantee’s awards.
   (c) Allows the tracing of funds to a level of expenditures adequate to establish that such funds have been used according to the Federal statutes; regulations; and the terms and conditions of the Federal or State award.
   (d) Requires each Federal award, State award, and matching fund revenues and expenditures to be accounted, recorded, and tracked separately by funding source.
   (e) Includes classification of expenditures (e.g., personnel, commodities, equipment).
   (f) Maintains a system coding or classification system that permits summarization and reporting of grant revenue and expenditures by specific accounts, programs, projects, etc.
   (g) Ensures that Federal and State awarded funds and matching funds are not commingled with funds from other Federal, State, or private sources. See 2 CFR 200.302.

33.  **Project Monitoring and Evaluation.**

   33.1.  Project Monitoring: Grantee understands that Grantor may impose additional reporting requirements during the grant period by providing notice in writing to Grantee. Grantee agrees to report any additional information required by Grantor.

   33.2.  Grantor Evaluation: As required by Grantor, Grantee agrees to cooperate with Grantor’s evaluation of the grant project, conducted either by Grantor or external parties.

   33.3.  Grantee Evaluation: Project evaluation is limited to evaluation of Grantee’s project, as described in this Agreement, to determine the project’s effectiveness. Grantee understands and agrees that grant and match funds cannot be used for research purposes, as defined under 45 CFR 46.102(d). Grantee will provide Grantor with aggregate project data and summary reports related to project performance, including process and outcome, as requested by Grantor.

34.  **Conflict of Interest in Hiring and Procurement.** No employee, officer, or agent of Grantee shall participate in the selection of a contractor, award of a contract, administration of a contract, or hiring of personnel supported by grant funds if a conflict of interest, real or apparent, would be involved. Grantee shall establish safeguards to prohibit employees from using their positions for a purpose that is or gives the appearance of being motivated by a desire for private gain for themselves or others.

35.  **Safeguarding Constitutional Protections Related to Religion.**

   35.1  Grantee certifies that grant and match funded services must be offered without regard to religious
affiliation. Grantee also certifies that the receipt of services through the grant funded program shall not be contingent upon participation in a religious event or activity. Grant or match funds may not be used for any explicitly religious activities such as worship, religious instruction, or proselytization. Grantee may engage in inherently religious activities, but such activities must be separate in time or place from the grant funded program, and beneficiaries cannot be compelled to participate in them.

35.2 Faith-based organizations may take into account religion when hiring staff consistent with the Religious Freedom Restoration Act and other applicable laws. However, Grantee must receive approval from the Department of Justice, Office for Civil Rights before doing so, if the grant is funded with federal funds.

35.3 Absent exigent circumstance, prior to enrolling or providing services to a beneficiary, faith-based organizations shall provide a written notice to the beneficiary which contains at a minimum the following information: (i) The organization may not discriminate against beneficiaries or prospective beneficiaries on the basis of religion, a religious belief, a refusal to hold a religious belief, or a refusal to attend or participate in a religious practice; (ii) The organization may not require beneficiaries or prospective beneficiaries to attend or participate in any explicitly religious activities that are offered by the organization, and any participation by beneficiaries in such activities must be purely voluntary; (iii) The organization must separate in time or location any privately funded explicitly religious activities from activities supported by direct Federal financial assistance; (iv) If a beneficiary or prospective beneficiary objects to the religious character of the organization, the organization will undertake reasonable efforts to identify and refer the beneficiary or prospective beneficiary to an alternative provider to which the beneficiary or prospective beneficiary has no objection; and (v) Beneficiaries or prospective beneficiaries may report an organization's violation of these protections, including any denials of services or benefits by an organization, by contacting or filing a written complaint with the Office for Civil Rights or the intermediary that awarded funds to the organization.

35.4 If a Grantee beneficiary or prospective beneficiary objects to the religious character of the faith-based organization, Grantee shall promptly undertake reasonable efforts to identify and refer the beneficiary or prospective beneficiary to an alternative provider to which the beneficiary or prospective beneficiary has no objection based on the organization's religious character.


36.1 Project Monitoring: Grantee understands that Grantor may impose additional reporting requirements during the grant period by providing notice in writing to Grantee. Grantee agrees to report any additional information required by Grantor.

36.2 Grantor Evaluation: As required by Grantor, Grantee agrees to cooperate with Grantor’s evaluation of the grant project, conducted either by Grantor or external parties. Grantee agrees to cooperate with Grantor’s evaluation during and after the grant period of performance. Grantee understands that failure to cooperate could affect the terms of this Agreement and any future grant funding opportunity.

36.3 Grantee Evaluation: Project evaluation is limited to evaluation of Grantee’s project, as described in this Agreement, to determine the project’s effectiveness. Grantee understands and agrees that grant and match funds cannot be used for research purposes, as defined under 45 CFR 46.102(d). Grantee will
provide Grantor with aggregate project data and any summary reports related to project performance, including process and outcome, as requested by Grantor.

37. Requirement to Report Actual or Imminent Breach of Personally Identifiable Information (PII). Grantee (and any "subrecipient" at any tier) must have written procedures in place to respond in the event of an actual or imminent "breach" (OMB M-17-12) if it (or a subrecipient)-- 1) creates, collects, uses, processes, stores, maintains, disseminates, discloses, or disposes of "personally identifiable information (PII)" (2 CFR 200.79) within the scope of this grant-funded program or activity, or 2) uses or operates a "Federal information system" (OMB Circular A-130). Grantee’s breach procedures must include a requirement to report actual or imminent breach of PII to Grantor no later than 24 hours after an occurrence of an actual breach, or the detection of an imminent breach.

38. Restrictions and Certifications Regarding Non-Disclosure Agreements and Related Matters. Grantee and any entity that receives a contract or subcontract with any funds under this award, may not require any employee or contractor to sign an internal confidentiality agreement or statement that prohibits or otherwise restricts, or purports to prohibit or restrict, the reporting (in accordance with law) of waste, fraud, or abuse to an investigative or law enforcement representative of a federal department or agency authorized to receive such information.

a. In accepting this award, Grantee –
   i. represents that it neither requires nor has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and
   ii. certifies that, if it learns or is notified that it is or has been requiring its employees or contractors to execute agreements or statements that prohibit or otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds, will provide prompt written notification to Grantor, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by Grantor.

b. If Grantee makes sub-awards or contracts under this award –
   i. it represents that –
      1. it has determined that no other entity that Grantee’s application proposes may or will receive award funds (whether through a subaward, contract, or subcontract) either requires or has required internal confidentiality agreements or statements from employees or contractors that currently prohibit or otherwise currently restrict (or purport to prohibit or restrict) employees or contractors from reporting waste, fraud, or abuse as described above; and
      2. it has made appropriate inquiry, or otherwise has an adequate factual basis, to support this representation; and
   ii. it certifies that, if it learns or is notified that any subrecipient, contractor, or subcontractor entity that receives funds under this award is or has been requiring its employees or contractors to execute agreements or statements that prohibit or
otherwise restrict (or purport to prohibit or restrict), reporting of waste, fraud, or abuse as described above, it will immediately stop any further obligations of award funds to or by that entity, will provide prompt written notification to the agency making this award, and will resume (or permit resumption of) such obligations only if expressly authorized to do so by that agency.

39. **Background Checks.** Background checks are required for all program staff and volunteers who have direct contact with youth (under 18 years) before hiring or before working on the program. Grantee must have a written protocol on file requiring background checks for all such staff and volunteers, and maintain documentation of their completion and results. Background checks must include fingerprint-based background checks through the Illinois State Police.

Staff or volunteers with a record of the following offenses will automatically be excluded from having direct contact with youth: 1) any sex offense or 2) an offense in which the victim is, by statute, a youth, including but not limited to, child abuse and child endangerment. Staff or volunteers with a Class X felony for which the person has completed parole/supervised release within the past 10 years will automatically be excluded from having direct contact with youth, unless the program model or service provision relies on staff access or credibility with at-risk populations.

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PART THREE – THE PROJECT-SPECIFIC TERMS

In addition to the uniform requirements in PART ONE and the Grantor-Specific Terms in PART TWO, the Grantor has the following additional requirements for this Project:

1. **Training.** No funds may be used to cover training costs, described in the Exhibits, until Grantee complies with the following:

    A. That any training or training materials developed under this award shall adhere to the OJP Training Guiding Principles for Grantees and Subgrantees available at http://www.ojp.gov/funding/ojptrainingguidingprinciples.htm

    B. To comply with all applicable laws, regulations, policies and guidance (which includes specific cost limits, prior approval and reporting requirements) governing the use of federal funds for expense related to conferences, including the provision of food and beverages at such events, and the cost of attendance. Conferences are defined as meetings, retreats, seminars, symposiums, training and other events. Information on pertinent laws, regulations, policies and guidance is available at http://www.ojp.gov/funding/confcost.htm.

THE REMAINDER OF THIS PAGE IS LEFT BLANK INTENTIONALLY
### SECTION A -- FEDERAL/STATE OF ILLINOIS FUNDS

#### Revenues

| (a). State of Illinois Grant Amount Requested | $33,000 |

#### BUDGET SUMMARY - FEDERAL/STATE OF ILLINOIS FUNDS

<table>
<thead>
<tr>
<th>Budget Expenditure Categories</th>
<th>Year 1</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>1. Personnel (Salaries &amp; Wages)</strong> 200.430</td>
<td>$22,289</td>
</tr>
<tr>
<td><strong>2. Fringe Benefits</strong> 200.431</td>
<td>$3,444</td>
</tr>
<tr>
<td><strong>3. Travel</strong> 200.474</td>
<td>$1,467</td>
</tr>
<tr>
<td><strong>4. Equipment</strong> 200.439</td>
<td>$-</td>
</tr>
<tr>
<td><strong>5. Supplies</strong> 200.94</td>
<td>$411</td>
</tr>
<tr>
<td><strong>6. Contractual Services (200.318) &amp; Subawards (200.92)</strong></td>
<td>$2,400</td>
</tr>
</tbody>
</table>

| **16. Total Direct Costs (lines 1-15)** 200.413 | $30,011 |
| **17. Indirect Costs* (see below)** 200.414 | $2,989 |

Rate: 10% Base: $29,891

| **18. Total Costs State Grant Funds (lines 16 and 17)** | $33,000 |

*Indirect Costs* (see below)
SECTION - A (continued) Indirect Cost Rate Information
If your organization is requesting reimbursement for indirect costs on line 17 of the Budget Summary, please select one of the following options.

1) □ Our Organization receives direct Federal funding and currently has a Negotiated Indirect Cost Rate Agreement (NICRA) with our Federal Cognizant Agency. A copy of this agreement will be provided to the State of Illinois’ Indirect Cost Unit for review and documentation before reimbursement is allowed. This NICRA will be accepted by all State of Illinois Agencies up to any statutory, rule-based or programmatic restrictions or limitations.

   NOTE: (If this option is selected, please provide basic Negotiated Indirect Cost Rate Agreement information in area designated below)

Your Organization may not have a Federally Negotiated Indirect Cost Rate Agreement. Therefore, in order for your Organization to be reimbursed for Indirect Costs from the State of Illinois, your Organization must either:

A. Negotiate an Indirect Cost Rate with the State of Illinois’ Indirect Cost Unit with guidance from your State Cognizant Agency on an annual basis.
B. Elect to use the de minimis rate of 10% modified total direct cost (MTDC) which may be used indefinitely on State of Illinois Awards.
C. Use a Restricted Rate designated by programmatic or statutory policy. (See Notice of Funding Opportunity for Restricted Rate Programs)

2a) □ Our Organization currently has a Negotiated Indirect Cost Rate Agreement with the State of Illinois that will be accepted by all State of Illinois Agencies up to any statutory, rule-based or programmatic restrictions or limitations. Our Organization is required to submit a new Indirect Cost Rate Proposal to the Indirect Cost Unit within six (6) months after the close of each fiscal year (2 CFR 200 Appendix IV (C)(2)(c).

   NOTE: (If this option is selected, please provide basic Indirect Cost Rate information in area designated below)

2b) □ Our Organization currently does not have a Negotiated Indirect Cost Rate Agreement with the State of Illinois. Our Organization will submit its initial Indirect Cost Rate Proposal (ICRP) immediately after our Organization is advised that the State award will be made and, in no event, later than three (3) months after the effective date of the State award (2 CFR 200 Appendix IV (C)(2)(b). The initial ICRP will be sent to the State of Illinois’ Indirect Cost Unit.

   NOTE: (Check with your State of Illinois Agency for information regarding reimbursement of indirect costs while your proposal is being negotiated)

3) □ Our Organization has never received a Negotiated Indirect Cost Rate Agreement from either the Federal government or the State of Illinois and elects to charge the de minimis rate of 10% modified total direct cost (MTDC) which may be used indefinitely on State of Illinois awards (2 CFR 200.414 (c)(4)(f) & (200.68).

   NOTE: (Your Organization must be eligible, see 2 CFR 200.414 (f), and submit documentation on the calculation of MTDC within your Budget Narrative under Indirect Costs)

4) □ Is included as a “Special Indirect Cost Rate” in our NICRA (2 CFR 200 Appendix IV (5) Or;
   □ Complies with other statutory policies (please specify):
   The Restricted Indirect Cost Rate is _________ %

5) □ No reimbursement of Indirect Cost is being requested. (Please consult your program office regarding possible match requirements)

Basic Negotiated Indirect Cost Rate Agreement information if Option (1) or (2a) is selected

   Period Covered by the NICRA:
   Approving Fed/State Agency (please specify):
   The Indirect Cost Rate is: _________ %
   The Distribution Base is:

Section A - Indirect Cost Info
If you are required to provide or volunteer to provide cost-sharing, matching funds, other funding or contributions to the project, these should be shown for each applicable budget category. All applicants must complete the cells highlighted in blue. The remaining cells will be automatically filled as you complete the Budget Worksheets. Eligible applicants requesting funding for only one year should complete the column under "Year 1." Please read all instructions before completing form.

### SECTION B -- MATCH FUNDS

<table>
<thead>
<tr>
<th>Program Revenues</th>
<th>Year 1</th>
<th>Year 2</th>
<th>Year 3</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Grantee Match Requirement:</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>(b). Cash</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
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<tr>
<td>(c). Non-cash</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>(d). Other Funding &amp; Contributions</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td><strong>NON-STATE Funds Total</strong></td>
<td>$</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
</tbody>
</table>

### BUDGET SUMMARY MATCH FUNDS

<table>
<thead>
<tr>
<th>Budget Expenditure Categories</th>
<th>Year 1</th>
<th>Year 2</th>
<th>Year 3</th>
<th>TOTAL</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Personnel (Salaries &amp; Wages)</td>
<td>200.430</td>
<td>$</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>2. Fringe Benefits</td>
<td>200.431</td>
<td>$</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>3. Travel</td>
<td>200.474</td>
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<td>4. Equipment</td>
<td>200.439</td>
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<td>-</td>
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<td>5. Supplies</td>
<td>200.94</td>
<td>$</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>6. Contractual Services (200.318) &amp; Subawards (200.92)</td>
<td>$</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>16. Total Direct Costs (lines 1-15)</td>
<td>200.413</td>
<td>$</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>17. Indirect Costs* (see below)</td>
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<td>$</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Rate:</td>
<td>%</td>
<td>Base:</td>
<td>$</td>
<td>-</td>
</tr>
<tr>
<td>18. Total Costs NON-ICJIA (Match) Funds (lines 16 and 17)</td>
<td>$</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Implementing Agency Name: Peoria, County of</td>
<td>DUNS#: 071436208</td>
<td>NOFO ID: 2096-988</td>
<td>Grant #: 322010</td>
<td></td>
</tr>
<tr>
<td>-------------------------------------------</td>
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<td>-----------------</td>
<td>-----------------</td>
<td></td>
</tr>
<tr>
<td>CFSA Number: 546-00-2096</td>
<td>CSFA Short Description: Illinois Family Violence Coordinating Council (IFVCC)</td>
<td>State Fiscal Year(s): 2020</td>
<td>Project Period: 07/01/2019-06/30/2020</td>
<td></td>
</tr>
</tbody>
</table>

Note: Please see ICJIA Specific Instructions tab for additional information about filling out this sheet.

(2 CFR 200.415)

"By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate and that any false, fictitious, or fraudulent information or the omission of any material fact, could result in the immediate termination of my grant award(s)."

<table>
<thead>
<tr>
<th>Implementing Agency</th>
<th>Program Agency</th>
</tr>
</thead>
<tbody>
<tr>
<td>Peoria County</td>
<td>Peoria County</td>
</tr>
<tr>
<td>Name of Applicant Institution/Organization</td>
<td>Name of Applicant Institution/Organization</td>
</tr>
<tr>
<td>Signature</td>
<td>Signature</td>
</tr>
<tr>
<td>Nicole Bjerke</td>
<td>Andrew Rand</td>
</tr>
<tr>
<td>Name of Official</td>
<td>Name of Official</td>
</tr>
<tr>
<td>Peoria County Treasurer</td>
<td>County Board Chairperson</td>
</tr>
<tr>
<td>Title</td>
<td>Title</td>
</tr>
<tr>
<td>Chief Financial Officer (or equivalent)</td>
<td>Executive Director (or equivalent)</td>
</tr>
<tr>
<td>Date of Signature</td>
<td>Date of Signature</td>
</tr>
</tbody>
</table>

Note: The State awarding agency may change required signers based on the grantee’s organizational structure. The required signers must have the authority to enter into contractual agreements on behalf of the organization.
**FFATA Data Collection Form** *(See instructions below to determine if this form needs to be completed)*

Under FFATA, any implementing agency that receives $25,000 or more from federal funds for this award must provide the following information for federal reporting. Please fill out the following form accurately and completely. To confirm whether federal funds are part of this award, please refer to the CFDA number on the Notice of Funding Opportunity. If there is no CFDA number, then this award does not include federal funds.

<table>
<thead>
<tr>
<th>Grantee (or Subgrantee) DUNS:</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Grantee (or Subgrantee) Name:</td>
<td></td>
</tr>
<tr>
<td>Grantee (or Subgrantee) DBA:</td>
<td></td>
</tr>
<tr>
<td>Grantee (or Subgrantee) Address:</td>
<td></td>
</tr>
<tr>
<td>State:</td>
<td>State:</td>
</tr>
<tr>
<td>City:</td>
<td></td>
</tr>
</tbody>
</table>

**Grantee (or Subgrantee) Principal Place of Performance:**

<table>
<thead>
<tr>
<th>City:</th>
<th>State:</th>
<th>Zip+4:</th>
<th>Congressional District:</th>
</tr>
</thead>
</table>

Grant #: 322010  
Award Amount: $33,000  
Project Period: 07/01/2019-06/30/2020

**State of Illinois Awarding Agency:** Illinois Criminal Justice Information Authority

**CSFA Short Description:** Illinois Family Violence Coordinating Council (IFVCC)

**Under certain circumstances, grantee (or subgrantee) must provide names and total compensation of its top 5 highly compensated officials. Please answer the following two questions and follow the instructions:**

**Q1.** In your business or organization’s previous fiscal year, did your business or organization (including parent organization, all branches and all affiliates worldwide) receive (1) 80% or more of your annual gross revenues in U.S. federal contracts, subcontracts, loans, grants, subgrants and/or cooperative agreements and (2) $25,000,000 or more in annual gross revenue from U.S. federal contracts, subcontracts, loans, grants, subgrants and/or cooperative agreements?

Yes [ ] If yes, must answer Q2 below.

No [ ] If no, you are not required to provide data.

**Q2.** Does the public have access to information about the compensation of the senior executives in your business or organization (including parent organization, all branches, and all affiliates worldwide) through periodic reports filed under section 13(a) or 15(d) of the Security Exchange Act of 1934 (5 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue code of 1986 (i.e., on IRS Form 990)?

Yes [ ] If yes, you are not required to provide data.

No [ ] If no, you must provide the data. Please fill out the rest of this form.

**Please provide names and total compensation of the top five officials:**

<table>
<thead>
<tr>
<th>Name:</th>
<th>Amount:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Name:</td>
<td>Amount:</td>
</tr>
<tr>
<td>Name:</td>
<td>Amount:</td>
</tr>
<tr>
<td>Name:</td>
<td>Amount:</td>
</tr>
<tr>
<td>Name:</td>
<td>Amount:</td>
</tr>
</tbody>
</table>
**Section C - Budget Worksheet & Narrative**

1). Personnel (Salaries & Wages) (2 CFR 200.430) -- List each position by title and name of employee, if available. Show the annual salary rate and the percentage of time to be devoted to the project and length of time working on the project. Compensation paid for employees engaged in grant activities must be consistent with that paid for similar work within the applicant organization. Include a description of the responsibilities and duties of each position in relationship to fulfilling the project goals and objectives in the narrative space provided below. Also, provide a justification and description of each position (including vacant positions). Relate each position specifically to program objectives. Personnel cannot exceed 100% of their time on all active projects.

Note: Please see ICJIA Specific Instructions tab for additional information for completing this section.

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Computation</th>
<th>Federal/State Amount</th>
<th>Match</th>
<th>Total Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mary Taylor (7/1/19 - 12/31/19)</td>
<td>Council Coordinator</td>
<td>$25.375 Hr 100.00% 425.50</td>
<td>$10,797</td>
<td></td>
<td>$10,797</td>
</tr>
<tr>
<td>Mary Taylor (1/1/20 - 6/30/20)</td>
<td>Council Coordinator</td>
<td>$25.883 Hr 100.00% 444.00</td>
<td>$11,492</td>
<td></td>
<td>$11,492</td>
</tr>
</tbody>
</table>

Total $22,289

Personnel Narrative:

- The Council Coordinator is a part-time position, working approximately 18.5 hours per week for 23 weeks at $25.375 per hour from July 1, 2019 through December 31, 2019. Effective, January 1, 2020, the Coordinator's hourly rate is projected to increase 2% to $25.883 per hour. The Coordinator is a Peoria County Employee and all County employees will automatically receive a 2% pay increase effective January 1, 2020. She will work approximately 18.5 hours per week for 24 weeks from January 1, 2020 through June 30, 2020. The Coordinator provides administrative assistance, as well as mobilizes resources to efficiently address the grants' needs and programs. The Coordinator works with the Steering Committee to identify, develop and analyze work plans to meet the goals of the grant. The Coordinator will also communicate with local and state social service agencies, collaborating on providing educational trainings that address all aspects of family violence and the protocols related to them. Responsibilities of the Coordinator will also be to complete all program and fiscal reports in required the timeframe.
## Section C - Budget Worksheet & Narrative

2). Fringe Benefits (2 CFR 200.431) -- Fringe benefits should be based on actual known costs or an established formula. Fringe benefits are for the personnel listed in category (1) direct salaries and wages, and only for the percentage of time devoted to the project. Provide the name of the fringe benefit (i.e., Retirement, Insurance, Worker's Comp, etc), the fringe benefit rate, and a clear description of how the computation of fringe benefits was done. Provide both the annual (for multiyear awards) and total. If a fringe benefit rate is not used, show how the fringe benefits were computed for each position. The budget justification should be reflected in the budget description. Elements that comprise fringe benefits should be indicated.

Note: Please see ICJIA Specific Instructions tab for additional information for completing this section.

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Calculated Salary</th>
<th>FICA</th>
<th>IMRF</th>
<th>Other (Please specify)</th>
<th>Other (Please specify)</th>
<th>Other (Please specify)</th>
<th>Other (Please Specify)</th>
<th>Flat Rate Fringe (If applicable)</th>
<th>Federal/State Amount</th>
<th>Match</th>
<th>Total Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mary Taylor (7/1/19 - 12/31/19)</td>
<td>Council Coordinator</td>
<td>$10,797</td>
<td>$826</td>
<td>$842</td>
<td>-</td>
<td>$</td>
<td>-</td>
<td>-</td>
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<td>$1,668</td>
<td>$1,668</td>
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</tr>
<tr>
<td>Mary Taylor (1/1/20 - 6/30/20)</td>
<td>Council Coordinator</td>
<td>$11,492</td>
<td>$879</td>
<td>$896</td>
<td>-</td>
<td>$</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>$1,776</td>
<td>$1,776</td>
<td>$</td>
</tr>
</tbody>
</table>

Fringe Narrative:

- FICA is a standard rate of 7.65% and the IMRF rate for Peoria County in 2019 is 7.8%
Section C - Budget Worksheet & Narrative

3). Travel (2 CFR 200.474) -- Travel should include: origin and destination, estimated costs and type of transportation, number of travelers, related lodging and per diem costs, brief description of the travel involved, its purpose, and explanation of how the proposed travel is necessary for successful completion of the project. In training projects, travel and meals for trainees should be listed separately. Show the number of trainees and unit cost involved. Identify the location of travel, if known; or if unknown, indicate "location to be determined." Indicate source of Travel Policies applied, Applicant or State of Illinois Travel Regulations. NOTE: Dollars requested in the travel category should be for staff travel only. Travel for consultants should be shown in the contractual category along with the consultant’s fee. Travel for training participants, advisory committees, review panels and etc., should be itemized the same way as indicated above and placed in the “Miscellaneous” category.

<table>
<thead>
<tr>
<th>Purpose of Travel (brief description)</th>
<th>Location</th>
<th>Cost</th>
<th>Quantity</th>
<th>Basis</th>
<th># Staff</th>
<th># of Trips</th>
<th>Federal/State Amount</th>
<th>Match</th>
<th>Total Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mary Taylor, rental car</td>
<td>Peoria to Springfield, round trip</td>
<td>Rental car</td>
<td>$ 40.00</td>
<td>3</td>
<td>days</td>
<td>1</td>
<td>1</td>
<td>$ 120</td>
<td>$ 120</td>
</tr>
<tr>
<td>Mary Taylor, gas for rental car</td>
<td>Peoria to Springfield, round trip</td>
<td>Gas</td>
<td>$ 54.50</td>
<td>1</td>
<td>round trip</td>
<td>1</td>
<td>2</td>
<td>$ 109</td>
<td>$ 109</td>
</tr>
<tr>
<td>Mary Taylor, Hotel</td>
<td>Springfield, IL</td>
<td>Hotel</td>
<td>$ 80.00</td>
<td>1</td>
<td>room</td>
<td>1</td>
<td>1</td>
<td>$ 80</td>
<td>$ 80</td>
</tr>
<tr>
<td>Mary Taylor, per diem, Springfield meeting</td>
<td>Springfield, IL</td>
<td>per diem</td>
<td>$ 28.00</td>
<td>2</td>
<td>days</td>
<td>1</td>
<td>1</td>
<td>$ 56</td>
<td>$ 56</td>
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<tr>
<td>Mary Taylor, mileage</td>
<td>Local travel</td>
<td>mileage</td>
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<td>20</td>
<td>miles</td>
<td>1</td>
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<td>$ 348</td>
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<td>miles</td>
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<td></td>
<td></td>
<td></td>
<td>$ 1,467</td>
<td>$ 1,467</td>
</tr>
</tbody>
</table>

Travel Narrative:

- Peoria to Springfield travel is for 1 staff to drive to Springfield, IL to attend 1 Coordinator meeting and one two-day statewide training (one-day Coordinator meeting and on the following day a training), which would require one hotel night stay at the state approved rate along with rental car for 3 days total, gas for two trips, and per diem for 2 days.
- The remainder of the travel will be within the Peoria area as well as any travel within the 4 additional counties in the Circuit to meet with representatives or committee meetings to address the goals of the grant. This is based on previous grant experience and based on previous meeting schedules. More economical to do mileage versus rental car.
- Travel is based on the number of counties within the Tenth Circuit and based on the state mileage rate of .58 per mile.

Note: Please see ICJIA Specific Instructions tab for additional information for completing this section.
Section C - Budget Worksheet & Narrative

4). **Equipment** *(2 CFR 200.439)* -- Provide justification for the use of each item and relate them to specific program objectives. Provide both the annual (for multiyear awards) and total for equipment. Equipment is defined as an article of tangible personal property that has a useful life of more than one year and a per-unit acquisition cost which equals or exceeds the lesser of the capitalization level established by the non-Federal entity for financial statement purposes, or $5,000. An applicant organization may classify equipment at a lower dollar value but cannot classify it higher than $5,000. (Note: Organization's own capitalization policy for classification of equipment can be used). Applicants should analyze the cost benefits of purchasing versus leasing equipment, especially high cost items and those subject to rapid technical advances. Rented or leased equipment costs should be listed in the "Contractual" category. Explain how the equipment is necessary for the success of the project. Attach a narrative describing the procurement method to be used.

Note: Please see ICJIA Specific Instructions tab for additional information for completing this section.

<table>
<thead>
<tr>
<th>Item</th>
<th>Computation</th>
<th>Federal/State Amount</th>
<th>Match</th>
<th>Total Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Quantity</td>
<td>Cost</td>
<td>Pro-Rated Share (Put 100% if cost is not pro-rated)</td>
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</tr>
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</tr>
</tbody>
</table>

Total $ - $ - $ - $ -

Equipment Narrative:
- All equipment is provided by the program agent
### Section C - Budget Worksheet & Narrative

5). **Supplies (2 CFR 200.94)** --List items by type (office supplies, postage, training materials, copying paper, and other expendable items such as books, hand held tape recorders) and show the basis for computation. Generally, supplies include any materials that are expendable or consumed during the course of the project.

Note: Please see ICJIA Specific Instructions tab for additional information for completing this section.

<table>
<thead>
<tr>
<th>Supply Items</th>
<th>Computation</th>
<th></th>
<th>Federal/State Amount</th>
<th>Match</th>
<th>Total Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Quantity/</td>
<td>Cost</td>
<td>Pro-Rated Share (Put</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Duration</td>
<td></td>
<td>100% if cost is not</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>pro-rated)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Office supplies, postage, training materials</td>
<td>8</td>
<td>$51.38</td>
<td>100.00%</td>
<td>$ 411</td>
<td>$ 411</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>$</td>
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<td></td>
<td></td>
<td></td>
<td>$</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**Supplies Narrative:**

- Supply expense is for items necessary for approximately 8 trainings with approximately 355 attendees. These are folders, paper, binders, pens, pencils, markers, post-it notes, note pads, paper clips, staples, and the costs to print and bind the training materials. Costs for supplies is an estimate on the number of anticipated trainings planned and the cost of folders, printing and items necessary in hosting a training. Based on previous grant experience.
Section C - Budget Worksheet & Narrative

6). Contractual Services (2 CFR 200.318) & Subawards (200.92) -- Provide a description of the product or service to be procured by contract and an estimate of the cost. Applicants are encouraged to promote free and open competition in awarding contracts. Federal rules require a separate justification must be provided for sole source contracts in excess of $150,000 (See 2 CFR 200.88). However, ICJIA has additional requirements for sole source contracts of other amounts. The applicant must contact the ICJIA grant monitor or program administrator for additional information. This budget category may include subawards. Provide separate budgets for each subaward or contract, regardless of the dollar value and indicate the basis for the cost estimates in the narrative. Describe products or services to be obtained and indicate the applicability or necessity of each to the project.

Please also note the differences between subaward, contract, and contractor (vendor):

1) Subaward (200.92) means an award provided by a pass-through entity to a subrecipient for the subrecipient to carry out part of a Federal/State award, including a portion of the scope of work or objectives. It does not include payments to a contractor or payments to an individual that is a beneficiary of a Federal/State program.

2) Contract (200.22) means a legal instrument by which a non-Federal entity purchases property or services needed to carry out the project or program under a Federal award. The term as used in this part does not include a legal instrument, even if the non-Federal entity considers it a contract, when the substance of the transaction meets the definition of a Federal award or subaward.

3) "Vendor" or "Contractor" is generally a dealer, distributor or other seller that provides services in support of the project activities. This can include utilities, leases, computing costs, audit costs, and similar types of costs.

Note: Please see ICJIA Specific Instructions tab for additional information for completing this section.

<table>
<thead>
<tr>
<th>Description</th>
<th>Cost per Basis</th>
<th># of speakers</th>
<th>Length of Time</th>
<th>Pro-Rated Share</th>
<th>Federal/State Amount</th>
<th>Match</th>
<th>Total Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Local speaker fee</td>
<td>$ 300.00</td>
<td>2</td>
<td>100.00%</td>
<td>$ 600</td>
<td>$ 600</td>
<td></td>
<td>$ 600</td>
</tr>
<tr>
<td>Victim Service Agency Stipends, Center for Prevention of</td>
<td>$ 15.00</td>
<td># of speakers</td>
<td>2</td>
<td>100.00%</td>
<td>$ 450</td>
<td></td>
<td>$ 450</td>
</tr>
<tr>
<td>Victim Service Agency Stipends, Freedom House</td>
<td>$ 15.00</td>
<td>Hour</td>
<td>30</td>
<td>100.00%</td>
<td>$ 450</td>
<td></td>
<td>$ 450</td>
</tr>
<tr>
<td>Disability Service Agency Stipend, Advocates for Access</td>
<td>$ 15.00</td>
<td>Hour</td>
<td>100.00%</td>
<td>$ 450</td>
<td>$ 450</td>
<td></td>
<td>$ 450</td>
</tr>
<tr>
<td>Elder Victim Service Agency Stipend, Adult Protective Services</td>
<td>$ 15.00</td>
<td>Hour</td>
<td>30</td>
<td>100.00%</td>
<td>$ 450</td>
<td></td>
<td>$ 450</td>
</tr>
<tr>
<td>Total</td>
<td></td>
<td></td>
<td></td>
<td>$ 2,400</td>
<td>$ -</td>
<td></td>
<td>$ 2,400</td>
</tr>
</tbody>
</table>

Contractual Narrative:

- Two local speakers will be retained and paid approximately $300 each for speaking fees. Possible topics for trainings/conferences will include Digital Safety, Sexual Assault, Education and Mental Health and Domestic Violence. Speakers will be determined by either the Steering or Individual Committees based on the training needs and interests. The Local Council has that will enable us to accomplish our goals as described in the grant. Contracts will be signed with each speaker.
- Victim Service Agency Stipends are for the Center for Prevention of Abuse, Freedom House, Advocates for Access and Adult Protective Services at $15.00/ hour for a total of 120 hours.
- For the stipend the agency will at a minimum:
  - provide a representative for the county committee and other committee meetings
  - provide a representative to participate in the training sessions within their service area. Help plan and provide the trainings.
  - participate with the assistance of the local coordinator in the training of local law enforcement officers, prosecutors, and court personnel
  - Continue to work closeley with teh 10 circuit FVCC
  - Identify and utilize opportunities to disseminate the lessons learned throughout the circuitStaff from these nonprofit agencies attend the .

Contracts and or MOU's will be signed with each agency.
Section C - Budget Worksheet & Narrative

16. Indirect Cost (2 CFR 200.414) -- Provide the most recent indirect cost rate agreement information with the itemized budget. The applicable indirect cost rate(s) negotiated by the organization with the cognizant negotiating agency must be used in computing indirect costs (F&A) for a program budget. The amount for indirect costs should be calculated by applying the current negotiated indirect cost rate(s) to the approved base(s). After the amount of indirect costs is determined for the program, a breakdown of the indirect costs should be provided in the budget worksheet and narrative below.

Note: Please see ICJIA Specific Instructions tab for additional information for completing this section.

<table>
<thead>
<tr>
<th>Description</th>
<th>Computation</th>
<th>Federal/State Amount</th>
<th>Match</th>
<th>Total Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>Rate</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Base</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Facilities and Administration indirect costs</td>
<td>$ 29,891</td>
<td>10.00%</td>
<td>$ 2,989</td>
<td>$ 2,989</td>
</tr>
</tbody>
</table>

Indirect Cost Narrative:

Peoria County elects the de minimis rate of 10%. Peoria County has never had a negotiated federal or state indirect cost rate. All direct costs are eligible for inclusion in Modified Total Direct Costs, which is the distribution base on which the 10% rate is assessed. Indirect costs will cover portions of fiscal and administrative personnel costs, technology support, utilities, office space and maintenance expenses.

Indirect costs will be expended on the following expenses:
- fiscal and administrative personnel costs
- technology support
- utilities
- office space
- maintenance expenses

This is to certify that I have reviewed the indirect cost rate proposal and grant agreement budget, and to the best of my knowledge and belief:

(1) The costs included in the proposal to establish the final indirect costs rate for this project period are not listed in the budget as a direct cost.
(2) The indirect costs charged to this grant agreement are not included as direct costs in a different grant agreement with the Criminal Justice Information Authority (Authority) or any other grantor.
(3) The direct costs listed in this budget are not charged as indirect costs in a different grant agreement with the Authority or any other grantor.

Violation of this certification may result in a range of penalties, including suspension of funds under this program, termination of this agreement, suspension or debarment from receiving future grants, recoupment of monies provided under this grant, and all remedies allowed under the Illinois Grant Recovery Act (30 ILCS 708/1 et seq.)

Peoria County  
Institution/Organization

__________________________
Signature

Nicloe Bjerke  
Name of Official

__________________________
Title Peoria County Treasurer
Chief Financial Officer (or equivalent)

__________________________
Date of Signature

Peoria County  
Institution/Organization

__________________________
Signature

Andrew Rand  
Name of Official

__________________________
Title County Board Chairperson
Executive Director (or equivalent)

__________________________
Date of Signature
### Section C - Budget Worksheet & Narrative

**Budget Summary**—When you have completed the budget worksheet, transfer the totals for each category to the spaces below to the uniform template provided (SECTION A & B). Verify the total costs and the total project costs. Indicate the amount of State requested funds and the amount of non-Statel funds that will support the project.

<table>
<thead>
<tr>
<th>Budget Category</th>
<th>Federal/State Amount</th>
<th>Match Amount</th>
<th>Total Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>1. Personnel</td>
<td>$ 22,289.00</td>
<td>$</td>
<td>$ 22,289.00</td>
</tr>
<tr>
<td>2. Fringe Benefits</td>
<td>$ 3,444.00</td>
<td>$</td>
<td>$ 3,444.00</td>
</tr>
<tr>
<td>3. Travel</td>
<td>$ 1,467.00</td>
<td>$</td>
<td>$ 1,467.00</td>
</tr>
<tr>
<td>4. Equipment</td>
<td>$ 411.00</td>
<td>$</td>
<td>$ 411.00</td>
</tr>
<tr>
<td>5. Supplies</td>
<td>$ 2,400.00</td>
<td>$</td>
<td>$ 2,400.00</td>
</tr>
<tr>
<td><strong>16. Indirect Costs</strong></td>
<td>$ 2,989.00</td>
<td>$</td>
<td>$ 2,989.00</td>
</tr>
<tr>
<td><strong>TOTAL PROJECT COSTS</strong></td>
<td>$ 33,000.00</td>
<td>$</td>
<td>$ 33,000.00</td>
</tr>
<tr>
<td>Implementing Agency Name: Peoria, County of</td>
<td>DUNS#: 071436208</td>
<td>NOFO ID: 2096-988</td>
<td>Grant #: 322010</td>
</tr>
<tr>
<td>-------------------------------------------</td>
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</tr>
<tr>
<td>CFSA Number: 546-00-2096</td>
<td>CSFA Short Description: Illinois Family Violence Coordinating Council (IFVCC)</td>
<td>State Fiscal Year(s): 2020</td>
<td>Project Period: 07/01/2019-06/30/2020</td>
</tr>
</tbody>
</table>

### FOR ICJIA USE ONLY

#### Final Budget Amount Approval

<table>
<thead>
<tr>
<th>Final Total Budget Amount</th>
<th>ICJIA Program Staff Name</th>
<th>ICJIA Program Staff Signature</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Final Total Award Amount (if different)</td>
<td>ICJIA Fiscal &amp; Administrative Staff Name</td>
<td>ICJIA Fiscal &amp; Administrative Signature</td>
<td>Date</td>
</tr>
</tbody>
</table>

#### Budget Revision Amount Approval

<table>
<thead>
<tr>
<th>Final Revised Budget Amount</th>
<th>ICJIA Program Staff Name</th>
<th>ICJIA Program Staff Signature</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Final Total Award Amount (if different)</td>
<td>ICJIA Fiscal &amp; Administrative Staff Name</td>
<td>ICJIA Fiscal &amp; Administrative Signature</td>
<td>Date</td>
</tr>
</tbody>
</table>

$\text{§200.308 Revision of budget and program plans}$

(e) The Federal/State awarding agency may, at its option, restrict the transfer of funds among direct cost categories or programs, functions and activities for Federal/State awards in which the Federal/State share of the project exceeds the Simplified Acquisition Threshold and the cumulative amount of such transfers exceeds or is expected to exceed 10 percent or $1,000 per detail line item, whichever is greater of the total budget as last approved by the Federal/State awarding agency. The Federal/State awarding agency cannot permit a transfer that would cause any Federal/State appropriation to be used for purposes other than those consistent with the appropriation.
ISSUE: Peoria County Court Administration has renewed the Intergovernmental Agreement with IL Department of Healthcare and Family Services to operate the Access and Visitation Program for the period of July 1, 2019 – June 30, 2020

BACKGROUND/DISCUSSION:

Effective July 1, 2019, the Tenth Judicial Circuit Court renewed an Intergovernmental Agreement with the Illinois Department of Healthcare and Family Services to provide access and visitation services to non-married parents, where court-ordered, for the resolution of visitation and custody-related disputes for the period of July 1, 2019 through June 30, 2020 in the amount of $50,000.00. Funds available under this agreement originate from the U.S. Department of Health and Human Services’ Child Support Enforcement Program (CFDA#93.563).

This is a reimbursement grant, so revenues will be equivalent to expenses. No budget amendment is necessary as enough funding has already been appropriated. This agreement provides funding for one part-time mediator who conducts mediations in both Peoria and Tazewell County. No matching funds are required by the County.

COUNTY BOARD GOALS:

HIGH PERFORMING PUBLIC ORGANIZATION

PREPARED BY: Jennifer Shadid, Assistant Court Administrator
DEPARTMENT: Court Administration
DATE: June 6, 2019
May 22, 2019

Rena' Parker, Court Administrator
Tenth Judicial Circuit Court
Peoria County Courthouse
324 Main Street, Room 215
Peoria, Illinois 61602

Re: Intergovernmental Agreement No. 2018-55-024-KC / Renewal
   — Access and Visitation Program —

Dear Ms. Parker:


Please sign, date and return five (5) copies of this agreement; four (4) to be retained by HFS and one (1) to be returned to your office upon execution by HFS. Signed copies should be sent to the following address:

   Sue Balster
   Healthcare and Family Services
   Division of Finance
   509 South 6th Street, 5th Floor
   Springfield, Illinois 62701

All related notices (section 4.2 - Notices) and reports (section 5.3 – Contractor Duties) should be directed to the Contract Manager:

   Irene Curran
   Division of Child Support Services
   36 South Wabash Avenue, 8th Floor
   Chicago, Illinois 60603
   Telephone: 312.814.4250

Ms. Curran can be contacted at the above-referenced number or via Email at irene.curran@illinois.gov should you have any questions regarding the enclosed documents.

Sincerely,

Yvette Perez-Trevino
Division of Child Support Services

Enclosures

   c: Sue Balster, Division of Finance, Healthcare and Family Services
      Irene Curran, Division of Child Support Services, Healthcare and Family Services

E-mail: hfswebmaster@illinois.gov
Web Site: childsupport.illinois.gov
STATE OF ILLINOIS

RENEWAL OF THE INTERGOVERNMENTAL AGREEMENT
between
DEPARTMENT OF HEALTHCARE AND FAMILY SERVICES
and
TENTH JUDICIAL CIRCUIT COURT

Intergovernmental Agreement No. 2018-55-024

WHEREAS, the Illinois Department of Healthcare and Family Services ("Department"), located at 201 South Grand Avenue East, Springfield, Illinois 62703, and the Tenth Judicial Circuit Court, ("Circuit Court"), located at Peoria County Courthouse, 324 Main Street, Room 215, Peoria, Illinois 61702, desire to renew this Agreement; and

WHEREAS, pursuant to Article II, Item 2.2 (Renewals), the Agreement may be renewed for additional periods, as long as the initial term and renewal terms do not exceed three years, by each party furnishing written notification of such intent;

NOW THEREFORE, the Intergovernmental Agreement is renewed for the period of July 1, 2019 through June 30, 2020 for the amount of $50,000.00.

All other terms and conditions shall remain in full force and effect.

In Witness Whereof, the parties have hereunto caused this Renewal to be executed by their duly authorized representatives.

Illinois Department of Healthcare
And Family Services

By: ______________________
Theresa Eagleson
Director

Date: ______________________

Tenth Judicial Circuit Court

By: ______________________
Rena' Parker
Court Administrator

Date: 5/28/19
AGENDA BRIEFING

COMMITTEE: Public Safety and Justice
LINE ITEM:

MEETING DATE: June 25, 2019
AMOUNT:

ISSUE: FOR INFORMATION ONLY

BACKGROUND/DISCUSSION:
The attached report outlines the activity of Peoria County Animal Protection Services during the month of May 2019. It includes information from the same period in 2018 for comparison purposes.

COUNTY BOARD GOALS:

FINANCIAL STABILITY
INFRASTRUCTURE STEWARDSHIP
EFFECTIVE SERVICE DELIVERY
HEALTHY VIBRANT COMMUNITIES
WORKFORCE DEVELOPMENT
COLLABORATION

STAFF RECOMMENDATION:

COMMITTEE ACTION: INFORMATIONAL ITEM

PREPARED BY: Becky Spencer
DEPARTMENT: PCAPS
DATE: June 12, 2019
## Monthly Department Report - May 2019

### Animal Statistics

<table>
<thead>
<tr>
<th>Animal Intake</th>
<th>MAY 2019</th>
<th>MAY 2018</th>
<th>YTD 2019</th>
<th>YTD 2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cat</td>
<td>217</td>
<td>210</td>
<td>648</td>
<td>681</td>
</tr>
<tr>
<td>Dog</td>
<td>143</td>
<td>178</td>
<td>687</td>
<td>677</td>
</tr>
<tr>
<td>Other</td>
<td>29</td>
<td>35</td>
<td>85</td>
<td>127</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>389</strong></td>
<td><strong>423</strong></td>
<td><strong>1,420</strong></td>
<td><strong>1,484</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Animal Outcomes</th>
<th>MAY 2019</th>
<th>MAY 2018</th>
<th>YTD 2019</th>
<th>YTD 2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>Adopted</td>
<td>68</td>
<td>61</td>
<td>349</td>
<td>353</td>
</tr>
<tr>
<td>Died</td>
<td>6</td>
<td>5</td>
<td>14</td>
<td>17</td>
</tr>
<tr>
<td>Euthanized</td>
<td>180</td>
<td>167</td>
<td>624</td>
<td>617</td>
</tr>
<tr>
<td>Other</td>
<td>10</td>
<td>13</td>
<td>40</td>
<td>53</td>
</tr>
<tr>
<td>Returned to Owner</td>
<td>49</td>
<td>82</td>
<td>255</td>
<td>259</td>
</tr>
<tr>
<td>Transfer</td>
<td>49</td>
<td>39</td>
<td>161</td>
<td>123</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>362</strong></td>
<td><strong>367</strong></td>
<td><strong>1,443</strong></td>
<td><strong>1,422</strong></td>
</tr>
</tbody>
</table>

### Field Activities - Calls for Service by Type

<table>
<thead>
<tr>
<th>Activity</th>
<th>MAY 2019</th>
<th>MAY 2018</th>
<th>YTD 2019</th>
<th>YTD 2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>Assist</td>
<td>11</td>
<td>19</td>
<td>29</td>
<td>77</td>
</tr>
<tr>
<td>Dead</td>
<td>3</td>
<td>4</td>
<td>8</td>
<td>11</td>
</tr>
<tr>
<td>Emergency</td>
<td>33</td>
<td>70</td>
<td>118</td>
<td>158</td>
</tr>
<tr>
<td>Investigation</td>
<td>566</td>
<td>674</td>
<td>3,254</td>
<td>3,237</td>
</tr>
<tr>
<td>Other</td>
<td>0</td>
<td>2</td>
<td>4</td>
<td>11</td>
</tr>
<tr>
<td>Owned</td>
<td>3</td>
<td>1</td>
<td>11</td>
<td>5</td>
</tr>
<tr>
<td>Rescue</td>
<td>1</td>
<td>1</td>
<td>2</td>
<td>5</td>
</tr>
<tr>
<td>Routine Patrol</td>
<td>28</td>
<td>28</td>
<td>116</td>
<td>122</td>
</tr>
<tr>
<td>Stray</td>
<td>402</td>
<td>415</td>
<td>1,535</td>
<td>1,574</td>
</tr>
<tr>
<td>Transport</td>
<td>61</td>
<td>67</td>
<td>306</td>
<td>314</td>
</tr>
<tr>
<td>Wild</td>
<td>109</td>
<td>177</td>
<td>374</td>
<td>444</td>
</tr>
<tr>
<td>Extra Service</td>
<td>52</td>
<td>52</td>
<td>261</td>
<td>248</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>1,269</strong></td>
<td><strong>1,510</strong></td>
<td><strong>6,018</strong></td>
<td><strong>6,100</strong></td>
</tr>
</tbody>
</table>
# Field Activities - Calls for Service by Jurisdiction

<table>
<thead>
<tr>
<th>Jurisdiction</th>
<th>MAY 2019</th>
<th>MAY 2018</th>
<th>YTD 2019</th>
<th>YTD 2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bartonville</td>
<td>33</td>
<td>48</td>
<td>137</td>
<td>204</td>
</tr>
<tr>
<td>Bellevue</td>
<td>7</td>
<td>1</td>
<td>28</td>
<td>30</td>
</tr>
<tr>
<td>Brimfield</td>
<td>0</td>
<td>2</td>
<td>32</td>
<td>18</td>
</tr>
<tr>
<td>Chillicothe</td>
<td>62</td>
<td>61</td>
<td>235</td>
<td>299</td>
</tr>
<tr>
<td>City of Peoria</td>
<td>878</td>
<td>1093</td>
<td>4,343</td>
<td>4,346</td>
</tr>
<tr>
<td>Unincorporated</td>
<td>161</td>
<td>158</td>
<td>603</td>
<td>539</td>
</tr>
<tr>
<td>Dunlap</td>
<td>10</td>
<td>16</td>
<td>51</td>
<td>76</td>
</tr>
<tr>
<td>Elmwood</td>
<td>2</td>
<td>2</td>
<td>7</td>
<td>10</td>
</tr>
<tr>
<td>Glasford</td>
<td>9</td>
<td>11</td>
<td>27</td>
<td>43</td>
</tr>
<tr>
<td>Hanna City</td>
<td>7</td>
<td>7</td>
<td>35</td>
<td>52</td>
</tr>
<tr>
<td>Kingston Mines</td>
<td>1</td>
<td>0</td>
<td>1</td>
<td>0</td>
</tr>
<tr>
<td>Mapleton</td>
<td>4</td>
<td>3</td>
<td>34</td>
<td>23</td>
</tr>
<tr>
<td>Norwood</td>
<td>5</td>
<td>5</td>
<td>18</td>
<td>6</td>
</tr>
<tr>
<td>Out of County</td>
<td>0</td>
<td>2</td>
<td>1</td>
<td>9</td>
</tr>
<tr>
<td>Peoria Heights</td>
<td>59</td>
<td>46</td>
<td>275</td>
<td>236</td>
</tr>
<tr>
<td>Princeville</td>
<td>1</td>
<td>3</td>
<td>26</td>
<td>24</td>
</tr>
<tr>
<td>Tazewell County</td>
<td>5</td>
<td>7</td>
<td>31</td>
<td>28</td>
</tr>
<tr>
<td>West Peoria</td>
<td>23</td>
<td>45</td>
<td>129</td>
<td>167</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>1,269</strong></td>
<td><strong>1,510</strong></td>
<td><strong>6,018</strong></td>
<td><strong>6,100</strong></td>
</tr>
</tbody>
</table>
Peoria County Board Public Safety and Justice Committee
Emergency Management Agency
Monthly Report June 2019

Significant Events (Incident Reports)

- **2019 Spring Flood**
  - Situation Reports (SITREPs) submitted to Illinois Emergency Management Agency twice daily (0800hrs/1400hrs) beginning on 05/01/2019
  - Daily Flood calls with Illinois Emergency Management Agency (IEMA)
  - Provided the following sandbags:
    - 4000 - Chillicothe Township 05/04/2019
    - 2000 - Medina Township 05/04/2019
  - Participated in initial Damage Assessment with Peoria Co. Planning & Zoning 05/15/2019
  - Submission of Disaster Impact Form 05/31/2019
- **Peoria Co. Weather Spotter Activation on the following dates:**
  - 05/22/2019
    - 2 EMA Staff for a total of 6 hrs
    - 5 Weather Spotters for a total of 7.5 hrs
    - 1 Amateur Radio for total of 2 hrs
  - 05/27/2019 (Two tornado warning activations)
    - 1 EMA Staff for a total of 4 hrs
    - 4 Weather Spotters for a total of 6 hrs
    - 1 Amateur Radio for a total of 2 hrs
  - 05/28/2019 (One tornado activation)
    - 2 EMA Staff for a total of 4 hrs
    - 12 Weather Spotters for a total of 18 hrs
    - 7 Amateur Radio for a total of 10.5 hrs

Meeting Attendance

- Met with Peoria Co. Emergency Telephone Systems Board (ETSB)/9-1-1 and the Illinois Emergency Management Agency regarding revisions and updates to the Tactical Interoperable Communications Plan (TICP)
- Mapleton Community Advisory Panel 06/04/2019
- Central Illinois Coalition Active in Response Planning (CIL-CARP) Advisory Council 05/01/2019, 06/05/2019
- Central Illinois Coalition Active in Response Planning (CIL-CARP) General Membership Meeting 05/08/2019
Drill/Exercise Participation

- Initiated the monthly Outdoor Warning Siren Test 06/04/2019

Training Attendance

- NA

Grant Management

- Submitted the Illinois Capability and THIRA Tool 06/03/2019

Equipment Status

- Siren #1011 Countryside Estates - reprogrammed radio frequency following a failure to sound off during an activation test
- Siren #1013 Jubilee Woods – replaced four batteries, repaired one bad speaker
- Siren #1014 Jubilee Hills – repaired one bad speaker
- Siren #2004 Trivoli – repaired one bad speaker
- Siren #2012 Glasford Timber Twp – replaced bad amp with temporary until amp can be sent to Whelen for repair
- Siren #3004 Woodland Heights - reprogrammed radio frequency following a failure to sound off during an activation
- Siren #3008 Pinewood Trailer Park - reprogrammed radio frequency following a failure to sound off during an activation
- Siren #3012 Dunlap Fire Dept. - repaired a bad amplifier
- Siren #3016 Lake of the Woods - reprogrammed radio frequency following a failure to sound off during an activation
- Siren #3019 Mossville Fire Station – reprogrammed radio frequency following a failure to sound off during an activation
- Siren #3025 Pleasant Hill School – reprogrammed radio frequency following a failure to sound off during an activation
- Siren #3012 Dunlap Fire Dept. - repaired a bad amplifier
- Siren #3016 Lake of the Woods - reprogrammed radio frequency following a failure to sound off during an activation
- Siren #3019 Mossville Fire Station – reprogrammed radio frequency following a failure to sound off during an activation
- Siren #4003 Norwood – repaired two bad speakers
- Siren #4025 Pleasant Hill School – replaced bad amplifier, repaired on bad speaker

Facilities

- Currently monitoring four leaks in the roof of the Peoria Co. EMA Bunker located at 10321 Civil Defense Rd. - Brimfield

Misc.

- Director of Emergency Management and Preparedness appointed as Chairperson to the Peoria Area Maritime Security Council Steering Committee
- Peoria Co. EMA Strategic Planning Workgroup Meeting on 06/03/2019 finalized the following goals:
  o Identification of a location and development of a County Emergency Operations Center
  o Collaboration with City of Peoria Office of Emergency Management in development of an Emergency Operations Plan
- Revision of Chapter Seven of Peoria Co. Code Civil Defense
- Participated in the Peoria Co. Emergency Preparedness Expo
- Director of Emergency Management and Preparedness deployed June 06-June 08 with the Illinois Incident Management Team to the State Unified Area Command in Hardin, IL for Logistics support in response to the 2019 Mississippi R. Flood
June 21, 2019

Mr. Paul Rosenbohm  
Chairman  
Public Safety & Justice Committee

Honorable Paul P. Gilfillan  
Chief Judge of the Tenth Judicial Circuit

Dear Chairman Rosenbohm & Chief Judge Gilfillan,

Please consider this the monthly report for the Public Defender’s Office of Peoria County for the month of May 2019.

The Public Defender’s Office is continuing to serve the needs of those individuals in Peoria County charged with crimes and facing possible jail time and/or the potential loss of parental rights, including handling all appeals arising from adjudications seeking to terminate parental rights.

May 2019 Public Defender Statistical Data

<table>
<thead>
<tr>
<th>Division</th>
<th>Pending Case Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Felony</td>
<td>455</td>
</tr>
<tr>
<td>Misdemeanor</td>
<td>696</td>
</tr>
<tr>
<td>DUI</td>
<td>288</td>
</tr>
<tr>
<td>Traffic</td>
<td>3630</td>
</tr>
<tr>
<td>Juvenile Abuse &amp; Neglect</td>
<td>848</td>
</tr>
<tr>
<td>Juvenile Delinquency</td>
<td>205</td>
</tr>
<tr>
<td>Drug Court</td>
<td>53</td>
</tr>
<tr>
<td>Mental Health Court</td>
<td>30</td>
</tr>
<tr>
<td>Veteran’s Court</td>
<td>5</td>
</tr>
<tr>
<td>Post-Conviction</td>
<td>73</td>
</tr>
</tbody>
</table>
I appreciate the opportunity to serve you and the County. Please do not hesitate to contact me with questions or for discussion.

Very Truly Yours,

Nathan R. Bach
AGENDA BRIEFING

COMMITTEE:       Budget Subcommittee & Public Safety & Justice Committee
MEETING DATE:    June 25, 2019
LINE ITEM:       55109
AMOUNT:          Net $314,476

ISSUE:
For RESOLUTION: Additional Appropriation to FY 2019 Budget – Emergency Telephone System Board (ETSB)

BACKGROUND/DISCUSSION:

The ETSB’s overall adopted budget for FY 2019 was $2,089,284

The ETSB capital funds budget for FY 2019 was $823,000; of that amount $795,000 was specifically designated for Public Safety Answering Point (PSAP) improvements and updates.

The breakdown of PSAP related capital expenditures budgeted for FY 2019 are as follows:

<table>
<thead>
<tr>
<th>Line Item</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>003-2-056-3-820-55107</td>
<td>Building Improvements</td>
<td>$400,000</td>
</tr>
<tr>
<td>003-2-056-3-820-55109</td>
<td>Radio &amp; Telephone Equipment</td>
<td>$95,000</td>
</tr>
<tr>
<td>003-2-056-3-820-55111</td>
<td>Office (PSAP) Furniture</td>
<td>$300,000</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td></td>
<td><strong>$795,000</strong></td>
</tr>
</tbody>
</table>

In FY 2018, the ETSB went through the Peoria County procurement process for a Next Generation 9-1-1 Telephone System (NG9-1-1) through RFP #56-01-18. In March 2019, Solacom Technologies and Peoria County entered into an agreement for $775,026.53 for the purchase of new equipment.

The ETSB anticipated and budgeted for this procurement for several years prior to FY 2019; the project was delayed due to the consolidation requirement made by the State of Illinois with Public Act 099-0006. The ETSB, along with the affected PSAPs and agencies, had to make difficult and time-consuming decisions related to the closure of two (2) Peoria County PSAPs. It was fiscally irresponsible to move forward with NG9-1-1 equipment for four (4) PSAPs when only two (2) would remain. Consolidation requirements were completed on June 1, 2018; this final consolidation allowed the ETSB to move forward with the NG9-1-1 project.

The ETSB was awarded a State of Illinois grant for Next Generation 9-1-1 i3 capable call handling equipment. The ETSB was awarded $460,550.70 to be reimbursed after expenditure.

The ETSB requests the following budget amendment for FY2019; to include additional appropriations of funds for the total cost of the equipment purchase and the funds to be received from the NG9-1-1 Grant award.

<table>
<thead>
<tr>
<th>Line Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>003-2-056-820-55109</td>
<td>$775,027</td>
</tr>
<tr>
<td>003-2-056-820-33400</td>
<td>$460,551</td>
</tr>
<tr>
<td><strong>Total net budget amendment</strong></td>
<td><strong>$314,476</strong></td>
</tr>
</tbody>
</table>

COUNTY BOARD GOALS:

Financial Stability
STAFF RECOMMENDATION:

COMMITTEE ACTION:

PREPARED BY: Amy Marion, Peoria County ETSB 9-1-1 Coordinator
DEPARTMENT: ETSB
DATE: June 19, 2019
The Peoria County ETSB, in cooperation with Peoria County Purchasing, issued RFP 56-01-18 on August 28, 2018. A mandatory pre-bid meeting was held on September 11, 2018 with site visits following the pre-bid meeting. Proposals were due in Purchasing on October 8, 2018; at that time there were five proposals received for review by the ETSB. During the next few weeks, a working group made up of select ETSB Technical Committee members and the ETSB Staff, reviewed the RFP responses individually.

On October 24, 2018, the working group met to review and discuss the proposals. On that date, for scoring purposes, a high level evaluation was completed on all the responses. ETSB staff put together an evaluation score based on the responses provided by individual vendors and/or the consensus review discussed during the evaluation. All items requiring a response were given a pre-determined priority rating and that evaluation score was plugged into the scoring matrix. Scoring information used is as follows:

<p>| RFP Evaluation Score: This is based on the response of the individual company and their ability to meet the criteria outlined in the RFP. |</p>
<table>
<thead>
<tr>
<th>Rating</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>0</td>
<td>Did not meet requirement(s)</td>
</tr>
<tr>
<td>1</td>
<td>Partially meets requirement(s)</td>
</tr>
<tr>
<td>2</td>
<td>Fully meets requirement(s)</td>
</tr>
<tr>
<td>3</td>
<td>Exceeds requirement(s)</td>
</tr>
</tbody>
</table>

<p>| RFP Priority Rating: This is determined by the importance of the RFP specification to the ETSB evaluation team. |</p>
<table>
<thead>
<tr>
<th>Rating</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>3</td>
<td>Essential Requirement – Non-negotiable item</td>
</tr>
<tr>
<td>2</td>
<td>Desired Requirement – Important to have, but functional without</td>
</tr>
<tr>
<td>1</td>
<td>Optional Requirement – Nice to have item or feature, but not critical</td>
</tr>
</tbody>
</table>

After the evaluation process; the working group opened the cost proposals that were provided separately. The RFP called for some optional features to be itemized for consideration if not included in the vendor’s base system solution. The working group determined that the following features should be included in the purchase of the telephone system. Those items include: integrated mapping, light towers, a portable or remote 9-1-1 position. If not included in the base price, those costs are listed as optional features.
Items of clarification in the below cost matrix:

- Two vendors (Solacom and InDigital) included a cost for “dual IRR recording software licenses”; that is included in the total cost of ownership under optional features; but requires some additional discussion and clarity.
- Motorola has a cost of $138,852.14 itemized for a complete end to end text solution via Comtech. This is identified under “optional features selected” in the cost below; however this was not an optional specification per the language of the RFP. Other solutions offer this in their “Base System cost.”
- Solacom offered a “One time discount” of $130,000; this is reflected in the “Base System cost”

A variety of extended warranty proposals were provided. All vendors offered a 3 year, 5 year, and 10 year proposal. Other proposals included a 7 year and a 15 year and a 20 year proposal per the request of the RFP as options.

The ETSB Technical Committee, at their October 24, 2018 meeting, reviewed the categorized list, with weighted scores provided as well as the cost comparison and recommended considering a five year cost of ownership agreement. That pricing is reflected below:

<table>
<thead>
<tr>
<th></th>
<th>Base System cost</th>
<th>1st year warranty</th>
<th>Optional Features Selected</th>
<th>5 year Extended Maintenance</th>
<th>5 year total cost of ownership</th>
<th>Weighted Evaluation score</th>
</tr>
</thead>
<tbody>
<tr>
<td>Solacom</td>
<td>$399,214.15</td>
<td>Included</td>
<td>$125,608.08</td>
<td>$238,159.57</td>
<td>$762,981.80</td>
<td>611</td>
</tr>
<tr>
<td>InDigital</td>
<td>$461,162.97</td>
<td>Included</td>
<td>$111,864.59</td>
<td>$314,949.30</td>
<td>$887,976.86</td>
<td>602</td>
</tr>
<tr>
<td>Motorola</td>
<td>$443,708.71</td>
<td>$84,284.77</td>
<td>$155,693.43</td>
<td>$352,611.15</td>
<td>$1,036,298.06</td>
<td>581</td>
</tr>
<tr>
<td>AT&amp;T</td>
<td>$513,622.00</td>
<td>Included</td>
<td>$129,397.00</td>
<td>$500,225.42</td>
<td>$1,143,244.42</td>
<td>570</td>
</tr>
<tr>
<td>TriTech</td>
<td>$339,165.91</td>
<td>Included</td>
<td>$89,466.79</td>
<td>$185,826.96</td>
<td>$614,459.66</td>
<td>551</td>
</tr>
</tbody>
</table>

**Recommendation:**
The ETSB Technical Committee recommends that the ETSB enter into negotiations with Solacom for purchase of a NG9-1-1 compliant telephone system, including mapping, light towers, a hot standby (remote) position, and a five (5) year warranty agreement; and authorize the purchase of the NG9-1-1 compliant telephone system with Solacom, subject to negotiations; and with the approval and review by Peoria County Purchasing and States Attorney’s Office.

**Attachment A:** Tech Working Group Scoring Matrix
## STATE OF ILLINOIS GRANT INFORMATION

| State Award Identification | Name of State Agency (Grantor): Illinois State Police  
Department/Organization Unit: Office of Statewide 9-1-1 System |
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>State Award ID Number (SAIN)</td>
<td>1652-10542</td>
</tr>
<tr>
<td>State Program Description</td>
<td>Grants will be awarded to fund regional hosted call handling position equipment to defray costs associated with the replacement or upgrade of 9-1-1 call handling positions that are Next Generation 9-1-1 i3 capable.</td>
</tr>
<tr>
<td>Announcement Type</td>
<td>Initial</td>
</tr>
</tbody>
</table>
| Agency (Grantor) Contact Information | Name: Cindy Barbera-Brelle  
Phone: 217/782-3200  
Email: Cindy_Barbera-Brelle@isp.state.il.us |

## GRANTEE INFORMATION

| Grantee / Subrecipient Information | Name: County of Peoria  
Address: 324 Main Street, Room 502, Peoria, IL 61602  
Phone: 309-697-8524  
Email: peoriacounty911@sbcglobal.net |
|-----------------------------------|----------------------------------|
| Grantee Identification | GATA: 671683  
DUNS: 071436208  
FEIN: 376001763 |
| Period of Performance | Start Date: 7/1/2018  
End Date: 6/30/2019 |

## FUNDING INFORMATION

<table>
<thead>
<tr>
<th>FUND</th>
<th>CSFA</th>
<th>CFDA</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>612</td>
<td>493-60-1652</td>
<td></td>
<td>$460,550.70</td>
</tr>
<tr>
<td>TOTAL</td>
<td></td>
<td></td>
<td>$460,550.70</td>
</tr>
</tbody>
</table>

(M) Currently used by State of Illinois for "Match" or "Maintenance of Effort" (MOE) requirements on Federal Funding. Funding is subject to Federal Requirements and may not be used by Grantee for other match requirements on other awards.

## TERMS AND CONDITIONS

| Grantee Indirect Cost Rate Information | Base: Modified Total Direct Costs (MTDC)  
Period: State Fiscal Year 2019 |
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Research &amp; Development</td>
<td>No</td>
</tr>
<tr>
<td>Cost Sharing or Matching Requirements</td>
<td>No</td>
</tr>
</tbody>
</table>
| Uniform Term(s) | CODE of FEDERAL REGULATIONS Title 2: Grants and Agreements PART 200 - Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 CFR 200)  
Grant Accountability and Transparency Act (GATA), 30 ILCS 708/1 |
| Grantor-Specific Term(s) | Funding is for hosted NG9-1-1 i3 capable call handling equipment. |
| Program-Specific Term(s) | |
## SPECIFIC CONDITIONS ASSIGNED TO GRANTEE - FISCAL AND ADMINISTRATIVE

### The nature of the additional requirements

**GATA Conditions:**

03 - Financial and Regulatory Reporting (2 CFR 200.327)
Requires more detailed reporting;

05 - Cost Principles (2 CFR 200.400)
Requires additional prior approvals; Requires more detailed reporting; Requires monthly reporting;

06 - Audit (2 CFR 200.500)
Requires desk review of the status of implementation of corrective actions;

**Agency Adjustments / Explanation:**

03 - Financial and Regulatory Reporting (2CFR 200.327)
'The grantee indicated "sometimes" in regards to the organization having performance measures that tie to financial data. Best practice warrants that an organization have a direct correlation to a result, invoice, completed job, and/or benefit that equates or indicates a "performance measure." These "performance measures" may then be directly related to the costs presented within their financial records and reports.

05-Cost Principles (2CFR 200.400)
The grantee indicated "sometimes" in regards to the organization having performance measures that tie to financial data. Best practice warrants that an organization have a direct correlation to a result, invoice, completed job, and/or benefit that equates or indicates a "performance measure." These "performance measures" may then be directly related to the costs presented within their financial records and reports.

06 Audit (2CFR 200.500)
The grantee indicated that when determining if costs are allocable some of the methodologies provided were being utilized. It is best practice to utilize all of the following methodologies for determination of allocable costs: a. Identification of costs that benefit both the grant award(s) and other work for the organization b. Identification of costs that can be distributed in direct proportion to the benefit received. c. Allocations of costs is NOT used for purposes of overcoming funding deficiencies between grant awards. It was also indicated that training regarding the requirements for cost principles are required only of programmatic staff. Best practice for grant compliance indicates that all staff, both fiscal and programmatic should be trained in proper costing principles. Within the questionnaire it was indicated policies currently in place ensure that SOME costs are reported net of credits, purchase discounts, refunds, rebates and insurance recoveries. It is imperative that any discounts, credits, refunds, rebates, insurance recoveries and any other means to reduce costs should be provided for within the accounting policies and procedures. Additionally the grantee indicated that credits are NOT excluded from costs and may be applied to meet cost sharing or matching requirements of other state or federally financed awards. It is imperative that any credits received in regards to federal or state programs be applied back to the specific program only or refunded to the State administering agency.

### The reason why the additional requirements are being imposed

**GATA Conditions:**

03 - Financial and Regulatory Reporting (2 CFR 200.327)
Medium to high risk increases the likelihood that grant revenues and expenditures will be inaccurate that could result in misreporting, and an abusive environment.

05 - Cost Principles (2 CFR 200.400)
Medium to high risk increases the likelihood unallowable costs or services, audit findings and questioned costs that would be required to be return to the state and federal government.

06 - Audit (2 CFR 200.500)
Medium to high risk will result in repeated audit findings, potential questioned cost and increase of administrative and programmatic specific conditions that will increase the cost or managing the grant program.

**Agency Adjustments / Explanation:**

None
The nature of the action needed to remove the additional requirement, if applicable

**GATA Conditions:**

03 - Financial and Regulatory Reporting (2 CFR 200.327)
Implementation of new or enhanced system, mitigating controls or a combination of both.

05 - Cost Principles (2 CFR 200.400)
Implementation of additional controls for reviewing and approval expenditures.

06 - Audit (2 CFR 200.500)
Completion of corrective action plan implementation.

**Agency Adjustments / Explanation:**

03 - Financial and Regulatory Reporting (2CFR 200.327)
The grantee must review their internal controls for costing within each grant to determine what performance measures ties to the financial data. The internal controls/fiscal policies must be updated to include the defined performance measures and how these measures translate to the financial data.

05 - Cost Principles (2 CFR 200.400)
The grantee must edit their current internal controls/fiscal procedures to include procedures for allocation of costs and how credits are addressed. The documentation should meet the areas defined and outlined above. It is imperative that credits be applied back to the specific funding source and if use within that grant is not possible or allowed the funds should be returned to the State administering agency.

06 - Audit (2CFR 200.500)
The grantee should provide documentation supporting the implementation of corrective action plan(s) to resolve deficiencies and weaknesses.

The time allowed for completing the actions, if applicable

**GATA Conditions:**

03 - Financial and Regulatory Reporting (2 CFR 200.327)
One year.

05 - Cost Principles (2 CFR 200.400)
One year from the implementation of additional controls.

06 - Audit (2 CFR 200.500)
When corrective action is complete.

**Agency Adjustments / Explanation:**

03 - Financial and Regulatory Reporting (2CFR 200.327)
he grantee must update the internal controls to include the performance measures that tie to financial date. The updated internal controls should be provided for review during programmatic and/or fiscal audit.

05 - Cost Principles (2 CFR 200.400)
The grantee must provide the updated internal controls/fiscal procedures for review during future programmatic/fiscal audits

06 - Audit (2CFR 200.500)
The grantee must provide documentation of corrective action plan implementation.
The method for requesting reconsideration of the additional requirements imposed

**GATA Conditions:**

- **03 - Financial and Regulatory Reporting (2 CFR 200.327)**
  One year.

- **05 - Cost Principles (2 CFR 200.400)**
  One year from the implementation of additional controls.

- **06 - Audit (2 CFR 200.500)**
  When corrective action is complete.

**Agency Explanation:**

None
Circle one:  Accept NOSA / Reject NOSA

______________________________________________
Institution / Organization

______________________________________________
Signature

______________________________________________
Name of Official

______________________________________________
Title (Chief Financial Officer or equivalent)

______________________________________________
Date of Execution
THE HONORABLE COUNTY BOARD
COUNTY OF PEORIA, ILLINOIS

Your Budget Subcommittee and Public Safety & Justice Subcommittee does hereby recommend passage of the following resolution:

RE: Additional Appropriation for FY 2019 Budget – Emergency Telephone System Board

RESOLUTION

WHEREAS, the ETSB’s overall adopted budget for FY 2019 was $2,089,284 and

WHEREAS, the ETSB’s adopted Fund balance for FY 2019 was $2,067,784; and

WHEREAS, the ETSB awarded Solacom Technologies the contract to purchase new equipment in the amount of $775,026.53; and

WHEREAS, the ETSB was awarded a State of Illinois grant award in the amount of $460,550.70 for NG9-1-1 phone equipment; and

NOW THEREFORE BE IT RESOLVED, the ETSB Fund 003 be authorized additional appropriations 775,027 (in the following manner:

003-2-056-820-55109 $ 775,027
003-2-056-820-33400 $ 460,551
Total net budget amendment $ 314,476

RESPECTFULLY SUBMITTED,

BUDGET SUBCOMMITTEE and PUBLIC SAFETY & JUSTICE SUBCOMMITTEE
AGENDA BRIEFING

COMMITTEE: Public Safety and Justice Committee

MEETING DATE: June 25, 2019

LINE ITEM: 001-1-006-1-218-33530

AMOUNT: Anticipated 2.4% annual salary increase or FY20 $174,255.29/yr

ISSUE: Illinois State’s Attorneys’ COLA increase FY2020

BACKGROUND/DISCUSSION:

On June 1, 2019, the Illinois Senate adopted Amended House Bill 837 which directs the annual salary increase of all Illinois State’s Attorneys based on a cost of living adjustment effective July 1, 2019. The anticipated salary increase is 2.4% annually.

COUNTY BOARD GOALS:

HIGH PERFORMING PUBLIC ORGANIZATION

STAFF RECOMMENDATION: To recommend and authorize the appropriation of the anticipated 2.4% increase in the Peoria County State’s Attorney’s annual salary per Illinois Senate Bill for FY2020 effective July 1, 2019.

COMMITTEE ACTION:

PREPARED BY: Jerry Brady, Peoria County State's Attorney

DEPARTMENT: State's Attorney's Office

DATE: June 6, 2019
TO THE HONORABLE COUNTY BOARD
COUNTY OF PEORIA, ILLINOIS

Your Public Safety and Justice Committee does hereby recommend the passage of the following Resolution:

RE: STATE’S ATTORNEYS’ COLA INCREASE FY2020

RESOLUTION

WHEREAS, the Illinois Legislature ratifies and amends the Illinois Compiled Statutes; and

WHEREAS, the Illinois Legislature passed the Compensation Review Act; namely, 25 ILCS 120; and

WEREAS, the Illinois Legislature amended the Compensation Review Act by adding Section 6.7 to 25 ILCS 120; and

WHEREAS, on June 1, 2019, the Illinois Senate adopted Amended House Bill 837 which directs the annual salary increase of all Illinois State’s Attorneys based on a cost of living adjustment effective July 1, 2019; and

WHEREAS, the anticipated salary increase for Illinois States' Attorneys is 2.4% annually.

NOW, THEREFORE BE IT RESOLVED, that the Peoria County Public Safety and Justice Committee recommends and authorizes the appropriation of the anticipated 2.4% increase in the Peoria County State’s Attorney’s salary per Illinois Senate Bill effective July 1, 2019 for the anticipated salary of $174,255.29 annually.

Respectfully submitted,
Public Safety and Justice Committee