



# AGENDA

## WAYS AND MEANS COMMITTEE

Monday, August 23, 2021

@ 3:30 PM

Peoria County Courthouse, Room 403

1. **Call to Order**
2. **Approval of Minutes**
  - July 26, 2021
3. **Informational Items / Reports / Other Minutes / Updates**
  - County Clerk's Office
    - > Collections and Transactions Report
  - County Election Commission
  - Supervisor of Assessments/Board of Review
    - > Tax Cycle Update
  - Treasurer
  - Veteran's Assistance Commission
4. **Resolution**
  - Monthly Delinquent Taxes
5. **Miscellaneous**
6. **Adjournment**

**DRAFT**  
**MINUTES**  
**Ways and Means Committee**  
**July 26, 2021**  
**@ 3:30 P.M.**

<b>MEMBERS PRESENT:</b>	<b>Steven Rieker – Chairperson; Eden Blair, James Fennell, Rachel Reliford, Phillip Salzer, William Watkins, Jr.</b>
<b>MEMBERS ABSENT:</b>	<b>Jennifer Groves Allison</b>
<b>STAFF PRESENT:</b>	<b>Scott Sorrel - County Administrator; Shauna Musselman – Assistant County Administrator; Dana Hughes - State's Attorney's Office; Gretchen Pearsall – County Administration; Rachael Parker, Mike Deluhery – County Clerk; Tom Bride – Election Commission; Dave Ryan – Supervisor of Assessments; Nicole Bjerke – Treasurer; Mike Brooks – Veteran’s Assistance Commission</b>
<b>OTHERS PRESENT:</b>	

**Call to Order**

The meeting was called to order by Chairperson Rieker at 3:30 p.m.

**Approval of Minutes**

A motion to approve the minutes of April 26, 2021 was made by Ms. Reliford and seconded by Mr. Watkins. The motion carried unanimously.

**Informational Items/Reports/Other Minutes/Updates**

**County Clerk**

➤ **Collections and Transactions Report**

Ms. Parker directed committee members to the submitted Collections and Transactions Report for June 2021. She also provided a report which highlights additional operations of the office during the 2<sup>nd</sup> quarter of the year, and includes a summary of state laws directly affecting the department.

Ms. Parker advised that the Peoria County Official and Services Directory is being updated and will be available online and as a hard copy.

**Peoria County Election Commission**

• **CTCL Correspondence**

Mr. Bride directed committee members to the submitted background documentation related to the Center for Tech and Civil Life (CTCL) grant.

Mr. Bride commented that recently passed election related legislation moves the 2022 primary from March to June 28<sup>th</sup> and created a permanent vote-by-mail option allowing a voter to sign up for a vote-by-mail ballot for ongoing elections.

**Supervisor of Assessments/Board of Review**

• **Tax Cycle**

Mr. Ryan advised that 2021 assessments should be complete within a month. He remarked that HB3289, concerning automatic renewals for exemptions, has been signed into law. As a result, the Supervisor of Assessments Office will automatically renew the Disabled Person, Disabled Veterans, and Senior Freeze Homestead Exemptions. He stated his office did not send out renewal notices in anticipation of that legislation, resulting in savings in both expense and staff time.

### Treasurer

Ms. Bjerke advised that the second distribution totaled \$173 million, of which \$14.8 million came to Peoria County. She advised that the third distribution will be August 10, 2021. She remarked that total distribution is estimated at \$324 million.

Ms. Bjerke advised that the Trustee's Auction will take place August 27, 2021. She stated that the catalogs for the auction are available for purchase in the Treasurer's Office and on the Trustee's website.

Ms. Bjerke advised that the second property tax installment is due by September 8<sup>th</sup>. She commented that Delinquent Notices will go out mid-October and the tax sale is scheduled for November 8, 2021.

### Veteran's Assistance Commission

Mr. Brooks advised that the Commission currently has 600 active claims, of which 451 are awaiting decision and 149 are being appealed. He stated that the VAC has brought in \$3.946 million in new money, and noted two significant back-payments for veterans of \$75,000.00 and \$65,000.00. He stated that 2021 compensation to date totals just over \$23 million.

Mr. Brooks advised that "Walk-in Wednesdays" will return September 29, 2021.

### **Committee Action**

- **Review of Executive Session Minutes**

Ms. Hughes advised that it is the State's Attorney's Office recommendation that all previously held executive session minutes continue to be held closed as the need for confidentiality still exists, and to destroy executive session audio recordings more than two years old, except those that relate to pending litigation. A motion to accept the recommendation of the State's Attorney's Office was made by Mr. Salzer and seconded by Dr. Blair. The motion carried unanimously.

### **Resolutions**

- **Monthly Delinquent Taxes**

A motion to approve was made by Ms. Reliford and seconded by Dr. Blair. The motion carried unanimously.

### **Adjournment**

The meeting was adjourned by Chairman Rieker at 3:45 p.m.

*Recorded and Transcribed by: Jan Kleffman*



# Rachael Parker

## Peoria County Clerk

General  
(309) 672-6059  
Land Records  
(309) 672-6090

Peoria County Courthouse • Room 101 • 324 Main Street • Peoria, Illinois 61602  
countyclerk@peoriacounty.org • www.peoriacounty.org/204/County-Clerk • Fax: (309) 672-6063

### County Clerk Collections and Transactions Report - July

	2021		
	Budget	Jul	YTD (Jul.)
<b>County Clerk Revenues:</b>			
Recording Related Fees - General Fund:	742,700	80,101	556,412
Recording Related Fees - Automation Fund:	278,750	56,010	198,650
Real Estate Transfer Tax - County:	335,000	46,225	283,022
Vital Records Certifications:	345,200	36,522	224,304
Property Tax Redemption Fees:	263,200	9,393	169,602
Marriage/Civil Union Licenses:	84,000	6,790	40,390
Raffle Licenses:	9,000	480	5,400
Liquor Licenses:	46,700	1,340	45,795
Assumed Name Filings:	900	73	770
Notary Filings:	3,300	365	2,825
Miscellaneous:	600	67	841
<b>Total</b>	<b>2,109,350</b>	<b>237,364</b>	<b>1,528,009</b>
<b>County Clerk's Collections to Benefit Other County Departments:</b>			
GIS Recording Fee (IT):		50,204	348,269
Postage Reimb. - Redemption Notices (IT):		-	6,887
Plat Certification Fees (Treasurer):		30	450
<b>Total</b>		<b>50,234</b>	<b>355,606</b>
<b>County Clerk's Collections to Benefit Other Entities:</b>			
Property Tax Redemption:		232,350	4,133,105
Real Estate Transfer Tax - City of Peoria:		155,380	909,253
Real Estate Transfer Tax - State of Illinois:		92,449	566,044
Illinois Rental Housing Fee:		21,312	148,752
Illinois Marriage/Civil Union Fee:		485	2,890
Illinois Death Certificate Fee:		516	4,212
County Trustee (property tax related):		397	7,113
<b>Total</b>		<b>502,889</b>	<b>5,771,369</b>
<b>TOTAL COLLECTIONS</b>		<b>790,487</b>	<b>7,654,984</b>

## Transactions

	<u>Jul</u>	<u>YTD (Jul.)</u>
Recordings	2,517	17,265
Vital Records Certifications	2,481	15,048
Property Tax Redemptions	93	1,353
Marriage/Civil Union Licenses	97	577
Raffle Licenses	6	56
Liquor Licenses	2	51
Assumed Name Filings	3	131
Notary Filings	51	352
Statement of Economic Interest Filings	5	1,504

## County Clerk Functions Without Revenue

Property Tax Extension, Clerking County Board (minutes, records, County Code & certifying), Statement of Economic Interests, Contracts, Addressing, Service Directory, Military Discharge Recording/Certifying & Various Filings (bonds, oaths, reports, etc.)

## AGENDA BRIEFING

**COMMITTEE:** Ways and Means

**LINE ITEM:** N/A

**MEETING DATE:** August 23, 2021

**AMOUNT:** N/A

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**ISSUE: VAC - Informational**

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### BACKGROUND/DISCUSSION:

- VAC has 454 active VA Disability claims for Veterans
- VAC has 154 active VA appeals for Veterans
- VAC has brought in over \$27.2 Million in VA compensation for Veterans in 2021
- VAC has brought in over \$4.2 Million in lump sum payments for Veterans in 2021
- IACVAC President Brooks will be in East Peoria, IL 9-20 through 9-24 and our Annual Banquet will be 9-20. Congressional Medal of Honor Recipient Harold Fritz will be our Guest Speaker
- Walk In Wednesday set to return in September 9-29

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### COUNTY BOARD GOALS:



**FINANCIAL STABILITY**



**EFFECTIVE SERVICE DELIVERY**



**HEALTHY VIBRANT COMMUNITIES**

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### STAFF RECOMMENDATION:

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### COMMITTEE ACTION:

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**PREPARED BY: Michael A. Brooks**

**DEPARTMENT:** Veteran's Assistance Commission

**DATE:** August 18, 2021

Peoria County Monthly Resolution List - August 2021

RES#	Account	Type	Account Name	Parcel#	Total Collected	County Clerk	Auctioneer	Recorder/ Sec of State	Agent	Misc/ Overpmt	Treasurer
08-21-001	201601381	SUR	WADONDRA M CARR	18-07-453-027	3,254.60	101.00	0.00	0.00	1,097.56	134.00	1,922.04
08-21-002	201700132	SUR	NORMAN LACONTE	09-16-100-028	1,210.24	101.00	0.00	0.00	468.42	134.00	506.82
08-21-003	201701540	SUR	KEITH WALLS JR	18-07-482-016	3,823.75	101.00	0.00	0.00	1,300.50	134.00	2,288.25
08-21-004	201701601	SUR	MICHAEL WILLIAMS	18-08-305-018	1,039.93	101.00	0.00	0.00	436.63	134.00	368.30
08-21-005	201702034	SUR	CHINETHA GLENN	18-18-426-017	2,987.00	101.00	0.00	0.00	1,077.34	133.68	1,674.98
08-21-006	201701804	SUR	RENETTA WATTS	18-17-184-016	865.05	101.00	0.00	0.00	418.36	134.00	211.69
08-21-007	201600982	SUR	LISA MORAN	17-24-228-005	5,768.00	101.00	0.00	0.00	1,566.56	134.31	3,966.13
08-21-008	201601462	REC	HARRY GORE	18-08-310-017	1,781.83	101.00	0.00	134.00	548.62	0.00	998.21
08-21-009	201700710	SUR	JUAN D QUINTERO	14-33-408-029	4,607.48	101.00	0.00	0.00	1,912.01	134.00	2,460.47
08-21-010	201701299	SUR	JUAN D QUINTERO	18-04-156-017	4,326.05	101.00	0.00	0.00	1,558.35	134.00	2,532.70
08-21-011	201701319	SUR	JUAN D QUINTERO	18-04-210-024	1,572.43	101.00	0.00	0.00	683.87	134.00	653.56
<b>Totals</b>					<b>\$31,236.36</b>	<b>\$1,111.00</b>	<b>\$0.00</b>	<b>\$134.00</b>	<b>\$11,068.22</b>	<b>\$1,339.99</b>	<b>\$17,583.15</b>

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Clerk Fees **\$1,111.00**  
 Recorder/Sec of State Fees **\$134.00**  
 Total to County **\$18,828.15**

Committee Members