



# **AGENDA**

## **County Operations Committee**

**Tuesday, August 27, 2019**

**@ 1:00 PM**

Peoria County Courthouse, Room 402

1. **Call to Order**
2. **Approval of Minutes**
  - July 23, 2019
3. **Informational Items/Reports/Other Minutes/Updates**
  - Workforce Report
4. **Resolution**
  - Addendum #1 to health plan consultant services contract
5. **Miscellaneous**
6. **Adjournment**

**DRAFT**  
**MINUTES**  
**County Operations Committee**  
**July 23, 2019**  
**@ 1:00 p.m.**

<b>MEMBERS PRESENT:</b>	<b>Rachael Parker</b> – Chairman; <b>Kate Pastucha, Steven Rieker, Barry Robinson</b> ( <i>via teleconference</i> ), <b>William Watkins, Jr.</b>
<b>MEMBERS ABSENT:</b>	<b>Jennifer Groves Allison</b>
<b>OTHERS PRESENT:</b>	<b>Scott Sorrel</b> – County Administrator; <b>Larry Evans</b> - State's Attorney's Office; <b>Sharon Williams</b> – County Board Member; <b>Angela Loftus</b> – Asst. Director of Human Resources; <b>Vicki Willis</b> – Human Resources; <b>Gretchen Pearsall</b> – Director of Strategic Communications; <b>Brian Asbell, Doug Gaa, Chris Watkins</b> – Sheriff's Office

**Call to Order**

Chairperson Parker called the meeting to order at 1:00 p.m.

A motion to allow the participation of Mr. Robinson was made by Ms. Pastucha and seconded by Mr. Rieker. The motion carried unanimously.

**Approval of Minutes**

A motion to approve minutes of June 25, 2019 was made by Mr. Watkins and seconded by Mr. Rieker. The motion to approve carried unanimously.

**Discussion**

- **Workforce Report**

Mr. Sorrel advised that the current report covers applicants, new hires and separations for June 2019 and a comparison of June 2018 and June 2019 figures. He also noted that the report details demographics of both female and male employees. He noted that 23 positions were posted in June, while 31 positions were posted in June 2018.

**Resolution**

- **Approval of Vendor for Wellness Services**

A motion to approve was made by Ms. Pastucha and seconded by Mr. Watkins. Ms. Loftus advised that after a review of vendor proposals, staff recommends approving a contract with U.S. Preventive Medicine (USPM), the county's current Wellness vendor. She stated that the online portal of USPM is currently being enhanced. She also advised that USPM will provide the County an onsite wellness coach for approximately 30 hours per week at various County facilities, which will promote participation in the program and health coaching. She commented that in the years 2016-2018, participants in the Wellness program saw a 10% decrease in medical claim costs.

The motion to approve carried unanimously.

A motion to go into executive session to discuss Labor Relations was made by Ms. Pastucha and seconded by Mr. Watkins. The motion carried.

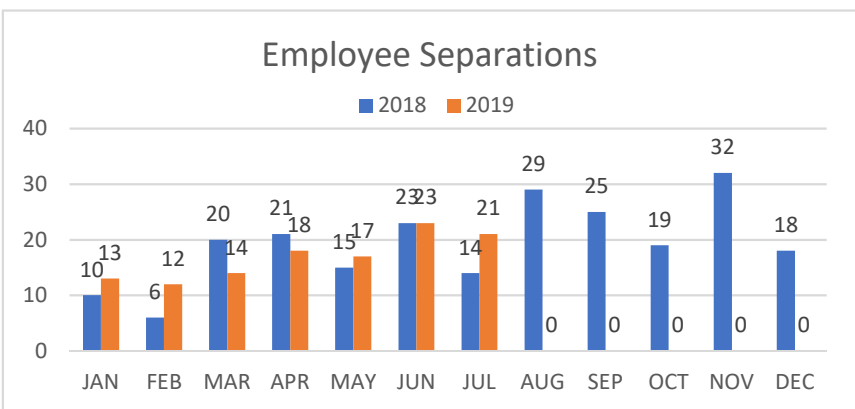
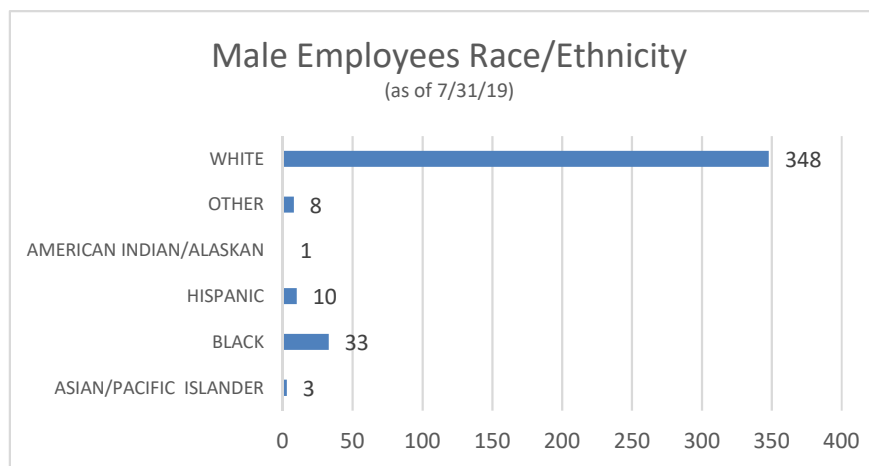
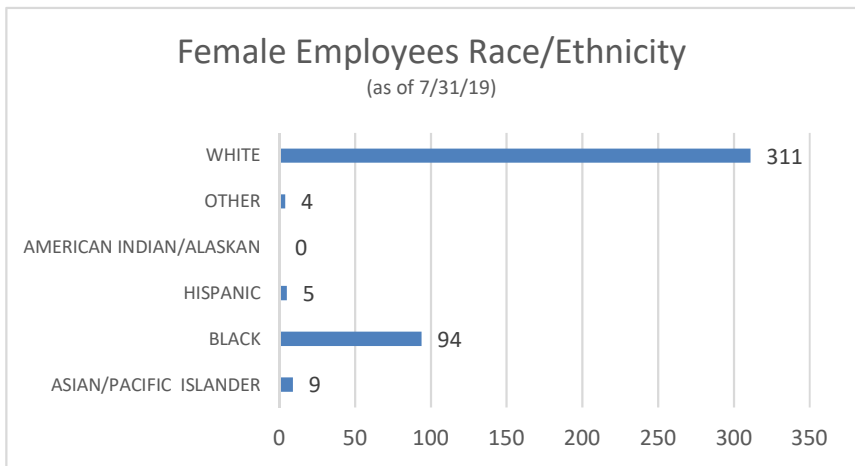
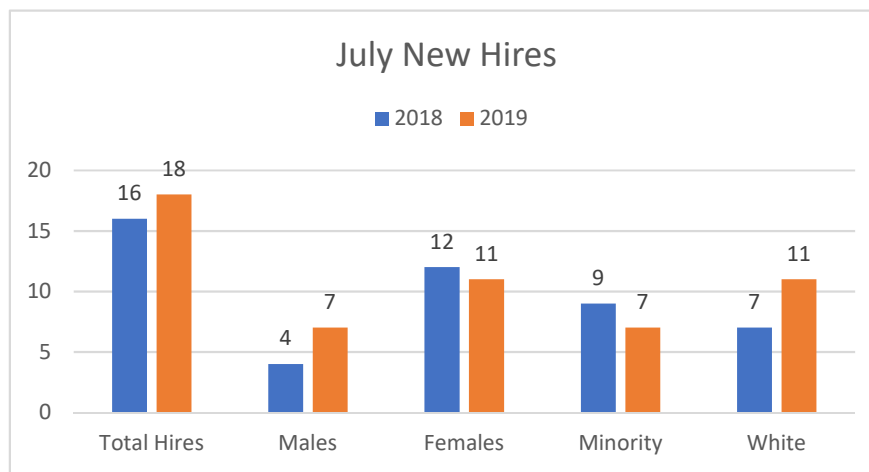
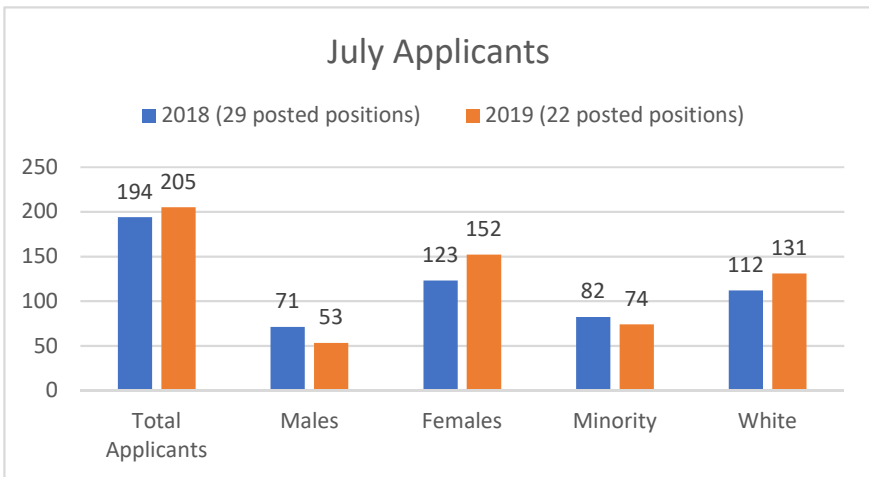
**EXECUTIVE SESSION**

Regular session resumed upon a motion by Mr. Watkins and second by Ms. Pastucha.

**Adjournment**

The meeting was adjourned by Chairperson Parker at 1:56 p.m.

# County Operations - Workforce Dashboard - August 2019



### Top Department Separations

Department	July 2018	July 2019
HO	10	12
PCSO		3

## AGENDA BRIEFING

**COMMITTEE:** County Operations  
**MEETING DATE:** August 27, 2019

**LINE ITEM:** 081-5-081-7-730-53071  
**AMOUNT:**

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**ISSUE:** Resolution—Approval of addendum to health plan consultant services contract.

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**BACKGROUND/DISCUSSION:**

Currently the County is under contract with James Unland & Company to provide health plan consultant services for the health plan bid process, compliance with state and federal regulations, and assessing plan design changes in accordance with best practices, etc.

Unland assisted the County with the 2019 bid process and plan analytics and the board recently adopted those proposed changes. During this process, a number of opportunities for employee engagement tools were identified and after seeking quotes, Unland was able to offer the tools at a discounted rate and assist with building the models.

Therefore, staff recommends that the Board authorize the County Administrator the contract with Unland through December 31, 2020 and include the services outlined in Addendum No. 1.

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**COUNTY BOARD GOALS:**



HEALTHY VIBRANT COMMUNITIES



FINANCIAL STABILITY

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**STAFF RECOMMENDATION:**

Authorize the County Administrator to extend the contract with Unland.

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**COMMITTEE ACTION:**

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**PREPARED BY:** Shauna Musselman  
**DEPARTMENT:** County Administration  
**DATE:** August 21, 2019

**Health Plan Consulting Services  
Amendment No. 1**

**RECITALS:**

**WHEREAS**, the County of Peoria (“County”) entered into a Health Plan Consulting Services Agreement (“Agreement”) with James Unland & Company (“Contractor”) on January 1, 2015 that automatically renewed each year thereafter; and

**WHEREAS**, the County and the Contractor have mutually reviewed the scope of work and compensation for said scope of work; and

**WHEREAS**, the County and Contractor mutually agree to amend the Agreement as follows:

1. Both parties agree to extend the original terms of the agreement from April 1, 2019 through December 31, 2020.
2. The following language is added to the end of Exhibit A of the Agreement:
  - During calendar year 2019, Contractor shall bill the County for the following services: an amount not to exceed \$30,000 for health plan RFP consulting, an amount up to and not to exceed \$20,000 as needed for consulting related to health plan changes and state and federal regulatory guidance, \$7,500 to build the Jellyvision system for employee navigation/education of health plan changes, \$20 per member per year to maintain Jellyvision system, and \$1 per member per month from September 2019 through September 2020 for the EASE online open enrollment system and benefit platform.
  - During calendar year 2020, Contractor shall bill the County for the following services: an amount not to exceed \$20,000 as needed for consulting related to health plan changes and state and federal regulatory guidance, an amount not to exceed \$20 per member per year for Jellyvision beginning October 2020, and an amount not to exceed \$1 per member per month for EASE online open enrollment system and benefit platform.

The covenants memorialized herein became effective April 1, 2019 despite this Amendment being executed on the date below.

COUNTY OF PEORIA, ILLINOIS

By: \_\_\_\_\_  
Scott A. Sorrel, County Administrator

Date: \_\_\_\_\_  
September 15, 2019

By: \_\_\_\_\_  
Bill Shock, Unland Companies

Date: \_\_\_\_\_  
September 15, 2019

TO THE HONORABLE COUNTY BOARD )  
COUNTY OF PEORIA, ILLINOIS )

Your County Operations Committee does hereby recommend passage of the following Resolution:

RE: Approval of addendum to health plan consultant services contract.

**RESOLUTION**

WHEREAS, the County of Peoria provides employee health coverage through the self-funded Employee Health Plan; and

WHEREAS, the County of Peoria entered into an agreement with James Unland & Company for health plan consultant services; and

WHEREAS, the County of Peoria has reviewed the employee health plan changes and identified the need to expand employee engagement opportunities; and

WHEREAS, James Unland & Associates can provide many of these services at a discounted rate;

NOW THEREFORE BE IT RESOLVED, by the County Board of Peoria County, that the County Administrator be authorized to enter into a contract extension with James Unland & Company through December 31, 2020 for the services outlined in Addendum No.1.

RESPECTFULLY SUBMITTED,  
COUNTY OPERATIONS COMMITTEE

Reviewed:

Dated: