



Peoria County Board for the
Care and Treatment
Of Persons With A Developmental Disability

AGENDA

October 21, 2020
11:00 a.m.
WebEx

1. Call to Order
2. Suspension of Bylaws to Conduct Care and Treatment Board Meeting Virtually (Action)
3. Approval of Minutes from August 19, 2020 (Action) **(Pages 2-4)**
4. Fiscal Reports (Action) **(Pages 5-9)**
5. Grant Budget Amendments (Discussion)
6. Agency Visit Reports (Discussion)
7. Public Comments
8. Adjourn

Next Meeting Date:
December 16, 2020 at 11:00 AM

**Peoria County Board for the Care & Treatment
of Persons with a Developmental Disability
Minutes of
July 15, 2020**

Members Present: Alyssa Herman
Greg Chance
Joyce Harant
Todd Baker
Andrew Edwards
Andrew Rand (County Board Liaison)

Members Absent:

Others Present: Amy Roberts, Peoria City/County Health Department
Brian Gulley, Peoria City/County Health Department
Ryan LaCosse, Best Buddies
Amanda Atchley, Camp Big Sky
Patti Gratton, CWTC
Julie Schiefeling, Easter Seals

Call to Order

Meeting was called to order at 11:02 am by Ms. Herman.

Suspension of Bylaws to Conduct Care and Treatment Board Meeting Virtually

A motion to suspend the bylaws to conduct the Care and Treatment Board meeting virtually was made by Ms. Harant. Motion was seconded by Mr. Chance. Motion carried (5,0).

Mr. Baker exited the meeting at 11:03 am.

Approval of Minutes from June 3, 2020.

A motion was made by Mr. Chance to approve the minutes of the June 3, 2020 meeting. Motion was seconded by Ms. Harant. Motion carried (4,0).

Mr. Baker re-entered the meeting at 11:04 am.

Fiscal Reports

Mr. Chance made a motion to move into the Fiscal Report. Motion was seconded by Mr. Baker. Mr. Gulley stated revenues are at \$126,748 for June. There was a property tax that didn't make it onto this report. This disbursement was \$294,458 and once this posts to June, it will bring the revenues up to about \$421,206. For expenses, \$233,071 which are the January through March payouts for the agencies. If the property tax is factored in, it leaves the surplus at \$188,000 and the fund balance at \$481,000. The

payout for April through June would be \$90,000. The projected budget surplus is \$125,852 and property taxes went down about 2%, CPPRT is about \$10,500, and the interest was down. The reduction in the awards is reflected in the expenses. Originally, there was a budgeted surplus of \$72,306, now the budgeted surplus of \$25,852. Motion carried (5,0)

Mr. Rand entered the meeting at 11:10 am.

Next FY Budget

Ms. Harant made a motion to discuss the next Fiscal Year budget. Motion was seconded by Mr. Baker. For the proposed budget, the projected revenues are \$880,145. Property tax comes down 1.5%, CPPRT is budgeted at \$200,000 which is down about 15%. The interest was not figured in there, so Mr. Gulley stated he kept it the same at \$2,250. For expenses, \$869,020 is based on the recently awarded dollar amounts to the agencies, assuming they are kept flat for the second half of 2021. This leaves a budgeted surplus of \$11,125. This budget would start January 1, 2021. Motion carried (6,0) to approve the FY21 budget as presented.

Election of Officers

Ms. Herman stated that her term as President has come to an end after serving two full terms and the same with Ms. Harant as Secretary. Mr. Chance made a motion to nominate Mr. Baker as President/Chairperson for the Care and Treatment Board for the next year. Motion was seconded by Mr. Rand. Motion carried (6,0). Mr. Rand nominated Mr. Chance for Secretary. Motion was seconded by Ms. Herman. Motion carried (6,0).

Conflict of Interest Form

Ms. Herman stated that the Board needs to complete their Conflict of Interest form every year around this time to be turned in to Ms. Roberts.

Agency Visit Reports

Ms. Herman has not sent out a new schedule for the agency visits and no visits have been completed because of COVID. Mr. Baker will complete a new schedule after receiving feedback from the agencies on what kind of visits are allowed.

Public Comments

Easter Seals

Ms. Schifeling stated that they are requiring masks and social distancing but do have a couple of rooms to accommodate both of those, however, there would not be any tours. Telehealth “home visits” could be a possibility. Ms. Schifeling also thanked the Board for their continued support as she missed the last meeting. They just completed their Hero Walk, family weekend retreats are fully booked and there is a waiting list. Day camps are scheduled and booked at

about 63% capacity. They've received a few different grants, and there are tentative class schedules.

CWTC

Ms. Gratton stated they are waiting on direction from the state of Illinois for visitors. They have some funded consumers coming back to work in August and are only allowed to have 25 individuals in the building at a time. For visitors, a virtual visit would be a possibility, but nothing in person as there are not a lot of consumers in the building at the time.

Camp Big Sky

Ms. Atchley stated they welcome anyone to come out to visit, as they are outside and can socially distance or wear masks when social distancing is not possible. Some of the group homes have been able to come out. They have had 80 visitors so far this season, with 56 campers with disabilities. The fishing competition is under way. There will be two event days in June with topics on mammals you find at camp and bird watching. They have seen 925 cancellations during the 2020 season. They will construct a pavilion this fall with help from a school or volunteers. The 17th annual Golf Scramble will be coming up in September.

Best Buddies

Mr. LaCrosse thanked the Board for allowing him to be a part of the meeting. He stated he is interested in how this programming will help children during this time. There have been over 400 engagements for one to one connections. There is a Program Manager position for Community Engagement open in central Illinois. That person will be helping to start chapters here in Peoria and grow communities. The Champion of the Year Gala will be in October and will be celebrating their first job placement with State Farm.

Adjournment

Being no further business, Mr. Baker made the motion to adjourn. Mr. Chance seconded. Motion carried (6,0). The meeting adjourned at 11:44 am.

DATE: 10/13/2020
 TIME: 11:27:33

PEORIA COUNTY, IL
 REVENUE STATUS REPORT

PAGE NUMBER: 1
 REVSTA11

SELECTION CRITERIA: orgn.fund='031'
 ACCOUNTING PERIOD: 9/20

SORTED BY: FUND,DEPARTMENT,1ST SUBTOTAL,ACCOUNT
 TOTALED ON: DEPARTMENT,1ST SUBTOTAL
 PAGE BREAKS ON: FUND

FUND-031 CARE AND TREATMENT
 DEPARTMENT-031 CARE & TREATMENT-DEV DISA
 1ST SUBTOTAL-31000 PROPERTY TAXES

ACCOUNT - - - - - TITLE - - - - -	BUDGET	PERIOD RECEIPTS	RECEIVABLES	YEAR TO DATE RECEIPTS	AVAILABLE BALANCE	YTD/ BUD
31110 PROPERTY TAX	687,975.00	233,875.49	.00	612,882.83	75,092.17	89.09
TOTAL PROPERTY TAXES	687,975.00	233,875.49	.00	612,882.83	75,092.17	89.09
1ST SUBTOTAL-33000 INTERGOVERNMENTAL REVENUE						
33520 PERSNL PROPERTY REPLC TA	234,675.00	.00	.00	182,917.25	51,757.75	77.94
TOTAL INTERGOVERNMENTAL REVEN	234,675.00	.00	.00	182,917.25	51,757.75	77.94
1ST SUBTOTAL-35900 INTEREST INCOME						
35960 INTEREST	4,500.00	.00	.00	2,155.11	2,344.89	47.89
TOTAL INTEREST INCOME	4,500.00	.00	.00	2,155.11	2,344.89	47.89
TOTAL CARE & TREATMENT-DEV DI	927,150.00	233,875.49	.00	797,955.19	129,194.81	86.07
TOTAL REPORT	927,150.00	233,875.49	.00	797,955.19	129,194.81	86.07

DATE: 10/13/2020
 TIME: 11:29:03

PEORIA COUNTY, IL
 EXPENDITURE STATUS REPORT

PAGE NUMBER: 1
 EXPSTA11

SELECTION CRITERIA: orgn.fund='031'
 ACCOUNTING PERIOD: 9/20

SORTED BY: FUND,DEPARTMENT,1ST SUBTOTAL,ACCOUNT
 TOTALED ON: DEPARTMENT,1ST SUBTOTAL
 PAGE BREAKS ON: FUND

FUND-031 CARE AND TREATMENT
 DEPARTMENT-031 CARE & TREATMENT-DEV DISA
 1ST SUBTOTAL-53000 CONTRACTUAL EXPENSES

ACCOUNT	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
53280	PROGRAM DEVELOP/COORD	854,844.00	.00	.00	313,918.95	540,925.05	36.72
	TOTAL CONTRACTUAL EXPENSES	854,844.00	.00	.00	313,918.95	540,925.05	36.72
	TOTAL CARE & TREATMENT-DEV DI	854,844.00	.00	.00	313,918.95	540,925.05	36.72
TOTAL REPORT		854,844.00	.00	.00	313,918.95	540,925.05	36.72

Care & Treatment Board

<u>2019:</u>	
Beginning Fund Balance (1/1/19)	258,672
<u>Revenues</u>	
Property Tax revenue	694,034
CPPRT revenue	248,374
Interest	10,467
Miscellaneous	46
	952,920
<u>Expenditures</u>	
Grants to Agencies	918,195
Rent	0
Utilities	0
	918,195
<u>Revenues - Expenditures</u>	34,726
<u>2019 Fund Balance</u>	293,397

<u>2020 BUDGET:</u>	
Beginning Fund Balance (1/1/20)	293,397
<u>Revenues</u>	
Property Tax revenue	687,975
CPPRT revenue	234,675
Interest	4,500
	927,150
<u>Expenditures</u>	
Grants to Agencies	854,844
Rent	0
Utilities	0
	854,844
<u>Revenues - Expenditures</u>	72,306
<u>2020 Budgeted Fund Balance</u>	365,703

<u>2020 ACTUAL (to date - 9/30/20):</u>	
Beginning Fund Balance (1/1/20)	293,397
<u>Revenues</u>	
Property Tax revenue	612,883
CPPRT revenue	182,917
Interest	2,155
	797,955
<u>Expenditures</u>	
Grants to Agencies	313,919
Rent	0
Utilities	0
Miscellaneous	0
	313,919
<u>Revenues - Expenditures</u>	484,036
<u>2020 Current Fund Balance</u>	777,432

Care & Treatment Board

FY2020 PROJECTED BUDGET

FY2021 PROPOSED BUDGET

FY20 REVENUES

Acct Code	Account Title	2020 PROJECTED
31110	PROPERTY TAX	670,776
33520	PERSNL PROP REPLC TAX	214,170
35960	INTEREST	2,250
36300	MISCELLANEOUS	0
		887,196

FY21 REVENUES

Acct Code	Account Title	2021 BUDGETED
31110	PROPERTY TAX	677,895
33520	PERSNL PROP REPLC TAX	200,000
35960	INTEREST	2,250
		880,145

FY20 EXPENSES

Acct Code	Account Title	2020 PROJECTED
53280	PROG DEVELOP/COORD	748,429
53600	UTILITIES GAS/ELECTRIC	0
54363	WATER	0
54390	BUILDINGS RENTAL	0
54407	MISCELLANEOUS	0
		748,429

FY21 EXPENSES

Acct Code	Account Title	2021 BUDGETED
53280	PROG DEVELOP/COORD	869,020
53600	UTILITIES GAS/ELECTRIC	0
54363	WATER	0
54390	BUILDINGS RENTAL	0
54407	MISCELLANEOUS	0
		869,020

138,767

11,125

Care & Treatment Board

	<u>2017 Actual</u>	<u>2018 Actual</u>	<u>2019 Actual</u>	<u>2020 Budget</u>	<u>2020 Projected</u>	<u>2021 Proposed</u>
Revenues	929,519	899,731	952,920	927,150	887,196	880,145
Expenditures	<u>693,499</u>	<u>840,935</u>	<u>918,195</u>	<u>854,844</u>	<u>748,429</u>	<u>869,020</u>
	236,020	58,796	34,726	72,306	138,767	11,125

2017 ACTUAL

Beginning Balance	-36,145	Beginning 2017 Balance
	<u>236,020</u>	This is the amount of <u>increase</u> to the reserve for 2017
	199,875	Ending 2017 Balance

2018 ACTUAL

Beginning Balance	199,875	Beginning 2018 Balance
	<u>58,796</u>	This is the amount of <u>increase</u> to the reserve for 2018
	258,671	Ending 2018 Balance

2019 ACTUAL

Beginning Balance	258,671	Beginning 2019 Balance
	<u>34,726</u>	This is the amount of <u>increase</u> to the reserve for 2019
	293,397	Ending 2019 Balance

2020 BUDGET

Beginning Balance	293,397	Beginning 2020 Balance
	<u>72,306</u>	This is the <u>budgeted</u> amount of <u>increase</u> to the reserve for 2020
	365,703	Ending 2020 Balance

2020 PROJECTED

Beginning Balance	293,397	Beginning 2020 Balance
	<u>138,767</u>	This is the <u>projected</u> amount of <u>increase</u> to the reserve for 2020
	432,164	Ending 2020 Balance

2021 PROPOSED

Beginning Balance	432,164	Beginning 2020 Balance
	<u>11,125</u>	This is the <u>proposed</u> amount of <u>increase</u> to the reserve for 2021
	443,289	Ending 2020 Balance