

**Approved 2/23/21**

**FINANCE AUDIT AND LEGISLATIVE AFFAIRS COMMITTEE**

**January 26, 2021**

**@ 2:00 p.m.**

<b>COMMITTEE MEMBERS PRESENT:</b>	<b>James Fennell</b> – Chairperson; <b>Rachel Reliford</b> – Vice-Chairperson, <b>Jennifer Groves Allison, Eden Blair, Brandy Bryant, Linda Daley, James Dillon, Betty Duncan, Kate Pastucha, Andrew Rand, Rob Reneau, Steve Rieker, Paul Rosenbohm, Phillip Salzer, Sharon Williams</b>
<b>MEMBERS ABSENT:</b>	
<b>STAFF PRESENT:</b>	<b>Scott Sorrel</b> - County Administrator; <b>Shauna Musselman</b> – Assistant County Administrator; <b>Jennie Cordis Boswell</b> - State's Attorney's Office; <b>Randy Brunner</b> – Chief Financial Officer; <b>Julie Kusturin, Paul Letcher</b> – Finance; <b>Angela Loftus, Jamie Dowell</b> – County Administration; <b>Jessica Thomas</b> – County Auditor; <b>Nicole Bjerke</b> – Treasurer; <b>Rachael Parker</b> – County Clerk; <b>Monica Hendrickson</b> – Health Department; <b>Brian Asbell, Doug Gaa</b> – Sheriff's Office; <b>Elizabeth Crider, Jennifer Yoder</b> – Regional Office of Education; <b>Rena' Parker, Jennifer Shadid</b> – Court Administration
<b>VISITORS</b>	

**Call to Order**

Chairperson Fennell called the meeting to order at 2:02 p.m.

**Approval of Minutes**

A motion to approve the minutes of January 5, 2021 was made by Ms. Reliford and seconded by Mr. Salzer. A roll call vote was taken, and the motion carried unanimously (14-0). Mr. Rand absent for vote.

**Informational**

➤ **CURES Funding Reimbursement**

Mr. Brunner advised that Local CURES Funding funds local governments outside of the metro Chicago area. He stated that Peoria County was awarded \$1,526,755.00, and summarized the reimbursed expenses as well as how the reimbursements break down by County fund.

➤ **Monthly Financial Report**

Ms. Ciesla summarized financial activity for the period ending November 30, 2020, representing 91.7% of the fiscal year. Highlights include:

- Income Tax received exceeds budgeted figure by approximately \$80,000.00
- Local use Tax continues to trend higher than budgeted
- Property Tax is trending at 99% of budget

(Mr. Rand enters meeting.)

➤ **Heddington Oaks Financial Report**

Mr. Letcher directed committee to the submitted financial report for the month of November 2020. He provided an update on accounts receivable collections, commenting that he has coordinated with Member Daley regarding her offer to assist with Medicaid accounts. He advised that he has met with the State's Attorney's Office to discuss their assistance regarding former Private Pay residents as well as vendors such as insurance companies and hospice companies. He commented that the County's consultant on cost reports has a service to help review Medicare

accounts for potential cost report write-off and reimbursement. He stated that a meeting was held on that subject and he is awaiting a response for a more detailed scope for that service.

Mr. Fennell asked for a more detailed and measurable report on Medicaid, Medicare, and Private Pay accounts including numbers for each group, amount of exposure, and goals for resolution of the collectible accounts.

### **Joint Resolution**

#### **➤ Risk Management Fund and Employee Health Fund FY2020 Supplemental Appropriation *(joint with County Operations Committee)***

A motion to approve was made by Mr. Reneau and seconded by Ms. Duncan. Ms. Musselman advised that staff requests an additional appropriation for FY2020 out of fund balance in both the Risk Management Fund and the Employee Health Fund. She commented that fund balance reserves are sufficient in both funds to cover the additional expenditures.

Ms. Musselman advised that 2020 saw a number of unanticipated expenditures in the Risk Management Fund, including worker's compensation settlements, unemployment costs related to the closure of Heddington Oaks, and additional new and pending liability cases. She stated that the unanticipated expenditures necessitate an additional appropriation of \$795,000.00 into the Risk Management Fund.

Ms. Musselman advised that staff requests an additional, and primarily claim driven, appropriation in the amount of \$1,150,000.00 into the Employee Health Fund.

A roll call vote was taken, and the motion carried unanimously (15-0).

### **Miscellaneous**

Mr. Sorrel advised that as FY2020 comes to a close, staff will meet with the County Board Chairman and Vice-Chairman to review finances in the wake of COVID-19, and will continue to monitor finances and the local economy as they relate to COVID-19.

Mr. Sorrel advised that Senior Living Investment Brokerage, the property brokerage and consulting firm for Heddington Oaks, is preparing a draft contract for review.

### **Adjournment**

The meeting was adjourned by Chairperson Fennell at 2:24 p.m.

*Transcribed by: Jan Kleffman*