

**Approved 2/25/20**

**MINUTES  
Infrastructure Committee  
January 28, 2020  
@ 3:00 p.m.**

<b>MEMBERS PRESENT:</b>	<b>Phillip Salzer</b> - Chairman; <b>Kate Pastucha</b> – Vice-Chairman; <b>Eden Blair, James Dillon, Matt Windish</b>
<b>MEMBERS ABSENT:</b>	<b>Rob Reneau, Barry Robinson</b>
<b>OTHERS PRESENT:</b>	<b>Scott Sorrel</b> – County Administrator; <b>Shauna Musselman</b> – Assistant County Administrator; <b>Larry Evans</b> - State's Attorney's Office; <b>Julie Ciesla</b> – Finance; <b>Amy Benecke McLaren, Jeff Gilles</b> – County Highway Department; <b>Brian Johnson</b> – Health Department; <b>Dan O’Connell</b> –Facilities; <b>Doug Gaa</b> – Sheriff’s Office; <b>Rena’ Parker</b> – Courts Administration; <b>Margaret Kowalski</b> – Auditor’s Office; <b>Brian Johnson</b> – Greater Peoria Sanitary District

**Call to Order**

Chairman Salzer called the meeting to order at 3:00 p.m.

**Approval of Minutes**

A motion to approve the minutes of December 3, 2019 and December 17, 2019 was made by Dr. Blair and seconded by Ms. Pastucha. The motion carried.

**Informational**

- **Illinois Department of Transportation Documentation Review of Road District Motor Fuel Tax Funds**

Mr. Gilles advised that the Illinois Department of Transportation (IDOT) performed a documentation review of Township Motor Fuel Tax Funds for the period January 1, 2017 through December 31, 2018. He stated that with the exception of several minor corrections, the overall report was in compliance and was accepted by IDOT.

- **Illinois Department of Transportation Documentation Review of County Motor Fuel Tax Funds**

Mr. Gilles advised that the Illinois Department of Transportation (IDOT) performed a documentation review of County Motor Fuel Tax Funds for the period January 1, 2017 through December 31, 2018. He stated that with the exception of several minor corrections, the overall report was in compliance and was accepted by IDOT.

- **Greater Peoria Sanitary District Minutes**

Mr. Salzer directed the committee to the minutes of December 17, 2019 included in the packet, and noted that Mr. Johnson of the Greater Peoria Sanitary District was present for any questions. There were no questions or comments from the committee.

- **Facilities Master Plan**

Mr. O’Connell advised that two capital projects approved for FY 2020 have been included in the most recent plan. He stated that those two projects are the replacement of the domestic hot water line at the courthouse and the fire alarm upgrade at the Peoria County Jail. He noted that two additional projects added to the Plan are further work on ring road repairs at the Jail and parking lot resurfacing at the Juvenile Detention Center.

## **Resolutions**

- **Ordinance to lower speed limit in the Hendryx Manor Subdivision**

A motion to approve was made by Dr. Blair and seconded by Ms. Pastucha. Mr. Gilles advised that the Medina Road Commissioner received a petition from the residents of the Hendryx Manor Subdivision to lower the speed limit within the subdivision due to concerns related to speeding. He stated that the subdivision was posted at 30 mph. He stated that the results of a speed study conducted indicated that a 25 mph speed limit would be justified, and staff recommends lowering the speed limit to 25 mph. The motion to approve carried unanimously.

- **Preliminary Engineering Services Agreement with Terra Engineering for bridge on Dogtown Lane**

A motion to approve was made by Mr. Dillon and seconded by Mr. Windish. Mr. Gilles advised that a bridge on Dogtown Lane near Elmwood is deteriorating, and based upon an inspection undertaken several months ago, IDOT has determined that a lane reduction is necessary due to cracking on outside beams. He advised that Federal funding is available and has been budgeted for the project, with construction scheduled for 2022. He stated that the county's share of constructions costs would total \$340,000.00.

Mr. Gilles advised that staff recommends retaining Terra Engineering for preliminary engineering services and miscellaneous work for the project. The motion to approve carried unanimously.

- **Survey Agreement Addendum Number 5 for Structural Cross Sections**

A motion to approve was made by Ms. Pastucha and seconded by Dr. Blair. Mr. Gilles advised that the Federal Highway Administration recently completed an audit of the State of Illinois bridge inspection program. He stated that the review determined that the state is not taking upstream and downstream cross sections of bridges every five years as required by the Federal government.

Mr. Gilles advised that there are currently 180 structures within the county and township system, of which 50 are culverts. He stated that the Highway Department has a current service agreement with Mohr & Kerr Survey Services and are recommending that an Addendum be created to the agreement to allow Mohr & Kerr to assist by performing structural cross sections on the culverts. He advised that staff has budgeted \$92,000.00 for the work to be completed by Mohr & Kerr. He commented that Highway Department staff will survey the bridges.

The motion to approve carried, with Mr. Windish abstaining.

## **Miscellaneous**

Mr. Gilles advised that the County Board had previously approved an Engineering Agreement and a Federal Participation Program with IDOT to insert a culvert on Kickapoo Creek Road in Bartonville. He stated IDOT held a letting for the federally funded project in November, 2019 and no bids were received on the project. He advised that contractors had concerns as the structure is adjacent to a railroad with a higher embankment and also near Kickapoo Creek and its retaining walls. He stated that the project is a difficult one, and added that there were also concerns regarding a temporary retaining wall that would be required to be designed and built. He stated that after some modification of the bid, the project was let again on January 17, 2020 and received one bidder. He remarked that the lone bid came in approximately \$1 million over the anticipated project budget. He stated that staff has spoken with their consultant to determine alternate and feasible solutions in order to bid the project this year.

Mr. Sorrel commented on previous discussion related to capital projects and the FY2020 budget, and noted staff's commitment to present to committee a framework for a robust policy discussion and direction to staff on funding and prioritizing capital projects specifically related to buildings. He stated that staff will provide background information on how the process was originally created and previous evaluation criteria. He advised that the current process will also be discussed and

back-up documentation related to the Facilities Master Plan and the Facilities Space Utilization Plan will be provided. He commented that based upon discussion and committee direction, staff will be prepared to follow a new policy directive at the time of the preparation of the FY2021 spending plan.

**Adjournment**

The meeting was adjourned by Chairman Salzer at 3:46 p.m.

*Recorded and Transcribed by: Jan Kleffman*