

Approved 2/26/19

**MINUTES
Infrastructure Committee
January 29, 2019
@ 2:30 p.m.**

MEMBERS PRESENT:	Phillip Salzer - Chairman; Kate Pastucha – Vice-Chairman; Gregory Adamson, James Dillon, Rob Reneau, Matt Windish
MEMBERS ABSENT:	Barry Robinson
OTHERS PRESENT:	Scott Sorrel – County Administrator; Shauna Musselman – Assistant County Administrator; Larry Evans - State's Attorney's Office; Randy Brunner – Interim Chief Financial Officer; Dan O'Connell - Facilities Director; Amy Benecke McLaren, Jeff Gilles - County Highway; Andrew Dwyer - Greater Peoria Mass Transit District; Rena' Parker, Jennifer Shadid -Courts Administration; Doug Gaa – Sheriff's Office; Mark Little – Chief Information Officer; Tracy Coker, Chris Waible - Dewberry

Call to Order

Chairman Salzer called the meeting to order at 2:30 p.m.

Approval of Minutes

A motion to approve the minutes of November 26, 2018, was made by Ms. Pastucha and seconded by Mr. Reneau. The motion carried.

Informational

- **Greater Peoria Sanitary District**

No verbal report. No questions or comments from committee.

- **Rural Peoria County Transportation System**

Mr. Dwyer advised that both a new General Manager and Safety Manager have been hired. The General Manager will take over duties in February. He stated that finalization of the transition of services to the Greater Peoria Mass Transit District (GPMTD) is nearly complete, with the date of finalization to be retroactively set at July 1, 2018. Mr. Sorrel further explained that the Intergovernmental Agreement between Peoria County and the Mass Transit District has the GPMTD assuming the county's third-party vendor contract with MV Transit to deliver rural transit services.

- **Facilities Master Plan**

Mr. O'Connell updated the committee on the status of the following 2019 budgeted projects:

- Midwest Engineering is working on revised site drawings and specifications in order to alleviate water filtration issues near the Jefferson Street entrance, and which are affecting the Circuit Clerk's Office. It is anticipated that the project will take approximately two months to complete.
- Upgrades to the prisoner's elevator are complete, and staff is working with Kone Elevator Service to finalize construction documents on the upgrade to the judge's elevator. The elevator is anticipated to be out of service for approximately 5-6 weeks in order to complete the upgrades.
- A Purchase Order has been issued to Bishop Brothers for an upgrade to the judge's break area.
- The Fire Alarm System at the Peoria County Jail is in need of modernization in order to bring the system up to current code. Midwest Engineering is developing Phase II plans and specifications.

- **Dewberry presentation on Space Utilization Study**

Mr. Waible distributed a Facility Utilization Analysis final report, detailing a study of the current use of space within six county facilities housing Peoria County departments and offices. The report analyzes whether departments have adequate space to perform the duties of the department and evaluates any excess space that could be utilized more efficiently. He stated that the analysis also makes recommendations as to reorganization, relocation of employees and/or consolidation of various departments to maximize the utilization of available space. He commented that one of the recommendations made is due to a state requirement that each court facility provide a lactation room by June 1, 2019.

Mr. Sorrel remarked that there is no specific funding source tied to the recommendations; however, he reiterated that the addition of a lactation room is state mandated. He also indicated that within the next 10-15 years, it will be necessary for the County Board and the Board of Health to initiate discussion of a life-cycle replacement of the buildings currently occupied by the Health Department, including the option to consolidate all health and human services agencies and departments. Mr. Dillon noted that both the Coroner and the Health Department facilities are beyond their life cycle, and the analysis provides useful options for future planning.

Mr. Sorrel advised that he and Mr. Little will speak with each department that participated and responded to the inquiries by Dewberry and will report their feedback to this committee.

Resolutions

- **County Parking Deck Rate Increase**

A motion to approve was made by Mr. Reneau and seconded by Mr. Dillon. Mr. Little advised that a fully automated parking and payment system will be installed in the County owned parking deck in the spring of 2019. He explained that although the automated system will accept all forms of payment, it will have limited ability for the storage of coins. He stated that to decrease labor costs associated with a National Garages/Heartland Parking employee managing the coin intake on a daily basis, staff proposes increasing the ½ hour rate from \$0.75 to \$1.00. He added that all other rates would remain unchanged. He also noted that the ½ hour rate would not be increased until the automation is complete. The motion to approve carried unanimously.

- **Participation of the 182nd Airlift Wing Peoria Air National Guard Rising 4 group in the Adopt-A-Highway Program on Airport Road**

A motion to approve was made by Mr. Adamson and seconded by Mr. Reneau. Ms. McLaren advised that the 182nd Airlift Wing Peoria Air National Guard Rising 4 group has requested to adopt a portion of Airport Road from West Smithville Road to Garfield Avenue. The motion to approve carried unanimously.

- **Intergovernmental Agreement with Princeville Road District**

A motion to approve was made by Mr. Dillon and seconded by Ms. Pastucha. Mr. Gilles advised that the Intergovernmental Agreement will allow for repair of a bridge located on Princeville Cemetery Road, with a 50/50 cost share between Peoria County and the Road District. He noted that although the bridge superstructure is in good condition, the bridge timber pile supports are deteriorating. The motion to approve carried unanimously.

- **Agreement with Midwest Engineering Associates, Inc. for Phase I and II Preliminary Engineering for Cemetery Road Bridge repairs**

A motion to approve was made by Mr. Reneau and seconded by Mr. Windish. Mr. Gilles advised that Midwest Engineering will be requested to provide the design work for the Princeville Cemetery Road bridge repair project. He stated that the engineering fee totals \$37,885.00. The motion to approve carried unanimously.

- Federal Agreement with the State of Illinois for Dirksen Parkway construction

A motion to approve was made by Mr. Adamson and seconded by Mr. Reneau. Mr. Gilles advised that \$2.8 million in Federal funding received through PPUATS is allocated for Dirksen Parkway. He stated that R.A. Cullinan is the project's low bidder. He advised that passage of the resolution will allow Peoria County to utilize Federal funding and appropriate \$1.2 million in MFT funds for the local match portion of the construction. The motion to approve carried unanimously.

- Agreement with Maurer-Stutz, Inc. for the Kickapoo-Edwards Road Safety Project

A motion to approve was made by Mr. Windish and seconded by Mr. Dillon. Mr. Gilles commented that due to an extremely heavy workload for the 2019 construction season, the Highway Department must contract engineering duties for the Kickapoo-Edwards Road Safety Project. He advised that seven firms submitted proposals for the project through the Request for Proposal process, with Maurer-Stutz, Inc. chosen as submitting the most qualified proposal. He stated that 90% of the \$147,610.09 project cost will be reimbursed with Federal funds. He commented that the project will improve the safety in a section of road where two fatal accidents have occurred. The motion to approve carried unanimously.

Discussion

- Bid Letting Update

Mr. Sorrel updated the committee on the bid results and finances related to the Dirksen Parkway construction and the Kickapoo-Edwards Safety Project. He noted that both projects are Federally funded projects and the County Board does not approve the contract award, as IDOT holds both contracts.

Mr. Sorrel advised that Dirksen Parkway will be completely rebuilt from the intersection of Airport Road to the intersection with Middle Road. He stated that in 2014, PPUATS estimated a \$4 million project cost and that amount of funding was subsequently budgeted for the project. He noted that construction costs have increased since 2014, and an engineer's estimate provided before bidding was just over \$5.5 million. He advised that the low bid of R.A. Cullinan was \$5.4 million. He advised that the cost difference between the original budgeted figure of \$4 million and the low bid of \$5.4 million will be alleviated by eliminating the highway lighting portion of the project, as well as deferring several budgeted projects.

Mr. Sorrel advised that R.A. Cullinan was the sole bidder for the Kickapoo-Edwards Safety Project, with a bid \$190,000.00 above the engineering estimate, and \$230,000.00 above the project budget. He commented that staff must determine how to account for the overage within appropriations. He remarked that several projects budgeted for 2019 will be deferred to a future year. Mr. Gilles advised that the Highway Department has received special permission from IDOT to award the bid to R.A. Cullinan even though it was over budget, as the project is a safety project and the majority of the work is asphalt related. He remarked that there is only one asphalt company in the Peoria area. Mr. Adamson voiced his concern over the project receiving a solitary bid and inquired as to the reason for a sole bid on this project. Mr. Gilles noted that although all contractors were notified through IDOT's letting system, the majority of the work is placing asphalt, and reiterated that there is only one IDOT certified company in the Peoria area specializing in this type of work. Mr. Dillon also noted that this particular project is hazardous and intricate due to the curve in the road and visibility issues.

Ms. McLaren noted that the Highway Department will supplement the need for additional funds from projects budgeted in the County Bridge Fund, including bridge design funding for Evans Mill Bridge, culvert replacement funding, and savings realized from Richwoods bridge replacement and Schaefer Road culvert project. She also commented that the next design phase of Old Galena Road will be deferred.

- Fire Alarm System (FAS) Study Project – Phase II

Mr. O'Connell advised that the Fire Alarm System Study Project is a multi-year project to replace both the 1985 and 1998 fire alarm systems at the Peoria County Jail, and as well as integrate the two systems into a single upgraded Fire Alarm System. He advised that Midwest Engineering has agreed provide a complete engineering analysis with deliverables so that the County may put a competitive procurement out to bid for the overall replacement and integration of a single fire alarm system. He advised that \$350,000.00 in Capital Projects is allocated in 2019 for the work, and staff requests a commitment of up to \$117,000.00 with Midwest Engineering for their services.

Mr. O'Connell advised that the balance remaining after the allocation to Midwest Engineering will be available to commit to the selected contractor. He stated that if the remaining balance is sufficient to complete the project, it will be unnecessary to request additional funding in fiscal year 2020.

Adjournment

The meeting was adjourned by Chairman Salzer at 4:11 p.m.