

Approved 2/26/20

**EXECUTIVE COMMITTEE
January 29, 2020**

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| COMMITTEE MEMBERS PRESENT: | Andrew Rand – Chairman; James Fennell – Vice Chairman; Jennifer Groves Allison, James Dillon, Kate Pastucha, Rachel Reliford (<i>via teleconference</i>), Rob Reneau, Steven Rieker, Phillip Salzer, Sharon Williams |
| MEMBERS ABSENT: | Paul Rosenbohm |
| STAFF PRESENT: | Scott Sorrel - County Administrator; Shauna Musselman – Assistant County Administrator; Larry Evans - State's Attorney's Office; Randy Brunner – Chief Financial Officer; Angela Loftus – Asst. Director of Human Resources; Julie Ciesla, Paul Letcher – Finance; Nicole Bjerke – County Treasurer; Rachael Parker – County Clerk; Brian Asbell, Doug Gaa, Chris Watkins, James Middlemas – Sheriff's Office; Dan O'Connell – Facilities Director |
| VISITORS | Deborah Roethler – Assistant City Manager; Kevin Evans – City of Peoria Economic Development Specialist; Robert Boyle, Sheri Flanigan, Galen Gondolfi – Justine Petersen (<i>via teleconference</i>) |

Call to Order

Chairman Rand called the meeting to order at 3:10 p.m.

A motion to approve the participation of Ms. Reliford via teleconference was made by Mr. Reneau and seconded by Ms. Pastucha. The motion carried unanimously.

Approval of Minutes

A motion to approve the minutes of December 4, 2019 and December 18, 2019 was made by Mr. Salzer and seconded by Ms. Groves Allison. The motion carried unanimously.

Informational

➤ Alignment Peoria Update

Mr. Sorrel advised that a forgivable loan agreement was executed with Alignment Peoria in April 2019 for an amount up to \$75,000.00. He stated that as of December 31, 2019, Alignment Peoria had not made a drawdown request, and their ability and County Administrator's authority to release those monies expired December 31, 2019. He stated that as a result, those funds remain unspent and lapse back into the unreserved fund balance of the CDAP Fund. He stated that after approval and execution of the agreement several private sector, non-profit contributions that had been expected were received, thereby extending and/or improving Alignment's cash position. He added that the future of Alignment Peoria is unknown at this time, and he does not anticipate Alignment Peoria to request a renewal with Peoria County.

➤ Springdale Cemetery Minutes

Mr. Salzer asked how the Springdale Board arrived at the \$34.00 charge for each runner in a 5K walk/run event in May 2020. Ms. Pastucha noted that this figure is noted in the November 2019 Springdale Cemetery Board minutes, and added that a planning session has since been held where it was determined that Springdale Cemetery research the means to become more financially independent. She advised that discussion has also focused on potential renewal of the Intergovernmental Agreement.

➤ CDAP/GAP/Macro/Other Loan Report

No verbal report. No questions or comments from committee.

➤ Heddington Oaks Financials

Mr. Letcher directed committee members to the submitted report. There were no questions or comments from committee.

Committee Action

➤ **2020 County Board Committee Schedule**

A motion to adopt the 2020 committee schedule as presented was made by Mr. Fennell and seconded by Mr. Dillon. Mr. Sorrel advised that the schedule will remain unchanged from 2019, with committees continuing to meet on a Tuesday/Wednesday schedule. He stated that any monthly revisions to the meeting schedule will be made on an as needed basis throughout the year. Mr. Dillon suggested beginning discussion of a 2021 schedule begin earlier in the year in order to better accommodate all county board members.

The motion to adopt the 2020 county board committee schedule as presented carried, with Ms. Pastucha voting nay.

Resolution

➤ **Establishment of a Loan Loss Reserve Fund**

A motion to approve was made by Mr. Salzer and seconded by Mr. Reneau. Mr. Sorrel advised that Justine Petersen is a not-for-profit organization headquartered in St. Louis, Missouri and noted that the company is the largest SBA micro lender in the United States. He stated that the resolution is in conjunction with, and in partnership with, the City of Peoria. He noted that the City of Peoria's component is to fund a staff person so that Justine Petersen has a local presence.

Mr. Sorrel advised that the reserve fund would address the segment of the area community and population that is either unbanked or underbanked, noting that these are individuals or households that has no traditional retail banking relationship, and rely largely on alternative financial services. He commented that Justine Petersen creates relationships in the community between local governments and private sector financial institutions in those communities to leverage public dollars in a low risk relationship so that micro loans can be offered to that targeted population.

Mr. Sorrel advised that staff recommends employing the County's contribution (not to exceed \$100,000.00) to create a loan loss reserve fund utilizing unreserved fund balance in the CDAP Fund. He stated that the \$100,000.00 commitment has the ability to leverage \$1 million of private loan activity which would be managed by Justine Petersen. He reiterated that the City of Peoria would fund a Justine Petersen employee solely dedicated to the work.

Mr. Sorrel summarized the process, noting that Peoria County would set up a Loan Loss Reserve Fund with the funds remaining under the County's control. He stated should a private financial activity loan default, the County's Loan Loss Reserve Fund would cover the loss. He remarked that Justine Petersen has an approximate 92% success rate. He stressed that the Fund is a positive economic development tool in that it would initiate an increase in the financial literacy in the more impoverished portions of the community and enable stabilization of neighborhoods seeing a loss in home ownership rates. He also noted that there would be an opportunity to leverage micro lending for small start-up businesses specifically targeting minority communities.

Ms. Roethler commented that Justine Petersen works in a methodical and educational way, noting that a strong characteristic of the program is lending only a portion of the funding request (i.e. \$5,000.00 of a \$50,000.00 request) to observe the requestors ability and commitment to paying back the loan. She stated that based upon observation, further discussion would take place regarding a larger loan amount. She remarked that the ultimate goal of Justine Petersen is not be the final service provider, but a conduit to a requestors ability to obtain a loan through mainstream financing opportunities.

Mr. Gondolphi stressed that Justine Petersen does not compete with mainstream banks and credit unions, but is in the business of graduating each client to a bank or credit union, building a credit profile and emphasizing the clients personal credit score.

Mr. Fennell asked what type of reporting metrics Justine Petersen would provide the County Board, and Ms. Flanigan provides significant reporting to all funders and will work with the appropriate representatives to compile information requested by both the City and the County.

The motion to approve carried unanimously (9-0), with Ms. Reliford absent for the vote.

✚ The following Standing Committee meetings were summarized by their respective Chairperson as follows:

County Operations

The following resolution was recommended to the County Board for approval.

- Revisions to the Drug Free Workplace Policy and Drug Testing Policy

Public Safety and Justice

CANCELED

Infrastructure

The following resolutions were recommended to the County Board for approval.

- Ordinance to lower speed limit in the Hendryx Manor Subdivision
- Preliminary Engineering Services Agreement with Terra Engineering for bridge on Dogtown Lane
- Survey Agreement Addendum Number 5 for Structural Cross Sections

Land Use

CANCELED

County Health

No resolutions were recommended to the County Board for approval.

Ways and Means

The following resolutions were recommended to the County Board for approval.

- Monthly Delinquent Taxes
- FY 2020 Legislative Initiatives

Budget Committee

CANCELED

Miscellaneous

Mr. Rand suggested that the Rules Committee consider addressing protocol and customs within committee meetings.

Mr. Rieker advised that all County Board Members should have received notification to submit input for the evaluation of the County Administrator, and requested timely completion of the evaluation.

Adjournment

The meeting was adjourned by Chairman Rand at 4:44 p.m.