

**Approved 4/26/21**  
**MINUTES**  
**County Operations Committee**  
**March 22, 2021**  
**@ 1:30 p.m.**

<b>MEMBERS PRESENT:</b>	<b>Rob Reneau</b> – Chairperson, <b>Linda Daley</b> – Vice Chairperson; <b>Betty Duncan; Kate Pastucha; Steve Rieker; William Watkins, Jr.</b>
<b>MEMBERS ABSENT:</b>	
<b>OTHERS PRESENT:</b>	<b>Scott Sorrel</b> – County Administrator; <b>Shauna Musselman</b> – Assistant County Administrator, <b>Jennie Cordis Boswell</b> - State's Attorney's Office; <b>Becky Spencer</b> – PCAPS

**Call to Order**

Chairperson Reneau called the meeting to order at 1:30 p.m.

**Approval of Minutes**

A motion to approve the executive session minutes of January 4, 2021 and regular session minutes of February 22, 2021 was made by Mr. Watkins and seconded by Ms. Duncan. The motion to approve carried unanimously (6-0).

**Informational**

• **Workforce Report**

Mr. Sorrel advised that the current report covers applicants, demographics, new hires and separations for February 2021 and a comparison of February 2020 and February 2021 figures.

Mr. Reneau asked which departments accounted for the 10 new hires in February, and Mr. Sorrel advised that the new hires are within the Sheriff's Office, IT, Highway, Health Department, JDC, Circuit Clerk, and PCAPS.

• **PCAPS Monthly Report**

Ms. Spencer directed committee members to the submitted report and stood for any questions. There were no questions or comments from committee.

**Resolutions**

• **Animal Control Contract with Village of Norwood**

A motion to approve was made by Ms. Duncan and seconded by Ms. Pastucha. Ms. Spencer advised staff recommends approval of an Intergovernmental Agreement between PCAPS and the Village of Norwood for animal control services through December 31, 2024.

The motion to approve carried unanimously (6-0).

• **Extension of Emergency Paid Sick Leave**

A motion to approve was made by Ms. Daley and seconded by Ms. Duncan. Ms. Musselman advised that Emergency Paid Sick Leave (EPSL) mandated by the Federal Government in 2020 expired as of December 31, 2020. She stated that although the mandate was not extended, employers were provided the opportunity to voluntarily offer the benefits to employees. She remarked that the County Board approved an extension of benefits through March 31, 2020, with a subsequent review and recommendation regarding further extensions.

Ms. Musselman reported that 115 employees utilized the program at a cost of \$150,000.00 in 2020 and 50 employees utilized the program at a cost of \$50,000.00 from January 2021 through mid-March 2021. She remarked that over half of 2021 expenses have been related to post-vaccine symptoms, and staff recommends extension of the EPSL for an additional three months, through June 30, 2021, as employees continue to be vaccinated.

The motion to approve carried unanimously (6-0).

**Adjournment**

The meeting was adjourned by Chairperson Reneau at 1:40 p.m.

*Recorded and Transcribed by: Jan Kleffman*