

**Approved 4/28/20**  
**MINUTES**  
**County Operations Committee**  
**April 6, 2020**  
**@ 1:15 p.m.**

<b>MEMBERS PRESENT:</b>	<b>Rob Reneau</b> – Chairman; <b>Jennifer Groves Allison</b> – Vice Chairman; <b>Linda Daley, Kate Pastucha, Steven Rieker, William Watkins, Jr.</b>
<b>MEMBERS ABSENT:</b>	
<b>OTHERS PRESENT:</b>	<b>Scott Sorrel</b> – County Administrator; <b>Shauna Musselman</b> – Assistant County Administrator, <b>Larry Evans</b> - State's Attorney's Office; <b>Julie Ciesla</b> – Finance; <b>Angela Loftus</b> – Asst. Director of Human Resources; <b>Gretchen, Pearsall, Jamie Dowell</b> – County Administration; <b>Amy McLaren</b> – County Highway; <b>Nicole Bjerke</b> – Treasurer; <b>Mark Bronke</b> – Probation & Court Services; <b>Jennifer Shadid</b> – Court Administration; <b>Brian Asbell, Doug Gaa, Chris Watkins</b> – Sheriff's Office; <b>Rachael Parker</b> – County Clerk; <b>Jessica Thomas</b> – County Auditor; <b>Mark Little, Tim Lanier</b> – Chief Information Officer

**Call to Order**

Chairman Reneau called the meeting to order at 1:19 p.m.

A motion to suspend the Rules was made by Ms. Daley and seconded by Mr. Watkins. The motion carried unanimously via roll call vote.

**Approval of Minutes**

A motion to approve the minutes of February 25, 2020 was made by Ms. Daley and seconded by Mr. Watkins. The motion to approve carried unanimously via roll call vote.

**Informational**

• **Workforce Report**

Mr. Sorrel advised that the current report covers applicants, demographics, new hires and separations for February 2020 and a comparison of February 2019 and February 2020 figures. He advised that 23 positions were posted in February 2019, with 16 of those position filled. He noted although 21 positions were posted in February 2020, 22 positions were filled as positions posted in prior months were filled in February. He stated that 23 separations occurred in February 2020, nearly doubling the number of separations in February 2019. He commented that in both years, Heddington Oaks was the main source of separations.

**Resolutions**

• **Health Plan Update related to COVID-19**

A motion to approve was made by Ms. Daley and second by Mr. Watkins. Ms. Musselman advised that the amendment to the employee health plan will provide additional coverage and enhanced health benefits for COVID-19 related testing and illnesses. She stated that the amendments will be in effect through December 31, 2020. The motion to approve carried unanimously via roll call vote.

• **Worker's Compensation Case #010015-005351-WC-01**

A motion to approve was made by Ms. Daley and second by Mr. Watkins. Ms. Musselman advised that staff is seeking approval on a worker's compensation case in a settlement amount not to exceed \$165,000.00. The motion to approve carried unanimously via roll call vote.

## **Discussion**

- **Elected Officials Salaries**

Mr. Sorrel advised that by Statute the County Board must set salaries of offices up for election in November 180 days prior to those officials taking office. He stated that for the upcoming cycle, the County Board is required to set the salaries of the upcoming 4-year term of the County Auditor, the Circuit Clerk of the Court, and the County Coroner. He also advised that the County Board is required to set the salaries of the upcoming 2-year term of the nine County Board Districts up for election in November.

Mr. Sorrel presented information including internal and external comparables for the three offices. He stressed that salaries are set for the office and duties associated with the office, and not the office holder.

Mr. Rieker asked for clarification regarding an annual \$6,500.00 allocated to a number of elected offices. Mr. Sorrel advised that all eligible elected positions receive the stipend from directly from the State of Illinois as part of their state budget. Mr. Rieker asked if the stipends are additional funding to the office or inclusive within the county budget. Mr. Sorrel advised that the state stipend is a salary reimbursement revenue received by the county and distributed to the elected official, and is in addition to salary figures.

Mr. Rieker questioned the reasoning for the identical salaries of several positions, as those elected offices have differing responsibilities and expectations. A brief discussion ensued as to how best to assess the positions via a metrics review of differing duties and responsibilities, budget, number of employees, etc.

Ms. Daley emphasized the need to be cognizant of recent economic impacts affecting constituents, particularly unemployment issues, in the discussion of potential salary increases for elected officials who are not experiencing those same issues.

## **Adjournment**

The meeting was adjourned by Chairman Reneau at 1:57 p.m.

*Recorded and Transcribed by: Jan Kleffman*