

**Approved 5/28/19**  
**MINUTES**  
**Public Safety and Justice Committee**  
**April 23, 2019**  
**@ 2:00 p.m.**

<b>MEMBERS PRESENT</b>	<b>Paul Rosenbohm</b> – Chairman; <b>Rob Reneau</b> – Vice-Chairman; <b>Brian Elsasser</b> ( <i>via teleconference</i> ), <b>Kate Pastucha</b> , <b>Steven Rieker</b> , <b>Phillip Salzer</b> , <b>Sharon Williams</b>
<b>MEMBERS ABSENT:</b>	
<b>OTHERS PRESENT:</b>	<b>Scott Sorrel</b> – County Administrator; <b>Shauna Musselman</b> – Assistant County Administrator; <b>Larry Evans</b> - State's Attorney's Office; <b>Randy Brunner</b> – Interim Chief Financial Officer/Sheriff's Office; <b>Robert Spears</b> , <b>Kevin O'Connor</b> – Circuit Clerk; <b>Angela Loftus</b> – Asst. Director of Human Resources; <b>Gretchen Pearsall</b> – Director of Strategic Communications; <b>Rebecca Spencer</b> – PCAPS; <b>Rena' Parker</b> , <b>Jennifer Shadid</b> – Courts Administration; <b>Amy Marion</b> , <b>David Tuttle</b> – ETSB; <b>Jason Marks</b> – EMA; <b>Monica Hendrickson</b> – EMA/Health Department; <b>Brian Asbell</b> , <b>Doug Gaa</b> – Sheriff's Office

**Call to Order**

Chairman Rosenbohm called the meeting to order at 2:00 pm.

A motion to allow the participation of Mr. Elsasser via teleconference was made by Mr. Salzer and seconded by Ms. Williams. The motion carried.

**Approval of Minutes**

A motion to approve the minutes of March 26, 2019 was made by Mr. Reneau and seconded by Ms. Pastucha. The motion carried.

**Informational Items / Reports / Other Minutes / Updates**

- **PCAPS Monthly Department Report**

Ms. Spencer directed committee members to the submitted report and stood for any questions. There were no questions or comments from committee.

- **ETSB**

Mr. Tuttle stood for any questions. There were no questions or comments from committee.

- **Emergency Management Agency**

Mr. Marks highlighted several items presented in the quarterly report for January through March 2019. He stated that reports were submitted to IEMA on a routine basis during the Polar Vortex. He advised that the EMA, in collaboration with County partners, has initiated the process of completing a Capability Assessment of FEMA capabilities. He noted that the Assessment is an initial part of the Emergency Operation Plan revision process. He commented that meetings have begun on the process and direction of the Strategic Plan.

- **Public Defender Report**

Mr. Sorrel directed committee members to the report included in the committee packet and stood for any questions. No questions or comments from committee.

## **Resolutions**

- **Additional Appropriation into FY 2019 Sheriff's Office Budget**

Sheriff Asbell advised that the request for a transfer of \$64,000.00 to offset costs related to an unanticipated retirement payout and funding for increased hours for a communication specialist position, the cost of which will be shared between the Sheriff's Office and County Administration. He commented that the additional expense will be offset by increased revenues in the same amount.

A motion to approve was made by Mr. Salzer and seconded by Ms. Williams. The motion to approve carried unanimously.

- **Establishment of Circuit Clerk Fees**

A motion to approve was made by Mr. Reneau and seconded by Ms. Pastucha. Mr. Spears advised that the Illinois General Assembly recently passed Illinois Public Acts to revise fees and fines in the courts system in order to make those more uniform throughout the state of Illinois. He stated that the revisions go into effect July 1, 2019. He advised that the resolution abolishes the current fees and fines being charged and imposes the revised charges.

Mr. O'Connor advised that although the new Fines and Fees Act will negatively impact special revenue funds in the Circuit Clerk's Office, the decreases will be offset by increases to the General Fund in the Circuit Clerk's budget. He stated that a report will be submitted to the AOIC after December 1, 2019. The AOIC will then review statewide data to determine if the legislation is making a positive or negative impact on counties and defendants.

The motion to approve carried unanimously.

## **Miscellaneous**

Ms. Williams advised that Sheriff Asbell and Chief Deputy Gaa will attend a community meeting at the Eagles Club on Wednesday, May 22, 2019 at 6:00 p.m. to address ATV issues and policing efforts.

Mr. Spears advised the Circuit Clerk's January e-file acceptance rate of 3 hours 6 minutes was ranked #2 in the state of Illinois.

## **Adjournment**

The meeting was adjourned by Chairman Rosenbohm at 2:18 p.m.

*Recorded and Transcribed by: Jan Kleffman*