

Approved 5/29/19
Minutes
BUDGET SUBCOMMITTEE
April 24, 2019
@ 3:00 p.m.

MEMBERS PRESENT:	James Fennell - Chairman; Rachel Reliford – Vice-Chairman; Jennifer Groves Allison, James Dillon, Allen Mayer, Rachael Parker, Kate Pastucha (<i>via teleconference</i>), Andrew Rand, Rob Reneau, Steven Rieker, Phillip Salzer, Sharon Williams
MEMBERS ABSENT:	Paul Rosenbohm
OTHERS PRESENT:	Scott Sorrel – County Administrator; Shauna Musselman - Assistant County Administrator; Larry Evans - State's Attorney's Office; Randy Brunner – Interim Chief Financial Officer/ Sheriff's Office; Julie Ciesla, Paul Letcher – Finance; Angela Loftus – Asst. Director of Human Resources; Amy Benecke McLaren – County Highway; Jennifer Shadid – Courts Administration; Nicole Demetreas – Treasurer; Brian Asbell, Doug Gaa – Sheriff's Office

Call to Order

Chairman Fennell called the meeting to order at 3:00 p.m.

A motion to approve the participation of Ms. Pastucha via teleconference was made by Mr. Salzer and seconded by Ms. Reliford. The motion carried unanimously.

Approval of Minutes

A motion to approve the minutes of March 27, 2019 was made by Mr. Reneau and seconded by Mr. Rieker. The motion carried unanimously.

Informational Items/Reports/Other Minutes/Updates

- **Monthly Financial Report**

Ms. Ciesla advised summarized financial information for the period ending February 28, 2019, noting that the two months activity represents 16.7% of the fiscal year.

General Fund Revenue

Ms. Ciesla advised that General County revenues represent 11.5% of the fiscal year, noting that property tax distributions will not occur until June 2019. She also advised that the State's Attorney, Public Defender, County Coroner, Regional Office of Education, County Treasurer and County Election Commission are dependent on timing in regard to revenue. She also advised that the revenues in Planning & Zoning and the County Clerk's Office tend to increase in late spring into summer.

General Fund Expenditures

Ms. Ciesla advised that General County expenditures represent 19% of budget, noting that expenditures are inflated due to the transfer schedule for bond payments. She commented that County Election Commission expenditures represent 18.3% of the fiscal year at this point due to an annual payment for software support and payment to election judges.

Major Revenue Analysis

Sales Tax Combined – Numbers are based on data received in April for January receipts. Ms. Ciesla noted that January revenues are below budget, mostly due to the impact inclement weather had on the area in that month. She also commented that regional and statewide revenues were negatively impacted during this period as well.

Ms. Ciesla advised that the County Board Chairman will soon sign a Reciprocal Agreement with the State of Illinois Reciprocal Agreement which will allow access to view all sales tax statements for the Peoria County area going back three years.

Adjournment

The meeting was adjourned by Chairman Fennell at 3:12 p.m.

Recorded & Transcribed by: Jan Kleffman