

**Approved 5/29/19**

**EXECUTIVE COMMITTEE  
April 24, 2019**

<b>COMMITTEE MEMBERS PRESENT:</b>	<b>Andrew Rand</b> - Chairman; <b>Jennifer Grove Allison, James Dillon, James Fennell, Allen Mayer, Rachael Parker, Kate Pastucha</b> ( <i>via teleconference</i> ), <b>Rachel Reliford, Rob Reneau, Steven Rieker, Phillip Salzer, Sharon Williams</b>
<b>MEMBERS ABSENT:</b>	<b>Paul Rosenbohm</b>
<b>STAFF PRESENT:</b>	<b>Scott Sorrel</b> – County Administrator; <b>Shauna Musselman</b> – Assistant County Administrator; <b>Larry Evans</b> - State's Attorney's Office; <b>Randy Brunner</b> – Interim Chief Financial Officer; <b>Julie Ciesla, Paul Letcher</b> – Finance; <b>Angela Loftus</b> – Asst. Director of Human Resources; <b>Amy McLaren</b> – County Highway; <b>Jennifer Shadid</b> – Courts Administration; <b>Brian Asbell, Doug Gaa</b> – Sheriff's Office
<b>VISITORS</b>	<b>Sally Hanley</b> – Economic Development Council

**Call to Order**

Chairman Rand called the meeting to order at 3:16 p.m.

**Approval of Minutes**

A motion to approve the minutes of March 27, 2019 was made by Ms. Parker and seconded by Mr. Reneau. The motion carried.

**Informational**

- Springdale Cemetery Minutes

No verbal report. No questions or comments from committee.

- CDAP/GAP/Macro/Other Loan Report

No verbal report. No questions or comments from committee.

- Heddington Oaks Financials

No verbal report. No questions or comments from committee.

A motion to allow the participation of Ms. Pastucha via teleconference was made by Mr. Mayer and seconded by Mr. Salzer. The motion carried unanimously.

**Resolutions**

- **Designating Ordinance Amendment #6 for Peoria Urban Enterprise Zone**

A motion to approve was made by Mr. Fennell and seconded by Mr. Mayer. Ms. Hanley advised that four of the seven units of government comprising the urban enterprise zone are requesting boundary amendments at this time. She commented that the City of Peoria, West Peoria and Bartonville have requested to add parcels, while the County of Peoria has requested both the addition and deletion of certain parcels.

Ms. Williams advised that she would be voting against the resolution due to the threshold of prevailing wage.

Mr. Dillon asked if information has been provided in the past on specific projects within the urban enterprise zone, which would highlight the Enterprise Zone as an economic tool. Mr. Sorrel agreed to provide a link to the annual report on the Zone which is provided to DCEO.

The motion carried, with Ms. Williams voting nay.

• **County Administrator Compensation**

A motion to approve was made by Ms. Williams and seconded by Mr. Mayer. Ms. Parker advised that a one-time bonus of \$3,000.00 for the County Administrator is warranted and recommended based upon the results of the Administrator's annual performance evaluation. Mr. Rieker commented that he and Ms. Parker met with the County Administrator to discuss the evaluation summary, the one-time bonus recommendation, and preferred areas of focus (Heddington Oaks, Infrastructure, Budget) for the upcoming year.

The motion to approve carried unanimously.

• **Willow Knolls Road and Allen Road Additional Appropriation and Loan Amortization**

A motion to approve was made by Mr. Reneau and seconded by Mr. Fennell. Mr. Sorrel advised that in March 2018, the County Board approved the plan for the construction and jurisdictional transfer for the County's share of the Willow Knolls and Allen Road intersection. He remarked that \$3.6 million was appropriated for the project, with the cost share split equally between the County and City of Peoria. He stated that the total project cost is \$128,321.51 greater than the original appropriation (3,728,321.51).

Mr. Sorrel advised that the March 2018 Intergovernmental Agreement stipulates that the County's share of the cost would be amortized over 10 or less years at 0% interest, with property taxes from the Matching Tax Fund repaying the Employee Health Fund. He stated that a loan is to be structured for the City's share, with an interest rate of 3%, amortized over 10 years at an , with the City paying interest only in the first 5 years.

Ms. Ciesla commented that the resolution approves the 10-year amortization schedule for both the City and County of Peoria and appropriates funds in the Matching Tax Fund. She noted that the loan will result in a negative balance of approximately \$491,820.00 in the Matching Tax Fund, which will be gradually be built up in upcoming years.

Mr. Fennell asked if a portion of the unanticipated 2018 General Fund surplus could be redirected to partially relieve the loan obligation. Mr. Sorrel advised that the action would decrease the burden on the Matching Tax Fund and recapitalize the fund balance in the Employee Health Fund more quickly.

Mr. Mayer suggested approving the resolution as presented, with the knowledge that staff will review Mr. Fennell's recommendation to determine the amount of General Fund surplus to utilize. He stated that a floor amendment to the resolution could be introduced at the May 9<sup>th</sup> County Board Meeting.

A motion to approve was made by Mr. Mayer and seconded by Mr. Fennell. The motion carried.

✚ **The following Standing Committee meetings were summarized by their respective Chairperson as follows:**

**Public Safety and Justice**

The following resolutions were recommended to the County Board for approval.

- Additional Appropriation into FY 2019 Sheriff's Office Budget
- Establishment of Circuit Clerk Fees

**County Operations**

CANCELED

### **Infrastructure**

The following resolutions were recommended to the County Board for approval.

- Jefferson Street Drainage and Site Improvements
- Multi-Township Bids for Sealcoating and Tilling
- Federal Agreement with State of Illinois for Streitmatter Road Bridge Replacement
- Limestone Township Bid for Hot Mix Overlay

### **Land Use**

The following was recommended to the County Board for approval.

#### **Zoning Case**

- #018-19-U, Petition of Edward Lindsay

### **County Health**

The following resolutions were recommended to the County Board for approval.

- Appropriation of funds for Sustainability
- Heddington Oaks Bad Debt Write-Offs

### **Ways and Means**

The following resolution was recommended to the County Board for approval.

- Monthly Delinquent Taxes

### **Budget Subcommittee**

No resolutions were recommended to the County Board for approval. Mr. Fennell advised that a poll vote will be taken on a transfer of fund balance reserve for electronic citations from the General Fund to Electronic Citations Fund. The poll voted resolution will be added to the May County Board agenda.

### **Adjournment**

The meeting was adjourned by Chairman Rand at 4:05 p.m.

*Recorded and Transcribed by: Jan Kleffman*