

**Approved 7/26/21**  
**MINUTES**  
**Ways and Means Committee**  
**April 26, 2021**  
**@ 3:30 P.M.**

<b>MEMBERS PRESENT:</b>	<b>Steven Rieker</b> – Chairperson; <b>Jennifer Groves Allison</b> – Vice Chairperson; <b>Eden Blair, Phillip Salzer, William Watkins, Jr.</b>
<b>MEMBERS ABSENT:</b>	<b>James Fennell, Rachel Reliford</b>
<b>STAFF PRESENT:</b>	<b>Scott Sorrel</b> - County Administrator; <b>Shauna Musselman</b> – Assistant County Administrator; <b>Jennie Cordis Boswell</b> - State's Attorney's Office; <b>Rachael Parker, Mike Deluhery</b> – County Clerk; <b>Tom Bride</b> – Election Commission; <b>Dave Ryan</b> – Supervisor of Assessments; <b>Becca Cottrell</b> – Sustainability & Resource Conservation; <b>Nicole Bjerke, Ryan Sanders</b> – Treasurer
<b>OTHERS PRESENT:</b>	

**Call to Order**

The meeting was called to order by Chairperson Rieker at 3:30 p.m.

**Approval of Minutes**

A motion to approve the minutes of March 22, 2021 was made by Ms. Groves Allison and seconded by Mr. Salzer. The motion carried unanimously. (5-0; Mr. Fennell and Ms. Reliford absent)

**Informational Items/Reports/Other Minutes/Updates**

**County Clerk**

- Collections and Transactions Report
- Tax Rate Adjustment Report

Ms. Parker directed committee members to the submitted reports and provided updates on current activities of the office. She advised that \$327 million in taxes and fees has been extended throughout Peoria County. She remarked that liquor license renewal letters have been mailed to 46 establishments in unincorporated areas of Peoria County. She commented that Economic Interest Statements are due May 3, 2021, adding that 147 of 1,413 required filers have not returned forms as of today.

She stated that marriage applications are available to complete online, and staff is working with the IT Department to improve the mobile response. She stated that the historical Peoria County Board packet scanning project has been completed, covering packets from 1956 to 2014. She also advised electronic files for 852 meetings, and County Board minutes from 1825 to present, have been scanned and entered into the management system.

Mr. Parker thanked Mike Deluhery for his work with the vendor on implementing recording software enhancements.

**Peoria County Election Commission**

Mr. Bride advised that the canvas for the April 6<sup>th</sup> Consolidated General Election was held last week and the election has been finalized, with certificates of election and certifications have been sent to all jurisdictions. He noted a countywide turnout of 17.48%, a 22.47% turnout in the City of Peoria, and 41.46% turnout for the city of Elmwood.

Mr. Bride advised that 67.8% voted on election day, 18.9% voted early, and 13.25% voted by mail. He remarked that vote by mail and early voting volume increased considerably compared to the previous elections, and anticipates that trend to continue.

Mr. Bride advised that upcoming projects for the Election Commission include preparing documentation for the replacement of the current voting system, redrawing the precincts for Peoria County, and mailing new voter registration cards to all registered voters in the county after precincts are redrawn.

#### Supervisor of Assessments/Board of Review

- Tax Cycle

Mr. Ryan advised that staff is available to answer citizens questions related to the 2020 assessment year as 2021 tax bills arrive. He stated that assessment notices for 2021 (payable 2022) will be distributed in August.

Mr. Ryan advised that the Board of Review is currently working on property tax appeals cases from the years 2018 and 2019.

Mr. Ryan stated that HB 3289, concerning the Senior Freeze, unanimously passed in the House and is currently in the Senate. He remarked that the office has delayed sending out Senior Freeze renewals until clarification on the legislation is received.

#### Treasurer

Ms. Bjerke advised that 2020 tax bills are scheduled to be mailed on May 1, 2021, with information available online as well.

#### Veteran's Assistance Commission

No verbal report. No questions or comments from committee.

#### **Resolutions**

- **Monthly Delinquent Taxes**

A motion to approve was made by Mr. Salzer and seconded by Dr. Blair. Ms. Bjerke advised that the City of Peoria has a demolition order on Parcel 18-08-380-004 (Item #0820442L) and has contacted the Trustee asking to purchase the property and obtain title. She stated that the Trustee has agreed to the request and has requested that the parcel be removed from the resolution.

A motion to amend the resolution to remove Parcel 18-08-380-004 (Item #0820442L) was made by Dr. Blair and seconded by Ms. Groves Allison. The motion to amend carried unanimously. (5-0; Mr. Fennell and Ms. Reliford absent)

The motion to approve as amended carried unanimously. (5-0; Mr. Fennell and Ms. Reliford absent)

- **Property Assessed Clean Energy Program (C-PACE) Ordinance**

A motion to approve was made by Dr. Blair and seconded by Ms. Groves Allison. Ms. Cottrell explained that the Illinois Energy Conservation Authority was approved by the County Board to serve as Program Administrator for the C-PACE Program in September 2020, and the documentation before the committee for approval will establish the Peoria County PACE Program. She noted that the program assists commercial property owners with financing of energy efficiency projects. She stated that C-PACE is funded entirely with private capital sources and repaid via assessment on the property tax bill.

Ms. Cottrell advised that loan terms range from 5-30 years, with interest rate at market rate, and loan amounts can vary from a threshold of \$50,000.00 to \$50 million.

Ms. Cottrell provided a brief synopsis of C-PACE program requirements and benefits, and summarized the program process for a property owner.

The motion to approve as amended carried unanimously. (5-0; Mr. Fennell and Ms. Reliford absent)

**Adjournment**

The meeting was adjourned by Chairman Rieker at 3:55 p.m.

*Recorded and Transcribed by: Jan Kleffman*