

Approved 5/27/20

EXECUTIVE COMMITTEE

April 29, 2020

@ 4:00 p.m.

COMMITTEE MEMBERS PRESENT:	Andrew Rand – Chairman; James Fennell – Vice Chairman; Jennifer Groves Allison, James Dillon, Kate Pastucha, Rachel Reliford, Rob Reneau, Steven Rieker, Phillip Salzer, Sharon Williams
MEMBERS ABSENT:	Paul Rosenbohm
STAFF PRESENT:	Scott Sorrel - County Administrator; Shauna Musselman – Assistant County Administrator; Larry Evans - State's Attorney's Office; Julie Ciesla, Paul Letcher – Finance; Angela Loftus – County Administration; Rachael Parker – County Clerk; Nicole Bjerke – County Treasurer; Mark Bronke – Probation & Court Services; Brian Asbell, Doug Gaa, Chris Watkins – Sheriff's Office; Jessica Thomas – County Auditor; Mark Little – Chief Information Officer
VISITORS:	Robert Gates - Attorney

Call to Order

Chairman Rand called the meeting to order at 4:47 p.m.

A motion to suspend the Rules was made by Mr. Fennell and seconded by Ms. Williams. The motion carried unanimously.

Approval of Minutes

A motion to approve the minutes of April 8, 2020 was made by Mr. Salzer and seconded by Mr. Reneau. The motion carried unanimously.

Informational

➤ Springdale Cemetery Minutes

No report. No questions or comments from committee.

➤ CDAP/GAP/Macro/Other Loan Report

Mr. Sorrel stated that the primary lender for Huebldg Llc – Trefzger has agreed to defer payments for three months and interest only payments for the three months following. He advised that Peoria County has agreed to a request from Heubldg Llc to allow the same arrangement. He noted that the payments are not forgiven, but are added to the end of the amortization schedule, and the Finance Department has recalculated the impact of the interest only payments in the current schedule.

Mr. Sorrel advised that the annual payment from Quest Academy has been received and the loan remains current. He commented that all other loans are current, and approximately \$750,000.00 is available in the CDAP/GAP Loan Fund to be loaned.

➤ Heddington Oaks Financials

○ Closure Action Plan

Ms. Musselman summarized the major components of the Heddington Oaks Closure Action Plan. She stated that nine workgroups have been identified to navigate through the closure process in a streamlined manner, and summarized the function of each workgroup:

- 1) Regulatory - Identifying primary points of contact and working with outside consultants
- 2) Discharge Planning – Coordination of placements
- 3) Labor – Union coordination

- 4) Communications – Media coordination, Family and Resident coordination, Employee coordination
- 5) Bonds – Coordination of refunding
- 6) Finance – Financial coordination with vendors, resident accounts, collections, etc.
- 7) Records Retention – Medical records, offsite storage, compliance with Records Retention Act
- 8) Asset Disposal – Sale of real estate, non-real estate, maintenance of property
- 9) Referendum – Determination of timing and language of referendum

 **The following Standing Committee meetings were summarized by their respective Chairperson as follows:**

County Operations

The following resolutions were recommended to the County Board for approval.

- Collective Bargaining Agreement (CBA) extension between Peoria County and LIUNA Local 165, IUOE Local 649, and Teamsters Local 627
- Elected Officials Salaries

Mr. Sorrel advised that a tentative agreement has been reached with the PCEA ASFCME Unit and a Poll Vote will be taken on approval of the agreement so that the resolution can move forward to the May 14, 2020 County Board Meeting.

Public Safety and Justice

CANCELED

Infrastructure

The following resolutions were recommended to the County Board for approval.

- Supplemental Preliminary Engineering Services Agreement with Hanson Professional Services for bridge on Kickapoo Creek Road
- Multi-Township Bids for Sealcoating and Tilling

Land Use

CANCELED

County Health

No resolutions were recommended to the County Board for approval. Ms. Williams stated that Monica Hendrickson of the Health Department provided a COVID-19 update and the Heddington Oaks Closure Action Plan was discussed.

Ways and Means

The following resolutions were recommended to the County Board for approval.

- Waiver of Marriage License Fee due to COVID-19

Budget Committee

No resolutions were recommended to the County Board for approval.

Miscellaneous

Sheriff Asbell addressed the committee to impel the committee and the County Board to act promptly and provide direction on budget matters and potential impacts to county employees and services. Mr. Rand advised that he and Mr. Fennel will begin meeting with elected officials within the next week.

A motion to go into executive session to discuss Labor Relations was made by Ms. Pastucha and seconded by Mr. Salzer. The motion carried.

EXECUTIVE SESSION

Regular session resumed upon a motion by Mr. Fennell and second by Mr. Salzer.

Adjournment

The meeting was adjourned by Chairman Rand at 5:53 p.m.

Recorded and Transcribed by: Jan Kleffman