

Approved 6/24/20

MINUTES

Budget Committee

May 14, 2020

@ 5:00 p.m.

MEMBERS PRESENT: **James Fennell** – Chairman; **Rachel Reliford** – Vice Chairman; **Jennifer Groves Allison, James Dillon, Kate Pastucha, Andrew Rand, Rob Reneau, Steven Rieker, Paul Rosenbohm, Phillip Salzer, Sharon Williams**

MEMBERS ABSENT:

OTHERS PRESENT: **Scott Sorrel** – County Administrator; **Shauna Musselman** – Assistant County Administrator; **Jodi Hoos, Larry Evans** - State's Attorney's Office; **Brandy Bryant, Linda Daley, Matt Windish** – County Board Members; **Angela Loftus** – Asst. Director of Human Resources; **Jamie Dowell** – County Administration; **Randy Brunner** – Chief Financial Officer/Sheriff's Office; **Julie Ciesla, Paul Letcher** – Finance; **Brian Asbell, Doug Gaa, Chris Watkins** – Sheriff's Office; **Tom Bride** – Election Commission; **Dan O'Connell** – Facilities Director; **Rachael Parker, Mike Deluhery** – County Clerk; **Brian Brown** – Juvenile Detention Center; **Mark Bronke** – Probation & Court Services; **Judge Paul Gillfillan, Rena' Parker, Jennifer Shadid** – Court Administration; **Nicole Bjerke** – Treasurer; **Beth Crider, Jennifer Yoder** – Regional Office of Education; **Jessica Thomas** – Auditor; **Mark Little** – Chief Information Officer; **Monica Hendrickson** – Health Department; **Jamie Harwood** – Coroner; **Nathan Bach** – Public Defender; **Kathi Urban, Andrew Braun** – Planning & Zoning; **Robert Spears** – Circuit Clerk; **Rebecca Spencer** – PCAPS; **Dave Ryan** – Supervisor of Assessments

Call to Order

Chairman Fennell called the meeting to order at 5:07 pm.

A motion to suspend the Rules in order to conduct the meeting virtually was made by Ms. Reliford and seconded by Ms. Allison. The motion carried unanimously.

Resolution

- **FY 2020 Budget Amendments due to COVID-19**

A motion to approve was made by Ms. Williams and seconded by Ms. Reliford.

Mr. Fennell advised that based upon feedback and input from both committee members and elected officials, staff has revised the budget proposal from a recommended \$15 million reduction in expenses across all funds to a recommended \$12 million expense reduction (10%). He remarked that additional reductions will likely be necessary later in this fiscal year.

Mr. Sorrel commented that the loss of revenue due to the loss of economic activity resulting from COVID-19 pandemic is estimated at approximately \$16 million for the current fiscal year. He commented that the loss of revenue is estimated to be the same in FY 2021.

Mr. Sorrel advised that elected officials, appointed officials, and heads of the county's quasi-independent agencies have been asked to reduce their budgets by 10%, with a focus on recurring costs. He stated that a comprehensive list of employees subject to either temporary or permanent layoff is being compiled, with figures currently standing at 83 employees with a potential 30 additional employees to be added to the list. He advised that notice will be given to applicable bargaining units, and added that all managers reporting to the County Administrator, including the County Administrator himself, will be taking a temporary layoff.

Mr. Reneau pointed out that the recent budget discussions have consistently centered on internal expenditure reduction as opposed to increasing revenues, which would result in an increase in taxes.

The motion to approve carried unanimously.

Adjournment

The meeting was adjourned by Chairman Fennell at 5:28 p.m.