

**Peoria County Board for the Care & Treatment  
of Persons with a Developmental Disability  
Minutes of  
May 20, 2020**

**Members Present:** Alyssa Herman  
Greg Chance  
Joyce Harant  
Todd Baker  
Andrew Edwards  
Andrew Rand (County Board Liaison)

**Members Absent:**

**Others Present:** Amy Roberts, Peoria City/County Health Department  
Brian Gulley, Peoria City/County Health Department  
Flynn Okner, Best Buddies  
Sarah Carroll, Best Buddies  
Adam Wilt, Best Buddies  
Brad Guidi, Camp Big Sky  
Amanda Atchley, Camp Big Sky  
Patti Gratton, CWTC  
Don Rulis, CWTC  
Bill Adams, CWTC  
Julie Schiefeling, Easter Seals  
Doris Hayes, EP!C  
Kim Cornwell, EP!C  
Steve Rollins, EP!C

**Call to Order**

Meeting was called to order at 11:01 am by Ms. Herman. Ms. Herman welcomed Mr. Edwards to the Care and Treatment Board and brief introductions were made.

**Suspension of Bylaws to Conduct Care and Treatment Board Meeting Virtually**

A motion to suspend the bylaws to conduct the Care and Treatment Board meeting virtually was made by Mr. Baker. Motion was seconded by Ms. Harant. Motion carried (5,0).

**Approval of Minutes from October 16, 2019 & February 19, 2020**

A motion was made by Ms. Harant to approve the minutes of the October 16, 2019 and February 19, 2020 meetings. Motion was seconded by Mr. Chance. Motion carried (5,0).

### **Fiscal Reports**

A motion to approve the Fiscal Reports was made by Mr. Baker. Motion was seconded by Mr. Chance. Total revenues for 2019 were \$952,920 and expenditures \$918,195, leaving a surplus of \$34,726 and the fund balance was \$293,397. As of April 2020, total revenues are at \$94,381, expenses were \$233,071. Once a report is received from HISRA, the expenses will go up an additional \$4,500 for the remainder of the first quarter payments. This leaves a deficit of \$138,689, and the fund balance at \$154,707. Motion carried (5,0).

### **Grant Award Amount Budget Adjustment**

Mr. Baker made a motion to go into discussion on the Grant Award Amount Budget Adjustment. Motion was seconded by Ms. Harant. Mr. Gulley stated that guidance was received from County for a 5% reduction on property tax revenue, a 5% reduction on CPPRT revenue and 50% on the interest revenue leaving a projected budget of \$878,768. The projected expenses are what the current expenses are for agency payments spread out through the last six months. This would leave the deficit at \$71,416 for the year, the original deficit was \$23,050, meaning almost \$50,000 reduction in revenue. The board discussed having a more conservative view of their finances, due to the uncertainty of receiving CPPRT money because of the COVID pandemic. From the previous budget, the Board would have been awarding around \$950,000 to the agencies and Ms. Herman asked if we need to adjust that amount. The Board was in agreement that the amount needed to be reduced to \$850,000. Mr. Chance made a motion to amend the grant award through the 2021 grant period to be \$850,000. Mr. Baker seconded. Motion carried (5,0).

### **Agency Presentations**

The agencies that submitted proposals presented information on the programs for which they requested funding. The Board thanked the agencies for their work and dedication.

### **Grant Awards**

There was some discussion about if the Board felt comfortable awarding the grants now or if it should be pushed back to the next meeting in June, because of the new budget information discussed earlier. Mr. Chance felt the original date scheduled in June for the next Care and Treatment Board meeting was too late to let the agencies know if they would be receiving funding or not. Mr. Chance made a motion to table the grant awards until an earlier meeting in June. Mr. Baker seconded. Motion carried. (5,0). Mr. Chance made a motion to hold a tele-conference meeting on Wednesday, June 3rd at 11:00 am to award the grants. Mr. Baker seconded. Motion carried (5,0).

### **Agency Visit Reports**

No submissions were received for the agenda packet. Mr. Chance was scheduled to visit Easter Seals, but due to COVID did not visit.

### **Public Comments**

EP!C: Their green house is open for purchases. They will be holding a virtual fundraiser on June 11<sup>th</sup> at 7:00pm through an invite on Facebook, a ticket is not needed to participate. You can have the option to sign up for a meal kit to make along with the chef.

Camp Big Sky: They are following updates from the CDC, will be opening on June 3<sup>rd</sup>, limiting to one group per day and restricting large groups in closer contact activities with social distancing and allowing staff to clean. The annual fishing tournament has been cancelled, but a new camp competition event is being offered as an ongoing tournament from June 3<sup>rd</sup> to September 30<sup>th</sup> with weekly updates on 1<sup>st</sup> through 6<sup>th</sup> places. They replaced the wooden trail ways with concrete trail ways, completed on May 1<sup>st</sup>. A new shelter will be constructed soon. They had one volunteer workday in May before camp starts.

### **Adjourn**

Being no further business, Mr. Baker made the motion to adjourn. Mr. Chance seconded. Motion carried (5,0). The meeting adjourned at 1:31 pm.