

Approved 7/23/19

**MINUTES
Infrastructure Committee
June 25, 2019
@ 3:00 p.m.**

MEMBERS PRESENT:	Phillip Salzer - Chairman; Kate Pastucha – Vice-Chairman; James Dillon, Rob Reneau, Barry Robinson
MEMBERS ABSENT:	Matt Windish
OTHERS PRESENT:	Scott Sorrel – County Administrator; Shauna Musselman – Assistant County Administrator; Larry Evans - State's Attorney's Office; Randy Brunner – Chief Financial Officer; Julie Ciesla, Jim Smith – Finance; Angela Loftus – Asst. Director of Human Resources; Amy Benecke McLaren – County Highway Department; Karen Raithel, Becca Cottrell – Sustainability & Resource Conservation; Doug Gaa – Sheriff's Office; Mark Little – Chief Information Officer; Brian Johnson – Greater Peoria Sanitary District

Call to Order

Chairman Salzer called the meeting to order at 3:02 p.m.

Approval of Minutes

A motion to approve the minutes of May 28, 2019 was made by Ms. Pastucha and seconded by Mr. Reneau. The motion carried.

Informational

• **Greater Peoria Sanitary District**

Mr. Johnson directed committee members to the submitted minutes dated May 21, 2019 and stood for any questions. There were no questions or comments from committee.

• **Sustainability Plan Update**

Ms. Cottrell advised that utility usage is tracked quarterly, and presented the following information for all facilities: electric usage has decreased 6.8% from the 2011 baseline and has seen a 4% reduction from last year, natural gas usage has decreased 8.8% from the 2011 baseline and has seen a 2.3% reduction from last year, and water usage continues to decrease.

She stated that the team has taken advantage of Ameren incentives in the past 1 ½ years. She commented that a \$3,407.00 post-installation incentive payment has been received from Ameren.

• **Facilities Master Plan**

Mr. Sorrel updated the committee on the status of the following 2019 budgeted projects:

- The Jefferson Street project is tentatively set to begin July 8, 2019 and will last approximately two months. He noted that the Jefferson Street point of access will be completely closed to entrance and exit traffic for the duration of the project.
- The bid for the air handling units for the Jail are being developed and anticipate being released within the next 30-45 days.
- Pricing and has been received on the reset of a KVO Memorial statue and the repair has been tentatively scheduled contingent on the vendor's workload.
- A faulty heat exchanger on the Jefferson Street side of the courthouse is in need of repair. A four week lead time is anticipated before receipt of parts necessary for repair. The chilled air will be modulated with outside air during the four week down time.

Resolutions

• Bid Award for Janitorial Services

A motion to approve was made by Mr. Robinson and seconded by Mr. Reneau. Mr. Sorrel advised that the Courthouse, Gift Avenue facility, and Election Commission utilize one janitorial service, and commented that the current vendor contract has expired. He stated that a janitorial service bid was issued in April 2019 with a scope including those facilities as well as PCAPS. He commented that the bid scope included a base bid and an alternate bid, and staff is recommending awarding the base bid only. He advised that staff recommends awarding the contract to Ludy's Cleaning Service (Peoria, IL), a minority owned and operated business, and the apparent low bidder. He stated the vendor is currently under contract at the Highway Department and Health Department, and it is the intent to structure the contract so that those departments could be consolidated into the longer term contract when the terms of their contracts expire. He stated that the contract would have an initial two year term, with two renewal periods of two years in length.

Mr. Dillon asked if the vendor has included living wage increases in their scope, and Mr. Smith advised that one of the primary topics discussed with Ludy's was the inclusion of minimum wage language. Mr. Sorrel commented that internal reporting mechanisms will be utilized to ensure compliance with the minimum wage over the life of the contract.

The motion to approve carried unanimously.

• Joint Agreement with IDOT for use of county roads as detour

A motion to approve was made by Ms. Pastucha and seconded by Mr. Robinson. Ms. McLaren advised that IDOT is replacing a bridge over Kickapoo Creek on Illinois Route 78. She stated that IDOT prefers to keep detours on state routes if possible, however, the location of the closest state route makes this choice unfeasible. She advised that IDOT has requested to utilize two county highways as detour routes as the more practical option. She stated that the county would maintain the roadway for the duration of the detour, and IDOT has agreed to transfer \$184,200.00 to the County Highway Department for future maintenance.

The motion to approve carried unanimously.

Committee Action

• Review of Executive Session Minutes

Mr. Evans recommended that all previously held executive session minutes continue to be held closed as the need for confidentiality still exists, and to destroy executive session audio recordings more than two years old, except those that relate to pending litigation. A motion to accept the recommendation of the State's Attorney's Office was made by Mr. Robinson and seconded by Mr. Reneau. The motion carried.

Miscellaneous

Ms. Pastucha informed the committee that the groundbreaking for "The Shaft" project was held at Springdale Cemetery on June 22, 2019.

Adjournment

The meeting was adjourned by Chairman Salzer at 3:34 p.m.