

Approved 8/25/20
MINUTES
County Operations Committee
July 28, 2020
@ 1:00 p.m.

MEMBERS PRESENT:	Rob Reneau – Chairman, Jennifer Groves Allison – Vice Chairman; Linda Daley (<i>teleconference</i>), Betty Duncan , Kate Pastucha (<i>teleconference</i>), Steven Rieker , William Watkins, Jr.
MEMBERS ABSENT:	
OTHERS PRESENT:	Scott Sorrel – County Administrator; Shauna Musselman – Assistant County Administrator, Jennie Cordis Boswell - State's Attorney's Office; Steve Kelly – Attorney

Call to Order

Chairman Reneau called the meeting to order at 1:04 p.m.

A motion to allow the participation of Ms. Daley and Ms. Pastucha via teleconference was made by Ms. Groves Allison and seconded by Ms. Duncan. The motion to approve carried unanimously (5-0).

Approval of Minutes

A motion to approve the minutes of June 23, 2020 was made by Ms. Duncan and seconded by Ms. Daley. The motion to approve carried unanimously (7-0).

Informational

• **Workforce Report**

Mr. Sorrel advised that the current report covers applicants, demographics, new hires and separations for June 2020 and a comparison of June 2019 and June 2020 figures. He stated that 23 positions were posted in June 2019, while 9 positions posted in June 2020. He commented that two hires were made in June, although he stressed that although the hires are reflective of this particular month, the positions may have been posted in a prior month. He advised that 79 of a total 87 separations in June were Heddington Oaks related layoffs.

Ms. Pastucha noted that a disproportionate number of staff reductions in the past several months has been minorities. Mr. Sorrel remarked that the racial and ethnicity composition of Heddington Oaks employees was substantially minority-based, and nearly all the separations of minorities occurred at Heddington Oaks as a result of downsizing the operation. He acknowledged that after Heddington Oaks closes, the County must endeavor to diversify the workforce as absent that facility, the County is not reflective of the community at large.

• **Liability & Worker's Compensation Report**

Mr. Sorrel advised that a total of 6 liability claims have been filed in 2020 to date, with 2 claims currently open and active. He stated that nearly \$6,600.00 in liability costs in 2020 have been paid through the end of June, with over \$2,500.00 remaining in reserves.

Mr. Sorrel advised that a total of 26 worker's compensation claims have been filed in 2020 to date, with 6 claims currently active. He stated that \$51,635.00 in costs in 2020 have been paid, with \$20,000.00 remaining in reserves.

Ms. Daley asked if it would be possible to file a worker's compensation claim while working remotely. Mr. Kelly a claim would be dependent on the type of injury, and whether an injury occurring at home was work related or sustained due to a risk at home. He noted that coverage currently includes employees who travel to various sites and are injured in the course of their employment. He remarked that the mechanism of injury would be examined for any injury occurring in the home and a determination made as to whether the injury was related to work.

- **Furlough & Layoff Report**

Mr. Sorrel advised that as of July 24, 2020, 194 layoffs, both permanent and temporary have been submitted to Human Resources. He stated that 11 employees at that time were physically on either furloughed or on temporary layoff, 167 had completed their furlough or temporary layoff, and 16 employees were permanently laid off. He advised that the County has seen \$1,075,000.00 in gross wage savings due to furloughs and temporary layoffs before unemployment liabilities have been applied. He remarked that unemployment reports are received quarterly by the State of Illinois, adding that initial COVID-19 impacted reports will not be received until September 2020.

A motion to go into executive session to discuss a Worker's Compensation Case was made by Mr. Watkins and seconded by Ms. Groves Allison. The motion carried unanimously (7-0).

EXECUTIVE SESSION

Regular session resumed upon a motion by Mr. Rieker and second by Ms. Duncan.

Resolution

- **Worker's Compensation Case #010015-005140-WC-01**

A motion to approve was made by Ms. Daley and seconded by Ms. Groves Allison. A roll call vote was taken and the motion carried unanimously (7-0).

Adjournment

The meeting was adjourned by Chairman Reneau at 1:36 p.m.

Recorded and Transcribed by: Jan Kleffman