

Approved 10/27/20
MINUTES
County Operations Committee
September 22, 2020
@ 1:00 p.m.

MEMBERS PRESENT:	Rob Reneau – Chairman, Jennifer Groves Allison – Vice Chairman; Linda Daley , Betty Duncan (<i>via teleconference</i>), Kate Pastucha , Steven Rieker , William Watkins, Jr.
MEMBERS ABSENT:	
OTHERS PRESENT:	Scott Sorrel – County Administrator; Shauna Musselman – Assistant County Administrator, Jennie Cordis Boswell - State's Attorney's Office; Angela Loftus – Asst. Director of Human Resources; Gretchen Pearsall – Director of Strategic Communications; Becky Spencer – PCAPS; Monica Hendrickson – Health Department

Call to Order

Chairman Reneau called the meeting to order at 1:00 p.m.

A motion to allow the participation of Ms. Duncan via teleconference was made by Ms. Pastucha and seconded by Ms. Daley. The motion to approve carried unanimously (6-0).

Approval of Minutes

A motion to approve the executive session minutes of June 23, 2020 and July 28, 2020 and regular session minutes of August 13, 2020 and August 25, 2020 was made by Ms. Daley and seconded by Ms. Groves Allison. The motion to approve carried unanimously (7-0).

Informational

• **Workforce Report**

Mr. Sorrel advised that the current report covers applicants, demographics, new hires and separations for August 2020 and a comparison of August 2019 and August 2020 figures. He noted a significant decrease in year over year posted positions, with only 8 positions posted in August 2020 as compared to 21 in August 2019, with 17 total hires for the month. He noted that new hires consist of attorney positions in the State’s Attorney’s Office, correctional officers, and grant related positions within the Health Department.

Mr. Sorrel remarked that the appreciably higher August 2020 departmental separations as compared to one year ago are mostly due to final employee separations as a result of the closure of Heddington Oaks. He commented that with the closing of Heddington Oaks, the racial and ethnicity composition of the workforce is less reflective of the community and indicated that this issue be a topic of conversation moving forward. He also suggested a review and update of EEO (Equal Employment Opportunity) policies to reflect not only minority and ethnicity hiring but a recognition of the LGBTQ community as well.

• **Furlough & Layoff Report**

Mr. Sorrel advised that as of September 15, 2020, 194 layoffs, both permanent and temporary have been submitted to Human Resources. He stated that 4 employees are currently on furlough, 174 employees have taken a furlough, and 16 employees have been permanently laid off. He advised that the County has seen nearly 1,100 weeks of wage and pension savings via the temporary layoff process, and gross wage savings due to permanent and temporary layoffs of \$1.2 million.

A motion to go into executive session to discuss Labor Relations was made by Ms. Daley and seconded by Ms. Duncan. The motion carried unanimously (7-0).

EXECUTIVE SESSION

Regular session resumed upon a motion by Mr. Watkins and second by Ms. Groves Allison.

Adjournment

The meeting was adjourned by Chairman Reneau at 1:52 p.m.

Recorded and Transcribed by: Jan Kleffman