



County of Peoria Reopening Guidelines

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Universal Guidelines

Face Coverings	<ol style="list-style-type: none">All employees and customers / clients / visitors shall wear a face covering at all times, unless:<ol style="list-style-type: none">There is a documented medical reasonSpecifically noted belowEvery Peoria County Employee and employees of the Courts will be issued 2 cloth face coverings. It will be the recipients' responsibility to properly maintain both face coverings. Replacements will be at the recipients' expense.Peoria County Employees in certain offices that have been previously issued different types of face coverings (e.g. N95 masks) should continue to use these alternatives and follow existing guidance already provided.All customers / clients / visitors to Peoria County Facilities need to provide their own face covering while in a Peoria County Facility.All persons, adult and juvenile, in the custody of law enforcement shall abide by the protocols set forth by the Sheriff (adults) and the Tenth Judicial Circuit (juveniles).
Social Distancing	<ol style="list-style-type: none">All employees and customers / clients / visitors are to maintain a minimum of six feet (6') of separation between others wherever possible unless barriers have been erected, as noted below, to minimize contact between persons.
Health Screenings	<ol style="list-style-type: none">All persons, employees and customers / clients / visitors, entering any County of Peoria facility or while within a County of Peoria facility may be subject to a health screening.
Identification	<ol style="list-style-type: none">All persons, employees and customers / clients / visitors, entering any County of Peoria facility may be subject to the collection of their name and other contact information for the purpose of the Peoria City/County Health Department being able to conduct contact tracing in the event of an outbreak in any county facility.
Personal Hygiene	<ol style="list-style-type: none">All persons, employees and customers / clients / visitors, entering any County of Peoria facility are expected to adhere to proper personal hygiene.Individuals are expected to wash their hands regularly to reduce the rate of transmission. Hand sanitizer will be available for use.Cover their cough or sneeze with a tissue and properly dispose.

Vulnerable Populations	<ol style="list-style-type: none">1. Individuals that are considered part of a vulnerable population due to age, comorbidities, or compromised immune systems are still expected to conduct their county business as electronically as possible and avoid Peoria County Government facilities unless absolutely necessary.2. Peoria County Government will work to facilitate options for individuals needing to conduct business with the county.
Signage & Education	<ol style="list-style-type: none">1. All Peoria County Government facilities need to post health, personal hygiene, and face coverings educational signage throughout the buildings.2. Materials should be available in English and Spanish.

Peoria County Juvenile Detention Center

Effective June 1, 2020, the Peoria County Juvenile Detention Center will re-open to the public for visitation purposes.

General Guidelines

In addition to the Universal Guidelines above, the following guidelines are applicable to all occupants of the Juvenile Detention Center.

Mitigation Efforts	<ol style="list-style-type: none"> 1. All individuals entering the Peoria County Juvenile Detention Center are subject to a health screening process. 2. All individuals must wash their hands via hand washing stations installed in the lobby vestibule prior to entering the facility. 3. All individuals must wear a face covering at all times while in the facility; unless they meet the criteria listed within the Universal Guidelines for exemption.
Law Enforcement	<ol style="list-style-type: none"> 1. Law enforcement entering the sally port area are required to complete a health screening and wash their hands prior to entering the facility.

Employees & Work Areas

In addition to the Universal Guidelines above, the following guidelines are applicable to all employees while in the Juvenile Detention Center and the work areas of PCJDC employees.

Face Coverings	<ol style="list-style-type: none"> 1. Face coverings are required to be worn: <ol style="list-style-type: none"> a. When interacting with a resident / visitor / law enforcement; or b. Social distancing is not possible in the employee's work area.
Sanitation Processes	<ol style="list-style-type: none"> 1. Facility will continue to utilize mobile sanitation unit to ensure proper sanitation of high traffic areas. 2. Employees will wear proper PPE when assigned to the quarantine unit, cleaning duties or while completing intakes.
Common Areas (i.e. Lobby or staff lounge)	<ol style="list-style-type: none"> 1. Table and Chair spacing will be appropriate to meet social distancing requirements. 2. Face coverings are required (except when eating or drinking). 3. Vending machines will have hygiene signage. 4. Staff Lounge refrigerators will be cleaned more frequently. 5. Potlucks are suspended until further notice.

Court Related Operations	<ol style="list-style-type: none"> 1. See Superseding Administrative Order 2020 – 13 (A.O.), attached. 2. Shelter Care and Juvenile Detention Hearings will continue to be provided onsite via virtual services with a tentative end date of June 30, 2020. 3. Once hearings are resumed at the courthouse, staff and residents will wear a face covering at all times.
Visitors / Volunteers / Interns	
The following guidelines are applicable to all Visitors/Volunteers to the Juvenile Detention Center.	
Face Coverings	<ol style="list-style-type: none"> 1. All visitors/volunteers/interns shall wear a face covering at all times, unless there is a documented medical reason. Documentation is required to be presented at time of entry to the facility.
Social Distancing	<ol style="list-style-type: none"> 2. All visitors/volunteers/interns need to maintain good social distancing while in the facility. Good social distancing shall be a separation from others of six feet (6’).
Visitation	<ol style="list-style-type: none"> 1. In person family visits will begin June 1, 2020 with a reduction in capacity person visitation timeslot. Virtual visitations will still be available. 2. Good social distancing shall be maintained during visitation.
Programming	<ol style="list-style-type: none"> 1. Programming will be reintroduced with a phased process. 2. Virtual faith-based services will resume June 1, 2020. 3. Internships have a tentative date to recommence of August 3, 2020. 4. Vendor programming has a tentative date to recommence onsite of August 3, 2020. All vendors are encouraged to observe protocols established by their oversight agency.